UNT DALLAS
UNIVERSITY OF NORTH TEXAS AT DALLAS

Undergraduate Catalog 2020-2021

Catalog Home

The University of North Texas at Dallas

Official release date is June 1, 2020
Catalog goes into effect at the beginning of the fall 2020 semester
Program requirements are subject to necessary corrections

Note: *To access the* **Graduate** *catalog or an* <u>archived catalog</u>, *use the drop-down menu in the upper right-hand corner.*

Catalog Information

The University of North Texas at Dallas online catalog is a general information publication only. The catalog intends to reflect current academic policies, procedures, degree offerings, course descriptions, and other information pertinent to academic study at The University of North Texas at Dallas. It is not intended to nor does it contain all regulations that relate to students. The provisions of this catalog do not constitute a contract, express or implied, between any applicant, student, or faculty member and The University of North Texas at Dallas or The University of North Texas System.

The University of North Texas at Dallas reserves the right to change the provisions of this catalog at any time, including, but not limited to: withdraw courses at any time, to change fees or tuition, calendar, curriculum, course offerings, degree requirements, graduation procedures, and any other requirements affecting students as necessitated by legislative or regental action. Changes will become effective whenever the proper authorities so determine and will apply to both prospective students and those already enrolled.

The online version of The University of North Texas at Dallas Catalog is the official version. The online catalog will be updated periodically and will contain all major policy changes that occur during the 2020-2021 catalog cycle. The official publication date of this catalog is June 2020.

Although this catalog was prepared on the basis of the best information available at the time, and the information is updated regularly, users are cautioned about the following:

- Editorial, clerical, and programming errors may have occurred in the publication of this website, and The University of North Texas at Dallas assumes no responsibility for such errors.
- There is a lag time between approved changes and their publication on this website.
- Students normally are entitled to graduate under the degree provisions of the catalog in effect at the time of their first completed semester of enrollment.

Students are held individually responsible for complying with all requirements of the rules and regulations of the University and the Board of Regents of The University of North Texas System. Failure to read and comply with policies, regulations, and procedures will not exempt a student from whatever penalties the student may incur.

About UNT Dallas

The University of North Texas at Dallas (UNT Dallas) is the only regionally accredited, public university in the City of Dallas. UNT Dallas is rapidly becoming a university of first choice as a result of the personal involvement of faculty, student support resources, affordability, location, and the relevancy of programs and degrees to career offerings in the region.

Record enrollment for Fall 2016 exceeded 3,000 students.

The university offers 22 undergraduate and 8 graduate programs and 1 professional degree in high-demand fields including criminal justice, teacher education, business, sociology, and counseling. There are four academic schools: School of Business; School of Education; School of Human Services; and, the School of Liberal Arts and Sciences.

UNT Dallas has a diverse student population (41 percent Hispanic, 35 percent African-American, and 17 percent White) including first-time freshmen, transfer students, veterans and graduate students. The experiential learning opportunities provided by UNT Dallas are perfectly suited for first generation and continuing education students seeking the degrees and experience needed to pursue high demand career opportunities in the Northeast Texas region and beyond.

The campus spans 264 acres in southern Dallas and is located on University Hills Boulevard, north of Interstate 20 (Exit 468) between Interstates 35 and 45. In October 2016, Dallas Area Rapid Transit (DART) opened the UNT Dallas DART rail station, effectively linking the university to all of DART's service area in Dallas.

UNT Dallas is a member of the University of North Texas System.

Accreditation

The University of North Texas at Dallas is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, master's, and doctorate degrees. Questions about the accreditation of University of North Texas at Dallas may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Mission Statement

Empower. Transform. Strengthen.

- UNT Dallas empowers students, transforms lives, strengthens communities.

Vision

Through education and community connectedness, UNT Dallas aspires to be the pathway to social mobility in its primary market.

Values

Diversity

- We value our differences, experiences and backgrounds. People are individuals and a great asset to the group.

Creativity

- We teach, learn, research and support each other and the community in creative ways. We boldly find new ways to approach a problem or issue. We turn new and imaginative ideas into reality.

Leadership and Integrity

- We lead. We strive to consistently make the right decision for the right reason in every circumstance.

Trailblazing

- We create better tomorrows. We establish new pathways for building and mentoring tomorrow's leaders. We exemplify our commitment by helping first generation students completing degrees, with job placements and overall student and life success.

Lifelong learning

- We are self-motivated to learn and to never stop learning. We know being open to new ideas and information gives us a better understanding of the world around us, which provides us with more and better opportunities and improves the quality of our lives.

Goals

Rooted in community

- Become the leading university in metro Dallas and the inner-ring suburbs.

Grow

- Increase enrollment, retention and completion rates with experiential learning while developing critical thinking and marketable skills for every student.

Commitment

- Relentless focus on student success.

UNT Dallas Milestones

The UNT Dallas Milestones is an outline of the historical accomplishments that has led the school to its multiple successes to date. Beginning with how a dream proceeded to legal authorization at the Texas' 75th Legislative Session in 1997 to the development and grand opening of the $63 million Student Center in 2019. Please click here for a complete list of UNT Dallas' establishments and accomplishments.

Institutional Quality Enhancement

UNT Dallas is committed to continuous improvement in all of its operations. At both the institutional and the organizational-unit level, the University establishes expected outcomes for performance, assesses the extent to which the outcomes are attained, and makes changes to affect performance improvements on the basis of a careful review of outcomes assessment data.

With regard to student academic achievement, UNT Dallas regularly and formally evaluates student success in acquiring the skills, knowledge bases, and behaviors that are identified by faculty as critically important in the degree programs offered by the institution. The University also evaluates the effectiveness of its many services that support student learning. UNT Dallas believes that ongoing assessment of student learning and prompt implementation of improvements in curricula, pedagogy, and related educational support programs and practices when indicated are central to the efficacy of its academic mission.

Students should anticipate participating in a wide array of evaluation and assessment procedures throughout their educational careers at UNT Dallas. Students are expected to enter into these procedures openly and honestly so that they and UNT Dallas together can ensure continuous improvement processes are effective in maximizing each student's educational experience.

Experiential Learning

Experiential learning is incorporated into one of the goals of our university: Grow. Increase enrollment, retention and completion rates with experiential learning while developing critical thinking and marketable skills for every student. Experiential learning is the process of developing knowledge and skills from direct experience - learning through action.

Experiential learning at UNT Dallas is two-fold: it serves to help students transition more gracefully from college to the work place setting by gaining marketable skills, real world experience, and industry networks; it also serves to improve the quality of learning by understanding how text book learning applies to the real world by increasing the likelihood of using the knowledge, critical thinking skills and habits of mind acquired in their studies.

Students will have the opportunity to: (1) apply their educational competencies through experiential learning in the community, (2) deepen their understanding of course content and develop critical thinking through direct research or service based activities, and (3) access resources to enhance their professional development and skill set to become more marketable. Experiential learning is a process of learning by doing and reflecting on the experience. Experiential learning first immerses learners in an experience and then encourages reflection about the experience to develop new skills, new attitudes, or new ways of thinking.

Services offered to students includes but are not limited to: assistance in identifying their learning style, assistance in finding appropriate placement at approved sites, appropriate trainings and informational resources, provided correct paperwork and assessments for university data collection, and recognition opportunities for the service they commit to the community.

Services offered to faculty includes but are not limited to: assistance in providing experiential learning opportunities for their students, showcasing the great work done by faculty and students around experiential learning, assistance in the capturing and recording process, providing educational presentations about experiential learning, internship course development, and informational materials and resources of the university policies, and best practices for experiential learning.

Services provided to community partners includes but are not limited to: opportunities to recruit and speak to students, assessments to ensure quality efforts and satisfaction, success stories featured, and resources for improved policies and best practices.

For more information, call 972-338-1763 or email Experiential.Learning@untdallas.edu.

Non-Discrimination Policy

The University of North Texas at Dallas does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity or expression, age, disability, genetic information, or veteran status in its application and admission processes, educational programs and activities, university facilities, or employment policies, procedures, and processes.

The Faculty and Faculty Administration

School of Business

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Early Childhood through Grade 12

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Academic Dean

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Faculty Roster

UNT Dallas 2020-2021 Faculty

Information subject to change after June 1, 2020 posting date.

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A

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- BA, University of Ghana
- MS, Ohio University
- PhD, Florida Atlantic University

Al-Sultan, Saif

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- BS, University of Technology - Baghdad, Iraq
- PhD, De Montfort University, United Kingdom

Amin, Iftekhar

Associate Professor, Human Services

- BS, University of Dhaka
- MA, University of Dhaka
- MA, University of Texas at Arlington
- PhD, University of North Texas

Arxer, Steven

Associate Professor, Sociology

- BS, Barry University
- MA, University of Miami
- PhD, University of Florida

Arya, Vinod

Professor, Mathematics

- MS, Meerut University
- PhD, University of Roorkee

B

Babcock, Matthew

Associate Professor, History

- BA, Dartmouth College
- MA, University of New Mexico
- PhD, Southern Methodist University

Baggerly, Jennifer

Professor, Counseling

- BA, Trinity University
- MA, Colorado Christian University
- PhD, University of North Texas

Balas, Glenda

Professor, Communication Studies

Former Dean, Liberal Arts and Life Sciences

Former Interim Provost and Senior VP,

Academic Excellence and Student Success

- BA, Eastern New Mexico University
- MBA, Eastern New Mexico University
- PhD, The University of Iowa

Barrett, Rosa

Lecturer, Spanish

- BA, University of Texas at Arlington
- MA, University of Texas at Arlington

Bartula, Aaron

Associate Professor,Criminal Justice/Sociology

- BS, The University of Texas at Austin
- MS, Loyola University
- PhD, The University of Texas at Dallas

Borges, Walter

Associate Professor, Political Science

- BA, Cornell University
- PhD, University of Texas at Dallas

Bridges, Jonathan

Assistant Professor, Law

- BA, Friends University
- MA, Ball State University
- JD, University of Notre Dame School of Law

Burkett, Jerry

Assistant Professor, School of Education

- BS, Baylor University
- MA, Dallas Baptist University
- PhD, Dallas Baptist University

C

Casa De Calvo, Elizabeth

Lecturer, Psychology

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- MA, Texas Tech University

Casa De Calvo, Mario

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- MA, Texas Tech University
- PhD, Texas Tech University

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Assistant Dean, Pedagogy

- BS, University of the West Indies (Kingston, Jamaica)
- JD, Texas Wesleyan University School of Law

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- BA, University of Texas at Arlington
- PhD, University of Texas at Arlington

Chaney, Anthony

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- BA, Southern Methodist University
- MAT, School for International Training
- PhD, University of Texas at Dallas

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- MEd, Temple University
- PhD, Temple University

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- MA, Midwestern State University
- PhD, Nova Southeastern University

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- MS, Cardinal Strictch University
- PhD, Cappella University

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- DBA, University of Sarasota

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- MS, University of Texas at Arlington
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- MA, University of North Texas
- EdD, Dallas Baptist University

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- JD, University of Oklahoma College of Law

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- PhD, University of Texas at Arlington

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Fjordbak, Sharon

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- PhD, University of Kentucky

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- MPH, University of North Texas Health Science Center
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- PhD, University of North Texas

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- EdD, Texas Woman's University

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- PhD, Georgia State University

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- M.Phil, Cambridge University
- JD, Columbia Law School

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- MA, University of Texas at Arlington
- MPH, UNT Health Science Center
- PhD, University of North Texas

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- PhD, University of South Florida

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- MSSW, University of Texas at Arlington
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- MS, Troy University
- MS, University of Texas at Dallas
- PhD, Northcentral University

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- PhD, University of North Texas

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- MDiv, Taiwan Theological College & Seminary
- MS, Texas A&M-Commerce
- PhD, Sam Houston State University

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- MS, Northeastern University
- PhD, Northeastern University

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Assistant Professor, Business Finance

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- PhD, Texas Tech University

Lumar, Shelia

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- MS, University of Central Texas
- MS, Tarleton State University
- PhD, Texas Woman's University

M

Maslanka, Michael

Assistant Professor, Law

- BS, Cornell University
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- PhD, University of North Texas

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- MEd, Southern Methodist University
- PhD, University of Texas at Dallas

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- ABD, Texas A&M University-Commerce

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- PhD, North Dakota State University

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Assistant Professor, Criminal Justice

- BA, Stetson University
- MS, Cumberland University
- PhD, Texas State University

Rodriguez, Cynthia

Lecturer, Teacher Education/Reading

- BS, University of North Texas
- MEd, Texas Woman's University
- PhD, Texas Woman's University

S

Sanders, Corron

Visiting Lecturer, Public Health

- BA, Baylor University
- PhD, University of Texas Medical Branch

Santos- Hatchett, Sheryl

Professor, Education

Executive Director, Bilingual Academic Support Services

- BA, Queens College
- MA, Queens College

- PhD, Kansas State University

Scott, Cathy

Associate Professor, Business Accounting

- BBA, Nazareth College
- MBA, Amberton University
- PhD, Capella University

Shah, Preyal

Director, Academic Success and Bar Readiness

Professor of Practice, College of Law

- BA, Austin College
- MEd, University of Texas at San Antonio
- JD, St. Mary's University School of Law

Shappeck, Marco

Associate Professor, World Languages and Linguistics

- BA, University of Wisconsin-Eau Claire
- MA, Northeastern Illinois University
- MA, University of Illinois Urbana-Champaign
- PhD, University of Illinois Urbana-Champaign

Shaqlaih, Ali

Dean, Graduate School

Associate Professor, Mathematics

- BS, Birzeit University
- MS, An-Najah National University
- MA, University of Oklahoma
- MEd, University of Oklahoma
- PhD, University of Oklahoma

Shaw, Rhonda

Visiting Lecturer, Mathematics

- BA, Stephen F. Austin State University
- MS, Texas Woman's University

Shultz, Melissa

Assistant Professor, Law

- BA, Grinnell College
- JD, UT Austin School of Law

Shumway, Karen

Dean, School of Business

Professor, Business

- BA, Northwestern University
- MBA, University of Chicago
- PhD, University of Chicago, Illinois

Siddique, Julie

Assistant Professor, Criminal Justice

- BBA and BA, University of Texas at Austin
- MPSA, Texas A&M University
- MA, City University of New York John Jay College of Criminal Justice
- MPhil, City University of New York John Graduate Center
- PhD, City University of New York John Graduate Center

Smith, Mychelle

Assistant Professor, School of Education

- BA, Texas A&M University
- MEd, Texas A&M University
- PhD, Texas A&M University

Sosa-Sanchez, Patricia

Assistant Professor, School of Education

- BS, Texas Woman's University
- MEd, Texas Woman's University

- PhD, Texas Woman's University

Sotelo, Gabriela

Professor of Practice, College of Law

- BJ, University of Texas
- JD, Texas Southern University - Thurgood Marshall School of Law

Stallo, Mark

Lecturer, Criminal Justice

- BA, University of Cincinnati
- MS, University of Texas at Dallas
- MPA, University of Texas at Dallas
- PhD, University of Texas at Dallas

Stanley, Mark

Lecturer, History

- BS, Texas A&M University-Texarkana
- MA, University of North Texas
- PhD, University of North Texas

Strong, Richard

Lecturer, Radio Production and Management

- BS, Northern Illinois University
- MS, University of Colorado at Denver

T

Tamer, Christine

Assistant Professor, Law

- BA, Baylor University
- JD, The University of Texas School of Law

Tan, Adrian

Lecturer, Sociology

- BA, Ohio University
- MA, Ohio University - International Affairs
- MA, Ohio University - Sociology
- PhD, University of North Texas

Thompson, Pamela

Assistant Professor, Business Accounting

- BBA, University of Texas at Arlington
- MST, University of Texas at Arlington
- DBA, North Central University

Tinajero, Robert

Assistant Professor, English

- BA, Austin College
- MS, Perkins School of Theology
- MFA, University of Houston
- PhD, University of Texas at El Paso

Treger, Mark

Lecturer, Business/Marketing

- BA, Northwestern University
- MBA, Northwestern University

Tynes, Jerrod

Lecturer, Urban Agriculture

- BS, Texas A&M University Commerce
- MS, Texas A&M University Commerce
- MEd, University of North Texas

U

Upshaw, Janiece

Assistant Professor, Public Leadership

- BA, Baylor University
- MS, University of Texas at Arlington
- PhD, University of Texas at Dallas

V

Valencia, Reynaldo

Associate Dean, Finance and Administration

Professor, Law

- BA, Stanford University
- MA, Stanford University
- JD, Harvard Law School

Varga, Kelly

Assistant Professor, Biology

- BA, St. Xavier University
- PhD, The University of Illinois at Chicago

Vaughn, Mara

Lecturer, Spanish

- BA, Texas Tech University
- MA, Texas Tech University
- PhD, Texas Tech University

W

Wandracek, Jennifer

Director, Legal Technology

Adjunct Faculty, College of Law

- BA, College of Charleston
- BS, College of Charleston
- MLIS, University of Wisconsin-Milwaukee
- JD, University of North Carolina School of Law

Washington, Nedra

Lecturer, Child Development and Family Studies

- BBA, Northwood University
- MBA, Texas Woman's University
- PhD, Texas Woman's University

Wattley, Cheryl Brown

Professor, Law

- AB, Smith College
- JD, Boston University School of Law

Wendt, Jefferey

Lecturer, Logistics and Supply Chain Management

- BBS, Dallas Baptist University
- MBA, University of Dallas
- PhD, North Dakota State University

Westenskow, Meijken

Assistant Director, Academic Success

Professor of Practice, College of Law

- BA, Brigham Young University
- JD, Georgetown University Law Center

Wynn, Patricia

Lecturer, Finance

- BS, University of North Texas
- MBA, University of North Texas

Y

Yousufuddin, Muhammed

Assistant Professor, Chemistry

- BS, University of South Carolina
- PhD, University of Southern California

Z

Zanzalari, Danielle

Assistant Professor, Business Economics

- BS, Seton Hall University
- MA, Clemson University
- PhD, Clemson University

Zia, Mutjaba

Assistant Professor, Business Finance

- BS, Middle East Technical University
- MA, University of Texas at San Antonio
- MS, University of Texas at San Antonio
- PhD, University of North Texas

Academic Calendar

The Academic Calendar for UNT Dallas is subject to change. The most current calandars may be found at registrar.untdallas.edu*.*

Fall 2019

Note: All offices are closed on Saturdays & Sundays.
All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Registration begins	April 1, 2019
Last Day for Regular Registration	August 25, 2019
Late Registration Deadline If you register, or add, during late registration, payment is due the same day you register. Students will be charged a $50 late fee.	August 29, 2019

1st 8-Week Session (includes final exams)	
Classes Begin	August 26, 2019
Last Day to Add	August 26, 2019
Last Day to Drop (course(s) will not appear on transcript)	September 3, 2019
Census Day	September 3, 2019
Withdrawal Deadlines	
Last Day to Withdraw from a Course (Grade of "W" will be Assigned)	September 25, 2019
Last Day for Complete Withdrawal of All Courses (Grades of "W" will be Assigned)	September 26, 2019
Classes End	October 19, 2019
2nd 8 Week Term (includes final exams)	
Classes Begin	October 21, 2019
Last Day to Add	October 21, 2019
Last Day to Drop (course(s) will not appear on transcipt)	October 28, 2019
Census Day	October 28, 2019
Withdrawal Deadlines	
Last Day to Withdraw from a Course (Grade of "W" will be Assigned)	November 20, 2019
Last Day for Complete Withdrawal of All Courses (Grades of "W" will be Assigned)	November 21, 2019
Classes End	December 14, 2019
Full Term	
Classes Begin	August 26, 2019

Last Day to Add	August 29, 2019
Last Day to Drop (course(s) will not appear on transcript)	September 11, 2019
Census Day	September 11, 2019
Withdrawal Deadlines	
Last day to withdraw from a course **(Grade of "W" will be Assigned)** (Written Consent of Instructor Required)	November 8, 2019
Last day for withdrawal of ALL courses **(Grades of "W" will be Assigned)**	November 22, 2019
Midterm Exams (for 1000 and 2000 level courses only)	October 7 - October 12, 2019
Last Day of Classes	December 5, 2019
Reading Day (Study day prior to final exams)	December 6, 2019
Final Exams	December 9 - December 14, 2019
Graduation/Commencement	
Application Deadline	September 4, 2019
Last day to change your primary name to be listed on your diploma	November 22, 2019
Commencement Rehearsal	To Be Determined
Commencement Ceremony	December 13, 2019
Degree Conferral Date	December 31, 2019
University Holidays/No Classes/Offices Closed	
Labor Day	September 2, 2019
Thanksgiving Holiday	November 28 - December 1, 2019

Winter Break	December 23, 2019 - January 1, 2020

Drop/Withdrawal Refund Schedule

Refunds for dropping or withdrawing from UNT Dallas will be generated once classes begin.

The amount depends on whether or not you remain enrolled in other courses. The refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

Dropping a Course(s)

If you drop a course(s) but remain in at least one other course in the same session, you will receive a 100% refund until the following date:

Full-Term Session	To Be Determined
8 week I session	To Be Determined
8 week II session	To Be Determined

Complete Withdrawal

If you drop or withdraw from all your courses for the semester or session, the following refund schedule applies to you:

Full-Term Session

100% refund through	To Be Determined
80% refund through	To Be Determined
70% refund through	To Be Determined
50% refund through	To Be Determined
25% refund through	To Be Determined

8 Week I Session

100% refund through	To Be Determined
80% refund through	To Be Determined
50% refund through	To Be Determined

8 week II Session

100% refund through	To Be Determined
80% refund through	To Be Determined
50% refund through	To Be Determined

Spring 2020

Note: All offices are closed on Saturdays & Sundays.
All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Registration begins	October 14, 2019
Last Day for Regular Registration	January 12, 2020
Late Registration Deadline *If you register, or add, during late registration, payment is due the same day you register.* *Students will be charged a $50 late fee.*	January 16, 2020
1st **8-Week Term** (including final exams)	
Classes Begin	January 13, 2020
Last Day to Add	January 13, 2020
Last Day to Drop (course(s) will not appear on the transcript)	January 21, 2020
Census Day	January 21, 2020
Withdrawal Deadlines	

Last Day to Withdraw from a Course (Grade of "W" will be Assigned)	February 12, 2020
Last Day for Complete Withdrawal of All Courses (Grades of "W" will be Assigned)	February 13, 2020
Classes End	March 7, 2020
2nd 8 Week Term (including final exams)	
Classes Begin	March 16, 2020
Last Day to Add	March 16, 2020
Census Day	March 23, 2020
Withdrawal Deadlines	
Last Day to Withdraw from a Course (Grade of "W" will be Assigned)	April 14, 2020
Last Day for Complete Withdrawal of All Courses (Grades of "W" will be Assigned)	April 15, 2020
Classes End	May 9, 2020
Full Term	
Classes Begin	January 13, 2020
Last Day to Add	January 16, 2020
Census Day	January 29, 2020
Last Day to Drop (course(s) will not appear on transcript)	January 29, 2020
Withdrawal Deadlines	
Last day to withdraw from a course (Grade of "W" will be Assigned) *Written Consent of Instructor Required*	April 3, 2020
Last day for withdrawal of **ALL** courses (Grades of "W" will be Assigned)	April 17, 2020

Midterm Exams (for 1000 and 2000 level courses only)	March 2 - March 7, 2020
Last Day of Classes	April 30, 2020
Reading Day *(Study day prior to final exams)*	May 1, 2020
Final Exams	May 4 - May 9, 2020
Graduation/Commencement	
Application Deadline	January 31, 2020
Last day to change your primary name to be listed on your diploma	April 17, 2020
Commencement Rehearsal	To Be Determined
Commencement Ceremony	May 15, 2020
Degree Conferral Date	May 31, 2020
University Holidays/No Classes/Offices Closed	
Martin Luther King Day	January 20, 2020
Spring Break (Offices Closed Monday, March 9 only)	March 9 - March 15, 2020

Drop/Withdrawal Refund Schedule

Refunds for dropping or withdrawing from UNT Dallas will be generated once classes begin.

The amount depends on whether or not you remain enrolled in other courses. The refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

Dropping a Course(s)

If you drop a course(s) but remain in at least one other course in the same session, you will receive a 100% refund until the following date:

Full-Term Session	To Be Determined
8 week I session	To Be Determined
8 week II session	To Be Determined

Complete Withdrawal

If you drop or withdraw from all your courses for the semester or session, the following refund schedule applies to you:

Full-Term Session

100% refund through	To Be Determined
80% refund through	To Be Determined
70% refund through	To Be Determined
50% refund through	To Be Determined
25% refund through	To Be Determined

8 Week I Session

100% refund through	To Be Determined
80% refund through	To Be Determined
50% refund through	To Be Determined

8 week II Session

100% refund through	To Be Determined
80% refund through	To Be Determined
50% refund through	To Be Determined

Summer 2020

Note: All offices are closed on Saturdays & Sundays.
All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Registration Begins	March 2, 2020
Term Begins	May 18, 2020

Session Calendars

	3-Week Session	8-Week Session	10-Week Session	5-Week Session #1	5 Week Session #2
First Day of Class	*May 18*	*May 18*	*June 8*	*June 8*	*July 13*
Payment Deadline	May 18	May 18	June 8	June 8	July 13
Last Day to Drop	May 19	May 26	June 23	June 11	July 16
Census Day	May 19	May 26	June 23	June 11	July 16
Last day to withdraw from a course (Grade of "W" will be Assigned) *Written Consent of Instructor Required*	May 29	June 20	July 21	July 6	August 7
Last day for withdrawal of **ALL** courses (Grades of "W"					

will be Assigned)					
Session Ends	June 6	July 11	August 15	July 11	August 15
HOLIDAY (no classes)	May 25	May 25, July 3	July3	July 3	N/A

Term Ends	August 15, 2020
Graduation	
Application Deadline	June 30, 2020
Last day to change your primary name to be listed on your diploma	August 1, 2020
Degree Conferral Date	August 31, 2020
University Holidays/No Classes	
Memorial Day Fourth of July	May 25, 2020 July 3, 2020

Dropping a course(s)

If you drop a course(s) but remain in another course in the same session, you will receive a 100% refund. See below:

3-Week Session: To Be Determined	**8-Week Session:** To Be Determined	**10-Week Session:** To Be Determined
5-Week Session #1: To Be Determined		**5-Week Session #2:** To Be Determined

Complete Withdrawal

3-Week Session	8-Week Session	10-Week Session
If you drop/withdraw from all your courses for the session: 100% refund through: To Be Determined 80% refund through: To Be Determined 50% refund through: To Be Determined 0% refund begins: To Be Determined	If you drop/withdraw from all your courses for the session: 100% refund through: To Be Determined 80% refund through: To Be Determined 50% refund through: To Be Determined 0% refund begins: To Be Determined	If you drop/withdraw from all your courses for the session: 100% refund through: To Be Determined 80% refund through: To Be Determined 70% refund through: To Be Determined 50% refund through: To Be Determined 25% refund through: To Be Determined 0% refund begins: To Be Determined
5-Week Session #1		5-Week Session #2
If you drop/withdraw from all your courses for the session: 100% refund through: To Be Determined 80% refund through: To Be Determined 50% refund through: To Be Determined 0% refund begins: To Be Determined		If you drop/withdraw from all your courses for the session: 100% refund through: To Be Determined 80% refund through: To Be Determined 50% refund through: To Be Determined 0% refund begins: To Be Determined

University Academic Programs and Degrees

The University of North Texas at Dallas offers programs that result in the awarding of **Bachelor of Arts (BA)**, **Bachelor of Applied Arts and Sciences (BAAS)**, **Bachelor of Business Administration (BBA)**, *and* **Bachelor of Science (BS)** *degrees upon completion of degree requirements. Further, students can develop plans of study that include minor and certificate*

programs to deepen learning and marketability. If elected and otherwise noted, minors and certificates must be completed with a major degree program.

Students can also pursue post-baccalaureate education to earn degrees such as a **Master of Business Administration (MBA)**, **Master of Education (MEd)**, *and* **Master of Science degrees (MS)** *as well as the* **Juris Doctor (JD)**. *See the* College of Law Catalog *and* Graduate Catalog *for more information.*

Degrees and Academic Programs Offered at UNT Dallas						
Institution Department	**Baccalaureate**	**Master's**	**Doctoral**	**CIP Code**	**Minimum Semester Credit Hours**	**Minor or Certificate (Hours)**
School of Business						
Accounting	BBA			52.0301.00	120	
Business Administration		MBA		52.0201.00	30	
Business Analytics	BBA			52.1399.01	120	Minor (18)
Finance	BBA			52.0801.00	120	
General Business	BBA			52.0101.00	120	
Hospitality Management	BBA			52.0901.00	120	Minor (18) Certificate (24)**
Organizational Behavior & Human Resources Management	BBA			52.1003.00	120	
Supply Chain and Marketing Management	BBA			52.0203.00	120	

Institution Department	Baccalaureate	Master's	Doctoral	CIP Code	Minimum Semester Credit Hours	Minor or Certificate (Hours)
Degrees and Academic Programs Offered at UNT Dallas						
Business Foundations						Minor (18)
Dealership Management						Minor (18) Certificate (21)**
Event Management						Certificate (15)
Hospitality Logistics & Distribution						Certificate (15)
Logistics and Supply Chain Management						Certificate (18)***
Management						Minor (18)
Marketing						Minor (18)
School of Education						
Curriculum & Instruction		MEd		13.0301.000	36	Certificate (24)
Educational Leadership		MEd		13.0401.00	30	
Interdisciplinary Studies - EC-6 and 4-8 certifications and EC-12 LOTE	BS			30.9999.01	123	

Degrees and Academic Programs Offered at UNT Dallas

Institution Department	Baccalaureate	Master's	Doctoral	CIP Code	Minimum Semester Credit Hours	Minor or Certificate (Hours)
School of Human Services						
Child Development & Family Studies	BA			19.0706.00	120	
Clinical Mental Health Counseling		MS		42.2803.00	60	
School Counseling		MEd		13.1101.00	48	
Human Services Management & Leadership	BS			44.0000.00	120	Minor (18)
Substance Addictions						Minor (18)
Alternative Dispute Resolution						Certificate (12)
Applied Gerontology						Certificate (12)
Substance Abuse & Addiction						Certificate (12)
School of Liberal Arts & Science						
Applied Arts & Sciences	BAAS			30.999.40	120	
Biology	BA, BS			26.0101.00	120	Minor (18)
Criminal Justice	BS	MS		43.0101.00.01	120 BS	Minor (18)

Institution Department	Baccalaureate	Master's	Doctoral	CIP Code	Minimum Semester Credit Hours	Minor or Certificate (Hours)
Degrees and Academic Programs Offered at UNT Dallas						
					36 MS	
Communication & Technology	BA			09.0702.00	120	
Information Technology	BA			11.0101.00	120	
Mathematics	BA			27.0101.00	120	Minor (18)
Political Science	BA			45.1001.00	120	Minor (18)
Psychology	BA			42.0101.00	120	Minor (18)
Public Health	BA, BS			51.2201.00	120	
Public Leadership		MS		44.0401.00	36	
Sociology	BA			45.1101.00	120	Minor (18)
Chemistry						Minor (22)
Computer Science						Minor (18)
Criminalistics						Minor (23-24)
Geographic Information Systems						Minor (18)
History						Minor (18)
Natural Resource Management						Certificate (15)

Degrees and Academic Programs Offered at UNT Dallas						
Institution Department	**Baccalaureate**	**Master's**	**Doctoral**	**CIP Code**	**Minimum Semester Credit Hours**	**Minor or Certificate (Hours)**
Spanish						Minor (18)
Sustainable Livestock and Poultry Management						Certificate (15)
Urban Farming and Gardening						Certificate (15)
College of Law						
Law			JD	22.0101.00	90	

** Stand-alone certificate. Students can pursue this certificate as a non-degree seeking student. All other certificates must be pursued with a bachelor's degree.

*** Students can pursue this certificate as a non-degree seeking student or may be pursued with a bachelor's degree.

Undergraduate Admission

- Application Dates and Deadlines
- Admission Application Fee
- First Time in College (FTIC)
- General Education Development (GED) Students
- Home Schooled Students
- Graduates of Non-Accredited High Schools
- Automatic Admissions for First Time in College
- Assured First Time in College Admission Requirements
- Assured Transfer Admission Requirements
- UNT Dallas Admission Transfer Committee Review
- Transfer Credit
- Texas Common Course Numbering System (TCCNS)
- Catalog Choice
- Affiliate Transient Applicants
- Transient (Visiting Applicants)
- Returning Students
- International Admissions
- Foreign Credentials
- Other Admission Pathways

- Collegiate Grade Point Average and College Entrance Exam Score
- Holistic Review
- Texas Uniform Admissions Policy (SB 3826)
- Freshman Admissions Status and Pathways
- Dual Credit
- Transfer Admission

  - Adult Admissions Program
- Academic Fresh Start
- Programs with Specific Admission Requirements
- Texas Success Initiative
- Advanced Placement and Credit by Examination
- SAT Subject Test
- Admission or Re-Enrollment as Related to Personal Conduct and Admission Falsification

Contact Information:

Undergraduate Admissions
7300 University Hills Blvd
Dallas, Texas 75241-4605

T: (972) 780-3642 | F: (972) 780-3694

admissions@untdallas.edu **I** www.untdallas.edu

UNT Dallas is a selective university and does not guarantee admission of all applicants. It is recommended that students apply well in advance of stated application deadlines.

UNT Dallas requires all prospective Freshmen, Transfer, Visiting (Transient), and Returning (Former) students to submit an ApplyTexas Application for Admission. The application can only be completed and submitted electronically by visiting www.applytexas.org. Submission of an essay (or personal statement) and letters of recommendations are not required for applicants who meet the admission criteria, but highly recommended for those applicants that do not.

The University of North Texas System and UNT Dallas are firmly committed to equal opportunity and do not permit - and take actions to prevent - discrimination, harassment (including sexual violence) and retaliation on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, family status, genetic information, citizenship or veteran status in its application and admission processes, educational programs and activities, facilities and employment practices. The University of North Texas System immediately investigates and takes remedial action when appropriate. The University of North Texas System also takes actions to prevent retaliation against individuals who oppose a discriminatory practice; file a charge; or testify, assist or participate in an investigative proceeding or hearing. Direct questions or concerns to the Dean of Students in the Office of Student Affairs at 972-338-1775.

Admission requirements may change. For the latest information on Freshmen, Transfer, and Visiting students visit https://admissions.untdallas.edu.

All necessary credentials, such as application, application fee/fee waiver, official transcripts, and required entrance test scores, must be on file in the Office of Undergraduate Admissions by final deadline to be evaluated and processed for admission and enrollment at UNT Dallas for the specific semester a student is applying for.

Entry Term	Application Date/Deadlines	
Fall 2020	Priority Application Date	Freshman: March 16, 2020 Transfer: June 1, 2020 *Priority deadlines differ for scholarships
	Final Application Date	August 3, 2020
Spring 2021	Priority Application Date	December 1, 2020
	Final Application Date	December 30, 2020
Summer 2021 (3 week & 8 week sessions)	Final Application Date	June 1, 2021
Summer 2021 (5 week I & 10 week sessions)	Final Application Date	June 1, 2021
Summer 2021 (5 week II session)	Final Application Date	July 1, 2021
Fall 2021	Priority Application Date	Freshman: March 15, 2021 Transfer: June 1, 2021
	Final Application Date	August 23, 2021
Spring 2022	Priority Application Date	December 1, 2021
	Final Application Date	December 31, 2021

Applicants are considered for undergraduate admission to the university from an accredited high school, community college or university, or equivalent. Academic preparedness to succeed will be determined by review of academic performance, standardized test scores, and additional factors considered during a holistic review.

Admission Application Fee

All applicants new to UNT Dallas must pay a non-refundable admission application fee of $40 (for U.S. citizens and permanent resident aliens) The fee must be paid in U.S. dollars. The fee may be paid by check, money order, or by credit card online prior to submitting the ApplyTexas application. If paying the application creates a financial hardship, the following fee waiver options are available:

Freshmen

- ACT waiver
- SAT College Board waiver
- A NACAC Admissions Application Fee Waiver Request Form
- Attend an "Individual Experience" Campus Tour
- Attend UNT Dallas "True Blue" or "Trailblazer" preview event

Transfer

- Attend a Transfer Information Session (First Friday and Transfer Monday)
- Attend UNT Dallas "True Blue" or "Trailblazer 360" preview event
- Attend an "Individual Experience" Campus Tour

An FTIC is a freshmen applicant who will or has graduated from high school but has not attended a college or university since high school graduation. Students who have participated in a high school dual credit program, concurrent enrollment program or early college high school program while enrolled in high school are considered an FTIC student.

All FTIC applicants must submit the following in order to be considered:

- Freshmen application for admission via www.applytexas.org.
- Non-refundable application fee or fee waiver. Applications will be considered incomplete and no admission decision will be rendered if application fee or fee waiver documentation is not received.
- High school transcript indicating grade point average (GPA) on a 4.0 scale, class rank (if applicable) through at least junior year denoting graduation plan and endorsement (if applicable). A final official transcript will be required for all admitted students after high school graduation.

Note: Students who graduated from a home school or completed a General Education Development Diploma (GED) must submit a notarized home school transcript or official GED results.

- College transcript denoting credits earned prior to high school graduation. Not required to submit prior to an admission decision but strongly recommended.

- College entrance exam score, SAT (5999) or ACT (6366), sent directly from the testing agency, printed on the official high school transcript, received from a school official (i.e. guidance counselors, college advisor, AVID teacher, or Registrar), or test score report submitted by the student.

Students who do not meet the assured admission criteria are strongly encouraged but not required to submit:

- Essay/Personal statement
- Letters of recommendation

UNT Dallas strongly recommends students fulfill the curriculum requirements for the <u>distinguished level of achievement under the foundation high school program</u> **or a curriculum equivalent in content and rigor, including:**

English	English I, English II, English Ill, and an Advanced English	4
Mathematics	Algebra I, Geometry, Algebra II, and additional advanced math course option	4
Sciences	Biology, IPC, Chemistry, or Physics, and additional third and fourth advanced science course option	4
Social Sciences	World History, U.S. History, U.S. Government, and Economics	3
Foreign Language	Level I - II proficiency of the same language	2
Fine Arts		1
Physical Education		1
Health		0.5
Electives	Including four endorsement credits	6.5
Endorsement	At least 4 endorsement credits	

A student who has earned a GED may be considered for acceptance to UNT Dallas. Official copy of the GED certificate/scores is required. Students 22 and younger are required to meet the freshman requirements for admissions with the GED accepted in lieu of the high school transcript.

A student who has been home-schooled is expected to meet all the admission requirements for a regular high school graduate with a notarized high school transcript.

The admissions requirements for graduates of non-accredited high schools are the same as for students who have attended a traditional, accredited public or private school. Required documents include application for admissions, transcript with all coursework completed, college entrance exam score, and application fee or fee waiver. Applicants whose academic record indicates a probability of success may be admitted.

In compliance with state law, applicants who graduated in the top 10 percent* of their high school class and who completed a high school graduation program or equivalent program recognized under the Uniform Admissions Policy (UAP) as outlined under the Texas Education Code TEC 51.803-51.809 shall be admitted automatically to the university.

*All first time in college applicants to the University of North Texas at Dallas must submit SAT or ACT scores.

Applicants shall be guaranteed admission if they meet the State of Texas Uniform Admissions Policy (UAP) and rank in the Top 30%.

To qualify for regular admission a student must graduate in the top 30 percent of their high school class and successfully complete one of the requirements below:

- Successfully complete the curriculum requirements for the Recommended or Distinguished (Summer 2017 and prior); or Distinguished Level of Achievement (HB5) or Foundations with Endorsements (HB5) (Fall 2017 and later); or
- Successfully complete a curriculum equivalent in content and rigor (as documented by the high school) to the Distinguished Level of Achievement under the foundations high school program (HB5); or
- Satisfies ACT's College Readiness Benchmarks (18 English, 22 Reading, 22 Mathematics, and 23 Science) or earn a 1550 out of 2400 (for SAT tests prior to March 2016) or 1090 out of 1600 (for SAT tests after March 2016 to the present).

Students who graduate from an accredited high school and fulfill the curriculum requirements for the Recommended or Distinguished (Summer 2017 and prior); or the Distinguished Level of Achievement (HB5) or Foundations with Endorsements (HB5) (Fall 2017 and later) high school program; or a curriculum equivalent in content and rigor, can gain assured admissions as determined by collegiate grade point average (unweighted GPA) and corresponding minimum college entrance exam scores.

Collegiate GPA	Redesigned SAT Score (Critical Reading + Math)	ACT Score (Composite)
3.50 - 4.0	900	17
3.00 - 3.49	940	18
2.50 - 2.99	1020	20

Applicants who do not meet assured admission requirements are evaluated holistically by UNT Dallas Admission Committee to determine academic preparedness to succeed. Individual holistic review includes, but is not limited to:

- Review of academic course selection (including college preparatory courses such as Honors, Advanced Placement (AP), Dual Credit (DC), and International Baccalaureate (IB),
- Extracurricular activities,
- Leadership experiences,
- Community service,
- Special talents and awards,
- Employment history and experience,
- First-generation college attendance,
- Special abilities such as bilingual proficiency and meeting family responsibilities,
- Essay/personal statement addressing the student's education and career goals,
- Letters of recommendation.

Students offered admission after review by the Admission Committee have proven to be prepared for the academic rigor at UNT Dallas. A student may be fully admitted or conditionally admitted.

Students **conditionally admitted** must accept admission under an academic agreement that requires that they must achieve a 2.0 GPA or higher at the conclusion of the first semester of enrollment and successfully complete the UGST 1100 Learning Foundation course and at least 12 semester credit hours. Additional advising and student success programming may be required per this agreement to ensure the best chance for completion of a successful first semester.

See "Conditionally-Admitted Student Enrollment" section on the Enrollment page for further details.

State law TEC 51.803-51.809, Uniform Admissions Policy (UAP) requires applicants to four-year public universities to meet college readiness standards through completion of a high school graduation program or equivalent or through SAT or ACT score benchmarks. Students who attend an out-of-state high school, are exempt from the UAP.

Students must meet one of the following college readiness standards in order to be eligible for consideration for admission at UNT Dallas:

1. Successfully complete the Foundation (HB5), Foundation with Endorsements (HB5), Distinguished Achievement (HB5), Minimum (UAP), Recommended (UAP) or Distinguished (UAP) high school program; or
2. Successfully complete a curriculum that is equivalent* (as documented by the high school) in content and rigor to the Foundation, Foundation with Endorsements, Distinguished Achievement, Minimum (UAP), Recommended or Advanced (Distinguished Achievement) high school program at a high school that is exempt from offering such programs; or
3. Satisfy the College Readiness Benchmarks on the SAT or ACT assessment: SAT - 1500 out of 2400 (for tests prior to March 2016) or 1090 out of 1600 (for tests March 2016 to present) or ACT - 18 English, 22 Reading, 22 Mathematics and 23 Science

*Under TEC Section 51.807 and with consultation of the Texas Education Agency, the Texas Higher Education Coordinating Board has determined that the high schools are responsible for providing the appropriate documentation to confirm the curriculum requirements.

Applicants meeting the curriculum or the SAT/ACT assessment score requirements mandated by the Texas Education Code, but not meeting UNT Dallas's admission requirements, may be reviewed individually by the Office of Admissions.

Note: Admission requirements are subject to periodic review and change. For the latest information, visit the UNT Dallas web site: https://admissions.untdallas.edu.

Full Admission- Student meets the automatic admission standards or holistically reviewed by the UNT Dallas Admission Committee. Registration or enrollment conditions apply.

Conditional Admission - Student reviewed holistically by UNT Dallas Admission Committee and was admitted with conditions for registration and enrollment. Student must enroll in the UGST 1100 Learning Foundation course at least 12 semester credit hours and maintain a 2.0 cumulative GPA or higher at the end of the first semester of enrollment. See "Conditionally-Admitted Student Enrollment" section on the Enrollment page for further details.

Appeal - A student reviewed holistically and denied has the option to appeal the decision by submitting an official request for review in writing to UNT Dallas Office of Undergraduate Admissions (7300 University Hills Blvd. Dallas, Texas 75241 or admissions@untdallas.edu). Student should include full name, UNT Dallas student identification number, two letters or recommendation, and personal statement detailing reason for appeal. Student may also include additional documentation to support information provided in the personal statement.

Note: *The Admission Committee may rescind an offer of admission if information presented is inconsistent or fraudulent.*

UNT Dallas allows high school students the opportunity to earn dual course credit for immediate award of both high school credit and college credit. Students meeting dual credit admissions requirements and deadlines may be accepted for dual credit offered through UNT Dallas on an individual basis. The student must meet the below eligibility requirements:

    a. Meet requirements for admission to UNT Dallas. Student applications will be reviewed individually and admitted according to the holistic admission standards. Student must have a 3.0 cumulative high school grade point average on a 4.0 scale and meet at least one (1) of the following criteria:

- 770 or above PSAT (New) score (Critical Reading and Math only)
- 922 or above combined SAT score (Critical Reading + Math only on test taken prior to March 2016)
- 1000 or above combined SAT score (Evidence-based Reading + Math only on test taken during or after March 2016)
- 18 or above PLAN score.
- 18 or above ACT score (Composite)

    b. Meet or exempt from two of the three TSI areas determined by UNT Dallas. Student must meet TSI requirements in the areas that are applicable to the course or have a minimum score of Level 2 on the STAAR Algebra II end-of-course (EOC), and/or a minimum score of Level 2 on the STAAR English III end-of-course (EOC) relevant to the courses to be attempted. Additional approved TSI exemptions will be honored; including but not limited to ACT or SAT scores.

    c. Achievement of the required basic skills prerequisites as defined for each course.

    d. Must be in the tenth, eleventh or twelfth grade. Exceptions may be made for ninth graders if approved by the specific school official and UNT Dallas dual credit representative or if student is enrolled in a state approved and designated Early College High School (ECHS) program.

    e. Proof of or exemption from receiving the state mandated Bacterial Meningitis vaccination.

    f. Student shall not be enrolled in more than two dual credit courses (up to 8 hours of UNT Dallas course work) per fall, spring, or summer semester. An exception to this requirement may be granted if approved by the specific school official and UNT Dallas dual credit representative.

To receive credit from UNT Dallas dual credit courses students must complete an application, be accepted as a dual credit high school student, and pay tuition and fees to UNT Dallas by designated date.

UNT Dallas will conduct enrollment for dual credit courses each fall, spring, and summer semesters. Students failing to complete the admission process or standards by the published deadlines will be ineligible to participate in the program.

Sunset and Lincoln Early College High School

The University of North Texas at Dallas and DISD have a partnership to provide a path for students who meet UNT Dallas admission requirements and attend the Sunset P-TECH and Lincoln B-TECH Collegiate Academies to earn a high school diploma and up to 60 college credit hours or an associate degree in four years.

Contact the Office of Undergraduate Admissions for additional information.

A **transfer student** is defined as any student who has previously attended a regionally accredited community college, junior college, or university and received some type of college credit. UNT Dallas only evaluates credit from regionally accredited academic institutions.

- Transfer application for admission via www.applytexas.org.
- Non-refundable application fee or fee waiver. Applications will be considered incomplete and no admission decision will be rendered if application fee or fee waiver documentation is not received.
- Official transcripts from all previously attended institutions.
- If 12 or fewer transferable hours, must meet freshman admissions requirements as well.

Students who do not meet the assured admission criteria are strongly encouraged but not required to submit:

- Essay/Personal statement
- Letters of recommendation

Transferable Credit	Requirements (4.0 Scale)
0-12	- Minimum 2.25 GPA - Eligible to return to previous institution - Meet First Time in College requirements for admissions
13-44	- Minimum 2.25 GPA - Eligible to return to previous institution
45 or more	- Minimum 2.0 GPA - Eligible to return to previous institution

Applicants who do not meet assured admission requirements are evaluated holistically by UNT Dallas Admission Committee to determine academic preparedness to succeed. Individual holistic review includes, but is not limited to:

- Review of prior academic course selection,
- Extracurricular activities,
- Leadership experiences,
- Community service,
- Special talents and awards,
- Employment history and experience,
- First-generation college attendance,
- Special abilities such as bilingual proficiency and meeting family responsibilities,
- Essay/personal statement addressing the student's education and career goals,
- Letters of recommendation.

If UNT Dallas does not accept lower-division course credit earned by a student at another Texas public institution of higher education, UNT Dallas shall give written notice to the student that the transfer of the course credit is denied. Upon request, UNT Dallas may also provide written notice of the reasons for denying credit for a particular course or set of courses of the other institution.

College-level courses completed with a grade of D or above at another accredited institution will normally be accepted for transfer. Specific transfer grade guidelines for some academic programs may exist. Courses completed with codes indicating no grade or credit will not be transferred. Transferability of courses will not be affected by a student's academic standing (i.e. probation, suspension).

Developmental or remedial courses will not be accepted for transfer and the credit hours will not be reflected on the student's record. Only the most recent repeated course and grade will be transferred and posted to the student's academic record. School Deans reserve the right to determine applicability of credit towards degrees including credit earned from a non-accredited institution.

Transfer credit is subject to audit during a student's academic career at UNT Dallas. Total hours accepted may be increased or decreased to reflect correction of prior evaluation or consideration of additional transfer work to ensure compliance with UNT Dallas academic policies.

In accordance with the rules mandated by the Texas Legislature, a student who successfully completes a 42- to 48-semester-credit-hour common core curriculum at a state-assisted institution of higher education in Texas may transfer as "core complete" to UNT Dallas. The student will receive academic credit for each of the courses transferred. The student will need to work with an academic advisor to determine if additional requirements will be necessary to satisfy the 42-hour UNT Dallas core.

Transfer credit may only be received for course work completed at an accredited institution of higher education. Transfer credit from any accredited institutions will be converted to semester hours and a 4.0 grading system for evaluation purposes as appropriate. The student's academic dean determines applicability of the credit to a degree program. Students seeking the Bachelor of Applied Arts and Sciences (BAAS) should refer to the special provisions of the respective BAAS degree programs.

Students who have begun residence work at UNT Dallas and who have attained Junior standing may, only with the prior written approval of their academic dean, enroll in and transfer hours from approved two-year colleges.

TCCNS has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. UNT Dallas participates in the TCCNS to facilitate the transfer of credits. Information provided is subject to change without notice and does not constitute a contract between UNT Dallas and a student or applicant for admission. Prospective transfer students should contact the advising office for course work guidelines prior to enrollment. For more information visit www.tccns.org.

Students are encouraged to plan all course selections at the community college as far in advance as possible. Proper planning and use of the UNT Dallas Course Equivalency Guide and the UNT Dallas degree audit information will maximize the transfer of credit to UNT Dallas.

Any student transferring directly from a Texas public community college to UNT Dallas shall have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the university had been the same as the dates of attendance at the community college.

Undergraduate students currently enrolled at either UNT Dallas or UNT will have the opportunity to enroll in courses at both institutions through the Affiliate Concurrent Enrollment Program. Students will enroll as a transient non-degree seeking student, at the partner (affiliate) institution to take supporting courses for a specific degree program offered at their home institution.

Undergraduate students taking courses through the Affiliate Program must apply as a transient student to the affiliate institution via ApplyTexas; for the first term only. The application fee will be waived. Undergraduate students may not take more than 75% of the hours for the degree program at the affiliate institution. Students must meet the following eligibility requirements:

- Be enrolled at either UNT or UNT Dallas the previous long (Fall or Spring) semester proceeding the anticipated entry semester at the host institution
- Be in good academic standing at the home institution
- Be in good financial standing at the home institution

The Affiliate Enrollment Program transient application will open the first day after census date of each semester.

Undergraduate students who have been enrolled at another college or university previously may attend UNT Dallas as a visiting student for a fall, spring or summer term, provided their intent is to return to their previous college or university. An official transcript from the school attended prior to the intended entry semester must be submitted with the application for admission and the application fee prior to the application deadline. The transcript must reflect that the student is not on academic probation or suspension from the last institution attended to be admitted as a visiting student.

If a visiting student later decides to continue at UNT Dallas, the visiting status ends and all admission requirements for a beginning transfer student (see "Transfer Students" above) must be met prior to the second enrollment at UNT Dallas. All students previously admitted as a visiting transient must first contact the Office of Undergraduate Admissions for clearance to re-enroll. If a student originally applies as a regular transfer student and is academically rejected for admission, the student cannot change application status to visiting.

Because of federal laws and immigration requirements, international students are not eligible to enroll at UNT Dallas as transient or visiting students. The transient application will open the first day after census date of each semester.

Students who are U.S. citizens or permanent residents and who have previously attended UNT Dallas, but who have not attended at least once during the 12 consecutive months prior to the terms/semester of planned enrollment and who have not received a degree during that time period, must complete the following requirements to re-enroll:

- Student must reapply for admission by submitting a readmit application to the Office of Admissions at www.applytexas.org;
- Submit transcripts and academic credentials from all colleges attended, if any, since leaving UNT Dallas;
- Must be in good academic standing

NOTE: *Students who attended UNT Dallas prior to 2015 may be required to request an official transcript be sent from UNT (Denton).*

UNT Dallas is not currently SEVP-certified, consequently it is not able to accept applications from students seeking admissions who do not hold U.S. citizenship or U.S. permanent resident status or qualify for a waiver under the guidelines of Texas HB 1403 or SB 1528.

Applicants who have attended a school from outside the U.S. must have official foreign credentials translated and evaluated for authentication from a recognized U.S. evaluation company. The evaluation must include course-by-course grades, a grade point average (GPA) calculation on the U.S. scale, and indicate the diploma conferred and its U.S. equivalency. The evaluation must be original, and forwarded to UNT Dallas directly from the credential evaluation company. Students may choose any agency that is accredited by the Association of International Credential Evaluators, Inc. (http://aice-eval.org/endorsed-members/) or by the National Association of Credential Evaluation Services (http://www.naces.org/members.html).

U.S. citizens and Legal Permanent Residents who have earned academic credentials from foreign colleges and universities are required to submit official transcripts and diplomas/degree certificates in the original language and English translations. If the documents are not provided in English, an official translation of all transcripts/individual semester mark sheets is required. UNT Dallas will not accept a public notary certification. If official English translations are not supplied by the applicant's institution(s), the applicant must provide a translation done by an American Translators Association-certified translator. A list of ATA-certified translators is available online at www.atanet.org/onlinedirectories.

Freshman applicants who have been out of high school for at least five years and who have earned fewer than 12 semester hours at a college or university may be eligible for admission to UNT Dallas under the Adult Admission Program. Individuals eligible for this program may be accepted without the required SAT or ACT test scores only if evidence provided to the admissions office staff suggests the potential of academic success for the individual.

Applicants under the Adult Admission Program must submit:

- Application for admission, which can be completed online at www.applytexas.org;
- Non-refundable $40 application fee or fee waiver; High school transcript or GED;
- Official transcripts of any previous college/university work (students must be eligible to return to previous institution);
- Personal statement detailing your academic preparedness for university-level study, your intended major and career goals, and any other information you feel is pertinent to the individual review of your application;
- Adult Admission Program Request Form; and
- Proof of graduation from a recommended or distinguished high school curriculum or Texas Uniform Admission Certification.

A personal interview with the prospective student may also be required at the discretion of the reviewer. The purpose of the interview is to allow the committee to gain additional information relevant to the admission decision.

Students who are admitted under the provisions of the Adult Admission Program are subject to all other academic and programmatic requirements of the university.

Section 51.931 of the Texas Education Code allows Texas residents who were enrolled in a post-secondary institution 10 or more years prior to the start of the semester for which he/she seeks admission to UNT Dallas admission without consideration of prior academic coursework, credit, or grades taken while enrolled 10 or more years ago.

To take advantage of this option, you must request it prior to your first enrollment at UNT Dallas. You must report and submit all of your college transcripts with your application for admission. You must also complete and submit a Fresh Start Request form. Hours excluded under the Fresh Start option may still be used to claim exemption from the Texas Success Initiative (formerly TASP).

The Office of Undergraduate Admissions coordinates all university-wide admissions policies and procedures for undergraduate programs. Admission to the University does not guarantee full admission to all academic programs. Some programs require that students meet additional entry requirements - either as a part of the initial admission process or upon student completion of benchmarks after they matriculate to the University in order to be admitted to a particular academic program. Those programs with admission requirements in addition to those for the general university are listed below. For additional information regarding specific requirements, students should consult the applicable section of this publication.

School of Education: Bachelor of Science in Interdisciplinary Studies (with Elementary Education Certification)

School of Business: Dealership Management Certificate

School of Liberal Arts & Sciences: Bachelor of Applied Arts and Sciences (Emergency Services Administration)

The Texas Success Initiative (TSI) is a state statute requiring all undergraduate students (new students, transfer students, and international students) who enter a Texas public institution of higher education to either: (A) Demonstrate readiness for college-level reading, writing and mathematics before enrolling in college-level academic coursework by achieving the statutory threshold(s) on the state-approved readiness assessments; or (B) Meet one of the conditions for exemption from the testing requirement. Students must satisfy all TSI requirements before

receiving a baccalaureate degree. Students who do not meet TSI requirements must complete developmental coursework to attain TSI compliance.

All first-year and transfer students coming into the University of North Texas at Dallas must have completed TSI testing or have a documented exemption before registering for classes. Your registration will be delayed if TSI status cannot be determined before your orientation session.

For more information on TSI testing, please consult the TSI Testing Information document.

Exemptions:

Students are exempt from readiness testing if any of the exemption categories apply. If you are TSI Exempt, please review and fill out the TSI Exemption Form with the appropriate documentation and send it to the UNT Dallas Academic Support Services Office.

If Not Exempt:

Minimum score thresholds required to demonstrate college readiness in each subject area are as follows:

Minimum Required Scores for College Readiness (by Subject)

TSI Assessment	
Reading	351
Mathematics	350
Writing	Multiple Choice 340/Essay 4 or Essay Score of 5 or higher

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. This also includes military service credit and classroom instruction offered through the non-academic institutions approved by the American Council on Education. Such credit is not included in determining grade point averages and has the following additional restrictions:

- May not be used to reduce the general degree requirement of completing a minimum of 30 semester hours in residence at UNT Dallas;
- May not be used to reduce the general degree requirement of completing at least 24 semester hours of advanced work at UNT Dallas;
- May not be used to reduce the general degree requirement of completing at least 12 advanced hours in the major at UNT Dallas;

- May not be earned in any course the student has previously completed at any university; and
- May not be earned in any course prerequisite to another course in the same subject for which the student has previously earned credit.

UNT Dallas recognizes exam credit in transfer from other accredited institutions within the limits outlined above. Scores from exam credits accepted in transfer are not re-evaluated by UNT Dallas.

Credit by examination cannot be substituted for any grade, including an F earned for a course in high school, at UNT Dallas or at another college or university. The credit earned through examination will not be included in the grade point average at UNT Dallas, but will be included in accepted semester credit hours and on the UNT Dallas transcript. Credit and advanced placement may be granted only in accordance with policy and procedures in operation at UNT Dallas. Departments that honor the CLEP Subject Examinations, the College Board Advanced Placement Examinations or other instruments for granting advanced placement set departmental standards for their use. UNT Dallas policy on awarding non traditional credit is subject to change without notice.

- Advanced Placement (AP)
- College-Level Examination Program (CLEP)
- International Baccalaureate (IB)

UNT Dallas does not grant college credit on the basis of The College Board SAT Subject Test scores.

Admission or Re-Enrollment as Related to Personal Conduct and Admission Falsification

It is the responsibility of the Director of Undergraduate Admissions to refer to the Dean of Students any application for admission or re-enrollment that indicates possible ineligibility of *any* applicant on grounds involving personal conduct or admission falsification. The potential of the applicant to benefit from university attendance, as well as the welfare and safety of the student body and of the university, will be carefully considered before permission to enroll will be granted.

For more information about any topic in the Undergraduate Admission section, contact the Office of Undergraduate Admissions at admissions@untdallas.edu **or (972) 780-3642.**

General University Requirements

- General Degree Requirements
- Academic Certificates

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The University of North Texas at Dallas offers programs that result in the awarding of **Bachelor of Arts (BA)***,* **Bachelor of Applied Arts and Science (BAAS), Bachelor of Business Administration (BBA),** *and* **Bachelor of Science (BS)** *degrees upon completion of degree requirements. Further, students can develop plans of study that include minors and certificate programs to broaden expertise and marketability.*

General Degree Requirements

UNT Dallas will confer the bachelor's degree when the following conditions have been met:

1. A minimum of 120 semester hours.
2. Twenty-five (25) percent of the semester hours required for a degree must be earned at UNT Dallas.
3. A minimum of 42 semester hours of advanced course work (3000/4000 level), 24 of which must be completed at UNT Dallas. A lower level course that, when transferred, is determined to be equivalent to a UNT Dallas upper-level course does not satisfy the requirement of advanced hours.
4. Completion of all requirements in the university core curriculum (42-hour minimum).
5. A major of at least 24 semester hours. At least 12 hours of advanced work (3000/4000 level) in the major must be earned at UNT Dallas (except for the BAAS degree). See the Undergraduate Degree Programs section for specific program requirements that must also be met for successful degree completion.
6. The completion of a minor or academic certificate is optional unless it is specified as a requirement for a particular undergraduate degree. A minor is a minimum of 18 semester hours, including 6 hours of advanced work (3000/4000 level). A certificate is generally 12-15 semester hours. For details, see the Undergraduate Degree Programs section for the specific minor requirements that must also be met to earn the selected minor.
7. An official degree plan must be on file. It is recommended that the degree plan be made no later than the beginning of the junior year.
8. A minimum grade point average of 2.00 on all coursework taken at UNT Dallas.
9. A proficiency in English composition. Students must show competence in written expression by receiving credit for or earning a grade of C or better in two general education English courses that have a strong writing component (e.g. ENGL 1313, 1323). Students who have earned a D in one or more of these two required courses must repeat the course and raise the grade to a C or better. Students who are transferring to UNT Dallas with more than 90 hours and who have earned a D in any of the basic

English writing courses must retake the course during the first semester in residence at UNT Dallas.

10. Developmental education coursework for reading, writing and mathematics serves to help students meet the Texas Success Initiative college readiness standards, but those semester credit hours do not contribute to the 120 hours needed to graduate.

UNT Dallas is committed to the discovery, acquisition, development, preservation and dissemination of knowledge and the enhancement of the intellectual, cultural and proficiency levels of all who enter its programs. Fulfilling this commitment will contribute to both a better society and a more rewarding pattern of individual life. As students endeavor to complete their academic studies, they are expected to exhibit good college-level writing skills in all university course work as a consideration in grading. The Learning Commons can assist students with their writing skills both face-to-face and online at no cost.

UNT Dallas adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Foundation Component Area will be applied to the Texas Core Curriculum. Courses from the core curriculum can fulfill major requirements toward degree completion as appropriate for the program plan. The major degree plans offer suggestions for Core classes to new Freshman students starting at UNT Dallas, and transfer students who may be looking ahead to attend UNTD as it can reduce hours to degree and/or provide more opportunities for elective courses.

All students must have a major program on record to graduate with a UNT Dallas bachelor's degree. Majors require students to complete at least 24 semester hours with at least 12 hours of advanced work (3000/4000) earned at UNT Dallas (except for the BAAS degree). Each major program has a degree plan with specific course and grade point average requirements. In addition to completing the General University Requirements, students must meet all of the major requirements to graduate.

Students can earn no more than two majors as a part of their baccalaureate degree at UNT Dallas.

Double Major

Students earning two majors of the same degree type (i.e., both majors designated as bachelor of arts degree types or both majors designated as bachelor of business administration degree types) as a part of their baccalaureate degree are completing double majors. Prerequisites and major courses for each major must be completed. Courses listed in one major can be used to fulfill requirements in the other major. Both majors must reflect the requirements from the same catalog year. To earn a baccalaureate degree with double majors, both majors must be completed

simultaneously and conferred at the same time. Students cannot walk at the commencement ceremony until they are within 6 hours of completing all baccalaureate degree requirements. Both majors will be posted on the student transcript.

Dual Degree

Students earning two majors of different degree types (i.e., one major in General Business which is a bachelor of business administration degree type and one major in Psychology which is a bachelor of arts degree type) are earning dual degrees. Students must earn at least 30 distinctive course credits for the dual degree requiring up to 150 hours to complete all prerequisites and major course requirements for each major. Both majors must reflect the requirements from the same catalog year. To earn dual degrees, both majors must be completed simultaneously and conferred at the same time. Students cannot walk at the commencement ceremony until they are within 6 hours of completing all baccalaureate requirements. Both majors and degree are posted on the transcript, and students are issues two diplomas for each degree type.

Minors programs are provided to students as an opportunity to explore another area of interest and gain additional focused knowledge and skills to complement a major or prepare for a changing workforce. All listed undergraduate minors require a minimum of 18 credit hours, with a minimum of 6 of those credit hours being advanced level (3000/4000) courses. Additional requirements are listed with the specific minor. Students may need to satisfy course prerequisites which require additional courses not listed in the specific minor requirements.

Minors must be earned in conjunction with a bachelor's degree and an undergraduate major. A student is unable to earn a major and a minor in the same academic discipline. For example, a student cannot complete a criminal justice major and a criminal justice minor or a biology major and a biology minor. Students can earn no more than two minors as a part of their baccalaureate degree at UNT Dallas.

UNT Dallas offers upper-division undergraduate academic certificate program to meet workforce needs or provide students with life/career skills and knowledge and to allow for specialization in academic disciplines.

Undergraduate academic certificates requires a minimum of 12 credit hours, all earned at UNT Dallas, with all courses being at the advanced (3000/4000) level. Additional requirements are listed with the specific academic certificate. In rare cases, student may need to satisfy course prerequisites which require additional courses not listed in the specific certificate requirements.

Academic certificates must be earned in conjunction with a bachelor's degree and an undergraduate major unless otherwise noted as a "stand-alone" certificate on the degree plan in this catalog. A student is unable to earn an academic certification and a major/minor in the same

academic discipline. For example, a student cannot complete the certificate and a major in Logistics & Supply Chain Management.

The Office of the Registrar posts undergraduate academic certificates to students' transcripts at the end of the semester earned. The school awarding the certificate prints the certificates and mails it to the student.

Note: Hours used for attaining an undergraduate academic certificate could potentially exclude a student from consideration for the $1,000 Tuition Rebate since all hours earned for the certificate are counted in the total hours earned toward a degree.

The University of North Texas at Dallas offers Undergraduate Degree Programs that result in the awarding of Bachelor of Arts (BA), Bachelor of Applied Arts and Science (BAAS), Bachelor of Business Administration (BBA), and Bachelor of Science (BS) degrees upon completion of degree requirements. Further, students can develop plans of study that include minor and certificate programs to deepen learning and marketability. If elected and otherwise noted, minors and certificates must be completed with a major degree program.

Students can also pursue post-baccalaureate education to earn degrees such as a Master of Business Administration (MBA), Master of Education (MEd), and Master of Science (MS) degrees as well as the Juris Doctor (JD). See the College of Law Catalog and Graduate Catalog for more information.

Students are designated a catalog that includes the academic requirements that they must meet to graduate with a degree from UNT Dallas. These requirements are important for students to understand to make progress to degree. Rules regulating the catalog assigned to students are as follows:

1. A student may meet the graduation requirements noted in the catalog in effect at the time of admission to UNT Dallas or the requirements in any later catalog published before the student's graduation.
2. Any student transferring directly from a Texas community college to UNT Dallas shall have the same choice of catalog published degree requirements as the student would have if the dates of attendance at the university had been the same as the dates of attendance at the community college. Transfer students from senior institutions or out-of-state community colleges will use the catalog in effect at their date of enrollment at UNT Dallas.
3. All requirements of the chosen catalog must be met within eight years of that catalog's publication. This catalog will expire at the close of the 2028 Summer semester/term. Any student who does not attend UNT Dallas for one full academic year must meet the requirements of the catalog effective the semester of the student's return.
4. Changes in either major or non-major requirements made necessary by altered or discontinued courses or by requirements imposed by external accrediting or certification

agencies become effective for degree audit purposes at the beginning of the academic year immediately following the academic year in which the changes are published in the university catalog. The changes may include additions, deletions and other changes in prerequisite requirements for existing courses. Whenever possible, new requirements are implemented with a beginning class or upon the expiration of the appropriate time limit.
If a change in the academic catalog is necessary, speak with your academic advisor for more information.

Transcripts contain the complete record of all courses in which the student was registered, including the grades, semester academic standing status and/or recognitions, any degree, diploma, or certificate conferred. Transcript request information can be found on the Registrar web page (registrar.untdallas.edu). Students must request transcripts through their student account at my.untdallas.edu or access the online TranscriptPlus website on the Registrar web page and complete all required information. Transcripts are only available for students if they have attended UNT Dallas starting with the Fall 2015 semester or later. Transcript requests are normally processed within 24 to 48 business hours.

Before an official transcript can be released, all financial or administrative obligations to the university must be resolved. To check for blocks, please refer to the Student Center at my.untdallas.edu.

If you have any questions concerning transcripts, please visit the Office of the Registrar or call 972-338-3664.

Students who complete work at another institution, to be applied toward a bachelor's degree at UNT Dallas, should make sure that the appropriate officer of the other institution furnishes to the Office of Admissions at UNT Dallas a complete official transcript of such work.

The Office of Admissions processes acceptable transfer credit from other institutions based on evaluation of course content as described in the catalogs of those institutions and in consultation with appropriate academic units at UNT Dallas as necessary for clarification.

Transfer credit may only be received for course work completed at an accredited institution of higher education. Transfer credit from other institutions will be converted to semester hours and a 4.0 grading system for evaluation purposes as appropriate. The student's academic dean determines applicability of the credit to a degree program. Students seeking a Bachelor of Applied Arts and Sciences (BAAS) degree should refer to the special provisions of the respective degree programs.

Students who have begun residence work at UNT Dallas and who have attained junior standing may, only with the prior written consent of their academic dean, enroll in and transfer hours from approved two-year colleges.

Grade points earned at other institutions are excluded in the computations of the CGPA, but transfer hours accepted are included in determining the classification and minimum required level of performance.

Additional information concerning academic status is available from the Offices of the Academic Advising and Student Success or Registrar.

Because of the time required for receipt of transcripts, students otherwise eligible for graduation who complete their last course or courses elsewhere do not graduate at the end of the term/semester or summer session in which the work is completed, but receive their degrees at the close of a subsequent UNT Dallas term/semester or summer session.

To be eligible for a second bachelor's degree, a student must have completed an undergraduate degree verified with official transcripts. Students must complete 30 semester credit hours at UNT Dallas, complete the Texas Core Curriculum requirements, and all requirements for a major, including 12 hours of advanced courses in residence at UNT Dallas. Students who completed a Bachelor of Applied Arts and Sciences (BAAS) at UNT Dallas cannot complete another BAAS degree unless eligible to pursue one of the specialized concentrations offered in the BAAS program (see Applied Arts and Sciences, BAAS under Undergraduate Degree Programs for more information).

Concentration. A concentration is a recognized focus in a subfield of a major field of study.

Core Complete. A student who transfers to UNT Dallas as core complete has successfully completed a 42-hour Texas core curriculum at another state-assisted institution of higher education in Texas and will have satisfied the core curriculum at UNT Dallas.

Corequisite. A corequisite is a course that must be completed at the same time as another course. All corequisites are included in catalog course descriptions.

Course Numbering System

- 1000-1999 - Freshman courses
- 2000-2999 - Sophomore courses
- 3000-3999 - Junior courses
- 4000-4999 - Senior courses
- 5000-5999 - Graduate courses
- 7000-7999 - Law courses

Double Major. Students seeking two different majors concurrently conferred as a part of a baccalaureate degree in which the degree types are the same, i.e. both majors are bachelor of arts degree types or both bachelor of sciences degree types.

Dual Degree. Students seeking two different majors concurrently conferred as a part of a baccalaureate degree in which the degree types differ, i.e. one major may be a bachelor of arts and the other major could be a bachelor of science.

Electives. "Electives" generally refer to any course that a student can choose to take from the UNT Dallas course listing. Major electives on a degree plan refer to student-selected courses within the major or approved electives list of the major.

Major. At least 24 semester hours in a given subject are required for a major, including 12 hours of advanced work. The number of hours required depends on the department selected. The term "professional field" is used in the School of Business to designate the major for the Bachelor of Business Administration (BBA) and the Master of Business Administration in Strategic Management (MBA) degrees.

Double Major. A student seeking a double major must consult with an advisor from the second department. If approved, the requirements for the second major are incorporated into the student's degree audit.

Minor. A minor requires at least 18 semester hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. Not all degrees require a minor.

Prerequisite. A prerequisite is a course or other preparation that must be completed before enrollment in another course. All prerequisites are included in catalog course descriptions.

Semester Hour. A semester hour is the unit of credit at UNT Dallas; the credit allows for one lecture hour a week for 15 weeks or the equivalent. In course listings, figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week.

Track. A track is a group of courses designed for students seeking specialized training toward specific career objectives or a group of courses designed to meet a specific need within a degree program.

Undergraduate Academic Certificates. UNT Dallas offers upper-division undergraduate academic certificates to meet workforce needs or to provide students with life/career skills and knowledge and to allow for specialization in academic disciplines. Undergraduate academic certificates requires a minimum of 12 credit hours, all earned at UNT Dallas, with all courses being at the advanced (3000/4000) level., and must be earned in conjunction with a bachelor's degree/major program at UNT Dallas.

University Core Curriculum

- Statement of Purpose
- Course Inventory

- <u>Core Objectives</u>
- <u>Requirements</u>

Statement of Purpose

Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Core Objectives

- **Critical Thinking Skills (CT)** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communication Skills (COM)** - to include effective development, interpretation and expression of ideas through written, oral, and visual communication
- **Empirical and Quantitative Skills (EQS)** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Teamwork (TW)** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Social Responsibility (SR)** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
- **Personal Responsibility (PR)** - to include the ability to connect choices, actions, and consequences to ethical decision-making

2020 - 2021 Texas Core Curriculum Course Inventory*

UNT Dallas adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Foundation Component Area will be applied to the Texas Core Curriculum. The major degree plans offer suggestions for Core classes to new Freshman students starting at UNT Dallas, and transfer students who may be looking ahead to attend UNTD as it can reduce hours to degree and/or provide more opportunities for elective courses.

Individual academic programs may require courses contained in parts of the University Core Curriculum. Students who wish to take courses that will fulfill both core and major requirements simultaneously should check with academic advisors for assistance in selecting core courses.

Requirements

Note: Texas Common Course Numbering System (TCCNS) numbers, when applicable, are indicated in parentheses following the UNT course number and title. Some courses may have additional equivalents. See the "General Course Information" section of this catalog for additional information about the TCCNS.

Communication (English Composition and Rhetoric) (010), 6 hours

The development of *Critical Thinking, Communication, Teamwork,* and *Personal Responsibility*.

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Two courses from the following:

- COMM 1307 - Introduction to Mass Communication
- COMM 2300 - Fundamentals of Public Speaking
- ENGL 1313 - Computer Assisted College Writing I
- ENGL 1323 - Computer Assisted College Writing II
- LING 2380 - How English Works
- TECM 2700 - Technical Writing

Mathematics (020), 3 hours

The development of *Critical Thinking, Communication Skills,* and *Empirical and Quantitative Skills*.

Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools to everyday experience.

One course from the following:

- MATH 1100 - Algebra
- MATH 1190 - Business Calculus
- MATH 1324 - Business Math I
- MATH 1353 - Geometry and Measurements for Teachers
- MATH 1580 - Survey of Mathematics with Applications
- MATH 1581 - Survey of Mathematics with Applications and Algebra Review
- MATH 1600 - Trigonometry
- MATH 1650 - Pre-Calculus
- MATH 1680 - Elementary Probability and Statistics
- MATH 1681 - Elementary Probability and Statistics with Algebra Review

Life and Physical Sciences (030), 6 hours

The development of *Critical Thinking, Communication, Empirical and Quantitative Skills,* and *Teamwork*.

Courses in this category focus on describing, explaining, and predicting natural phenomena using the scientific method. Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

Two courses from the following:

- BIOL 1082 - Biology for Educators
- BIOL 1132 - Environmental Science
- BIOL 1300 - Biology for Non Majors
- BIOL 1710 - Biology for Science Majors I
- BIOL 1720 - Biology for Science Majors II
- CHEM 1360 - Context of Chemistry
- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1420 - General Chemistry for Science Majors
- GEOG 1710 - Earth Science
- PHYS 1210 - Conceptual Physics

Language, Philosophy, and Culture (040), 3 hours

The development of *Critical Thinking, Communication, Social Responsibility,* and *Personal Responsibilty*.

Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.

One course from the following:

- ENGL 2220 - Survey of World Literatures from 1700 to the Present
- ENGL 2321 - British Literature
- ENGL 2326 - American Literature
- ENGL 2341 - Forms of Literature
- ENGL 2342 - Diversity in Literature
- HIST 1050 - World Civilization I
- HIST 1060 - World Civilization II

Creative Arts (050), 3 hours

The development of *Critical Thinking, Communication, Teamwork,* and *Social Responsibility*.

Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination. Courses involve the synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art.

One course from the following:

- ART 1300 - Art Appreciation for Non-Art Majors
- ART 1303 - Survey of Art History I
- ART 1304 - Survey of Art History II
- COMM 2350 - Art of Film
- MUSI 1310 - Survey of American Music

American History (060), 6 hours

The development of *Critical Thinking, Communication, Social Responsibility,* and *Personal Responsibility*.

Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area. Courses involve the interaction among individuals, communities, states, the nation, and the world, considering how these interactions have contributed to the development of the United States and its global role.

Two courses from the following:

- HIST 2301 - Texas History Survey-Core
- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865
- HIST 4700 - Texas

Government/Political Science (070), 6 hours

The development of *Critical Thinking, Communication, Social Responsibility,* and *Personal Responsibility*.

Courses in this category focus on consideration of the Constitution of the United States and the constitutions of the states, with special emphasis on that of Texas. Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations.

Two courses from the following:

- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies
- PSCI 1060 - American Government: Topics
- PSCI 1370 - American Government: Urban Politics and Mass Behavior
- PSCI 2306 - Government & Politics in Texas

Social and Behavioral Sciences (080), 3 hours

The development of *Critical Thinking, Communication, Empirical and Quantitative Skills,* and *Social Responsibility*.

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human. Courses involve the exploration of behavior and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

One course from the following:

- AGER 2250 - Images of Aging in Film and Literature
- CDFS 1013 - Human Development
- DFST 1013 - Human Development
- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics
- HSML 1300 - An Introduction to the Helping Profession
- LING 2050 - The Language of Now : Pop Culture, Technology, and Society
- PSYC 1100 - Introduction to Psychology
- SOCI 1510 - Introduction to Sociology

Component Area Option (090), 6 hours**

The development of *Critical Thinking*, *Communication Skills*, and one of the remaining core objectives related to an associated foundational component area.

Courses meet(s) the definition specified for one or more of the foundational component areas.

Two courses from the following:

- AEAH 1750 - Visual Arts Integration
- BIOL 1730 - Biology for Science Majors I Laboratory
- BIOL 1740 - Biology for Science Majors II Laboratory
- BUSI 1340 - Managing the Business Enterprise
- CHEM 1430 - Laboratory Sequence for General Chemistry
- CHEM 1440 - Laboratory Sequence for General Chemistry.
- CJUS 2100 - Crime and Justice in the United States

- CJUS 2600 - Diversity Issues in Criminal Justice
- COMM 1010 - Introduction to Communication
- DFST 2033 - Parenting in Diverse Families
- EDSP 2310 - Introduction to Individuals with Disabilities
- MUED 1130 - Foundations in Music
- SOCI 2070 - Introduction to Race and Ethnic Relations
- SPAN 1010 - Elementary Spanish I
- SPAN 1020 - Elementary Spanish II
- SPAN 2313 - Spanish for Heritage Speakers
- THEA 1130 - Introduction to Creative Drama in the Elementary School

Notes

Subject to change

***All courses that are approved under a Foundational Component Area are also approved under Component Option Area A. The courses listed above are more CAO-A courses (in addition to the FCA courses). UNT Dallas does not have any CAO-B courses at this time.*

Undergraduate Degree Programs

As students review the degree offerings and programs of study below, other catalog resources may be helpful in providing a full picture for degree planning.

General Course Information and **Course Descriptions** - Search for courses to find out information like the Texas Common Course Number (useful for transfer equivalencies), course descriptions, and the most current prerequisite and corequisite courses.

University Core Curriculum - Provides an inventory of the courses offered at UNT Dallas that meet core curriculum requirements and provides perspective of the core knowledge and skills accomplished by taking these courses.

School of Business

Bachelor of Business Administration

- Accounting, BBA
- Business Analytics, BBA
- Finance, BBA
- General Business, BBA
- Hospitality Management, BBA
- Organizational Behavior and Human Resources Management, BBA
- Supply Chain and Marketing Management, BBA

Minor

- Business Analytics Minor
- Business Foundations Minor
- Dealership Management Minor
- Hospitality Management Minor
- Management Minor
- Marketing Minor

Academic Certificate

- Dealership Management Certificate
- Event Management Certificate
- Hospitality Logistics and Distribution Certificate
- Hospitality Management Certificate
- Logistics & Supply Chain Management Certificate

School of Education

Bachelor of Science

- Interdisciplinary Studies, (Grades 4-8, English, Language Arts, and Reading), BS
- Interdisciplinary Studies, (Grades 4-8, Math), BS
- Interdisciplinary Studies, (Grades 4-8, Science), BS

- Interdisciplinary Studies, (Grades 4-8, Social Studies), BS
- Interdisciplinary Studies, (Grades EC-6 Core Subjects and Special Education, EC-12), BS
- Interdisciplinary Studies, (Grades EC-6, Bilingual), BS
- Interdisciplinary Studies, (Grades EC-6, ESL), BS
- Interdisciplinary Studies, EC-12 Languages Other Than English (LOTE) - Spanish, BS

School of Human Services

Bachelor of Science

- Child Development and Family Studies, BS
- Human Services Management and Leadership, BS

Minor

- Human Services Management and Leadership Minor
- Substance Addictions Minor

Academic Certificate

- Alternative Dispute Resolution Certificate
- Applied Gerontology Certificate
- Substance Abuse & Addiction Certificate

School of Liberal Arts & Science

Bachelor of Applied Arts and Sciences

- Applied Arts and Sciences, BAAS

Bachelor of Arts

- Biology, BA
- Biology, BA with Life Science 7th - 12th Certificate
- Communication and Technology, BA
- Information Technology, BA
- Mathematics, BA with Secondary Teacher Certification
- Mathematics, BA
- Political Science, BA
- Psychology, BA
- Public Health, BA
- Sociology, BA

Bachelor of Science

- Biology, BS
- Criminal Justice, BS
- Public Health, BS

Minor

- Biology Minor
- Chemistry Minor
- Computer Science Minor
- Criminal Justice Minor
- Criminalistics Minor
- Geographic Information Systems Minor
- History Minor
- Mathematics Minor
- Political Science Minor
- Psychology Minor
- Sociology Minor
- Spanish Minor

Academic Certificate

- Natural Resource Management Certificate
- Sustainable Livestock and Poultry Management Certificate
- Urban Farming and Gardening Certificate

Undergraduate Degree Programs

As students review the degree offerings and programs of study below, other catalog resources may be helpful in providing a full picture for degree planning.

General Course Information and **Course Descriptions** - Search for courses to find out information like the Texas Common Course Number (useful for transfer equivalencies), course descriptions, and the most current prerequisite and corequisite courses.

University Core Curriculum - Provides an inventory of the courses offered at UNT Dallas that meet core curriculum requirements and provides perspective of the core knowledge and skills accomplished by taking these courses.

School of Business

School of Business

The School of Business' undergraduate and graduate degree programs give students the knowledge and skills they need to succeed personally and professionally. Our students graduate with a keen sense of social responsibility, ready to serve the diverse needs of Texas, our nation, and the world.

At UNT Dallas, we care about our students. Our team of faculty and staff are committed to making sure each student is more than another face in a crowded class. We will work with you each step of the way to make sure you graduate prepared and confident in your ability to succeed professionally.

Students are taught by faculty who first found success doing what they now teach. Most of the School's full-time faculty are recognized in their field, and have been published in nationally and internationally recognized journals. The School also is fortunate to retain a number of professionally experienced part-time faculty who bring a wealth of practical knowledge and professionalism to the classroom.

We invite you to visit our School and experience firsthand the care we have for our students, and the real-world experience we bring to the classroom. Best wishes in your future educational pursuits.

Bachelor of Business Administration

Accounting, BBA

A bachelor degree in the field of accounting provides the knowledge and skills to succeed at almost anything in the business world. It prepares students to determine how a business is doing

and communicate this knowledge to clients or others in the business organization. This program is designed to help students obtain accounting certifications such as CMA, CIA, and CFE. The BBA in Accounting, along with the MBA - Accounting Concentration, can further prepare students for the CPA exam.

Program Coordinator: *Dr. Pam Thompson, Phone: 972-338-1358,*
Email: Pamela.Thompson@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **Accounting Major Requirements:** The accounting major requires 36 hours of accounting and business courses.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics*, or
- **Mathematcis:** MATH 1324 - Business Math I*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865

- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Accounting, BBA degree. Courses with an asterisk (*) also count for the core.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I (Financial Accounting)
- ACCT 2020 - Accounting Principles II (Managerial Accounting)
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal and Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 30 hours

- ACCT 3110 - Intermediate Accounting I
- ACCT 3270 - Cost Accounting
- ACCT 3380 - Ethics for Accountants
- ACCT 4300 - Federal Income Taxation
- ACCT 4330 - Data Analytics for Accounting
- ACCT 3120 - Intermediate Accounting II
- ACCT 4100 - Accounting Systems
- ACCT 4270 - Advanced Cost Accounting
- ACCT 4400 - Auditing Professional Responsibilities

- ACCT 4800 - Internship, or
- An advanced accounting or business elective.

Advanced Accounting or Business, 6 hours

- Select any 6 semester credit hours from 3000- or 4000-level Accounting or Business courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Accounting GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

Business Analytics, BBA

A bachelor degree in business analytics introduces students to the data and business analysis industry. In this program students will develop skills in statistical analysis, data presentation and database management.

Program Coordinator*: Dr. Peter Oluseyi Obitade, Email:* Oluseyi.Obitade@untdallas.edu

Building Block for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** Completion of a minimum of 45 hours designated as business core requirements.
3. **Major Requirements:** The business analytics major requires 27 hours of accounting and business courses.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics*, or
- **Mathematcis:** MATH 1324 - Business Math I*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Business Analytics, BBA degree. Courses with an asterisk (*) also count for the core.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics* , or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems

- BLAW 3330 - Legal & Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements,18 hours

- DSCI 3380 - Case Studies in Business Analytics
- DSCI 3310 - Data Analysis Tools I
- DSCI 3320 - Data Visualization
- BCIS 4660 - Introduction to Data Warehousing
- BCIS 4620 - Introduction to Database Applications
- DSCI 4320 - Data Visualization II - Capstone

Major Electives, 9 hours

Select 9 semester credit hours from the following courses to satisfy the major electives.

- ACCT 4100 - Accounting Systems
- BCIS 3615 - Visual Display of Business Information
- DSCI 3870 - Management Science
- DSCI 4310 - Data Analysis Tools II
- DSCI 4510 - Modeling for Business Intelligence
- MATH 4650 - Statistics
- MGMT 4800 - Internship

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Business Analytics Major GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

Finance, BBA

A bachelor degree in the field of finance prepares students in areas such as budgeting, forecasting, investing, valuation and obtaining funds for business operations.

Program Coordinator*: Dr. Mujtaba Zia, Phone: 972-338-1673,*
Email: Mujtaba.Zia@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **Major Requirements:** The finance major requires 18 hours of finance and business courses, and 15 hours of a finance track.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability & Statistics* or
- **Mathematics:** MATH 1324 - Business Math*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - US History to 1865
- **American History II:** HIST 2620 - US History since 1865

- **Government & Political Science I:** PSCI 1040 - American Government: Laws & Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process & Policy
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Business Analytics, BBA degree. Courses with an asterisk (*) also count for the core.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal & Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 18 hours

- FINA 4200 - Investments
- FINA 4320 - Financial Statement Analysis & Financing Decisions
- FINA 4500 - International Finance
- ECON 3560 - Intermediate Macro-Theory
- ECON 4020 - Money and Financial Institutions
- ECON 4850 - International Trade

Finance Tracks

Select one of the finance tracks listed below and complete the tracks requirements.

General Finance Track, 15 hours

Select any 3 semester credit hours from 3000- or 4000-level Finance or Economic (suggested courses listed below) courses and 12 semester credit hours of Advanced Business elective courses.

- FINA 4800 - Internship
- ECON 4300 - Economics of Personal Finance

Financial Planning Track, 15 hours

Complete all of the courses listed below to satisfy the Financial Planning Track.

- ACCT 4300 - Federal Income Taxation
- FINA 4340 - Financial Planning for Professionals
- FINA 4350 - Insurance and Estate Planning
- FINA 4360 - Retirement Planning
- FINA 4370 - Financial Planning Capstone

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Finance GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

General Business, BBA

A bachelor degree in general business provides the skills that can transfer into a wide variety of career in business. Skill sets include application of knowledge to solve business problems, decision-making, quantitative analysis, communication and strategic management.

Program Coordinator*: Dr. Bill Ingram, Phone: 972-338-1826, Email:* William.Ingram@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **General Business Major Requirements:** The general business major requires 33 hours of accounting and business courses.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability & Statistics*, or
- **Mathematics:** MATH 1324 - Business Math*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - US History to 1865
- **American History II:** HIST 2620 - US History since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws & Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process & Policy
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I:** COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Business Analytics, BBA degree. Courses with an asterisk (*) also count for the major.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal & Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 18 hours

- MGMT 3880 - Business Ethics & Social Responsibility
- MGMT 3850 - Foundations of Entrepreneurship
- MGMT 3860 - Human Resource Management
- ECON 4020 - Money & Financial Institutions
- DSCI 3870 - Management Science
- MGMT 4660 - International Management Perspectives, or
- FINA 4500 - International Finance

Advanced Business, 15 hours

- Select any 15 semester credit hours from 3000- or 4000-level Business courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- General Business GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.

- **BUSI 4940** is to be taken after all other foundation courses have been completed and in the graduating semester only.

Hospitality Management, BBA

A bachelor degree in business administration with a major in hospitality management combines skills from human resource management, operations management, finance and accounting as well as sales and marketing to provide a strong business base as well as hospitality specific knowledge.

Program Coordinator*: Dr. Bill Ingram, Phone: 972-338-1826,*
Email: William.Ingram@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **Major Requirements:** The hospitality management major requires 36 hours of hospitality management courses.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability & Statistics*, or

- **Mathematics:** MATH 1324 - Business Math*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - US History to 1865
- **American History II:** HIST 2620 - US History since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws & Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process & Policy
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Business Analytics, BBA degree. Courses with an asterisk (*) also count for the major.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal & Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 18 hours

- HMGT 1310 - Building Careers in Hospitality Management
- HMGT 3312 - Restaurant Management
- HMGT 3350 - Creating a Customer Service Mindset
- HMGT 3050 - Hotel Management Operations

- MGMT 4800 - Hospitality Management Internship
- HMGT 4350 - Leadership & Strategic Management

Approved Hospitality Elective, 12 hours

- Select any 12 semester credit hours from Hospitality Management courses.

Advanced Business, 6 hours

- Select any 6 semester credit hours from 3000- or 4000-level Business courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Hospitality Management GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

Organizational Behavior and Human Resources Management, BBA

Students majoring in Organizational Behavior and Human Resources (OB/HR) will have the knowledge and skills to perform all Human Resources (HR) functions as well as consult with top executives.

Program Coordinator*: Dr. Elizabeth Muniz, Phone: 972-338-1803,*
Email: Elizabeth.Muniz@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **Major Requirements:** The organizational behavior and human resource management major requires 33 hours of management and business courses.

4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability & Statistics*, or
- **Mathematics:** MATH 1324 - Business Math*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - US History to 1865
- **American History II:** HIST 2620 - US History since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws & Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process & Policy
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Business Analytics, BBA degree. Courses with an asterisk (*) also count for the major.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*

- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal & Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 33 hours

- MGMT 3860 - Human Resource Management
- MGMT 4180 - Workplace Health & Safety
- MGMT 4300 - Recruitment, Selection & Placement
- MGMT 4470 - Leadership
- MGMT 4840 - Compensation & Benefits Administration
- MGMT 4890 - Legal Aspects of Employment Practices
- MGMT 4790 - Human Resources Capstone
- MGMT 4660 - International Management
- MGMT 3850 - Foundations of Entrepreneurship
- MGMT 3880 - Business Ethics & Social Responsibility
- MGMT 4860 - Organizational Design & Change

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Organizational Behavior & Human Resource Management major GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

Supply Chain and Marketing Management, BBA

A bachelor degree in supply chain and marketing management provides the skills necessary to analyze and coordinate an organization's supply chain, which ensure movement of products from suppliers to consumers.

Program Coordinator*: Dr. Subhro Mitra, Phone: 972-338-1808, Email:* Subhro.Mitra@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Business Core Requirements:** All business students complete a minimum of 45 hours designated as business core requirements.
3. **Major Requirements:** The logistics major requires 36 hours of logistics and business courses.
4. **Other Courses**: Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics*, or
- **Mathematcis:** MATH 1324 - Business Math I*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865

- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** ECON 1110 - Principles of Macroeconomics*
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** BUSI 1340 - Managing the Business Enterprise

Business Core Requirements, 45 hours

The following courses are required for the Accounting, BBA degree. Courses with an asterisk (*) also count for the core.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics*
- MATH 1680 - Elementary Probability and Statistics*, or
- MATH 1324 - Business Math I*
- BCIS 1305 - Business Computer Applications
- ACCT 2010 - Accounting Principles I (Financial Accounting)
- ACCT 2020 - Accounting Principles II (Managerial Accounting)
- DSCI 2305 - Business Statistics I
- BCIS 3610 - Basic Information Systems
- BLAW 3330 - Legal and Ethical Environment of Business
- MGMT 3330 - Communicating in Business
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance
- MGMT 3720 - Organizational Behavior
- MGMT 3830 - Operations Management
- BUSI 4940 - Business Policy**

Major Requirements, 30 hours

- LSCM 3960 - Logistics & Supply Chain Management
- LSCM 4560 - Business Transportation Management
- LSCM 4360 - Global Alliances & International Chain Management
- LSCM 4530 - E-Logistics in Supply Chain Management
- LSCM 4800 - Logistics Internship, or
- MKTG 4380 - Marketing Internship
- LSCM 4860 - Advanced Logistics Management
- MKTG 3660 - Advertising Management
- MKTG 4360 - Retailing
- MKTG 4520 - Marketing Channels and Strategic Partnerships
- MGMT 4810 - Purchasing & Materials Management

Advanced Business Electives, 6 hours

- MKTG 3010 - Professional Selling, or
- MKTG 4120 - Consumer Behavior, or
- Select any 3000 or 4000 level Business elective.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Supply Chain and Marketing Management GPA of 2.0 or higher
- Grade of C or better in all business core and major courses.
- **BUSI 4940 is to be taken after all other foundation courses have been completed and in the graduating semester only.

Minor

All listed undergraduate minors require a minimum of 18 credit hours, with a minimum of 6 of those credit hours being advanced level (3000/4000) courses. Additional requirements are listed with the specific minor. Students may need to satisfy course prerequisites which require additional courses not listed in the specific minor requirements.

Minors must be earned in conjunction with a bachelor's degree and an undergraduate major. A student is unable to earn a major and a minor in the same academic discipline.

Business Analytics Minor

Minor Requirements, 18 hours

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

- DSCI 3310 - Data Analysis Tools I
- DSCI 3320 - Data Visualization I
- DSCI 3340 - Marketing Analytics with Big Data
- DSCI 3380 - Case Studies in Business Statistics
- DSCI 4310 - Data Analysis Tools II

- DSCI 4380 - Case Studies in Business Analytics -- Capstone

Business Foundations Minor

Minor Requirements

The Business Foundations minor must be completed in conjunction with a major degree at UNT Dallas. This program is suitable for students seeking non-business related majors.

Business Foundations I, 12 hours

Complete the following courses:

- ACCT 2010 - Accounting Principles I
- ACCT 2020 - Accounting Principles II
- MKTG 3650 - Foundations of Marketing Practice
- FINA 3770 - Finance

Business Foundations II, 3 hours

Complete one of the following courses:

- MGMT 3720 - Organizational Behavior
- MGMT 3820 - Management Concepts

Advanced Business Electives, 3 hours

- Select any course at the 3000- or 4000-level in ACCT, BCIS, BLAW, BUSI, DSCI, FINA, MGMT, or MKTG.

Additional UNTD Minor Requirements

- Minor GPA of 2.0 or higher
- Grades of C or better in minor courses to graduate with minor

Note

Students must meet all course prerequisites. ACCT 2010, ACCT 2020, MKTG 3650, and FINA 3770 have prerequisites not included in the minor.

Dealership Management Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

Minor Requirements, 18 hours

- MGMT 3340 - Introduction to the Global Auto Industry
- MGMT 3341 - Dealership Fixed Operations
- MGMT 4340 - Dealership Variable Operations
- MGMT 4341 - Finance and Insurance/Regulatory and Compliance Issues
- MGMT 4345 - Dealership Accounting and Financial Statement Analysis
- MGMT 4800 - Internship

Hospitality Management Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

Minor Requirements, 3 hours

- HMGT 1310 - Building Careers in Hospitality

Suggested Electives, 6 hours

- Select two any 3000 or 4000 level Hospitality Management electives (suggested courses below).*
  - HMGT 3050 - Hotel Management Operations
  - HMGT 3312 - Restaurant Management
  - HMGT 3350 - Creating a Customer Service Mindset

Any Level Electives, 9 hours

- Select three any level Hospitality Management electives.

Note

- For a complete list of Hospitality Management courses, please feel free to visit the Course Descriptions page.

Management Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

This program is only available for students seeking non-business related majors.

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

Minor Requirements, 3 hours

- MGMT 3720 - Organizational Behavior

Advanced Elective, 15 hours

Select five courses from the following:

- MGMT 3330 - Communicating in Business
- MGMT 3820 - Management Concepts
- MGMT 3830 - Operations Management
- MGMT 3850 - Foundations of Entrepreneurship
- MGMT 3860 - Human Resource Management
- MGMT 3870 - Management Research Methods
- MGMT 3880 - Business Ethics and Social Responsibility
- MGMT 4170 - Employee and Labor Relations
- MGMT 4180 - Workplace Health and Safety
- MGMT 4210 - E-Management: Managing in a Digital Economy
- MGMT 4300 - Recruitment, Selection and Placement
- MGMT 4350 - Training and Development
- MGMT 4400 - Managing Interpersonal Relationships
- MGMT 4460 - Topics in Organizational Behavior
- MGMT 4470 - Leadership
- MGMT 4660 - International Management Perspectives
- MGMT 4810 - Purchasing and Materials Management
- MGMT 4820 - Manufacturing Planning and Control
- MGMT 4830 - Productivity and Quality Management
- MGMT 4840 - Compensation and Benefits Administration
- MGMT 4860 - Organizational Design and Change

- MGMT 4880 - Management of Projects and Systems

Marketing Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

This program is primarily suitable for Business majors.

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 18 hours

- MKTG 3010 - Professional Selling
- MKTG 3650 - Foundations of Marketing Practice
- MKTG 3660 - Advertising Management
- HMGT 3350 - Creating a Customer Service Mindset
- LSCM 3960 - Logistics and Supply Chain Management
- MKTG 4120 - Consumer Behavior

Academic Certificate

Undergraduate academic certificates require a minimum of 12 credit hours, all earned at UNT Dallas, with all courses being at the advanced (3000/4000) level. Additional requirements are listed with the specific academic certificate. Students may need to satisfy course prerequisites which require additional courses not listed in the specific certificate requirements.

Academic certificates must be earned in conjunction with a bachelor's degree and an undergraduate major (with the exception of Dealership Management). A student is unable to earn an academic certificate and a major/minor in the same academic discipline.

Dealership Management Certificate

This certificate is awarded to students who are non-degree seeking (21 hours).

Students are not eligible for financial aid for this certificate.

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in the certificate courses to graduate with the certificate.

Certificate Requirements, 21 hours

- MGMT 3340 - Introduction to the Global Auto Industry
- MGMT 3341 - Dealership Fixed Operations
- MGMT 4340 - Dealership Variable Operations
- MGMT 4341 - Finance and Insurance/Regulatory and Compliance Issues
- MGMT 4345 - Dealership Accounting and Financial Statement Analysis
- HMGT 3350 - Creating a Customer Service Mindset
- MGMT 4800 - Internship

Event Management Certificate

This certificate must be completed in conjunction with a major degree at UNTD (15 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 15 hours

- HMGT 3320 - Hospitality Marketing and Sales
- HMGT 3350 - Creating a Customer Service Mindset
- HMGT 3370 - Fairs, Festivals, and International Events
- HMGT 4120 - Special Events and Meeting Planning
- HMGT 4330 - Catering and Convention Services

Hospitality Logistics and Distribution Certificate

This certificate must be completed in conjunction with a major degree at UNTD (15 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 15 hours

- HMGT 3320 - Hospitality Marketing and Sales
- HMGT 3330 - Beverage Management
- LSCM 3960 - Logistics and Supply Chain Management
- LSCM 4530 - E-Logistics in Supply Chain Management
- LSCM 4560 - Business Transportation Management

Hospitality Management Certificate

This certificate is awarded to students who are non-degree seeking (24 hours).

Students are not eligible for financial aid for this certificate.

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in the certificate courses to graduate with the certificate.

Certificate Requirements, 24 hours

Complete the following to satisfy the Hospitality Management certificate requirements:

- HMGT 1310 - Building Careers in Hospitality
- HMGT 3050 - Hotel Management Operations
- HMGT 3312 - Restaurant Management
- HMGT 3313 - Hospitality Human Resources
- HMGT 3320 - Hospitality Marketing and Sales
- HMGT 3350 - Creating a Customer Service Mindset
- HMGT 4310 - Revenue Management in the Hospitality Industry
- HMGT 4350 - Leadership and Strategic Management

Logistics & Supply Chain Management Certificate

This certificate can be awarded to students who are non-degree seeking (18 hours). Students are not eligible for financial aid for this certificate if taken as non-degree seeking.

This certificate may also be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 18 hours

- LSCM 3960 - Logistics and Supply Chain Management
- LSCM 4360 - Global Alliances and International Supply Chain Management
- LSCM 4560 - Business Transportation Management
- LSCM 4530 - E-Logistics in Supply Chain Management
- LSCM 4800 - Logistics Internship
- MGMT 3830 - Operations Management

School of Education

School of Education

The School of Education prepares teachers, principals and school counselors for employment and leadership in their respective disciplines in the linguistically and culturally diverse communities of the North Texas region and beyond. Our faculty ensures that our graduates are highly qualified, actively recruited and successfully employed.

As a professional school, we offer both undergraduate and graduate degrees with specialized licensure and/or certifications.

Most full-time faculty in the School of Education have terminal degrees in their discipline and are enthusiastic and passionate about inspiring and encouraging academic excellence in each of our students.

The school is also fortunate to employ a number of highly qualified part-time practitioners who bring value-added job-related experiences to our classrooms. The mix of faculty engaged in research and current practice enhances the quality of our professional programs.

Each degree program has a unique mission and offers specialized tracks qualifying students for state certificates. Holding both a degree and a specialized certificate greatly enhances the knowledge-base and skill-sets needed for an impressive resume in today's competitive job market.

Bachelor of Science

Interdisciplinary Studies, (Grades 4-8, English, Language Arts, and Reading), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in 4-8 grades in English, language, and reading, and English as a second language (ESL) certification. Obtaining the ESL certification increases employability and success in the classroom.

Program Coordinator*: Dr. Cynthia Rodriguez, Phone: 972-338-1323,*
Email: Cynthia.Rodriguez@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.

2. **Content Requirements**: 40 hours of coursework
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 18 hours of coursework for teacher certification.
5. **English as Second Language (ESL) Pathway Certification**: 18 hours of coursework that applied to ESL certification.
6. **Clinical Requirements**: 15 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1100 - Algebra*****
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** Varies

Content Requirements, 40 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1100 - Algebra*
- MATH 1352 - Algebra for Teachers
- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability and Statistics for Teachers
- COMM 1010 - Introduction to Communication
- COMM 2300 - Fundamentals of Public Speaking
- ENGL 2321 - British Literature
- ENGL 2326 - American Literature
- THEA 3400 - Theatre for Young Audiences
- ENGL 2210 - Survey of World Literatures from Antiquity to 1700, or
- ENGL 2220 - Survey of World Literatures from 1700 to the Present
- ENGL 4160 - Advanced Expository Writing
- One approved Any Level Literature or Education elective.

Teacher Education Requirements, 18 hours

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDRE 4450 - Reading and Writing, Birth through Grade 6
- EDRE 4840 - Linguistically Diverse Learners
- EDSE 4060 - Content Area Reading in Secondary Schools
- EDUC 3320 - Foundations of Education

ESL Certification Pathway, 18 hours

- SPAN 1010 - Elementary Spanish I
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language
- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Clinical Requirements, 15 hours

Clinical I: Methods

- EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8
- EDRE 4820 - Reading and Writing in Grades 4-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades 4-8, Math), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in 4-8 grades in mathematics and English as a second language (ESL) certification. Obtaining the ESL certification increases employability and success in the classroom.

Program Coordinator*: Dr. Gwen Johnson, Phone: 972-338-1320,*
Email: Gwendolyn.Johnson@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 27 hours of coursework
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 12 hours of coursework for teacher certification.

5. **English as Second Language (ESL) Pathway Certification**: 12 hours of coursework that applied to ESL certification.
6. **Clinical Requirements**: 15 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1100 - Algebra*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 27 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1100 - Algebra*
- MATH 1353 - Geometry and Measurements for Teachers

- MATH 1354 - Numbers and Operations for Teachers
- MATH 1600 - Trigonometry
- MATH 2424 - Calculus I
- MATH 3301 - History of Mathematics
- MATH 3320 - Introduction to Mathematical Proofs
- MATH 3680 - Applied Statistics
- MATH 4050 - Advanced Study of the Secondary Mathematics Curriculum

Teacher Education Requirements, 12 hours

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDRE 4840 - Linguistically Diverse Learners
- EDUC 3320 - Foundations of Education

ESL Certification Pathway, 12 hours

- LING 4030 - Acquisition of English as a Second Language
- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Clinical Requirements, 15 hours

Clinical I: Methods

- EDEE 4350 - Mathematics in Grades EC-8
- EDME 4351 - Teaching Mathematics in Grades 4-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the <u>General University Requirements</u> as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades 4-8, Science), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in 4-8 grades in science and English as a second language (ESL) certification. Obtaining the ESL certification increases employability and success in the classroom.

Program Coordinator*: Dr. Gwen Johnson Phone: 972-338-1320,*
Email: <u>Gwendolyn.Johnson@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 31 hours of coursework
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 12 hours of coursework for teacher certification.
5. **English as Second Language (ESL) Pathway Certification**: 15 hours of coursework that applied to ESL certification.
6. **Clinical Requirements**: 12 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1100 - Algebra*
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 31 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1100 - Algebra*
- MATH 1354 - Numbers and Operations for Teachers
- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory
- BIOL 1720 - Biology for Science Majors II
- BIOL 1740 - Biology for Science Majors II Laboratory
- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry
- GEOG 1710 - Earth Science
- PHYS 1052 - Solar System
- PHYS 1410 - General Physics I
- PHYS 1430 - General Physics Laboratory I
- One approved Advanced Science or Education elective.

Teacher Education Requirements, 12 hours

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- BIOL 3320 - Principles of Ecology

- EDUC 3320 - Foundations of Education

ESL Certification Pathway, 15 hours

- LING 4030 - Acquisition of English as a Second Language
- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- EDRE 4840 - Linguistically Diverse Learners

Clinical Requirements, 12 hours

Clinical I: Methods

- EDEE 4330 - Science in Grades EC-6
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades 4-8, Social Studies), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in 4-8 grades in social studies and English as a second language (ESL) certification. Obtaining the ESL certification increases employability and success in the classroom.

Program Coordinator*: Dr. Gwen Johnson, Phone: 972-338-1320,*
Email: Gwendolyn.Johnson@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 39 hours of coursework
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 12 hours of coursework for teacher certification.
5. **English as Second Language (ESL) Pathway Certification**: 12 hours of coursework that applied to ESL certification.
6. **Clinical Requirements**: 12 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** HIST 1050 - World Civilization I*
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865*
- **American History II:** HIST 2620 - United States History Since 1865*
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions*
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies*
- **Social & Behavioral Science:** DFST 1013 - Human Development
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities

- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 39 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- ECON 1100 - Principles of Microeconomics
- ECON 1110 - Principles of Macroeconomics
- HIST 1050 - World Civilization I*
- HIST 1060 - World Civilization II
- HIST 2610 - United States History to 1865*
- HIST 2620 - United States History Since 1865*
- HIST 4700 - Texas
- PSCI 1040 - American Government: Laws and Institutions*
- PSCI 1050 - American Government: Process and Policies*
- Two advanced History electives.
- Two advanced Political Science electives.

Teacher Education Requirements, 12 hours

- DFST 1013 - Human Development
- EDSP 2310 - Introduction to Individuals with Disabilities
- EDRE 4840 - Linguistically Diverse Learners
- EDUC 3320 - Foundations of Education

ESL Certification Pathway, 12 hours

- LING 4030 - Acquisition of English as a Second Language
- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Clinical Requirements, 12 hours

Clinical I: Methods

- EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades EC-6 Core Subjects and Special Education, EC-12), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in Early Childhood through 6th grade Core Subjects and supplemental certification in Special Education (Early Childhood through 12th grade). Obtaining supplemental certification in additional to the core subject certification increases employability and success in the classroom.

Program Coordinator*: Dr. Julie Southward, Email:* Julie.Southward@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 48 hours of interdisciplinary content
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 18 hours of coursework for teacher certification.
5. **Supplemental Certification Pathway**: 12 hours of coursework that applies to Special Education certification.
6. **Clinical Requirements**: 21 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1353 - Geometry and Measurements for Teachers*
- **Life & Physical Sciences I:** BIOL 1082 - Biology for Educators*
- **Life & Physical Sciences II:** PHYS 1210 - Conceptual Physics*
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 48 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1352 - Algebra for Teachers
- MATH 1353 - Geometry and Measurements for Teachers*
- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability and Statistics for Teachers
- BIOL 1082 - Biology for Educators*
- BIOL 1132 - Environmental Science
- KINE 3551 - Physical and Health Literacy

- EDUC 1301 - Introduction to the Teaching Profession
- AEAH 1750 - Visual Arts Integration
- MUED 1130 - Foundations in Music
- THEA 1130 - Introduction to Creative Drama in the Elementary School
- PHYS 1210 - Conceptual Physics*
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language
- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDEC 4633 - Nurturing Children's Social Competence
- EDRE 4450 - Reading and Writing, Birth through Grade 6

Teacher Education Requirements, 18 hours

Courses with an asterisk (*) also count for the core.

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDUC 3320 - Foundations of Education
- EDEC 3613 - Introduction to Early Childhood Education
- EDRE 4840 - Linguistically Diverse Learners
- EDRE 4850 - Assessment and Evaluation of Reading

Supplemental Certification Pathway, 12 hours

- EDSP 3240 - Family Communication and Collaboration for Exceptional Learners
- EDSP 3420 - Behavioral Disorders: Characteristics, Identification and Intervention
- EDSP 4320 - Educational Assessment and Evaluation of Exceptional Learners
- EDSP 4330 - Advanced Educational Strategies of Exceptional Learners

Clinical Requirements, 21 hours

Clinical I: Methods

- EDEE 4330 - Science in Grades EC-6
- EDEE 4350 - Mathematics in Grades EC-8
- EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners
- EDEC 4633 - Nurturing Children's Social Competence

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades EC-6, Bilingual), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in Early Childhood through 6th grade Core Subjects and supplemental certification in Bilingual Education. Obtaining supplemental certification in additional to the core subject certification increases employability and success in the classroom.

Program Coordinator: *Dr. Patsy Sosa-Sanchez, Phone: 972-338-1527, Email:* Patsy.Sosa-sanchez@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 42 hours of interdisciplinary content
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 15 hours of coursework for teacher certification.
5. **Supplemental Certification Pathway**: 21 hours of coursework that applies to Bilingual certification.
6. **Clinical Requirements**: 18 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to

the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1353 - Geometry and Measurements for Teachers*
- **Life & Physical Sciences I:** BIOL 1082 - Biology for Educators*
- **Life & Physical Sciences II:** PHYS 1210 - Conceptual Physics*
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 42 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1352 - Algebra for Teachers
- MATH 1353 - Geometry and Measurements for Teachers*
- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability and Statistics for Teachers
- BIOL 1082 - Biology for Educators*
- BIOL 1132 - Environmental Science
- KINE 3551 - Physical and Health Literacy
- SPAN 2313 - Spanish for Heritage Speakers
- AEAH 1750 - Visual Arts Integration
- MUED 1130 - Foundations in Music
- THEA 1130 - Introduction to Creative Drama in the Elementary School

- PHYS 1210 - Conceptual Physics*
- HIST 4700 - Texas
- GEOG 1710 - Earth Science
- EDEC 4633 - Nurturing Children's Social Competence
- EDRE 4450 - Reading and Writing, Birth through Grade 6

Teacher Education Requirements, 15 hours

Courses with an asterisk (*) also count for the core.

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDUC 3320 - Foundations of Education
- EDEC 3613 - Introduction to Early Childhood Education
- EDRE 4850 - Assessment and Evaluation of Reading

Supplemental Certification Pathway, 21 hours

- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4480 - Bilingual Approaches to Content-Based Learning
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language
- EDBE 4370 - Teaching Literacy in Spanish

Clinical Requirements, 18 hours

Clinical I: Methods

- EDEE 4330 - Science in Grades EC-6
- EDEE 4350 - Mathematics in Grades EC-8
- EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the <u>General University Requirements</u> as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, (Grades EC-6, ESL), BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in Early Childhood through 6th grade Core Subjects and supplemental certification in English as a Second Language (ESL). Obtaining supplemental certification in additional to the core subject certification increases employability and success in the classroom.

Program Coordinator*: Dr. Randy Bell, Email:* <u>Randy.Bell@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Content Requirements**: 42 hours of interdisciplinary content
3. **Application to the Teacher Education Program**: All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in coursework meeting the Teacher Education Requirements.
4. **Teacher Education Requirements**: 18 hours of coursework for teacher certification.
5. **Supplemental Certification Pathway**: 15 hours of coursework that applies to English as Second Language (ESL) certification.
6. **Clinical Requirements**: 18 hours of clinical and student teaching coursework.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** MATH 1353 - Geometry and Measurements for Teachers*
- **Life & Physical Sciences I:** BIOL 1082 - Biology for Educators*
- **Life & Physical Sciences II:** PHYS 1210 - Conceptual Physics*
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 42 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- MATH 1352 - Algebra for Teachers
- MATH 1353 - Geometry and Measurements for Teachers*
- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability and Statistics for Teachers
- BIOL 1082 - Biology for Educators*
- BIOL 1132 - Environmental Science
- KINE 3551 - Physical and Health Literacy
- EDUC 1301 - Introduction to the Teaching Profession
- AEAH 1750 - Visual Arts Integration
- MUED 1130 - Foundations in Music
- THEA 1130 - Introduction to Creative Drama in the Elementary School
- PHYS 1210 - Conceptual Physics*
- HIST 4700 - Texas
- GEOG 1710 - Earth Science
- EDEC 4633 - Nurturing Children's Social Competence
- EDRE 4450 - Reading and Writing, Birth through Grade 6

Teacher Education Requirements, 18 hours

Courses with an asterisk (*) also count for the core.

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDUC 3320 - Foundations of Education
- EDEC 3613 - Introduction to Early Childhood Education
- EDRE 4840 - Linguistically Diverse Learners
- EDRE 4850 - Assessment and Evaluation of Reading

Supplemental Certification Pathway, 15 hours

- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language

Clinical Requirements, 18 hours

Clinical I: Methods

- EDEE 4330 - Science in Grades EC-6
- EDEE 4350 - Mathematics in Grades EC-8
- EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.

- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

Interdisciplinary Studies, EC-12 Languages Other Than English (LOTE) - Spanish, BS

Students can receive a Bachelor of Science in Interdisciplinary Studies with Texas teacher certification in Early Childhood through 12th grade Languages Other Than English (LOTE) - Spanish. The course work for the LOTE-Spanish also includes preparation for the bilingual education certification. Once certified in Texas, a LOTE-Spanish teacher may add other certifications by completing the appropriate examinations.

Program Coordinator: *Dr. Randy Bell, Email:* Randy.Bell@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Prerequisite Coursework**: Prior to admission to the Teacher Education Program, students complete a Spanish placement test or 12 hours of prerequisite Spanish courses or CLEP/AP.
3. **Content Requirements**: Completion of 30 hours designated as the required interdisciplinary coursework.
4. **Application to the Teacher Education Program:** All students are required to complete the application process to be accepted into the Teacher Education Program prior to enrolling in the LOTE EC-12 teacher education certification sequence. See the Teacher Education Program admission requirements at the end of this section.
5. **Teacher Education Requirements**: 18 hours of coursework for teacher certification.
6. **Bilingual Education Courses**: 12 hours of coursework for the bilingual education certification.
7. **Clinical Requirements**: 18 hours of clinical and student teaching coursework.
8. **Other Courses**: Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Other elective courses may be required.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. For Freshman students starting at UNTD (or transfer student looking

ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - College Writing II (grade of C or better required)
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development*
- **Component Area I**: EDSP 2310 - Introduction to Individuals with Disabilities*
- **Component Area II:** SPAN 1010 - Elementary Spanish I

Content Requirements, 30 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.75 or higher with "C" or better in each course.

- SPAN 3020 - Introduction to Translation in Spanish
- SPAN 3110 - Introduction to Hispanic Literature
- SPAN 3150 - Spanish Culture and Civilization
- SPAN 3160 - Latin American Culture and Civilization
- SPAN 3313 - Advanced Spanish for Heritage Speakers
- SPAN 3570 - Spanish in the Bilingual Classroom
- SPAN 4350 - Spanish in the Community
- Complete three advanced Spanish elective courses.

Teacher Education Requirements, 18 hours

Courses with an asterisk (*) also count for the core.

- DFST 1013 - Human Development*
- EDSP 2310 - Introduction to Individuals with Disabilities*
- EDUC 3320 - Foundations of Education
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners
- LING 3060 - Principles of Language Study
- EDRE 4450 - Reading and Writing, Birth through Grade 6

Bilingual Education Courses, 12 hours

- EDBE 3470 - Foundations of Bilingual and English as Second Language Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4370 - Teaching Literacy in Spanish
- EDBE 4480 - Bilingual Approaches to Content-Based Learning

Clinical Requirements, 18 hours

Clinical I: Methods

- EDBE 4370 - Teaching Literacy in Spanish
- EDBE 4480 - Bilingual Approaches to Content-Based Learning
- EDBE 4395 - Methods and Materials for Teaching Spanish EC-12
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

Clincial II: Clinical Teaching

- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Major GPA of 2.75 or higher
- Grade of C or better in all core and major courses.

School of Human Services

Bachelor of Science

Child Development and Family Studies, BS

A Bachelor's of Science Degree in Child Development and Family Studies prepares graduates with the knowledge and skills to effectively work with young children and families in multicultural and multilingual settings. This program is distinctive in that it emphasizes healthy development of young children (0 to 8 years old) and their families. Course instructions and 150 hours of hands-on experiential learning allow students to develop skills and knowledge to serve typically developing young children in the home, community, and child care settings.

Program Coordinator*: Dr. Janice F. Moore, Phone: 972-338-1389, Email:* Janice.Moore@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** Completion of a minimum of 39 hours from Child Development of which 30 must be advanced. Completion of a minimum of 21 hours from Professional Field (described below). Students should complete 3000-level courses before enrolling in 4000-level courses.
3. **Other Requirements:** All students entering the Child Development program must have a cumulative grade point average of at least 2.0 and be in good academic standing. Must clear criminal background check.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student

looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** CDFS 1013 - Human Development*
- **Component Area I**: Varies
- **Component Area II:** HSML 1300 - An Introduction to the Helping Profession*

Major Requirements, 39 hours

The following courses are required for the Child Development and Family Studies, BS degree. Courses with an asterisk (*) also count for the core.

- CDFS 3113 - Infant and Toddler Development
- CDFS 3123 - Child Development
- CDFS 3213 - Infant and Toddler Intervention
- CDFS 3300 - Family Theories
- CDFS 3305 - Family Development**
- CDFS 3310 - Family Crisis**
- CDFS 3315 - Communication in Families**
- CDFS 3423 - Family, School, and Community
- CDFS 4023 - Practicum
- CDFS 4333 - Family Resource Management**
- CDFS 4345 - Parenting Issues and Education**
- CDFS 4395 - Capstone in Child Development and Family Studies
- CDFS 4413 - Family Life Education**

Professional Field Requirements, 21 hours

- CDFS 3320 - Developmental Sexuality**
- CDFS 4133 - Adolescent Development
- CDFS 4253 - Administration of Programs for Children, Youth and Families
- CDFS 4323 - Family Law and Public Policy**
- CDFS 4340 - Occupational and Ethical Issues**
- CDFS 4350 - Child Development Seminar: Current Trends and Issues

Suggested Electives, 21 hours

- CDFS 1013 - Human Development**
- CDFS 2033 - Parenting in Diverse Families
- HSML 1300 - An Introduction to the Helping Profession*

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Child Development and Family Studies Major GPA 2.0 or higher (major and field professional field courses)

Note

- **Asterisk denotes courses required for the Certified Life Education Exam.

Further Professional Development

National Council on Familty Relations Certification

NCFR Contact Areas

- Families & Individuals in Societal Contexts
- Internal Dynamics of Families
- Human Growth & Development Across the Life Span
- Human Sexuality
- Interpersonal Relationships
- Family Resource Management

- Parent Education & Guidance
- Family Law & Public Policy
- Family Life Education
- Methodology Internship/Practicum
- Family Development
- Family Crisis
- Human Development
- Developmental Sexuality
- Communication in Families
- Family Resource Management
- Parenting Issues & Education
- Family Law & Public Policy
- Practicum
- For more information on CFLE visit https://www.ncfr.org/cfle-certification/what-family-life-education

UNTD Approved Coursework for Abbreviate Application (Grade of A, B, or C-)

Human Services Management and Leadership, BS

The mission of the Human Services Management and Leadership (HSML) program is to prepare human service practitioners, through education, research, and service, to serve as leaders in community-based service organizations. The HSML program provides an innovative interdisciplinary curriculum designed to prepare highly competent professionals to work in organizations serving individuals, families, groups, organizations, and communities.

Students may indicate an intention of majoring in Human Services Management and Leadership (HSML) at any point during the early part of their academic career by declaring a pre-HSML major. They may consult with HSML advisors regarding degree requirements at any time. However, formal acceptance as an HSML major program is contingent upon (a) earning a "B" or better in HSML 3000, (b) having a 2.75 GPA overall, and (c) approval of a formal application for admission. Applications are available from program faculty.

Program Coordinator*: Dr. Shelia Lumar, Phone: 972-338-1377, Email:* Shelia.Lumar@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** Completion of a minimum of 36 hours from the human service curriculum, of which 27 must be advanced. Student select one track in either the Administrative or Direct Practice Track. Students should complete 3000-level courses

before enrolling in 4000-level courses. Students must earn a grade of C or higher in all major requirements.

3. **Major Track Internship:** Students must complete an internship for this majors. Students must apply for an internship the semester before enrollment. Applications can be obtained from the Program Coordinator.

4. **Specialization/Certificate Program Requirements:** A minimum of 12 hours in one of the approved human services specialization or certificate programs, specifically Applied Gerontology, Substance Abuse & Addiction, or Alternative Dispute Resolution. Students must earn a grade of C or better in all specialization/certificate requirements.

5. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:**
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** CDFS 1013 - Human Development
- **Component Area I**: HSML 1300 - An Introduction to the Helping Profession
- **Component Area II:** Varies

Major Requirements, 15 hours

The following courses are required for the Human Services Management and Leadership, BS degree.

- HSML 3000 - Human Service in the Nonprofit Sector
- HSML 3100 - Professional Interpersonal Skills
- HSML 3700 - Case Management in Human Services
- HSML 4750 - Capstone Course

Select one internship depending on major track selected:

- HSML 4850 - Human Service Internship*
- HSML 4851 - Human Services Internship II*

Major Tracks, 18 hours

Students must select one track and complete all courses listed.

Administrative Track

- HSML 4000 - Introduction to Financial Management for Nonprofit Organizations
- HSML 4200 - Grant Proposal Research and Writing
- HSML 4300 - Volunteer Development and Management
- HSML 4350 - Community Organizing, Development and Collaboration
- HSML 4400 - Leadership in the Nonprofit Sector
- HSML 4700 - Program Planning and Evaluation

Direct Practice Track

- HSML 3600 - Human Behavior I: Micro
- HSML 3850 - Behavioral Addictions
- HSML 4150 - Group Processes in Human Services
- HSML 4301 - Theories of Peer Recovery and Advocacy
- HSML 4500 - Diversity and Social Justice in Human Services
- HSML 4525 - Problems of Youth: Prevention and Intervention

Required Certificate, 12 hours

Select one certificate from the following options: Applied Gerontology, Alternative Dispute Resolution, or Substance Abuse and Addictions. Must earn a grade of C or better in each course listed.

Substance Abuse & Addiction

- HSML 4100 - Chemical Addictions
- HSML 4120 - Theoretical Approaches to Addiction Treatment
- HSML 4650 - Assessment of Behavioral and Chemical Addictions
- HSML 4660 - Intervention Strategies for Behavioral and Chemical Addictions

Alternative Dispute Resolution

- PACS 4000 - Mediation
- PACS 4050 - Negotiation and Dispute Resolution
- PACS 4060 - Practicum in Mediation and Dispute Resolution

Select one elective course:

- PACS 4010 - Family Mediation
- PACS 4020 - Dispute Resolution in the Workplace
- PACS 4030 - Dispute Resolution in a Global Workplace
- PACS 4040 - Crisis Intervention
- PACS 4980 - Special Topics in Alternative Dispute Resolution

Applied Gerontology

- AGER 4500 - Long-Term Care Case Management with Older Adults
- AGER 4550 - Sociology of Aging
- AGER 4780 - Aging Programs and Services

Select one elective course:

- AGER 4750 - Sexuality and Aging
- AGER 4560 - Minority Aging

Suggested Electives

- CDFS 1013 - Human Development
- HSML 1300 - An Introduction to the Helping Profession
- AGER 2250 - Images of Aging in Film and Literature
- SOWK 4700 - Child Welfare Practice and Services
- HSML 4600 - Human Behavior II: Macro

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher

- Human Services Management & Leadership GPA of 2.0 or greater in major requirements, track and certificate coursework.

Note

- * Requires students to complete an application a semester before enrollment. See Program Coordinator for the application.

Minor

Human Services Management and Leadership Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 6 hours

- HSML 3000 - Human Service in the Nonprofit Sector
- HSML 3100 - Professional Interpersonal Skills

Advanced Elective, 3 hours

Select one course from the following:

- HSML 3700 - Case Management in Human Services
- HSML 3600 - Human Behavior I: Micro

Any Level Electives, 9 hours

- Select three approved any level electives from AGER, HSML, or PACS.

Recommended Electives

- HSML 4620 - Topics in Human Services
- HSML 4525 - Problems of Youth: Prevention and Intervention
- HSML 4600 - Human Behavior II: Macro

Academic Certificate

Alternative Dispute Resolution Certificate

This certificate must be completed in conjunction with a major degree at UNTD. (12 hours)

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and at least a grade of C in these courses to graduate with the certificate.

Certificate Requirements, 9 hours

- PACS 4000 - Mediation
- PACS 4050 - Negotiation and Dispute Resolution
- PACS 4060 - Practicum in Mediation and Dispute Resolution

Approved Elective, 3 hours

Select one of the following:

- PACS 4010 - Family Mediation
- PACS 4020 - Dispute Resolution in the Workplace
- PACS 4030 - Dispute Resolution in a Global Workplace
- PACS 4040 - Crisis Intervention

Applied Gerontology Certificate

This certificate must be completed in conjunction with a major degree at UNTD. (12 hours)

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and at least a grade of C in these courses to graduate with the certificate.

Certificate Requirements, 9 hours

- AGER 4500 - Long-Term Care Case Management with Older Adults
- AGER 4550 - Sociology of Aging
- AGER 4780 - Aging Programs and Services

Approved Elective, 3 hours

Select one of the following:

- AGER 4560 - Minority Aging
- AGER 4750 - Sexuality and Aging

Substance Abuse & Addiction Certificate

This certificate must be completed in conjunction with a major degree at UNTD (12 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and at lease a grade of C in these courses to graduate with the certificate.

Certificate Requirements, 12 hours

- HSML 4100 - Chemical Addictions
- HSML 4120 - Theoretical Approaches to Addiction Treatment
- HSML 4650 - Assessment of Behavioral and Chemical Addictions
- HSML 4660 - Intervention Strategies for Behavioral and Chemical Addictions

School of Liberal Arts and Sciences

School of Liberal Arts & Science

Bachelor of Applied Arts and Sciences

Applied Arts and Sciences, BAAS

The Bachelor of Applied Arts & Sciences (BAAS) Degree is multidisciplinary, highly flexible, and can help students complete their degree at UNTD in record time. Not only does this degree allow students to design their own program, but they can also bring coursework from community colleges, other universities, and the military for the degree plan. Working with a team of talented and caring advisors, students can craft a degree that focuses on unique career goals and educational experiences.

Program Advisor*: Dr. Mark Stanley, Phone: 972-338-1551,*
Email: Mark.Stanley@untdallas.edu

Building Blocks for the Degree

1. Texas Core Curriculum: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.

2. Major Requirements: All students must complete 9 hours of foundational requirements. Then, students choose from one of three options in their selection of concentrations/specializations:

- **Option 1**: requires completion of three concentrations of 12 credit hours each.
- **Option 2:** requires completion of one primary and one secondary concentration totaling 36 hours. The secondary concentration must consist of at least 12 hours.
- **Specialized:** requires completion of one primary concentration of 24 credit hours.

3. Residency Requirement: Students must complete at least 30 semester credit hours at UNT Dallas. See General University Requirements for graduation.

4. Supporting Major Requirements: Students are able to utilize up to 21 hours of technical and/or vocational coursework for an occupational specialization.

5. Other Courses: Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

- **Communication I:** Varies
- **Communication II:** Varies
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies

- **American History I:** <u>Varies</u>
- **American History II:** <u>Varies</u>
- **Government & Political Science I:** <u>Varies</u>
- **Government & Political Science II:** <u>Varies</u>
- **Social & Behavioral Science:** <u>Varies</u>
- **Component Area I**: <u>Varies</u>
- **Component Area II:** <u>Varies</u>

Major Requirements, 9 hours

Must receive a grade of C or better in each course.

*Specialized Concentrations will have different major requirements. See an academic advisor.

Foundation I, 3 hours

- <u>COMM 3352 - Intercultural Communication,</u> or
- <u>HSML 3000 - Human Service in the Nonprofit Sector</u>

Foundation II, 6 hours

- <u>SOCI 3220 - Quantitative Data Collection</u>
- <u>SOCI 4540 - Race and Ethnic Minorities</u>

Professional Development Concentration Options: Select Option 1 or Option 2, 36 hours

Option 1

- Concentration 1
- Concentration 2
- Concentration 3

Option 2

- Concentration 1
- Concentration 2

For Option 2, Concentration 1 will have 18-24 hours; Concentration 2 must have at least 12 hours.

UNT Dallas offers a number of professional development concentrations. See Sample Concentrations listed below for suggestions though it is possible to create other concentrations to best utilize credit and meet student professional goals. In addition, there are several specialized programs to support working professionals and special interests. See Specialized Degree Programs for more information.

Occupational Specialization Electives, up to 21 hours

Students can utilize technology and vocational credit to complete this degree. Up to 21 hours can be incorporated here in the Occupational Specialization Electives or in a concentration as appropriate.

Sample Concentrations

Option 1

Concentration areas consisting of 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services. See Counseling and Human Services faculty for more information. HSML 3000 is also recommended.)

Applied Gerontology

The Applied Gerontology concentration focusses on the needs of the elderly and provides students with the background knowledge to act as caregivers. (Students seeking certification in Applied Gerontology will need to take additional hours through the department of Counseling and Human Services. See Counseling and Human Services faculty for more information. HSML 3000 is also recommended.)

Child Development and Family Studies

The Child Development and Family Studies concentration provides students with the knowledge and skillset to become practitioners in the areas of children as well as examining how families

function systemically. (See Counseling and Human Services faculty for more information. HSML 3000 is also recommended.)

Communication and Technology

The Communication and Technology concentration gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings.

Criminal Justice

The Criminal Justice concentration is directed at upholding social control, deterring and mitigating crime, and sanctions those who violate laws with criminal penalties and rehabilitation efforts as well as the study of law and ethics as they related to the phenomenon of crime.

Ethnic and Minority Studies

The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

The history concentration includes a variety of courses in American, Mexican-American, Latin-American, Native-American, and Dallas history among others.

Hospitality Management

Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Human Services Management and Leadership

Human Services Management and Leadership (HSML) concentration prepares students for careers as entry-level service practitioners in the non-profit sector and specializes in human services fields such as gerontology, substance abuse, dispute resolution, and other human services. (Students choosing the HSML concentration must take HSML 3000: Human Services in the Non-Profit Sector.)

Psychology

The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Sociology

The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Spanish

The Spanish is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries. It is program designed for either heritage speakers or non-native speakers offering real-world Spanish to enhance your career and employability in your chosen profession. Students at all levels are welcome. Transfer credits and placement by examination are encouraged.

Sports and Entertainment Marketing

The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Urban Agriculture

Urban Agriculture is the study of agriculture within an urban setting. Studies in urban agriculture give us a way to understand the principles of growing plants and animals for human consumption and use. The concentration in Urban Agriculture prepares students to go into the agriculture industry, environmental science, agricultural journalism, health and nutrition, education, and scientific research.

Option 2

Concentration areas consisting of more than 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services.) [LINK]

Business

The Business concentration teaches students organizational, management, and other skills valuable in business settings.

Communication and Technology

The Communication and Technology concentration gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly

linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings.

Ethnic and Minority Studies

The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

The history concentration includes a variety of courses in American, Mexican-American, Latin-American, Native-American, and Dallas history among others.

Hospitality Management

Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Psychology

The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Sociology

The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Spanish

The Spanish is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries. The Spanish concentration under BAAS Option 2, is an 18 -credit hour program designed for either heritage speakers or non-native speakers offering real-world Spanish to enhance your career and employability in your chosen profession. Students at all levels are welcome. Transfer credits and placement by examination are encouraged.

Sports and Entertainment Marketing

The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Specialized Degree Programs

See Program Advisor for more information. Primary concentration areas consisting of 24 hours can be selected from the following disciplines:

Urban Agriculture

Urban Agriculture is a specialized study of agriculture within an urban setting and can lead to a variety of careers. Studies in urban agriculture give us a way to understand the principles of growing plants and animals for human consumption and use. This field allows us to produce these agricultural commodities in limited space while optimizing health benefits and decreasing environmental impacts. The UNT Dallas Bachelor of Applied Arts and Science with a concentration in Urban Agriculture prepares students to go into the agriculture industry, environmental science, agricultural journalism, health and nutrition, education, scientific research and advanced programs such as Veterinary School and graduate school.

Emergency Services Administration

The Emergency Services Administration curriculum features a distinctive undergraduate curriculum focusing on Fire Science, Emergency Management, and Emergency Medical Services. This course of study provides students with a theoretically-grounded, policy focused, and empirically rigorous education in the field of Emergency Services. This concentration allows up to 84 hours (including Texas Common Core Curriculum) of transfer credit from community or technical colleges toward the 120 hours to complete the BAAS.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Applied Arts and Sciences major GPA of 2.0 or higher

Bachelor of Arts

Biology, BA

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The UNT Dallas Bachelor of Arts in Biology prepares students to go into education, journalism, environmental management, and research.

Program Advisor*: Dr. Muhammed Yousufuddin, Phone:* 972-338-1528,
Email: Muhammed.Yousufuddin@untdallas.edu.

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements**: The biology major (BA) requires 23 hours of required in biology.
3. **Supporting Science Requirements:** Students are required to complete 15 hours of courses to enhance the understanding of the major requirements.
4. **Major Electives**: 12 hours of electives in advanced biology courses.
5. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** COMM 2300 - Fundamentals of Public Speaking
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** BIOL 1710 - Biology for Science Majors I
- **Life & Physical Sciences II:** BIOL 1720 - Biology for Science Majors II
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I**: BIOL 1730, BIOL 1740, CHEM 1430, and CHEM 1440
- **Component Area II:** Varies

Major Requirements, 23 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.00 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory*
- BIOL 1720 - Biology for Science Majors II
- BIOL 1740 - Biology for Science Majors II Laboratory*
- BIOL 3320 - Principles of Ecology
- BIOL 3451 - Genetics
- BIOL 3510 - Cell Biology
- BIOL 4260 - Principles of Evolution
- BIOL 4310 - Animal Physiology

Supporting Science Requirements, 15 hours

- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry*
- CHEM 1420 - General Chemistry for Science Majors
- CHEM 1440 - Laboratory Sequence for General Chemistry*
- CHEM 3370 - Organic Chemistry I
- CHEM 3210 - Organic Chemistry I Laboratory
- MATH 1680 - Elementary Probability and Statistics

Major Electives, 12 hours

- Four approved Advanced Biology electives.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Biology major GPA of 2.0 or higher

Biology, BA with Life Science 7th - 12th Certificate

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The UNT Dallas Bachelor of Arts in Biology prepares students to go into education, journalism, environmental management, and research.

Program Coordinator*: Dr. Muhammed Yousufuddin, Phone: 972-338-1528, Email:* Muhammed.Yousufuddin@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements**: The biology major (BA) requires 23 hours of required in biology.
3. **Supporting Science Requirements:** Students are required to complete 15 hours of courses to enhance the understanding of the major requirements.
4. **Major Electives**: 12 hours of electives in advanced biology courses.
5. **Life Science 7th-12th Certification:** Students must complete 24 credit hours of courses to earn the Life Science 7th-12th certificate.
6. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** COMM 2300 - Fundamentals of Public Speaking
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** BIOL 1710 - Biology for Science Majors I

- **Life & Physical Sciences II:** BIOL 1720 - Biology for Science Majors II
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I**: BIOL 1730, BIOL 1740, CHEM 1430, and CHEM 1440
- **Component Area II:** Varies

Major Requirements, 23 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.00 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory*
- BIOL 1720 - Biology for Science Majors II
- BIOL 1740 - Biology for Science Majors II Laboratory*
- BIOL 3320 - Principles of Ecology
- BIOL 3451 - Genetics
- BIOL 3510 - Cell Biology
- BIOL 4260 - Principles of Evolution
- BIOL 4310 - Animal Physiology

Supporting Science Requirements, 15 hours

- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry*
- CHEM 1420 - General Chemistry for Science Majors
- CHEM 1440 - Laboratory Sequence for General Chemistry*
- CHEM 3370 - Organic Chemistry I
- CHEM 3210 - Organic Chemistry I Laboratory
- MATH 1680 - Elementary Probability and Statistics

Major Electives, 12 hours

- Four approved Advanced Biology elective courses.

Life Science 7-12 Certification, 24 hours

- CDFS 1013 - Human Development
- EDSP 2310 - Introduction to Individuals with Disabilities
- EDUC 3320 - Foundations of Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners
- EDUC 4200 - Student Teaching

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Biology major GPA of 2.0 or higher

Communication and Technology, BA

A degree in Communication and Technology gives students the knowledge and skills to succeed in human communication and the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, human resources, broadcasting, advertising, public relations, and nonprofit settings. This program is designed to produce career-ready graduates in digital production, sports and entertainment broadcasting and promotion, communication studies, and strategic communication. As a part of this major, students build their creative and team-building skills and develop useful professional networks. All Communication and Technology students are encouraged to complete a Dallas-area internship before they graduate.

Program Coordinator*: Sara Holmes, Phone: 972-338-1820,*
Email: Sara.Holmes@untdallas.edu

Building Blocks for the Degree

1. Texas Core Curriculum: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.

2. Major Requirements: The communication and technology major requires 39 hours, including 18 hours in the major core requirements, 9 hours in a major concentration, and then 12 hours of prescribed electives. Students should complete 3000-level course before enrolling in 4000-level courses.

3. Major Concentrations: One of four concentrations is required in the major:

a) Digital Production is for individuals who intend to create, edit, and distribute digital media productions, especially audio and video for a broad range of applications.

b) Sports and Entertainment Communication is for individuals who want to report on and produce sports or entertainment communication, including broadcast production.

c) Strategic Communication is for those seeking experience in public relations and advertising, with a special focus on digital communication media.

d) Communication Studies provides the tools and techniques for improving communication in all areas of personal and professional interaction, including law, political organizing, public affairs, and consulting, among others.

4. Other Courses: Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies

- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** Varies

Major Core Requirements, 18 hours

- TECM 2300 - New Media Writing
- COMM 2311 - Introduction to Social Media
- COMM 2312 - Visual Communication and New Media
- COMM 3311 - New Media Storytelling
- COMM 3312 - New Media Literacies
- COMM 4510 - Communication Capstone

Major Concentrations, 9 hours

Select from the following 4 possible concentrations and complete the courses listed.

Concentration 1**:** Digital Production

- COMM 2110 - Screenwriting
- COMM 3321 - Digital Production I
- COMM 4320 - Digital Production II

Concentration 2**:** Sports & Entertainment Communication

- COMM 2220 - Sport and Entertainment Communication and Public Relations
- COMM 2240 - Sports and Entertainment Writing
- COMM 4352 - Sports and Entertainment Broadcasting and Production

Concentration 3**:** Strategic Communication

- COMM 2310 - Introduction to Strategic Communication
- COMM 3330 - Creative Concepts
- COMM 4335 - Strategic Communication Campaigns

Concentration 4**:** Communication Studies

- COMM 2200 - Introduction to Interpersonal Communication
- COMM 2352 - Professional Communication
- COMM 3352 - Intercultural Communication

Additional Suggested Communication & Technology Electives

This list of communication and technology courses exhibits possible elective courses a student can take to deepen the level of learning in the selected concentration or sample from other concentrations to gain a breadth of learning across the major. Prerequisites vary.

Concentration 1**:** Digital Production

- COMM 2230 - Introduction to Digital Photography
- COMM 2314 - Computer Graphics for Communication
- COMM 2400 - Audio for New Media
- COMM 2410 - Web Design Principles
- COMM 3324 - Podcasting

Concentration 2**:** Sports & Entertainment Communication

- COMM 2400 - Audio for New Media
- COMM 2410 - Web Design Principles
- COMM 3324 - Podcasting
- COMM 3331 - Social Media Campaigns
- COMM 3341 - Sports Announcing

Concentration 3**:** Strategic Communication

- COMM 2410 - Web Design Principles
- COMM 3060 - Public Relations Event Development and Design
- COMM 3331 - Social Media Campaigns
- COMM 3332 - Communication Law
- COMM 4330 - Crisis Communication

Concentration 4**:** Communication Studies

- COMM 2310 - Introduction to Strategic Communication
- COMM 3120 - Nonverbal Communication
- COMM 3350 - Language, Thought, and Behavior

- COMM 4355 - Communication Theory

Major Electives, 12 hours

- An approved any level COMM course, or <u>SOCI 2050 - Sociology of Sport</u>
- An approved any level COMM course, or <u>CSCE 3410 - Advanced Programming</u>
- Two approved any level COMM course.

Additional UNTD Degree Requirements

- All students must meet the <u>General University Requirements</u> as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Communication and Technology major GPA of 2.0 or higher

Information Technology, BA

Information Technology (IT) applies modern technologies to the creation, management and use of information. IT professionals perform a variety of duties that range from installing applications to designing and developing complex information systems.

Program Coordinator*: Dr. Saif Al-Sultan, Phone: 972-338-1539,*
Email: <u>Saif.Alsultan@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The information technology (IT) major requires 58 hours of required IT courses.
3. **Elective/Minor Requirements**: Students are required to complete 20 elective hours. Additional hours may be required based on coursework completed previously.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student

looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required
- **Communication II:** TECM 2700 - Technical Writing
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** CHEM 1410 - General Chemistry for Science Majors
- **Life & Physical Sciences II:** CHEM 1420 - General Chemistry for Science Majors
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I:** CHEM 1430 - Laboratory Sequence for General Chemistry
- **Component Area II:** CHEM 1440 - Laboratory Sequence for General Chemistry.

Major Requirements, 58 hours

- CSCE 1030 - Computer Science I
- CSCE 1040 - Computer Science II
- CSCE 2100 - Computing Foundations I
- CSCE 2110 - Computing Foundations II
- CSCE 2300 - Digital Logic
- CSCE 3055 - IT Project Management*
- CSCE 3110 - Data Structures and Algorithms*
- CSCE 3220 - Human Computer Interfaces*
- CSCE 3310 - Operating Systems*
- CSCE 3420 - Internet Programming*
- CSCE 3530 - Introduction to Computer Networks*
- CSCE 4010 - Social Issues in Computing*
- CSCE 4350 - Introduction to Database Systems Design*
- CSCE 4360 - Database Administration*
- CSCE 4444 - Software Engineering*
- CSCE 4550 - Introduction to Computer Security*

- CSCE 4905 - Information Technology Capstone I*
- CSCE 4925 - Information Technology Capstone II*
- MATH 2424 - Calculus I

General Electives, 20+ hours

- MATH 1600 - Trigonometry
- MATH 1680 - Elementary Probability and Statistics
- Any advanced level elective courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Grade of C or better in all courses other than Texas Core Curriculum Courses unless also fulfills a major requirement.
- Advanced CSCE Course GPA of 2.75 or higher (See * courses above).

Mathematics, BA

Mathematics is the study of the measurement, properties, and relationships of quantities and sets, using numbers and symbols. It is a body of related courses concerned with knowledge of measurement, properties, and relations quantities, which can include theoretical or applied studies of arithmetic, algebra, geometry, trigonometry, statistics, and calculus.

Program Coordinator*: Dr. Richard Chandler, Phone: 972-338-1588,*
Email: Richard.Chandler@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The mathematics major requires 36 hours of required math courses. Student must earn a grade of C or better in designated courses (above Math 3350).
3. **Computer Science and Spanish:** Students are required to complete 9 hours of courses to enhance the understanding of the major requirements.
4. **Math Electives:** Students must complete 15 hours of Math electives, 9 hours of which must be 3XXX or above.

5. **General Electives, Minor or Double Major:** Students must complete an additional 18 hours, which may be fulfilled by general electives, a minor, or a double major. Nine of these hours must be 3XXX or above.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established inn Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and/or provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I**: Varies
- **Component Area II:** Varies

Major Requirements, 36 hours

- MATH 2424 - Calculus I[1]
- MATH 2425 - Calculus II[2]
- MATH 2426 - Multivariable Calculus[3]
- MATH 3000 - Real Analysis I
- MATH 3320 - Introduction to Mathematical Proofs
- MATH 3330 - Linear Algebra and Vector Space Theory
- MATH 3400 - Number Theory*
- MATH 3410 - Differential Equations I*

- MATH 3510 - Abstract Algebra I*
- MATH 3680 - Applied Statistics*
- MATH 4060 - Foundations of Geometry*

Computer Science and Spanish, 9 hours

- CSCE 1030 - Computer Science I
- SPAN 1010 - Elementary Spanish I
- SPAN 1020 - Elementary Spanish II

Math Electives, 15 hours

- Select any 6 semester credit hours from any level Mathematics courses.
- Select any 9 semester credit hours from 3000- or 4000-level Mathematics courses.

General Electives, Minor, or Double Major

- 18 hours, 9 semester credit hours must be 3000- or above.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Math major GPA of 2.5 or higher
- Grade of C or better in Math courses above 3350

Note

- * Must have a grade of C or better in designated courses above.
- [1]Formerly MATH 1710
- [2]Formerly MATH 1720
- [3]Formerly MATH 2730

Mathematics, BA with Secondary Teacher Certification

Mathematics is the study of the measurement, properties, and relationships of quantities and sets, using numbers and symbols. It is a body of related courses concerned with knowledge of measurement, properties, and relations quantities, which can include theoretical or applied studies

of arithmetic, algebra, geometry, trigonometry, statistics, and calculus. This version of the degree also prepares a student to teach mathematics at the high school level.

Program Coordinator: *Dr. Richard Chandler, Phone: 972-338-1588, Email:* Richard.Chandler@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The mathematics major requires 39 hours of required math courses. Student must earn a grade of C or better in designated courses (above Math 3350).
3. **Computer Science and Spanish:** Students are required to complete 9 hours of courses to enhance the understanding of the major requirements.
4. **Secondary Teacher Certification:** 24 hours including student teaching in the final semester. Students must be admitted to the Teacher Education Program prior to enrolling in 7-12 Certification courses listed below. At application, students should have at least 60 credit hours (junior standing) and at least a 2.75 cumulative GPA. Students must have at least a 2.75 GPA in the 7-12 certification courses with at least a grade of C in all certification courses.
5. **Math Electives:** Students are required to complete 6 hours of Math electives (must be 3XXX or above).

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established inn Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman students starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and/or provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies

- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** DFST 1013 - Human Development
- **Component Area I**: Varies
- **Component Area II:** Varies

Major Requirements, 39 hours

- MATH 2424 - Calculus I[1]
- MATH 2425 - Calculus II[2]
- MATH 2426 - Multivariable Calculus[3]
- MATH 3000 - Real Analysis I
- MATH 3320 - Introduction to Mathematical Proofs
- MATH 3330 - Linear Algebra and Vector Space Theory
- MATH 3400 - Number Theory*
- MATH 3410 - Differential Equations I*
- MATH 3510 - Abstract Algebra I*
- MATH 3680 - Applied Statistics*
- MATH 4050 - Advanced Study of the Secondary Mathematics Curriculum*
- MATH 4060 - Foundations of Geometry *

Computer Science and Spanish, 9 hours

- CSCE 1030 - Computer Science I
- SPAN 1010 - Elementary Spanish I
- SPAN 1020 - Elementary Spanish II

7-12 Certification, 24 hours

- DFST 1013 - Human Development
- EDUC 3320 - Foundations of Education
- EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives
- EDSE 4060 - Content Area Reading in Secondary Schools
- EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

- EDSE 4840 - Instructional Strategies and Classroom Management
- EDUC 4200 - Student Teaching

Math Electives, 6 hours

- Select any 6 semester credit hours from 3000- or 4000-level Mathematics courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.75 or higher
- Math major GPA of 2.75 or higher
- Grade of C or better in Math courses above 3350
- Certification GPA 2.75 or higher with a C or better in all Certification Courses

Note

- * Must have a grade of C or better in designated courses above.
- [1]Formerly MATH 1710
- [2]Formerly MATH 1720
- [3]Formerly MATH 2730

Political Science, BA

The political science major at UNT Dallas offers traditional and innovative approaches to preparing graduates for work, further study and participation in government, law and communications. The program blends the study of government and human political behavior in a major that is designed to be interdisciplinary, using insights from sociology, psychology, economics and the management sciences in addition to providing foundational knowledge about political theory, political institutions and international affairs.

Political science has a deeper relevance to modern life: students will acquire knowledge at the macro level about how the world is structured and works, but students will also cultivate and understanding of how politics functions in the workplace, neighborhoods and small groups. Political science majors will become discerning consumers of political messages and understand the importance of political context in communication.

The value of an undergraduate political science degree in the job market is considerable. Political science majors find jobs in:

- Federal, state and local government.
- Political campaigns.

- Public affairs communications.
- Lobbying for interest groups, non-governmental organizations and corporations.
- Law.
- Journalism.

A political science major is also good preparation for professional degree programs in:

- Law (JD)
- Public Administration (MPA)
- Policy-based programs in business, health and education (MBA, MPH etc.).
- Journalism (MJ).

Concentrations in political science include:

- Public Law - this track will provide preparation for law school, but it is also useful to those involved in criminal justice programs.
- American Politics - UNT Dallas is an urban university that seeks to prepare students for careers in city government and politics.
- Political Behavior - Understanding the mechanics of public opinion, and party, candidate and voter behavior, and democratic institutions is important to the survival of modern democracies.
- International Relations - Politics among nations is different from local, state and national politics and warrants its own type of analysis. UNT Dallas hopes to eventually develop area study programs that will focus on Mexico and other nations in Central and South America.

Program Coordinator*: Dr. Walt Borges, Phone: 972-338-1552,*
Email: Walter.Borges@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The political science major requires 48 hours of upper level required, distribution, and pre-approved elective political science courses. Concentration grant expertise in each of the following subfields of political science: American politics, comparative government, public law and political behavior.
3. **Electives:** To ensure that graduates have a broad context in evaluating public affairs and policy matters, 30 hours of electives are designated. History, sociology, criminal justice, and policy studies courses in other disciplines are strongly recommended to meet this requirement.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** SOCI 1510 - Introduction to Sociology
- **Component Area I**: COMM 1010 - Introduction to Communication
- **Component Area II:** SOCI 2070 - Introduction to Race and Ethnic Relations

Major Core Requirements, 18 hours

- PSCI 2304 - Introduction to Political Science
- PSCI 2307 - Introduction to Political Science Research Methods
- PSCI 3320 - Democratic Theory
- PSCI 3330 - Introduction to Public Administration
- PSCI 4350 - Quantitative Political Research Design and Analysis
- PSCI 4351 - Advanced Seminar in Political Science

Concentrations Courses, 12 hours±

Select from the following 4 possible concentrations and complete 12 semester credit hours from the courses listed.

Concentration 1: American Politics

- PSCI 3100 - Topics in American Government*
- PSCI 3110 - The Legislative Process
- PSCI 3120 - Women and Politics
- PSCI 3130 - Interest Groups
- PSCI 3160 - Mass Media in American Politics
- PSCI 3200 - The American Legal System
- PSCI 3210 - The U.S. Supreme Court
- PSCI 3340 - Rights, Opportunities and Social Justice
- PSCI 3350 - Minority Politics and Political Behavior
- PSCI 4020 - Urban Politics[1]
- PSCI 4100 - Political Parties
- PSCI 4140 - The Presidency
- PSCI 4310 - Social Policy and Inequity
- PSCI 4399 - Directed Study in Political Science

Concentration 2: International Affairs & Comparative Government

- PSCI 3100 - Topics in American Government*
- PSCI 3300 - International Relations
- PSCI 3360 - Comparative Courts
- PSCI 4399 - Directed Study in Political Science
- PSCI 4520 - International Human Rights

Concentration 3: Public Law and Public Policy

- PSCI 3100 - Topics in American Government*
- PSCI 3200 - The American Legal System
- PSCI 3210 - The U.S. Supreme Court
- PSCI 3301 - Introduction to Public Policy
- PSCI 3360 - Comparative Courts
- PSCI 4200 - Constitutional Law: Discrimination and the Powers of the Government
- PSCI 4210 - Constitutional Law: Rights and Liberties
- PSCI 4220 - Jurisprudence
- PSCI 4310 - Social Policy and Inequity
- PSCI 4399 - Directed Study in Political Science
- PSCI 4520 - International Human Rights

Concentration 4: Political Behavior

- PSCI 3100 - Topics in American Government*
- PSCI 3120 - Women and Politics

- PSCI 3160 - Mass Media in American Politics
- PSCI 3301 - Introduction to Public Policy
- PSCI 3340 - Rights, Opportunities and Social Justice
- PSCI 3350 - Minority Politics and Political Behavior
- PSCI 4120 - Public Opinion and Participation
- PSCI 4340 - Political Psychology
- PSYC 4340 - Political Psychology
- PSCI 4399 - Directed Study in Political Science

Political Science Electives, 18 hours

- Select 1 Concentration and complete 2 courses of electives within a single concentration±[2], and
- Select 4 electives from any Concentration or preapproved general electives.

Pre-Approved General Electives

The following courses requires **pre-enrollment** approval to satisfy concentration requirements from the political science program coordinator. See program coordinator contact information noted above.

- HIST 4150 - Mexican Immigration and the Chicano Community
- HIST 4172 - Modern Latin America - 1801-present
- HIST 4490 - The American Revolution, 1763-1789
- HIST 4700 - Texas History
- PSYC 4340 - Political Psychology
- CJUS 2100 - Crime and Justice in the US
- SOCI 2100 - Crime and Justice in the US
- CJUS 3630 - Drugs, Crime and Society
- CJUS 3210 - Judicial and Legal Systems
- SOCI 3300 - Urban Sociology
- SOCI 3550 - Collective Behavior
- SOCI 4160 - Developing Societies
- SOCI 4350 - Community Organization
- HSML 4350 - Community Organization
- SOCI 4540 - Race and Ethnic Minorities
- SOCI 4750 - World Population Trends and Problems
- MGMT 3720 - Organizational Behavior

Additional UNTD Degree Requirements

- All students must meet the <u>General University Requirements</u> as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Political Science major GPA of 2.5 or higher

Note

- *See Program Coordinator for topics courses suitable for the concentration.
- ** For students who come in with one course from the government & political science requirement, PSCI 1040 should be taken at UNTD to prepare for the PSCI major.
- [1] Because UNT Dallas is an urban university with a mission to serve the surrounding community, this course is highly recommended for all majors.
- [2] With approval from the Program Coordinator, a student could also take one course from two different distributions to meet this requirement.
- ± No course may satisfy the concentration requirement for more than one subfield. Four different courses must be taken to satisfy the four distributions.

Psychology, BA

This undergraduate program introduces students to the science and profession of psychology. Culminating in a Bachelor of Arts degree in psychology, this is a program for students interested in such career areas as counseling, public relations, school psychology, special education, forensic psychology, research, teaching, and industry work. The undergraduate psychology curriculum is designed to provide a core of knowledge of the subject matter in experimental, theoretical, and applied psychology. Other unique features of the program include opportunities for student internships and/or collaborative research experiences, as well as curricular flexibility within the major that allows students to select electives that are in accordance with their professional aspirations.

Program Coordinator*: Dr. Priya Eimerbrink, Phone: 972-338-1568,*
Email: <u>Priya.Eimerbrink@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The psychology major requires 21 hours of required and 18 hours of elective psychology courses.
3. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** Varies
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** PSYC 1100 - Introduction to Psychology*
- **Component Area I**: Varies
- **Component Area II:** Varies

Major Requirements I, 15 hours

The following courses are required for the Psychology, BA degree. Courses with an asterisk (*) also count for the core.

- PSYC 1100 - Introduction to Psychology*
- PSYC 2310 - Careers and Writing in Psychology
- PSYC 3100 - Social Psychology
- PSYC 3200 - Research Methods
- PSYC 3210 - Statistics in Psychology

Major Requirements II, 3 hours

Select one from the following:

- PSYC 3520 - Introduction to Industrial Organizational Psychology
- PSYC 3620 - Developmental Psychology
- PSYC 4640 - Psychophysiology
- PSYC 4800 - Introduction to Perception and Cognition

Major Requirements III, 3 hours

Select one from the following:

- PSYC 4040 - Advanced Seminar in Psychology (Capstone)
- PSYC 4390 - Internship in Psychology

Major Electives,18 hours

- Select five advanced Psychology elective courses.
- Select one any level Psychology elective course.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Psychology major GPA of 2.5 or higher

Public Health, BA

UNT Dallas's Public Health degree offers a broad-based and interdisciplinary curriculum designed to prepare students for a range of public health occupations. The Bachelor of Arts program in Public Health is an ideal degree for students interested in careers where they can influence the health and well-being of their communities, including health education, research, health administration, and policy development.

Public Health students from UNT Dallas can take advantage of the UNT Health Science Center (UNTHSC) Public Health Certificate online program. The course credits taken to complete the Public Health graduate certificate at UNTHSC can apply to the bachelor degree in public health here at UNT Dallas.

Benefits of this program include:

- Up to 15 credits that will count toward both the bachelors and graduate certificate.
- Convenient online course delivery.

- Certificate courses with a grade of "B" or better qualify for transfer into the <u>Masters of Public Health (MPH) degree</u>* at UNTHSC.

*Admission to the MPH program is not guaranteed to certificate students.

Eligible UNT Dallas students must meet the following criteria:

- Current Public Health student at UNT Dallas
- A grade of "B" of better in <u>PBHL 4310 - Epidemiology</u>
- Minimum 72 undergraduate credit hours completed
- Cumulative GPA of 3.2 or higher
- Approval by the UNT Dallas Program Liaison (Dr. William Garner)

Contact Dr. William Garner at <u>William.Garner@untdallas.edu</u> *for information on how to apply for the graduate Public Health Certificate program at UNTHSC.*

Program Coordinator (Public Health, BA)*: Dr. William Garner, Phone: 972-338-1541, Email:* <u>William.Garner@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** Students complete 12 hours public health core and 30 hours of public health electives across 4 concentrations.
3. **Math and Science Requirements:** Students are required to complete 12 hours of courses to enhance the understanding of the major requirements.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - Computer Assisted College Writing II
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics*
- **Life & Physical Sciences I:** BIOL 1710 - Biology for Science Majors I*
- **Life & Physical Sciences II:** BIOL 1720 - Biology for Science Majors II*
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** SOCI 1510 - Introduction to Sociology*
- **Component Area I**: Varies
- **Component Area II:** Varies

Math and Science Requirements, 14 hours

Courses with an asterisk (*) also count for the core.

- MATH 1680 - Elementary Probability and Statistics*
- BIOL 1132 - Environmental Science
- BIOL 1710 - Biology for Science Majors I*
- BIOL 1730 - Biology for Science Majors I Laboratory
- BIOL 1720 - Biology for Science Majors II*
- BIOL 1740 - Biology for Science Majors II Laboratory

Major Requirements, 12 hours

- PBHL 2300 - Introduction to Public Health
- SOCI 3120 - Sociology of Health and Illness
- PBHL 4310 - Epidemiology
- PBHL 4390 - Capstone in Public Health

Major Electives, 30 hours

Select from the following 4 possible concentrations and complete the courses listed.

- Select one Public Health Elective course from Concentration 1.
- Select one Public Health Elective course from Concentration 2.
- Select one Public Health Elective course from Concentration 3.

- Select one Public Health Elective course from Concentration 4.
- Select six Public Health Elective courses from any Concentration below.

Concentration 1: Health Science

- BIOL 3310 - Principles of Human Nutrition
- PBHL 3310 - Principles of Human Nutrition
- BIOL 3307 - Microbiology
- BIOL 4340 - Urban Ecology
- SOCI 3240 - Qualitative Data Collection
- KINE 3550 - Pedagogical Skills, Strategies, and Management in Physical Education and Movement for Children
- PBHL 4330 - Mentored Research Experience in Public Health

Concentration 2: Behavioral & Community Health

- AGER 4550 - Sociology of Aging
- PSYC 2580 - Health Psychology
- PSYC 3620 - Developmental Psychology
- SOCI 3110 - Sociology of Mental Health, Mental Illness and Mental Health Care
- SOCI 3300 - Urban Sociology
- SOCI 4350 - Community Organization
- SPAN 4350 - Spanish in the Community

Concentration 3: Diversity, Ethics, & Global Health

- SOCI 4240 - Sociology of Sexuality
- SOCI 4540 - Race and Ethnic Minorities
- PBHL 3330 - Health Policy
- SPAN 4390 - Spanish for the Health Professions

Concentration 4: Health Promotion & Programs

- AGER 4500 - Long-Term Care Case Management with Older Adults
- AGER 4780 - Aging Programs and Services
- HSML 3000 - Human Service in the Nonprofit Sector
- PBHL 3320 - Program Planning in Public Health
- PBHL 4340 - Health Promotion Skills and Competencies

Additional UNTD Degree Requirements

- All students must meet the <u>General University Requirements</u> as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Public Health major GPA of 2.5 or higher

Sociology, BA

A Bachelor's of Science Degree in Sociology is designed to provide students with a solid foundation of knowledge for graduate study in sociology or for careers in a wide variety of fields including: education, social service, health, probation, criminal justice, and government. The Department of Sociology and Psychology offers a Bachelor of Arts with a major in Sociology. In addition, students may also minor in Sociology. The Department of Sociology and Psychology also supports the Bachelor of Applied Arts and Sciences degree.

Program Coordinator*: Dr. Adrian Tan, Email:* <u>Adrian.Tan@untdallas.edu</u>

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** 18 hours of required courses and 21 hours of sociology courses from a selected concentration.
3. **Minor:** A minor is not required but recommended in Psychology.
4. **Other Courses:**   Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** <u>ENGL 1313 - College Writing I (grade of C or better required)</u>
- **Communication II:** <u>ENGL 1323 - Computer Assisted College Writing II</u>
- **Mathematics:** <u>MATH 1100 - Algebra</u>
- **Life & Physical Sciences I:** <u>GEOG 1710 - Earth Science</u>
- **Life & Physical Sciences II:** <u>BIOL 1132 - Environmental Science</u>
- **Language, Philosophy, and Culture:** <u>HIST 1060 - World Civilization II</u>
- **Creatives Arts:** <u>ART 1300 - Art Appreciation for Non-Art Majors</u>
- **American History I:** <u>HIST 2610 - United States History to 1865</u>
- **American History II:** <u>HIST 2620 - United States History Since 1865</u>
- **Government & Political Science I:** <u>PSCI 1040 - American Government: Laws and Institutions</u>

- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** SOCI 1510 - Introduction to Sociology *
- **Component Area I**: COMM 1010 - Introduction to Communication*
- **Component Area II:** CJUS 2100 - Crime and Justice in the United States

Major Core Requirements, 18 hours

- SOCI 1510 - Introduction to Sociology*
- SOCI 3200 - Sociological Theory.
- SOCI 3220 - Quantitative Data Collection
- SOCI 3240 - Qualitative Data Collection
- SOCI 3280 - Quantitative Data Analysis
- SOCI 4990 - Sociology Capstone

Major Concentrations, 21 hours

Select from the following 5 possible concentrations and complete the courses listed.

Concentration 1**:** Family & Gender Studies

- SOCI 2010 - Race, Class, Gender and Ethnicity
- SOCI 3000 - Sociology of Marriage and Family
- SOCI 3600 - The Multiracial Family
- SOCI 4240 - Sociology of Sexuality
- SOCI 4250 - Gender and Society
- SOCI 4450 - The Family in Later Life
- SOCI 4500 - Sociology of Childhood and Adolescence

Concentration 2**:** Race & Ethnic Relations

- SOCI 2010 - Race, Class, Gender and Ethnicity
- SOCI 2070 - Introduction to Race and Ethnic Relations
- SOCI 3330 - Social Stratification
- SOCI 3600 - The Multiracial Family
- SOCI 3900 - Race and Christianity
- SOCI 4350 - Community Organization
- SOCI 4540 - Race and Ethnic Minorities

Concentration 3**:** Sociology of Health

- SOCI 3110 - Sociology of Mental Health, Mental Illness and Mental Health Care

- SOCI 3120 - Sociology of Health and Illness
- SOCI 3300 - Urban Sociology
- SOCI 3330 - Social Stratification
- SOCI 3380 - Cultural Diversity and Health
- SOCI 4320 - Issues in Urban Health
- SOCI 4550 - Sociology of Aging

Concentration 4: Sports Studies

- SOCI 2050 - Sociology of Sport
- SOCI 3300 - Urban Sociology
- SOCI 3330 - Social Stratification
- SOCI 3340 - Women and Sport
- SOCI 3350 - Sport and Masculinity
- SOCI 4340 - Social Psychology and Behavior in the Social Environment
- SOCI 4360 - Sport, Markets, and Culture

Concentration 5: General Sociology

- Select two approved any level Sociology elective courses.
- Select five approved advanced Sociology elective courses.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Sociology major GPA of 2.5 or higher
- Grade of C or better in all SOCI courses

Bachelor of Science

Biology, BS

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The

UNT Dallas Bachelor of Science in Biology is a professional, science-based degree that prepares students to enter professional training in the health field and may lead to a career in the health professions (pharmacy, dentistry, physician assistant, veterinary, and medical sciences).

Program Coordinator*: Dr. Muhammed Yousufuddin, Phone: 972-338-1528, Email:* Muhammed.Yousufuddin@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum**: All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The biology major (BS) requires 24 hours of required in biology.
3. **Supporting Science Requirements:** Students are required to complete 27 hours of courses to enhance the understanding of the major requirements.
4. **Major Electives**: 12 hours of advanced, elective biology courses.
5. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** COMM 2300 - Fundamentals of Public Speaking
- **Mathematics:** MATH 1100 - Algebra
- **Life & Physical Sciences I:** BIOL 1710 - Biology for Science Majors I
- **Life & Physical Sciences II:** BIOL 1720 - Biology for Science Majors II
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies

- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** Varies
- **Component Area I**: BIOL 1730, BIOL 1740, CHEM 1430, and CHEM 1440
- **Component Area II:** Varies

Major Requirements, 24 hours

Courses are three semester credit hours unless otherwise noted. Must maintain a GPA of 2.00 or higher with "C" or better in each course.

Courses with an asterisk (*) also count for the core.

- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory*
- BIOL 1720 - Biology for Science Majors II
- BIOL 1740 - Biology for Science Majors II Laboratory*
- BIOL 3307 - Microbiology
- BIOL 3107 - Microbiology Laboratory
- BIOL 3451 - Genetics
- BIOL 3510 - Cell Biology
- BIOL 4260 - Principles of Evolution
- BIOL 4310 - Animal Physiology

Supporting Science Requirements, 27 hours

- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry*
- CHEM 1420 - General Chemistry for Science Majors
- CHEM 1440 - Laboratory Sequence for General Chemistry*
- CHEM 3370 - Organic Chemistry I
- CHEM 3210 - Organic Chemistry I Laboratory
- CHEM 3380 - Organic Chemistry II
- CHEM 3220 - Organic Chemistry II Laboratory
- PHYS 1410 - General Physics I
- PHYS 1430 - General Physics Laboratory I
- PHYS 1420 - General Physics II
- PHYS 1440 - General Physics Laboratory II
- MATH 1680 - Elementary Probability and Statistics

Major Electives, 12 hours

- Four approved Advanced Biology electives.

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Biology major GPA of 2.0 or higher

Criminal Justice, BS

Criminal justice is the system of practices and institutions of governments directed at upholding social control, deterring and mitigating crime, and sanctioning those who violate laws with criminal penalties and rehabilitation efforts. Criminal Justice is an interdisciplinary field of study. Included are the contributions and approaches of many of the social and behavioral sciences, as well as areas of study such as law and ethics, as they relate to the phenomenon of crime.

Program Coordinator*: Dr. J. Eric Coleman, Phone: 972-338-1833,*
Email: Eric.Coleman@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** The criminal justice major requires 39 hours of required and 18 hours of elective courses for the major.
3. **Supporting Major Requirements:** Students are required to complete 12 hours of courses to enhance the understanding of the major requirements.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to

the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** ENGL 1323 - Computer Assisted College Writing II
- **Mathematics:** MATH 1100 - Algebra, or
- **Mathematics:** MATH 1580 - Survey of Mathematics with Applications
- **Life & Physical Sciences I:** Varies
- **Life & Physical Sciences II:** Varies
- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** SOCI 1510 - Introduction to Sociology*****
- **Component Area I**: COMM 1010 - Introduction to Communication*
- **Component Area II:** CJUS 2100 - Crime and Justice in the United States*

Major Core Requirements, 39 hours

Courses with an asterisk (*) also count for the core.

- CJUS 2100 - Crime and Justice in the United States*
- CJUS 2300 - Fundamentals in Criminal Law
- CJUS 2301 - Correctional Systems and Practices
- CJUS 2302 - Police Systems and Practices
- CJUS 2600 - Diversity Issues in Criminal Justice
- CJUS 3350 - Statistics in Criminal Justice
- CJUS 3600 - Criminology
- CJUS 3610 - Juvenile Justice
- CJUS 3700 - Ethical Issues in Criminal Justice
- CJUS 4200 - Criminal Procedure
- CJUS 4300 - Comparative Criminal Justice
- CJUS 4700 - Research Methods in Criminal Justice

- CJUS 4901 - Senior Seminar: Criminal Justice and Public Policy

Major Electives, 18 hours

- Six approved advanced Criminal Justice courses.

Supporting Coursework, 12 hours

Courses with an asterisk (*) also count for the core.

- TECM 2700 - Technical Writing
- PSYC 1100 - Introduction to Psychology
- SOCI 1510 - Introduction to Sociology*****
- COMM 1010 - Introduction to Communication*

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Criminal Justice major GPA of 2.5 or higher

Public Health, BS

UNT Dallas's Public Health degree offers a broad-based and interdisciplinary curriculum designed to prepare students for a range of public health occupations. The Bachelor of Science program in Public Health is ideal for students interested in careers in the health professions, including pharmacy, dentistry, physician assistant, veterinary, and medical sciences.

Public Health students from UNT Dallas can take advantage of the UNT Health Science Center (UNTHSC) Public Health Certificate online program. The course credits taken to complete the Public Health graduate certificate at UNTHSC can apply to the bachelor degree in public health here at UNT Dallas.

Benefits of this program include:

- Up to 15 credits that will count toward both the bachelors and graduate certificate.
- Convenient online course delivery.
- Certificate courses with a grade of "B" or better qualify for transfer into the Masters of Public Health (MPH) degree* at UNTHSC.

*Admission to the MPH program is not guaranteed to certificate students.

Eligible UNT Dallas students must meet the following criteria:

- Current Public Health student at UNT Dallas
- A grade of "B" of better in PBHL 4310 - Epidemiology
- Minimum 72 undergraduate credit hours completed
- Cumulative GPA of 3.2 or higher
- Approval by the UNT Dallas Program Liaison (Dr. William Garner)

Contact Dr. William Garner at William.Garner@untdallas.edu *for information on how to apply for the graduate Public Health Certificate program at UNTHSC.*

Program Coordinator (Public Health, BS)*: Dr. William Garner, Phone: 972-338-1541, Email:* William.Garner@untdallas.edu

Building Blocks for the Degree

1. **Texas Core Curriculum:** All students are required to complete 42 hours of the Texas Core Curriculum to earn a degree.
2. **Major Requirements:** Students complete 12 hours public health core and 21 hours of public health electives across 4 concentrations with an emphasis in the Health Sciences.
3. **Supporting Math and Science Requirements:** Students are required to complete 23 hours of courses to enhance the understanding of the major requirements.
4. **Other Courses:** Students must have a minimum of 120 credit hours to graduate with a degree from UNTD. Students may complete a minor, certificate program or general elective courses to meet this requirement.

Core Curriculum Recommendations

UNTD adheres to the Texas Core Curriculum established in Texas Education Code Chapter 61, Subchapter S. Courses designated on the transcript as a Core Foundation Area will be applied to the Texas Core Curriculum. As a new Freshman student starting at UNTD (or transfer student looking ahead to attend UNTD), taking the recommended UNTD courses (or equivalent) can reduce hours to degree and provide more opportunities for elective courses.

Texas Core Curriculum, 42 hours

Courses with an asterisk (*) also count for the major.

- **Communication I:** ENGL 1313 - College Writing I (grade of C or better required)
- **Communication II:** Varies
- **Mathematics:** MATH 1680 - Elementary Probability and Statistics*
- **Life & Physical Sciences I:** BIOL 1710 - Biology for Science Majors I*
- **Life & Physical Sciences II:** BIOL 1720 - Biology for Science Majors II*

- **Language, Philosophy, and Culture:** Varies
- **Creatives Arts:** Varies
- **American History I:** HIST 2610 - United States History to 1865
- **American History II:** HIST 2620 - United States History Since 1865
- **Government & Political Science I:** PSCI 1040 - American Government: Laws and Institutions
- **Government & Political Science II:** PSCI 1050 - American Government: Process and Policies
- **Social & Behavioral Science:** SOCI 1510 - Introduction to Sociology
- **Component Area I**: BIOL 1730* & BIOL 1740*
- **Component Area II:** Varies

Math and Science Requirements, 23 hours

Courses with an asterisk (*) also count for the core.

- MATH 1680 - Elementary Probability and Statistics*
- BIOL 1710 - Biology for Science Majors I*
- BIOL 1730 - Biology for Science Majors I Laboratory*
- BIOL 1720 - Biology for Science Majors II*
- BIOL 1740 - Biology for Science Majors II Laboratory*
- BIOL 2301 - Human Anatomy and Physiology I
- BIOL 2311 - Human Anatomy and Physiology I Laboratory
- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1420 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry
- CHEM 1440 - Laboratory Sequence for General Chemistry.

Major Requirements, 12 hours

- PBHL 2300 - Introduction to Public Health
- SOCI 3120 - Sociology of Health and Illness
- PBHL 4310 - Epidemiology
- PBHL 4390 - Capstone in Public Health

Major Electives, 21 hours

Select from the following 4 possible concentrations and complete the courses listed.

- Select four Public Health Elective courses from Concentration 1.
- Select one Public Health Elective course from Concentration 2.
- Select one Public Health Elective course from Concentration 3.

- Select one Public Health Elective course from Concentration 4.

Concentration 1: Health Science

- BIOL 3310 - Principles of Human Nutrition
- PBHL 3310 - Principles of Human Nutrition
- BIOL 2302 - Human Anatomy and Physiology II
- BIOL 2312 - Human Anatomy and Physiology II Laboratory
- BIOL 3307 - Microbiology
- BIOL 3107 - Microbiology Laboratory
- BIOL 3451 - Genetics
- CHEM 3370 - Organic Chemistry I
- CHEM 3210 - Organic Chemistry I Laboratory
- CHEM 3380 - Organic Chemistry II
- CHEM 3220 - Organic Chemistry II Laboratory
- BIOC 3300 - Elementary Biochemistry
- BIOL 4340 - Urban Ecology
- PBHL 4330 - Mentored Research Experience in Public Health
- PHYS 1410 - General Physics I
- PHYS 1430 - General Physics Laboratory I

Concentration 2: Behavioral & Community Health

- AGER 4550 - Sociology of Aging
- PSYC 2580 - Health Psychology
- PSYC 3620 - Developmental Psychology
- SOCI 3110 - Sociology of Mental Health, Mental Illness and Mental Health Care
- SOCI 3300 - Urban Sociology
- SOCI 4350 - Community Organization
- SPAN 4350 - Spanish in the Community

Concentration 3: Diversity, Ethics, & Global Health

- SOCI 4240 - Sociology of Sexuality
- SOCI 4540 - Race and Ethnic Minorities
- PBHL 3330 - Health Policy
- SPAN 4390 - Spanish for the Health Professions

Concentration 4: Health Promotion & Programs

- AGER 4500 - Long-Term Care Case Management with Older Adults
- AGER 4780 - Aging Programs and Services
- HSML 3000 - Human Service in the Nonprofit Sector

- PBHL 3320 - Program Planning in Public Health
- PBHL 4340 - Health Promotion Skills and Competencies

Additional UNTD Degree Requirements

- All students must meet the General University Requirements as well as the major requirements.
- Cumulative GPA of 2.0 or higher
- Public Health major GPA of 2.5 or higher

Minor

Biology Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 8 hours

- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory
- BIOL 1720 - Biology for Science Majors II
- BIOL 1740 - Biology for Science Majors II Laboratory

Advanced Electives, 6 hours

- Select two approved Advanced Biology electives.

Any Level Electives, 4 hours

- Any 2000-Level or Higher Biology elective(s).

Chemistry Minor

This minor must be completed in conjunction with a major degree at UNTD (22 hours). Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 16 hours

- CHEM 1410 - General Chemistry for Science Majors
- CHEM 1430 - Laboratory Sequence for General Chemistry
- CHEM 1420 - General Chemistry for Science Majors
- CHEM 1440 - Laboratory Sequence for General Chemistry.
- CHEM 3370 - Organic Chemistry I
- CHEM 3210 - Organic Chemistry I Laboratory
- CHEM 3380 - Organic Chemistry II
- CHEM 3220 - Organic Chemistry II Laboratory

Advanced Electives, 6 hours

Select two courses from the following:

- BIOC 3300 - Elementary Biochemistry
- BIOL 4120 - Environmental Chemistry
- CHEM 3451 - Quantitative Analysis
- CHEM 3530 - Physical Chemistry for Life Science
- CHEM 4670 - Introduction to Medicinal Chemistry

Computer Science Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 12 hours

- CSCE 1030 - Computer Science I
- CSCE 1040 - Computer Science II
- CSCE 2100 - Computing Foundations I
- CSCE 2110 - Computing Foundations II

Advanced Computer Science Electives, 6 hours

- Two approved advanced computer science electives.

Criminal Justice Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 9 hours

- CJUS 2100 - Crime and Justice in the United States
- CJUS 2300 - Fundamentals in Criminal Law
- CJUS 3600 - Criminology

Advanced Elective, 3 hours

- Select one approved advanced Criminal Justice elective.

Any Level Elective, 6 hours

- Select two approved any level Criminal Justice electives.

Criminalistics Minor

This minor must be completed in conjunction with a major degree at UNTD. (22-23 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and a minimum grade of C in all classes to graduate with the minor.

Minor Requirements, 22 - 23 hours

- BIOL 1710 - Biology for Science Majors I
- BIOL 1730 - Biology for Science Majors I Laboratory
- BIOL 3331 - Biomedical Criminalistics
- CHEM 1360 - Context of Chemistry, or
- CHEM 1410 - General Chemistry for Science Majors, and

- CHEM 1430 - Laboratory Sequence for General Chemistry
- CJUS 3360 - Anthropological Criminalistics
- CJUS 4360 - Criminal Investigation
- CJUS 4370 - Advanced Criminalistics I
- CJUS 4380 - Advanced Criminalistics II

Geographic Information Systems Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 6 hours

- GEOG 2110 - Foundations of Geographic Research
- GEOG 3300 - Introduction to Geographic Information Systems

Minor Electives, 12 hours

Select 12 semester credit hours from the courses below.

- GEOG 4050 - Cartography and Graphics
- GEOG 4060 - Applied GIS: Map Info Professional
- GEOG 4520 - Intermediate Geographic Information Systems
- GEOG 4550 - Advanced Geographic Information Systems
- GEOG 4560 - Introduction to GIS Programming
- GEOG 4570 - Special Topics in GIS
- GEOG 4580 - GIS In Health

History Minor

This minor must be completed in conjunction with a major degree at UNTD. (18 hours)

All students pursuing a minor in History must have a cumulative grade point average of at least a 2.0 or higher.

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Texas State Law requires that the university may not award a minor in history unless the student has credit for 6 hours in American history. Students are encouraged to take HIST 2610 and 2620

to meet this requirement; however, a student may substitute 3 hours in Texas history (HIST 4700) as partial satisfaction of this goal.

In addition, HIST 2381: African American History taken at a DCCCD campus can be substituted for HIST 2620: U.S. History since 1865.

Minor Requirements, 6 hours

- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865

Advanced Electives, 6 hours

- Two advanced History elective courses.

Any Level Electives, 6 hours

- Two any level History elective courses.

Mathematics Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

Minor Requirements, 12 hours

- MATH 2424 - Calculus I
- MATH 2425 - Calculus II
- MATH 2426 - Multivariable Calculus

Advanced Elective, 6 hours

- Select six semester credit hours of any advanced Mathematics electives.

Political Science Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 6 hours

- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies

Advanced Electives, 6 hours

- Select two approved advanced Political Science electives.

Any Level Electives, 6 hours

- Select two approved any level Political Science electives.

Psychology Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 3 hours

- PSYC 1100 - Introduction to Psychology

Advanced Elective, 6 hours

- Select two approved advanced Psychology electives.

Any Level Elective, 9 hours

- Select three approved any level Psychology electives.

Sociology Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 3 hours

- SOCI 1510 - Introduction to Sociology

Advanced Electives, 6 hours

- Select two approved advanced Sociology electives.

Any Level Electives, 9 hours

- Select three approved any level Sociology electives.

Spanish Minor

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Transfer credits, a departmental placement test (no credit), or CLEP examination (for credit) will determine the entry point for this minor*.

Students must meet all course prerequisites and earn at least a 2.0 minor GPA to graduate with the minor.

Minor Requirements, 12 hours

- SPAN 1010 - Elementary Spanish I*
- SPAN 1020 - Elementary Spanish II*
- SPAN 2040 - Intermediate Spanish I*
- SPAN 2050 - Intermediate Spanish II*

Minor Elective I, 3 hours

Select one of the following courses:

- SPAN 2313 - Spanish for Heritage Speakers*
- SPAN 3360 - Spanish for the Professions

Minor Elective II, 3 hours

Select one of the following courses:

- SPAN 3020 - Introduction to Translation in Spanish
- SPAN 3060 - Spanish Composition and Conversation
- SPAN 3313 - Advanced Spanish for Heritage Speakers

Substance Addictions Minor

Minor Requirements

This minor must be completed in conjunction with a major degree at UNTD (18 hours).

Students must meet all course prerequisites and earn at least a 2.0 minor GPA and grades of C or better in minor courses to graduate with the minor.

The minor in substance addictions meets the academic requirement for the Licensed Chemical Dependency Counselor Licensure.

Minor Requirements I, 15 hours

Complete the following courses:

- HSML 3850 - Behavioral Addictions
- HSML 4100 - Chemical Addictions
- HSML 4150 - Group Processes in Human Services
- HSML 4650 - Assessment of Behavioral and Chemical Addictions
- HSML 4660 - Intervention Strategies for Behavioral and Chemical Addictions

Minor Requirements II, 3 hours

Complete HSML 4120 or HSML 4851.

Note

Students must complete 15 semester credit hours of substance abuse courses before enrollment in HSML 4851 - Human Services Internship II. Please see below the following internship requirements:

1. Students must be in good academic standing.
2. Complete and submit internship application.
3. Locate and secure internship site.
4. Internship sites must be approved both the faculty internship supervisor and the Office of Experiential learning prior to accruing internship hours.
5. Complete 300 field placement hours with community organization providing addiction services.
6. Student must complete the internship course with a C or better.

Academic Certificate

Natural Resource Management Certificate

This certificate must be completed in conjunction with a major degree at UNTD (15 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 12 hours

Complete the following courses.

- AGRI 3305 - Principles of Sustainable Agriculture
- AGRI 3306 - Soil Science
- AGRI 3330 - Human Dimensions of Wildlife Management
- AGRI 4302 - Conservation of Natural Renewable Resources

Certificate Electives, 3 hours

Complete three semester credit hours of the following courses.

- AGRI 4301 - Capstone in Urban Agriculture, or
- AGRI 4390 - Mentored Undergraduate Research in Agriculture

Sustainable Livestock and Poultry Management Certificate

This certificate must be completed in conjunction with a major degree at UNTD (15 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 12 hours

Complete the following courses.

- AGRI 3305 - Principles of Sustainable Agriculture
- AGRI 3312 - Animal Nutrition
- AGRI 3330 - Human Dimensions of Wildlife Management
- AGRI 4310 - Animal Physiology

Certificate Electives, 3 hours

Complete three semester credit hours of the following courses.

- AGRI 4301 - Capstone in Urban Agriculture, or
- AGRI 4390 - Mentored Undergraduate Research in Agriculture

Urban Farming and Gardening Certificate

This certificate must be completed in conjunction with a major degree at UNTD (15 hours).

Students must meet all course prerequisites and earn at least a 2.0 certificate GPA and grades of C or better in certificate courses to graduate with the certificate.

Certificate Requirements, 12 hours

Complete the following courses.

- AGRI 3303 - Organic Farming and Gardening
- AGRI 3304 - Plant Science
- AGRI 3305 - Principles of Sustainable Agriculture
- AGRI 3306 - Soil Science

Certificate Electives, 3 hours

Complete three semester credit hours of the following courses.

- AGRI 3301 - Greenhouse Management, or
- AGRI 3302 - Community Gardening

Department of Criminal Justice

Department of Communication and Technology

Department of Life and Health Sciences

Department of Math and Information Sciences

Department of Public Leadership

Department of Sociology and Psychology

Department of Social Sciences

Department of World Languages and Linguistics

General Course Information

Course Numbering System

- 1000-1999 - Freshman courses
- 2000-2999 - Sophomore courses
- 3000-3999 - Junior courses
- 4000-4999 - Senior courses
- 5000-5999 - Graduate courses
- 7000-7999 - Law courses

The graduate student enrolled in a 5000-level course that meets with a senior-level undergraduate course will be expected to complete additional requirements beyond those expected of undergraduates in the same course.

Note: Courses 2900, 2910, 4900 and 4910, **Special Problems,** are used upon approval of the department chair or dean for individual instruction in any department to cover course content in special circumstances. Courses 5900, 5910, 5920 and 5930 are used in any department that offers graduate work.

Experimental Courses**:** 1980, 2980 and 4980, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the department chair.

Advanced Courses**:** numbered 3000 to 4999, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the department chair. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

Course Information

Individual courses of instruction are subject to change or withdrawal at any time and may not be offered each term/semester or every year. Any course may be withdrawn from current offerings if the number of registrants is too small to justify conducting the course. Students interested in a particular course during a particular period should inquire in advance and/or consult the applicable online Schedule of Classes at myUNTDallas.

Figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week. Specific information regarding courses within a particular department is located immediately before the course listings.

Prerequisite

A prerequisite is a course or other preparation that must be completed before beginning a course to ensure that students can successfully complete the course. All prerequisites are included in catalog course descriptions.

Students will be allowed to enroll in the next course of the sequence for the following term if they are currently enrolled in the prerequisite course at UNT Dallas. However, students will be dropped from that course prior to the beginning of the next term if they do not meet the prerequisite specified in the catalog. Students should meet with an academic advisor to develop a plan for successful completion of the prerequisite course.

Concurrent prerequisite enrollment is not permitted; however, in rare instances, exceptions may be approved by the department via the Academic Exception Form.

Corequisite

A corequisite is a course that must be completed at the same time as another course. For instance, often times, science classes will offer a laboratory course that must be taken at the same time as the lecture course. All corequisites are included in catalog course descriptions.

Semester Hour

A semester hour is the unit of credit at UNT Dallas; the credit allows for 1 lecture hour a week for 15 weeks or the equivalent.

Texas Common Course Numbering System

The Texas Common Course Numbering System (TCCNS) has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. Common courses are freshman and sophomore academic credit courses that have been identified as common by institutions that are members of the common course numbering system. The system ensures that if the student takes a course the receiving institution designates as common, then the course will be accepted in transfer and the credit will be treated as equivalent to the course offered by the receiving institution.

The following table lists the courses that have been identified as common and their TCCNS equivalents. Students wishing to transfer a course that is not listed should obtain approval from the department of their intended major prior to taking the course. The student's academic dean determines applicability of the credit to a degree program. Before using this table, students should be sure that the institution they attend employs the TCCNS.

Common course numbers shown on this list as equating to 3000-level (upper-division) courses at UNT Dallas will transfer as equivalent courses, but will not be counted as upper-division credit.

Information provided is subject to change without notice and does not constitute a contract between UNT Dallas and a student or applicant for admission. Transfer credit is subject to audit during a student's academic career at UNT Dallas. Total hours accepted may be increased or decreased to reflect correction of prior evaluation or consideration of additional transfer work to ensure compliance with UNT Dallas academic policies.

Prospective transfer students should contact the department of their intended major for course work guidelines prior to enrollment. The most current version of the common course numbering system course equivalents for UNT Dallas is available from the Office of Admissions.

The TCCNS numbers, when applicable, are indicated in parentheses immediately following the UNT Dallas course number in the course description except when two UNT Dallas courses are required to meet a TCCNS equivalent. See "How to Read Course Descriptions" in this section for

an example. Grade points earned at other institutions are excluded in the computations of the UNT Dallas cumulative grade point average, but transfer hours accepted are included in determining the classification and minimum required level of performance. Additional information concerning academic status is available from the offices of the academic deans. Additional courses may be equivalent but are not listed as being a part of TCCNS, contact the academic dean of your major at UNT Dallas for advising.

Students enrolled at UNT Dallas must secure their dean's approval to enroll concurrently in another college or university. Failure to obtain advance approval may result in the refusal of the university to accept such work in transfer.

For academic advising at UNT Dallas, contact the Academic Advising and Student Success at 972-338-1645.

UNT Dallas	TCCNS
ACCT 2010	ACCT 2301/2401
ACCT 2020	ACCT 2302/2402
ART 1300	ARTS 1301
ART 1303	ARTS 1303
ART 1304	ARTS 1304
BCIS 2610	BCIS 1305
BIOL 1132	BIOL 2406
BIOL 1300	BIOL 1308
BIOL 1710	BIOL 1306
BIOL 1720	BIOL 1307
BIOL 1730	BIOL 1106
BIOL 1740	BIOL 1107
BIOL 2041	BIOL 2321
BIOL 2042	BIOL 2121
BIOL 2301	BIOL 2301

UNT Dallas	TCCNS
BIOL 2302	BIOL 2302
BIOL 2311	BIOL 2101
BIOL 2312	BIOL 2102
CDFS 1013	PSYC 2314
CDFS 2033	TECA 1303
CHEM 1410	CHEM 1311
CHEM 1420	CHEM 1312
CHEM 1430	CHEM 1111
CHEM 1440	CHEM 1112
CHEM 2370	CHEM 2323
CHEM 2380	CHEM 2325
CJUS 2100	CRIJ 1301
CJUS 2300	CRIJ 1310
CJUS 2301	CRIJ 2313
CJUS 2302	CRIJ 2328
CJUS 3300	CRIJ 2328
CJUS 3400	CRIJ 2313
COMM 1010	SPCH 1311
COMM 1307	COMM 1307
COMM 2300	SPCH 1315
COMM 2324	COMM 2324
COMM 2350	COMM 2366
CSCE 1010	COSC 1301

UNT Dallas	TCCNS
CSCE 1030	COSC 1436
CSCE 1040	COSC 1337
CSCE 2050	COSC 2336
CSCE 2610	COSC 2325
DFST 1013	TECA 1354
DFST 2033	TECA 1303
DSCI 2305	BUSI 2305
ECON 1100	ECON 2302
ECON 1110	ECON 2301
ENGL 1313	ENGL 1301
ENGL 1323	ENGL 1302
ENGL 2100	ENGL 2307
ENGL 2210	ENGL 2332
ENGL 2220	ENGL 2333
ENGL 2321	ENGL 2321
ENGL 2326	ENGL 2326
ENGL 2341	ENGL 2341
ENGL 2342	ENGL 2342
GEOG 1170	GEOG 1302
GEOG 1200	GEOG 1303
GEOG 1710	GEOL 1401
GEOL 1445	GEOL 1445
GEOL 1610	GEOL 1403

UNT Dallas	TCCNS
HIST 1050	HIST 2321
HIST 1060	HIST 2322
HIST 2301	HIST 2301
HIST 2610	HIST 1301
HIST 2620	HIST 1302
HLTH 1100	TECA 1318
HSML 1300	SOCW 2361
MATH 1100	MATH 1314
MATH 1190	MATH 1325
MATH 1350	MATH 1350
MATH 1351	MATH 1351
MATH 1580	MATH 1332
MATH 1581	MATH 1332
MATH 1600	MATH 1316
MATH 1650	MATH 2412
MATH 1680	MATH 1342
MATH 1681	MATH 1342
MATH 1710	MATH 2413
MATH 1720	MATH 2314
MATH 2000	MATH 2305
MATH 2700	MATH 2318
MATH 2730	MATH 2315
MUED 1130	MUSI 1304

UNT Dallas	TCCNS
MUSI 1310	MUSI 1310
PHYS 1052	PHYS 1404
PHYS 1062	PHYS 1403
PHYS 1210	PHYS 1415
PHYS 1410	PHYS 1301
PHYS 1420	PHYS 1302
PHYS 1430	PHYS 1101
PHYS 1440	PHYS 1102
PHYS 1710	PHYS 2325
PHYS 1730	PHYS 2125
PHYS 2220	PHYS 2326
PHYS 2240	PHYS 2126
PSCI 1040	GOVT 2301
PSCI 1050	GOVT 2302
PSCI 2306	PSCI 2306
PSYC 1100	PSYC 2301
PSYC 2480	PSYC 2315
SOCI 1510	SOCI 1301
SOCI 1520	SOCI 1306
SOCI 2010	SOCI 2319
SOCI 2070	SOCI 2319
SOCI 2100	CRIJ 1301
SPAN 1010	SPAN 1411

UNT Dallas	TCCNS
SPAN 1020	SPAN 1412
SPAN 2040	SPAN 2311
SPAN 2050	SPAN 2312
SPAN 2313	SPAN 2313
TECM 2300	COMM 2311
TECM 2700	ENGL 2311

Course Descriptions

How to Read Course Descriptions

All courses on the course description page are listed alphabetically. If more than one area of instruction exists within a unit, courses are listed alphabetically within that unit. Additionally, the courses appear in the straight alphabetical listing with a reference back to the unit.

Use the Course and Subject Guide located before the Course Descriptions to find courses quickly. Select prefix under Prefix/Subject Guide column and find the page number in the last column. If the Prefix/Subject Guide is unknown, examine the Courses of Instruction column for interest area and page number.

Note: A sample has been compiled to identify different components of the course description and does not accurately reflect an existing course. Explanations are given below the example. Not all course descriptions include every component shown in the following example.

Example from Catalog: MATH 3000. Real Analysis I.

MATH 3000. Real Analysis I. 4 hours. (3;0;1*). Introduction to mathematical proofs through real analysis. Topics include sets, relations, types of proofs, continuity and topology of the real line. May only be attempted 2 times for credit. Prerequisite(s): Students must complete MATH 3320 (formerly 2000) or its equivalent w/ grade C or better. *This hour is a problem-solving session.

Explanation of Example:

In this example, the first paragraph gives specific information regarding courses within a particular department.

- **Mathematics** is the area of study.
- **MATH** represents the course prefix.
- **3000** is the course number.
- **Real Analysis I** is the title of the course.
- **4 hours** represents the number of semester credit hours earned.
- **(3;0;1)** shows that 3 hours will be spent in lecture, 0 hours will be spent in laboratory, and 1 hour will be spent in recitation.
- **Introduction to mathematical proofs through real analysis. Topics include sets, relations, types of proofs, continuity and topology of the real line. May only be attempted 2 times for credit** is the content description regarding the course.
- **Prerequisite(s): Students must complete MATH 3320 (formerly 2000) or its equivalent w/ grade C or better** explains that MATH 3320 (formerly 2000) must be completed prior to enrolling in MATH 3000.
- ***This hour is a problem-solving session** indicates any special comments or instructions regarding registering for the course or the course itself.

Course Descriptions

Accounting - Undergraduate

ACCT 2010 - Accounting Principles I (Financial Accounting)

3.0 - 3.0 **TCCNS Number:** ACCT 2301
(2301 or 2401). 3 hours. External uses of accounting information; interpretation of accounting data; analysis of financial statements; income and cash flow analysis; nature of assets and liabilities; understanding accounting reporting process. Prerequisite(s): MATH 1324, or higher level Math. May not be taken more than twice at UNT Dallas.

ACCT 2020 - Accounting Principles II (Managerial Accounting)

3.0 - 3.0 **TCCNS Number:** ACCT 2302
2020 (2302 or 2402). 3 hours. A study of the use of accounting information for business decision making. Topics include: cost behavior analysis, cost-volume-profit relationships, and the identification of costs relevant to the decision making process. Students are introduced to various cost system designs, standard costs, variable costing, operational budgeting, and decision making in decentralized businesses. Prerequisite(s): ACCT 2010 with a grade of C or better. This course may not be taken more than twice at UNT Dallas.

ACCT 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

ACCT 3110 - Intermediate Accounting I

3.0 - 3.0 3110. 3 hours. In-depth study of preparation and presentation of financial information for outside users. Includes standard setting, accounting cycle, adjustments, preparation of financial statements, valuation, and ethical considerations. Focus on recognition, measurement, and disclosure for the operating activities of the entity. Prerequisite(s): ACCT 2010 and 2020, with a grades of C or better. May not be taken more than twice at UNT Dallas.

ACCT 3120 - Intermediate Accounting II

3.0 - 3.0 3120. 3 hours. In-depth study of preparation and presentation of financial information for outside users. Includes analysis of noncurrent assets, depreciation, long-term liabilities, contributed capital and retained earnings. Focuses on recognition, measurement, and disclosure for investing and financing activities of the entity. Prerequisite(s): ACCT 3110, with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 3270 - Cost Accounting

3.0 - 3.0 3 hours. Accounting in manufacturing operations; cost concepts and classifications; cost accounting cycle; accounting for materials, labor and burden; process cost accounting; budgeting; standard costs; cost reports; direct costing and differential cost analysis. Prerequisite(s): ACCT 2010 and 2020, with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 3380 - Ethics for Accountants

3.0 - 3.0 Examination of ethical theory, ethics in business, and ethical responsibilities of the accounting profession. The ethical expectations for the accounting profession will be considered in depth. Designed to meet the ethics requirement of the Texas State Board of Public Accountancy. Prerequisite(s): ACCT 3110 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4100 - Accounting Systems

3.0 - 3.0 3 hours. Introduction to accounting information systems, their interface with business processes, internal controls, and database management systems. Emphasis on maintaining auditing system security and integrity. Practical experience with a commercial accounting package(s) and database management software. Prerequisite(s): ACCT 3110 with a grade of C or better. ACCT 3120 may be taken prior to ACCT 4100 or as a corequisite. May not be taken more than twice at UNT Dallas.

ACCT 4130 - Financial Statement Analysis

3.0 - 3.0 3 hours. Ratio analysis and interpretation of financial data. Industry-standard comparisons. Present position and trend analysis. Forecasting and valuation. Prerequisite(s): ACCT 3120 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4140 - Advanced Accounting Principles

3.0 - 3.0 3 hours. Problems connected with income determination and equity accounting, and consolidated statements; domestic and foreign branches, and international accounting; statement of affairs; fiduciaries; actuarial science. Prerequisite(s): ACCT 3120 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4270 - Advanced Cost Accounting

3.0 - 3.0 4270. 3 hours. Nature, measurement and analysis of accounting data appropriate to managerial decision making, and comprehensive budgeting; statistical cost estimation; cost-volume-profit analysis; gross profit analysis; application of probability to cost control; capital planning. PERT-cost. Prerequisite(s): ACCT 3270 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4300 - Federal Income Taxation

3.0 - 3.0 3 hours. A comprehensive introduction to the U.S. federal income tax system. Emphasizes the taxation of individuals but many topics also apply to business entities. Coverage includes technical tax rules and motivations behind these rules, as well as tax planning opportunities and limitations. Prerequisite(s): ACCT 2010 and 2020 with grades of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4330 - Data Analytics for Accounting

3.0 - 3.0 3 hours. This course will develop skills required for an accounting analytics mindset. Students will apply the concepts of data scrubbing, data preparation, data quality, descriptive analysis, data manipulation, data visualization, data reporting and problem-solving using various analytic tools and statistical analysis. Prerequisite(s): ACCT 3120 and ACCT 4100, with grades of C or better. Required corequisite: ACCT 4400. May not be taken more than twice at UNT Dallas.

ACCT 4370 - Governmental and Not-For-Profit Accounting

3.0 - 3.0 3 hours. This course is to examine governmental and not-for-profit entities, including how they differ from for-profit organizations. Topics include transactions and financial statement analysis, compliance issues, and budgeting in governmental and not-for-profit entities. Prerequisite(s): ACCT 3120 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4400 - Auditing Professional Responsibilities

3.0 - 3.0 3 hours. Introduction to auditing and the professional responsibilities of a career in any specialty of the accounting profession. Topics include the legal and ethical responsibilities of accountants; professional auditing standards; the acquisition, evaluation and documentation of audit evidence; reports on the results of the engagement. May not be taken more than twice at UNT Dallas.Prerequisite(s): ACCT 3120 and ACCT 4100, with grades of C or better. Recommended corequisite: ACCT 4330.

ACCT 4410 - Auditing Evidence

3.0 - 3.0 3 hours. The investigation of accounting information. This is an introductory course in all aspects of the investigative process in auditing. Topics include evaluation in internal control, compliance testing, substantive testing, operational audits, statistical sampling and auditing EDP. Prerequisite(s): ACCT 4400 with a grade of C or better; DSCI 2305. May not be taken more than twice at UNT Dallas.

ACCT 4420 - International Accounting

3.0 - 3.0 3 hours. Integrates the functional areas of accounting and demonstrates how accounting relates to the disciplines in the College of Business Administration core. Cross-functional and global approaches to organizational issues are emphasized. Enhances the ability of students to think critically, and to develop knowledge, skills, and attitudes necessary to compete effectively in the global business world. Topics covered include: multinational strategy, global perspectives in accounting, environmental, social and political influences on accounting, accounting information systems in a multinational enterprise, performance evaluation in a multinational enterprise, and the exploration of timely topical issues such as NAFTA, the European Union, and the globalization of securities markets. Prerequisite(s): ACCT 3120 with a grade of C or better. May not be taken more than twice at UNT Dallas.

ACCT 4800 - Internship

3.0 - 3.0 4800. 3 hours. Supervised work in a job relative to student's career objective. Prerequisite(s): Student must meet the employer's requirements and have consent of the Accounting Program. May be repeated, but only 3 hours may apply toward degree program credit.

ACCT 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Agriculture - Undergraduate

AGRI 1307 - Agronomy

3.0 - 3.0 This course will explore the basic principles of agronomy, including human and environmental influences and related theoretical and practical application of principles to crop production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored.This course will explore the basic principles of agronomy, including human and environmental influences and related theoretical and practical application of principles to crop production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored. AGRI 1307 and BIOL 1307 are equivalent. Prerequisite(s): None.

AGRI 1315 - Horticulture

3.0 - 3.0 This course will explore the basic principles of horticulture, including human and environmental influences and related theoretical and practical application of landscaping and economic production of plants. Plant physiology, histology, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): none.

AGRI 1319 - Introductory Animal Science

3.0 - 3.0 This course will explore the basic principles of animal science, including the associated basic principles of animal anatomy and physiology, animal breeding, and breed types. We will discuss economics of the animal science industry, and basic pathology of domesticated animals. AGRI 1319 and BIOL 1319 are equivalent.Prerequisite(s): None.

AGRI 1331 - The Agricultural Industry

3.0 - 3.0 This course will explore the basic principles of agriculture, including human and environmental influences and related theoretical and practical application of agriculture principles. Animal production, plant production, agricultural management practices, economics and other agricultural concepts will be explored. AGRI 1331 and BIOL 1331 are equivalent. Prerequisite(s): None.

AGRI 2330 - Wildlife Conservation and Management

3.0 - 3.0 This course will explore the basic principles of wildlife management, including human and environmental influences and related theoretical and practical application management. Biodiversity, agricultural influences, urban wildlife, species and group overviews, economics and other ecology management concepts will be explored. Prerequisite(s): AGRI 1331, BIOL 1710, BIOL 1132, or GEOG 1710 (or their equivalents).

AGRI 2900 - Special Problems/Topics

1.0 - 3.0 **TCCNS Number:** N/A
1-3 hours.

AGRI 3301 - Greenhouse Management

3.0 - 3.0 This course will explore the basic principles of managing and maintaining a greenhouse. It will include basic selection and management of appropriate plants for greenhouses and specific types of greenhouse operations. Daily operations and industry related skills will be discussed. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3302 - Community Gardening

3.0 - 3.0 This course will explore the basic principles of gardening, including its relationship to public outreach and community development. Individuals will explore practical application of gardening and economics. Organic gardening, management, pests, and STEM education and other concepts will be explored. AGRI 3302 and BIOL 3302 are equivalent. Prerequisite(s): None.

AGRI 3303 - Organic Farming and Gardening

3.0 - 3.0 This course will explore the basic principles of organic farming, including human and environmental influences and related theoretical and practical application of principles to organic production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3304 - Plant Science

3.0 - 3.0 This course will explore the basic principles of plant growth, including human and environmental influences and related theoretical and practical application of agronomic principles to crop production. Plant physiology, histology, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): AGRI 1131 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3305 - Principles of Sustainable Agriculture

3.0 - 3.0 This course will explore the basic principles of sustainable agriculture, including human and environmental influences and related theoretical and practical application of principles to sustainability. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3306 - Soil Science

3.0 - 3.0 This course will explore the basic principles of soil science and soil ecology, including human and environmental influences and related theoretical and practical application of principles to agricultural production. Soil utilization, management, enhancement, economics and other concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3311 - Pest Management

3.0 - 3.0 This course will explore the basic principles of pests within the agriculture field, including those that affect both humans and the environment. I variety of pests seen in animal and plant production, and their related economic effect will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 3312 - Animal Nutrition

3.0 - 3.0 This is a course designed to introduce the study of animal nutrition. Topics include the nutrition of companion animals, livestock, and exotics. Topics will also include the anatomy, physiology and biochemistry, nutrient procurement and use, metabolic diseases, and diet therapy. Prerequisite(s): AGRI 1331 or BIOL 1710.

AGRI 3330 - Human Dimensions of Wildlife Management

3.0 - 3.0 practical application management. Biodiversity, agricultural influences, urban wildlife, species and group overviews, economics and other ecology concepts will be explored. Prerequisite(s): none.

AGRI 4301 - Capstone in Urban Agriculture

3.0 - 3.0 This course will solidify the concepts covered throughout the Urban Agriculture concentration and will promote critical thinking and effective writing on these topics. Format includes exchange between student and industry professionals in order to build leadership skills and connections.Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

AGRI 4302 - Conservation of Natural Renewable Resources

3.0 - 3.0 3 hours. This course will explore the basic principles and philosophies associated with the development, management and use of natural and renewable resources; both social and ecological and factors associated in management alternatives involving the natural environment and use of renewable resources. Prerequisite(s): AGRI 1331 The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or any equivalent science course.

AGRI 4310 - Animal Physiology

3.0 - 3.0 This course will explore the basic principles of animal physiology, including the associated basic principles of animal anatomy and environmental influences on physiology. We will discuss species variety, classification, and biogeographic relationship with physiology as well as histology and nutrition. AGRI 4310 and BIOL 4310 are equivalent. Prerequisite(s): AGRI 1331: The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent course.

AGRI 4311 - Herpetology

3.0 - 3.0 This is a course designed to introduce the study of herpetology in all aspects. Topics include the anatomy, physiology, taxonomy, systematics, natural history, distribution, ecology, and conservation of amphibians and reptiles; primarily North American species with emphasis on local species. AGRI 4311 and BIOL 4311 are equivalent. Prerequisite(s): AGRI 1331: The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent course.

AGRI 4390 - Mentored Undergraduate Research in Agriculture

3.0 - 3.0 This course will exp lore the basic principles of agriculture related research and Investigation. This problem based class will allow the student to investigate a concept of their choice by using the scientific method under the guidance of a faculty member. Prerequisite(s): Any AGRI course.

AGRI 4900 - Special Problems/Topics

1.0 - 3.0 **TCCNS Number:** N/A
1-3 hours.

Anthropology - Undergraduate

ANTH 2900 - Special Problems

1.0-3.0 2900. 1-3 hours each.

ANTH 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

ANTH 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Applied Economics - Undergraduate

AECO 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

AECO 4080 - Principles of Economic and Community Development

3.0 - 3.0 4080. 3 hours. Presents a broad, interdisciplinary perspective on the local and regional economic development process. Topics include economic base analysis, industrial targeting and recruitment, tax incentives and economic impact analysis.

AECO 4090 - The Political Economy of Texas

3.0 - 3.0 4090. 3 hours. Interdisciplinary survey of the demographic, political and economic forces influencing Texas' emergence as a modern industrial state. Topics include Texas' fiscal and regulatory environments, human capital needs, and relationship with the federal government.

Applied Gerontology - Undergraduate

AGER 2250 - Images of Aging in Film and Literature

3.0 - 3.0 2250. 3 hours. Study of attitudes toward aging through depictions of the elderly in English-language films and literary works. A major goal of the course is to replace stereotypical views of the elderly with an understanding of the variety of human experience in the last decades of life.

AGER 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

AGER 4500 - Long-Term Care Case Management with Older Adults

3.0 - 3.0 4500. 3 hours. This practitioner-oriented course focuses on the foundations of case/care management and the care management process as practiced with impaired elderly clients and their family caregivers. Topics include older client intake and assessment, establishing goals and a plan of care, coordinating and linking services and resources, and managing and monitoring care. Situations commonly encountered with at-risk elders are examined using protocols.

AGER 4550 - Sociology of Aging

3.0 - 3.0 4550. 3 hours. Twenty-somethings, generation Xers, baby boomersall will be senior citizens sooner or later. Their sex, race/ethnicity and social class will affect their experience of aging. Course explores issues related to successful aging, including what young adults should be doing now to ensure that they have happy, healthy, wealthy and creative golden years. Prerequisite(s): SOCI 1510 or equivalent. (Same course as SOCI 4550.)

AGER 4560 - Minority Aging

3.0 - 3.0 4560. 3 hours. Introduction to the study of minority elderly in the United States, including their physical and mental health, income security, family relations, and service issues.

Course content focuses on African-American, Asian/Pacific Islander, Hispanic, and Native American elders.

AGER 4750 - Sexuality and Aging

3.0 - 3.0 4750. 3 hours. One of the most pervasive myths of aging is that older people are non-sexual. This course challenges popular stereotypes and examines sexual attitudes, activity and behavior as people age. In addition to common social beliefs and attitudes that may affect the opportunity for sexual expression among older adults, biological changes and sexual response are explored, as are other aspects of intimacy important to aging individuals.

AGER 4780 - Aging Programs and Services

3.0 - 3.0 4780. 3 hours. Introduction to the history of social policy in aging; derivations and directions of public policy, interrelationships of agencies; discussion of selected programs and services for the aged.

AGER 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Art - Undergraduate

ART 1300 - Art Appreciation for Non-Art Majors

3.0 - 3.0 **TCCNS Number:** ARTS 1301
1300 (ARTS 1301). 3 hours. Introduction to basic concepts and vocabularies of the visual arts worldwide, designed to expand aesthetic growth and involvement with the visual world.

ART 1303 - Survey of Art History I

3.0 - 3.0 **TCCNS Number:** ARTS 1303
1303 (ARTS 1303) 3 hours. Survey of visual art from Prehistoric to 14th Century. Involves the synthesis and interpretation of artistic expression and invites critical, creative and innovative communication about works of art.

ART 1304 - Survey of Art History II

3.0 - 3.0 **TCCNS Number:** ARTS 1304
1304 (ARTS 1304) 3 hours. Survey of visual art from the 14th Century to the 21st Century. Involves the synthesis and interpretation of artistic expression and invites critical, creative and innovative communication about works of art.

ART 1305 - Digital Manipulated Photography

1.0 - 1.0 1305. 1 hour. Introduction to basic concepts and vocabularies of digitally manipulated photography, designed to expand aesthetic growth and involvement with the visual world.

ART 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Prerequisite(s): Consent of instructor.

Art Education and Art History - Undergraduate

AEAH 1750 - Visual Arts Integration

1.0 - 1.0 1750. 1 hour (0;2). An exploration of planning for meaningful visual art integration within early childhood and elementary education, experimentation with a variety of media and processes, along with an appreciation of a variety of art forms.

AEAH 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

AEAH 3750 - Children and Art

3.0 - 3.0 3750. 3 hours. (2;4) An exploration of the elements and principles of art; experimentation with a variety of art media as related to the theories of creative development and an appreciation of a variety of visual art forms. Concurrent enrollment in lecture/lab component required.

Bilingual and ESL Education - Undergraduate

EDBE 3470 - Foundations of Bilingual and English as Second Language Education

3.0 - 3.0 3470. 3 hours. Examination of philosophies and theoretical underpinnings of bilingual and ESL education, including a review of historical antecedents of bilingual education and evolution of federal and state language policies governing the education of language-minority children. Required for students seeking EC-6 certification with specialization in bilingual or ESL education and for all students seeking 4-8 certification. May be taken concurrently with EDBE 3480.

EDBE 3480 - Bilingualism and Multiculturism for English Language Learning : Issues and Perspectives

3.0 - 3.0 3480. 3 hours. Study of the bilingual / ESL learner; perspectives on multiculturism; discussions of cognitive, social and affective factors impacting second language development; insights into education in a pluralistic society. Three lecture hours a week. Required for students

seeking EC-6 certification with specialization in bilingual or ESL education and for all students seeking 4-8 certification. May be taken concurrently with EDBE 3470.

EDBE 4370 - Teaching Literacy in Spanish

3.0 - 3.0 Examines the SLAR TEKS and the relationship to theoretically based practice and application of Spanish literacy instruction specifically for ELL academic success that is developmentally appropriate to foster emergent readers and writers. Prerequisite(s): EDUC 3320.

EDBE 4395 - Methods and Materials for Teaching Spanish EC-12

3.0 - 3.0 Provides an overview of methods and materials for teaching Spanish in the EC-12 classroom; it precedes clinical teaching and ensures that aspiring Languages Other Than English (LOTE-Spanish) certification candidates possess the knowledge, skills, and confidence to be a successful teacher. Prerequisite(s): EDUC 3320. Corequisite(s): EDBE 4480; SPAN 4250.

EDBE 4470 - Curriculum and Assessment for Bilingual/ESL Education

3.0 - 3.0 3 hours. Examination of the organization of curriculum for second language learners with special focus on testing and evaluation procedures appropriate for bilingual and ESL classrooms; study of formal and informal assessment of language proficiency for instructional purposes and use of standardized achievement tests. Three lecture hours a week. Course required for students in grades EC-4 or 4-8 generalist certification with specialization in bilingual or ESL education. Prerequisite(s): Student must complete EDBE 3470 and EDBE 3480. Admission to Emerging Teacher Institute or permission of department.

EDBE 4480 - Bilingual Approaches to Content-Based Learning

3.0 - 3.0 4480. 3 hours. Study of appropriate first language usage in bilingual classrooms, focusing on different core curriculum areas, methods and materials and review of language distribution strategies. Focus on responsive instruction that makes use of effective communication techniques and instructional strategies that actively involve students in the learning process. Required for students seeking EC-6 certification with specialization in bilingual education. Requires 10 hours of field experience in a bilingual education classroom. Language of instruction is Spanish. Placement through departmental Spanish proficiency exam. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

3.0 - 3.0 4490. 3 hours. Study of methods and techniques of teaching English as a second language in elementary and secondary schools; language development techniques and materials for students at different levels of English proficiency. The course focuses on helping students to develop strategies (consistent with state standards for language and content learning) that can improve the English language proficiency and grade level subject matter knowledge of English language learners. Three lecture hours a week. Required for students seeking grades EC-6

generalist certification with specialization in bilingual or ESL education or 4-8 certification with mathematics/ESL, science/ESL, social studies/ESL or reading/LA/ESL or special education. Requires 10 hours of field experiences. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

EDBE 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Biochemistry - Undergraduate

BIOC 2900 - Introduction to Biochemical Research

1.0 - 3.0 2900. 1-3 hours each. Individualized laboratory instruction. Students may begin training on laboratory research techniques. Prerequisite(s): CHEM 1430 (may be taken concurrently) and consent of instructor. For elective credit only; may not be substituted for required chemistry courses.

BIOC 3300 - Elementary Biochemistry

3.0 - 3.0 3300. 3 hours. Chemistry of biomolecules; amino acids, proteins, enzymes, carbohydrates, lipids, nucleotides, nucleic acids, vitamins and coenzymes; metabolism of biomolecules, generation and utilization of energy. Counts toward chemistry minor for biology majors. For students needing one semester biochemistry course. Prerequisite(s): CHEM 2370, CHEM 2380, CHEM 3210, CHEM 3220.

Biology - Undergraduate

BIOL 1082 - Biology for Educators

3.0 - 3.0 1082. 3 hours (3;3). Develop a meaningful and functional command of key biological concepts; an understanding of the interrelationships among all living things; and a correlation between what pre-service teachers are required to learn and what they will be required to teach. Includes laboratory. This is a general biology course with laboratory designated for elementary and middle school education majors for seeking teacher certification.

BIOL 1132 - Environmental Science

3.0 - 3.0 **TCCNS Number:** BIOL 2406
1132 (2406). 3 hours (3;2). Interdisciplinary approach to understanding basic concepts in environmental science including critical scientific thought, biodiversity, resource management, pollution, global climate change, resource consumption and population growth. Emphasis on how these concepts affect and are affected by human society. Includes laboratory. May not be counted towards a major in biology.

BIOL 1300 - Biology for Non Majors

3.0 - 3.0 **TCCNS Number:** BIOL 1308
1300 (1308). 3 hours. Introduction to the science of biology including: the structure and function of cells, tissues and organs, cellular processes, cell division, principles of inheritance, evolution, the diversity of life, and ecology. Includes a laboratory component.

BIOL 1307 - Agronomy

3.0 - 3.0 This course will explore the basic principles of agronomy, including human and environmental influences and related theoretical and practical application of principles to crop production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored.This course will explore the basic principles of agronomy, including human and environmental influences and related theoretical and practical application of principles to crop production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored. AGRI 1307 and BIOL 1307 are equivalent. Prerequisite(s): None.

BIOL 1315 - Horticulture

3.0 - 3.0 This course will explore the basic principles of horticulture, including human and environmental influences and related theoretical and practical application of landscaping and economic production of plants. Plant physiology, histology, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): none.

BIOL 1319 - Introductory Animal Science

3.0 - 3.0 This course will explore the basic principles of animal science, including the associated basic principles of animal anatomy and physiology, animal breeding, and breed types. We will discuss economics of the animal science industry, and basic pathology of domesticated animals. AGRI 1319 and BIOL 1319 are equivalent.Prerequisite(s): None.

BIOL 1331 - The Agricultural Industry

3.0 - 3.0 This course will explore the basic principles of agriculture, including human and environmental influences and related theoretical and practical application of agriculture principles. Animal production, plant production, agricultural management practices, economics and other agricultural concepts will be explored. AGRI 1331 and BIOL 1331 are equivalent. Prerequisite(s): None.

BIOL 1710 - Biology for Science Majors I

3.0 - 3.0 **TCCNS Number:** BIOL 1306
1710 (1306). 3 hours. (3;0;1) An integrated approach to cell and molecular biology with an emphasis on biological chemistry, cell structure and function, Mendelian and molecular genetics,

and evolutionary biology. For students preparing for advanced study in the biological sciences. Prerequisite(s): Course should be taken concurrently with BIOL 1730.

BIOL 1720 - Biology for Science Majors II

3.0 - 3.0 **TCCNS Number:** BIOL 1307
1720 (1307). 3 hours. An integrated approach to the anatomical, physiological and functional aspects of nutrition, gas exchange, transport, reproduction, development, regulation, response and ecology of microorganisms, plants and animals. Required of all biology majors. For students preparing for advanced study in the biological sciences. Prerequisite(s): Course should be taken concurrently with BIOL 1740.

BIOL 1730 - Biology for Science Majors I Laboratory

1.0 - 1.0 **TCCNS Number:** BIOL 1106
1730 (1106). 1 hour. (0;3) Laboratory techniques for BIOL 1710. Prerequisite(s): Credit for or concurrent enrollment in BIOL 1710.

BIOL 1740 - Biology for Science Majors II Laboratory

1.0 - 1.0 **TCCNS Number:** BIOL 1107
1740 (1107). 1 hour. (0;3) Laboratory techniques for BIOL 1720. Prerequisite(s): BIOL 1710/1730 and credit for or concurrent enrollment in BIOL 1720.

BIOL 2140 - Principles of Ecology

3.0-3.0 2140. 3 hours. Ecological and evolutionary approach to understanding distribution, abundance, dispersion and form-function diversity of organisms. Focus on organisms, their physiological and life history adaptations, and populations. Prerequisite(s): BIOL 1710/1730 and 1720/1740 or equivalent.

BIOL 2301 - Human Anatomy and Physiology I

3.0 - 3.0 **TCCNS Number:** BIOL 2301
2301 (2301). 3 hours. Functional anatomy and physiology of the human body including biological chemistry, cell morphology, membrane and tissue physiology, musculoskeletal system and the nervous system. For kinesiology, dance majors and allied health students. Prerequisite(s): Credit for or concurrent enrollment in BIOL 2311.

BIOL 2302 - Human Anatomy and Physiology II

3.0 - 3.0 **TCCNS Number:** BIOL 2302
2302 (2302). 3 hours. Functional anatomy and physiology of the human body including the endocrine, digestive, respiratory, cardiovascular, urinary, and reproductive systems. For

kinesiology, dance majors and allied health students. Prerequisite(s): BIOL 2301/2311 and credit for or concurrent enrollment in BIOL 2312.

BIOL 2311 - Human Anatomy and Physiology I Laboratory

1.0 - 1.0 **TCCNS Number:** BIOL 2101
2311 (2101). 1 hour. Laboratory studies examiningthe functional anatomy and physiology of the human body including cell morphology, tissue histology, musculoskeletal anatomy and nervous system anatomy. For kinesiology, dance majors and allied health students. Prerequisite(s): Credit for or concurrent enrollment in BIOL 2301.

BIOL 2312 - Human Anatomy and Physiology II Laboratory

1.0 - 1.0 **TCCNS Number:** BIOL 2102
2312 (2102). 1 hour. Laboratory studies examining the functional anatomy and physiology of the human body including the endocrine, digestive, respiratory, cardiovascular, urinary and reproductive systems. For kinesiology, dance majors and allied health students. Prerequisite(s): Credit for or concurrent enrollment in BIOL 2302.

BIOL 2330 - Wildlife Conservation and Management

3.0 - 3.0 This course will explore the basic principles of wildlife management, including human and environmental influences and related theoretical and practical application management. Biodiversity, agricultural influences, urban wildlife, species and group overviews, economics and other ecology management concepts will be explored. Prerequisite(s): AGRI 1331, BIOL 1710, BIOL 1132, or GEOG 1710 (or their equivalents).

BIOL 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Individual readings and laboratory research projects in the biological sciences.

BIOL 3090 - Mentored Undergraduate Research

3.0 - 3.0 3090. 3 hours. Introduction to research methods for undergraduates including proposal preparation, literature review, independent mentored study and investigation with appropriate methodology, and scientific dissemination of results. Prerequisite(s): Consent of instructor.

BIOL 3107 - Microbiology Laboratory

1.0 - 1.0 **TCCNS Number:** BIOL 2121
3107 (2121). 1 hour (0;4). Laboratory techniques in general microbiology. Survey of microorganisms including bacteria, fungi, protozoa, and algae. Culture, staining, and identification of bacteria. Prerequisite(s): Credit for or concurrent enrollment in BIOL 2041 and CHEM 1420.

BIOL 3151 - Introduction to Genetics and Genomics Lab

3.0 - 3.0 3 hours. In this course, students investigate the basic principles of genetics using core "wet-lab" techniques and advanced protocols. This course has been designed to prepare students to independently perform a variety of basic, yet functional tasks in a biomedical/research lab. Prerequisite(s): BIOL 3451; BIOL 1710 / 1730 or BIOL 1711 / 1733; BIOL 1720 / 1740 or BIOL 1722 / 1744; BIOL 2041 / 2042 or BIOL 2140 or BIOL 2241 or BIOL 2251 or BIOL 2302 / 2312; CHEM 2370. Corequisite(s): BIOL 3451.

BIOL 3301 - Greenhouse Management

3.0 - 3.0 This course will explore the basic principles of managing and maintaining a greenhouse. It will include basic selection and management of appropriate plants for greenhouses and specific types of greenhouse operations. Daily operations and industry related skills will be discussed. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3302 - Community Gardening

3.0 - 3.0 This course will explore the basic principles of gardening, including its relationship to public outreach and community development. Individuals will explore practical application of gardening and economics. Organic gardening, management, pests, and STEM education and other concepts will be explored. AGRI 3302 and BIOL 3302 are equivalent. Prerequisite(s): None.

BIOL 3303 - Organic Farming and Gardening

3.0 - 3.0 This course will explore the basic principles of organic farming, including human and environmental influences and related theoretical and practical application of principles to organic production. Plant physiology, management, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3304 - Plant Science

3.0 - 3.0 This course will explore the basic principles of plant growth, including human and environmental influences and related theoretical and practical application of agronomic principles to crop production. Plant physiology, histology, pests, genetics, propagation, economics and other concepts will be explored. Prerequisite(s): AGRI 1131 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3305 - Principles of Sustainable Agriculture

3.0 - 3.0 This course will explore the basic principles of sustainable agriculture, including human and environmental influences and related theoretical and practical application of principles to sustainability. Plant physiology, management, pests, genetics, propagation, economics and other

concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3306 - Soil Science

3.0 - 3.0 This course will explore the basic principles of soil science and soil ecology, including human and environmental influences and related theoretical and practical application of principles to agricultural production. Soil utilization, management, enhancement, economics and other concepts will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3307 - Microbiology

3.0 - 3.0 **TCCNS Number:** BIOL 2321
3307 (2321). 3 hours. Survey of the microbial world; classification, ecology, morphology and physiology of eukaryotic and prokaryotic mircroorganisms. Prerequisite(s): BIOL 1710/1730 and credit for, or concurrent enrollment in, BIOL 1720/1740.

BIOL 3310 - Principles of Human Nutrition

3.0 - 3.0 3310. 3 hours. Principles of human nutrition including digestion and absorption of macronutrients, role of vitamins and minerals, energy metabolism, nutrition assessment, diet planning, food safety and life span nutrition. Emphasis on food choices that promote health and prevent diet-related diseases. Prerequisite(s): BIOL 1710 or BIOL 1720; or permission of instructor.

BIOL 3311 - Pest Management

3.0 - 3.0 This course will explore the basic principles of pests within the agriculture field, including those that affect both humans and the environment. I variety of pests seen in animal and plant production, and their related economic effect will be explored. Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 3312 - Animal Nutrition

3.0 - 3.0 This is a course designed to introduce the study of animal nutrition. Topics include the nutrition of companion animals, livestock, and exotics. Topics will also include the anatomy, physiology and biochemistry, nutrient procurement and use, metabolic diseases, and diet therapy. Prerequisite(s): AGRI 1331 or BIOL 1710.

BIOL 3320 - Principles of Ecology

3.0 - 3.0 3320. 3 hours. Ecological and evolutionary approach to understanding distribution, abundance, dispersion and form-function diversity of organisms. Focus on organisms, their

physiological and life history adaptations, and populations. Prerequisite(s): BIOL 1710/1730 and 1720/1740 or equivalent.

BIOL 3330 - Human Dimensions of Wildlife Management

3.0 - 3.0 practical application management. Biodiversity, agricultural influences, urban wildlife, species and group overviews, economics and other ecology concepts will be explored. Prerequisite(s): none.

BIOL 3331 - Biomedical Criminalistics

3.0 - 3.0 3331. 3 hours. Survey of the various forensic sciences with emphasis on direct examinatio of human remains and directly related biological evidence; e.g. anthropologhy, pathology, odontology. Students learn how cases arise; i.e. how remains are located, recovered, and processed. Supporting biological, clinical, and physical sciences will also be covered; e.g. toxicology, entomology, DNA science, forensic geology/palynology, and remote sensing. Prerequisite(s): BIOL 1710 or 1720.

BIOL 3370 - Introduction to Scientific Illustration and Art

3.0 - 3.0 An introduction to historical methods and examples of scientific illustration. Includes practicing methods used in scientific illustration and art including observation of nature, field journaling, composition, form, and structure. Also included is exposure and practice in modern methods of scientific rendering, drawing and graphic techniques. Prerequisite(s): BIOL 1710 and BIOL 1720.

BIOL 3430 - Histology

3.0 - 3.0 3 hours. Study of microstructure and ultrastructure of animal cells and tissues and the relationship of structure and function in tissues and organs. Prerequisite(s): BIOL 1710/1740 and BIOL 1720/1740.

BIOL 3451 - Genetics

3.0 - 3.0 3451. 3 hours. Genetic structure and inheritance in viruses, bacteria and higher organisms with emphasis on gene biochemistry, Mendelian genetics and population genetics. Prerequisite(s): BIOL 1710/1730, BIOL 1720/1740, CHEM 1410/1430, CHEM 1420/1440. It is also recommended that students take at least one 2000-level BIOL course as well as concurrent enrollment in CHEM 3370 (formerly 2370); however, these are not required.

BIOL 3452 - Genetics Laboratory

1.0 - 1.0 1 hour. (0;4) Laboratory studies examining classical transmission genetics and modern molecular genetics. Heavy emphasis on experimental crosses and application of molecular genetics. Prerequisite(s): Credit for or concurrent enrollment in BIOL 3451.

BIOL 3510 - Cell Biology

3.0 - 3.0 3510. 3 hours. Structure and function of animal and plant cells with emphasis on cell membranes, cytoplasmic organelles and the nucleus. Prerequisite(s): 8 hours of organic chemistry or equivalent; BIOL 1710 and BIOL 1720; Admission to the biology major; or consent of department.

BIOL 3520 - Cell Biology Laboratory

1.0 - 1.0 3520. 1 hour. (0;2.5) Laboratory studies emphasizing the isolation and characterization of subcellular organelles. Prerequisite(s): Credit for or concurrent enrollment in BIOL 3510.

BIOL 4080 - Radiation Safety

1.0 - 1.0 4080. 1 hour. (1;0) Radiation sources, interaction of radiation with matter and human tissues, radiation measurement and dosage, instrumentation, regulations and practical safety procedures. Meets state training requirements for use of radioactive isotopes or radiation producing equipment. Prerequisite(s): 12 hours of biology, chemistry, or physics, or combination of the three.

BIOL 4120 - Environmental Chemistry

3.0 - 3.0 4120. 3 hours. Presents a scientific overview of environmental contaminants, their occurance, sources and impact on humans and the environment. Prerequisite(s): CHEM 1410/1430; CHEM 1420/1440; or consent of department.

BIOL 4220 - Neuropsychopharmacology

3.0 - 3.0 4220. 3 hours. Comprehensive examination of the physiological effects of major psychotropic drug classes that affect the central nervous system, including the interactions between neurotransmitter systems and physiology; neuroanatomical pathways and behavior; synaptic functions and behavioral disorders. Open to all majors. Prerequisite(s): BIOL 3510 required.

BIOL 4240 - Forensic Microscopy

3.0 - 3.0 4240. 3 hours (2;4). Introduction to microscopic analysis with emphasis on the fundamentals necessary for identification and characterization of trace evidence materials such as glass, hair, fibers, explosives, soil, paint and biological samples. Prerequiste(s): Successful completion of a minimum of 60 semester hours; 8 hours organic chemistry; CJUS 3330; BIOL 3331; BIOL 3451/3452; or consent of department.

BIOL 4250 - Pharmacology

3.0 - 3.0 4250. 3 hours. An overview of pharmacology based on principles of drug action; emphasis on drugs by class, and not specific drugs per se. General principles, antibiotics and pharmacology of the autonomic, cardiovascular, central nervous and endocrine systems. Prerequisite(s): BIOL 1710/1730; BIOL 1720/1740; BIOL 2041/2042; BIOL 2302/2312; or consent of department.

BIOL 4260 - Principles of Evolution

3.0 - 3.0 4260. 3 hours. Population genetics; ecological, geographical and historical concepts of evolution. Prerequisite(s): BIOL 3451 or equivalent.

BIOL 4301 - Capstone in Urban Agriculture

3.0 - 3.0 This course will solidify the concepts covered throughout the Urban Agriculture concentration and will promote critical thinking and effective writing on these topics. Format includes exchange between student and industry professionals in order to build leadership skills and connections.Prerequisite(s): AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent.

BIOL 4302 - Conservation of Natural Renewable Resources

3.0 - 3.0 3 hours. This course will explore the basic principles and philosophies associated with the development, management and use of natural and renewable resources; both social and ecological and factors associated in management alternatives involving the natural environment and use of renewable uses. Prerequisite(s): AGRI 1331 The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or any equivalent science course.

BIOL 4310 - Animal Physiology

3.0 - 3.0 This course will explore the basic principles of animal physiology, including the associated basic principles of animal anatomy and environmental influences on physiology. We will discuss species variety, classification, and biogeographic relationship with physiology as well as histology and nutrition. AGRI 4310 and BIOL 4310 are equivalent. Prerequisite(s): AGRI 1331: The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent course.

BIOL 4311 - Herpetology

3.0 - 3.0 This is a course designed to introduce the study of herpetology in all aspects. Topics include the anatomy, physiology, taxonomy, systematics, natural history, distribution, ecology, and conservation of amphibians and reptiles; primarily North American species with emphasis on local species. AGRI 4311 and BIOL 4311 are equivalent. Prerequisite(s): AGRI 1331: The Agricultural Industry or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent course.

BIOL 4330 - Developmental Biology

3.0 - 3.0 3 hours. Mechanisms of development, differentiation, and growth in animals at the molecular, cellular, and genetic levels. Areas of particular emphasis include transcriptional control mechanisms, embryonic patterning, cell-cell interactions, growth factors and signal transduction, and regulatory hierarchies. Coverage also includes the roles that environmental factors play in development, the medical applications of our knowledge of development, and the roles that development plays in evolution. Prerequisite(s): none.

BIOL 4340 - Urban Ecology

3.0 - 3.0 4340. 3 hours. A comparative study of the patterns and processes of the relationships of living organisms, including human beings, with each other and their surroundings in the context of an urban environment. Prerequisite(s): BIOL 1710 and BIOL 1720.

BIOL 4350 - Ethics of Science

3.0 - 3.0 4350. 3 hours. An introduction and exploration of scientific ethics. The foundations of classical ethical theory and how these are applied to scientific pursuits. Prerequisite(s): BIOL 1710 and BIOL 1720.

BIOL 4360 - Marine Ecology

3.0 - 3.0 3 hours. An introduction to the study of the interactions between aquatic organisms and their environments. Study of ecological processes at different levels of integration in marine ecosystems. Prerequisite(s): BIOL 1710 and BIOL 1720.

BIOL 4370 - General Toxicology

3.0 - 3.0 4370. 3 hours. Introduction to the basic principles of toxicology. Focus on absorption, distribution, metabolism and elimination of toxicants, target organ toxicity, mechanisms of toxic action, carcinogenisis and risk assessment. Prerequisite(s): BIOL 1710/1730; BIOL 1720/1740; BIOL 2041/2042 or BIOL 2140 or BIOL 2302/2312; CHEM 1410/1430; CHEM 1420/1440; or consent of department.

BIOL 4390 - Mentored Undergraduate Research in Agriculture

3.0 - 3.0 This course will exp lore the basic principles of agriculture related research and Investigation. This problem based class will allow the student to investigate a concept of their choice by using the scientific method under the guidance of a faculty member. Prerequisite(s): Any AGRI course.

BIOL 4570 - Biochemistry and Molecular Biology of the Gene

3.0 - 3.0 3 hours. Mechanisms and regulation of genetic expression, chromosome replication, mutagenesis and DNA repair, and gene cloning in prokaryotic and eukaryotic systems. Prerequisite(s): BIOL 3451 and BIOL 3510.

BIOL 4590 - Forensic Molecular Biology Laboratory

3.0 - 3.0 4590. 3 hours (2;6). Experiments in evidence processing and forensic DNA analysis. Lectures and exercises include DNA extraction techniques, DNA quantification, PCR amplification of polymorphic nuclear and mtDNA loci and fragment analysis utilizing capillary electrophoresis. Prerequisite(s): BIOL 4570 or equivalent.

BIOL 4700 - Research Methods for Secondary Science Instruction

3.0 - 3.0 4700. 3 hours. (2;4) Techiniques used to solve and address scientific inquiry. Design of experiments. Use of statistics to interpret experimental results and measure sampling errors. Ethical treatment of human subjects. Laboratory safety. Mathematical modeling of scientific phenomena. Oral and written presenation of scientific work. Prerequisite(s): 18 hours of biology, completion of freshman and sophomore science courses required for certification, and consent of department. EDSE 3500 and EDSE 4000 are highly recommended. Students seeking secondary certification in mathematics or computer science who have completed the other science requirements of their majors also may enroll. Does not count as an elective toward a major in biology except for students seeking teacher certification. (Same as CHEM 4700.)

BIOL 4930 - Special Problems

1.0 - 3.0 1-3 hours each. Individual study. Prerequisite(s): BIOL 1710 and 1720 required. Students must be of at least Junior standing before enrolling in this class or have consent of instructor.

Business Computer and Information Systems - Undergraduate

BCIS 1305 - Business Computer Applications

3.0 - 3.0 **TCCNS Number:** BCIS 1305
(BCIS 1305) Introduction and development of business computing and technology skills utilizing software tools such as web browsers, e-mail clients, operating systems, word processors, presentation software, spreadsheets, and database applications. Current topics of relevance to the IT industry will also be discussed. Prerequisite(s): none.

BCIS 2355 - CompTIA A+ Training

3.0 - 3.0 2355. 3 hours. Instructor-led study of entry-level CompTIA A+ certifications at core need for all business users and its application within a business administration framework. Prerequisite(s): Consent of department.

BCIS 2610 - Introduction to Computers in Business

3.0 - 3.0 **TCCNS Number:** BCIS 1305
(1305). 3 hours. A study of the introductory concepts of computing in business; basic computer components, computer history and programming. Prerequisite(s): MATH 1680 or MATH 1324.

BCIS 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

BCIS 3350 - Microsoft Tools Certifications

3.0 - 3.0 3350. 3 hours. Instructor-led study of consumer-level user certifications at core need for all business users. Prerequisite(s): BCIS 2610.

BCIS 3610 - Basic Information Systems

3.0 - 3.0 3610. 3 hours. Theory, capabilities, applications, benefits, liabilities and economics of business computer information systems. Using the computer to solve business problems. Management information systems and computer-based decision support emphasized. Use of standard support application packages. Prerequisite(s): BCIS 2610.

BCIS 3615 - Visual Display of Business Information

3.0 - 3.0 3615. 3 hours. Explores the use of visual display techniques and tools in the creation of electronic business documents and presentations. Stresses development of good written and oral presentation skills, as well as familiarity with a wide range of multimedia tools. Prerequisite(s): BCIS 2610 or equivalent.

BCIS 3620 - Mainframe Concepts

3.0 - 3.0 3620. 3 hours. An introduction to COBOL programming in the business environment. Emphasis on the fundamentals of structured program design, development, testing, implementation and documentation of common business-oriented applications using COBOL. Coverage of language syntax, data and file structures editing, report generation, data validation, basic file processing and an introduction to batch and interactive JCL. Prerequisite(s): BCIS with a grade of C or better.

BCIS 3630 - Object-Oriented Programming for Business

3.0 - 3.0 3630. 3 hours. Introduction of abstract data types, inheritance, object identity, polymorphism as they relate to building business objects and business classes; use of Java programming language depicting the object orientation concepts; use of class libraries and Java packages for business object construction. Prerequisite(s): BCIS 2610 or equivalent, 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken BCIS course, or consent of department.

BCIS 4610 - Analysis of Business Information Systems

3.0 - 3.0 4610. 3 hours. An integrated perspective of the problems in today's information systems environment, concentration on contemporary design methodologies and considerations unique to users of computers and information systems. Topics include current systems analysis, modular design, development and implementation, documentation, project planning and task definition, and other systems analysis topics. Prerequisite(s): BCIS 3610; 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken BCIS course, or consent of department.

BCIS 4620 - Introduction to Database Applications

3.0 - 3.0 3 hours. Analysis of file organization techniques and data structures. Consideration of the management of data as a resource. Design of data models and databases in business organizations. Use of database management systems and user-oriented data languages. Prerequisite(s): BCIS 3610.

BCIS 4630 - Fundamentals of Information Technology Security

3.0 - 3.0 3 hours. Introduces students to the Security Systems Development Life Cycle and its effects on application development, software engineering, traditional systems analysis, and networking. Examines the various components of information privacy and security. Prerequisite(s): BCIS 3610.

BCIS 4650 - Visual Programming for Business Applications

3.0 - 3.0 3 hours. Business application design and development from the perspective of visual programming technologies. Emphasis on performance characteristics and user interface design considerations. Prerequisite(s): BCIS 3610.

BCIS 4660 - Introduction to Data Warehousing

3.0 - 3.0 4660. 3 hours. Investigates model-based approaches to the design of data warehouses. Examines their role in decision systems for business and industry. Prerequisite(s): BCIS 3610; DSCI 3710 or 3870; 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken BCIS course.

BCIS 4670 - Continuing Seminar in Computer-Based Information Systems

3.0 - 3.0 3 hours. A seminar on current topics in business computer information systems. Examines state-of-the-art issues associated with the design, development, implementation, control and management of business computer information systems. Prerequisite(s): BCIS 3610.

BCIS 4680 - Business Data Communications & Networking

3.0 - 3.0 3 hours. Development of an understanding of how current network technologies operate and their relationships with business enterprise, provides background for analysis, design, selection and evaluation of hardware, software and support required for a data communications and networking environment. Prerequisite(s): BCIS 3610.

BCIS 4690 - Information Technology Management

3.0 - 3.0 4690. 3 hours. Overview of the management of an organization's information assets. Emphasizes techniques and issues specific to information systems department management; the development, implementation and operation of computer-based information systems; as well as personnel, career management, assessment, legal, ethical, global and societal issues. Prerequisite(s): BCIS 4610; 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken BCIS course, or consent of department; completion of all business foundation courses with a grade of C or better and senior standing.

BCIS 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours. Prerequisite(s): BCIS 2610 or equivalent; ACCT 2020 and 2030 with a grade of C or better; ECON 1100 and 1110; MATH 1680 (or higher level); MATH 1190 or equivalent; 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken BCIS course or consent of department.

Business Law - Undergraduate

BLAW 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

BLAW 3330 - Legal and Ethical Environment of Business

3.0 - 3.0 **TCCNS Number:** BUSI 2301
(BUSI 2301). 3 hours. Historical, economic, political and ethical bases of contracts and sales, including the Uniform Commercial Code, and the impact of regulatory agencies on business enterprise. Students who have already successfully completed BLAW 2300 or equivalent should not enroll in this course for credit toward degree completion. Prerequisite(s): none.

BLAW 3350 - Intellectual Property Law

3.0 - 3.0 3350. 3 hours. Increases students' knowledge of the legal issues facing businesses during stages of intellectual property development, protection and use in interstate commerce. Compares differences in exclusive rights and protective measures for trademarks, copyrights, patents, and trade secrets. Prerequisite(s): BLAW 2300 or BLAW 3430.

BLAW 4300 - Commercial Real Estate Law

3.0 - 3.0 4300. 3 hours. Trains students to analyze complex commercial real estate transactions. Acquisition, construction and permanent financing; development and management aspects, with a focus on examining the fundamentals of real estate finance and development. Prerequisite(s): BLAW 2300.

BLAW 4350 - Non-Profit Law

3.0 - 3.0 3 hours. This course examines the key legal and policy issues affecting nonprofits, including: the federal tax treatment of charitable contributions, the role of private foundations and donor-advised funds, the management of university endowments, and the regulation of political organizations.

BLAW 4450 - Corporation Law

3.0 - 3.0 4450. 3 hours. A course developing the law concerning the powers, duties and responsibilities of corporate managers to their organizations, to investors, to creditors, to the state, and to the general public under state corporation codes and state and federal securities legislation.

BLAW 4480 - International Business Law

3.0 - 3.0 4480. 3 hours. Examination of selected aspects of the international legal environment affecting transnational commerce. Consideration of relevant U.S. constitutional, treaty and statutory provisions; international conventions and agreements; sovereign immunity and act of state doctrines, nationalization and expropriation. Prerequisite(s): BLAW 2300 or 3430.

BLAW 4600 - Current Topics in Business Law

3.0 - 3.0 4600. 3 hours. Designed to provide information on the legal environment of specified functional areas as required by developing trends and/or changes in the law. May be repeated for credit as topics vary.

BLAW 4790 - Property Management Law

3.0 - 3.0 4790. 3 hours. A study of the local, state, and federal laws, rules, regulations, and cases that impact the professional management of real property. Particular emphasis is given to the legal and ethical issues relative to residential property management. The landlord/tenant relationship is analyzed as well as issues concerning employees, tort liablility, risk management, various types of government regulation, fair housing, and eviction. Texas Apartment Association lease contracts and other forms are reviewed. Prerequisite(s): BLAW 2300 or BLAW 3430.

BLAW 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Business Administration - Undergraduate

BUSI 1340 - Managing the Business Enterprise

3.0 - 3.0 1340. 3 hours. Study of managing the business enterprise with an emphasis on leadership with integrity. Overview of managing business organizations and what is needed to succeed in local, domestic, and global markets. Cannot be used to meet business foundation, business professional field, or business supporting field requirements. Prerequisite(s): Freshman/Sophomore standing required.

BUSI 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

BUSI 4660 - International Business Operations

3.0 - 3.0 4660. 3 hours. Foreign operations of American firms and impact of foreign competition on the domestic market; organization for foreign production, marketing and finance; foreign markets, resources, institutions and managerial problems arising out of governmental relations. Prerequisite(s): MKTG 3650, FINA 3770 and senior standing.

BUSI 4700 - Topics in International Business Practices and Policies

3.0 - 3.0 4700. 3 hours. Topics include analysis of issues in accounting, marketing, management, finance, the legal environment, or information systems between international companies and U.S. companies. Students are introduced to the business practices and the role culture plays in transacting business internationally. This course is taught internationally, focusing on a specific country or region. May be repeated for credit as topics vary, for up to 9 hours of credit. Prerequisite(s): ACCT 2010 and 2020; MGMT 3330, MKTG 3010, or BCIS 3615.

BUSI 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

BUSI 4940 - Business Policy

3.0 - 3.0 4940. 3 hours. Enterprise management integrating the functional areas of business administration into a realistic approach to business problems; applying principles to complex problems at the executive level. Prerequisite(s): Completion of all other business foundation courses with a grade of C or better and Senior standing. To be taken during the last semester of course work.

Chemistry - Undergraduate

CHEM 1360 - Context of Chemistry

3.0 - 3.0 1360. 3 hours (3;2). Fundamentals of chemistry for students who are not science majors. Applications of chemistry to its role in the world. Topics include historical and philosophical development of modern chemistry, the environment, energy, industrial and economic development, modern materials, popular perspectives of chemistry. May not be counted toward a major or minor in chemistry. Includes laboratory.

CHEM 1410 - General Chemistry for Science Majors

3.0 - 3.0 **TCCNS Number:** CHEM 1311
1410 (1311). 3 hours (3;0;1*). Fundamental concepts, states of matter, periodic table, structure and bonding, stoichiometry, oxidation and reduction, solutions, and compounds of representative elements. Prerequisite(s): MATH 1100 or equivalent. *This hour is a problem-solving session.

CHEM 1420 - General Chemistry for Science Majors

3.0 - 3.0 **TCCNS Number:** CHEM 1312
1420 (1312). 3 hours (3;0;1*). Thermodynamics, reaction rates, equilibrium, electrochemistry, organic chemistry, polymers, radioactivity and nuclear reactions. Prerequisite(s): CHEM 1410 or consent of department. *This hour is a problem-solving session.

CHEM 1430 - Laboratory Sequence for General Chemistry

1.0 - 1.0 **TCCNS Number:** CHEM 1111
1430 (1111). 1 hour (1;3). Laboratory techniques, weighing, errors and significant figures, identification and purification of substances, and elementary quantitative analysis. Corequisite(s): CHEM 1410 (may be taken concurrently).

CHEM 1440 - Laboratory Sequence for General Chemistry.

1.0 - 1.0 **TCCNS Number:** CHEM 1112
1440 (1112). 1 hour (1;3). Quantitative, gravimetric and volumetric analyses; coordination compounds. Corequisite(s): CHEM 1420 (may be taken concurrently). Prerequisite(s): CHEM 1430.

CHEM 3210 - Organic Chemistry I Laboratory

1.0 - 1.0 1 hour (1;3). Separations and Synthesis. Organic preparations; techniques of recrystallization, distillation, solvent extraction, separation of mixtures, chromatography and spectroscopic methods. Prerequisite(s): CHEM 1440; concurrent enrollment in CHEM 2370.

CHEM 3220 - Organic Chemistry II Laboratory

1.0 - 1.0 1 hour (1;3). Synthesis and Analysis. Organic syntheses and systematic identification of unknown organic compounds utilizing classical "wet" and spectroscopic analytical methods. Prerequisite(s): CHEM 3210; concurrent enrollment in CHEM 2380.

CHEM 3370 - Organic Chemistry I

3.0 - 3.0 **TCCNS Number:** CHEM 2323
3370 (2323). 3 hours. Structure, nomenclature, occurrence and uses of main classes of organic compounds; functional groups and their interconversion; character of chemical bonding; stereochemistry; structure and reactivity; acid/base reactions, resonance, inductive and steric effects; reaction mechanisms. Prerequisite(s): CHEM 1420; concurrent enrollment in CHEM 3210.

CHEM 3380 - Organic Chemistry II

3.0 - 3.0 **TCCNS Number:** CHEM 2325
3380 (2325). 3 hours. Nucleophilic and electrophilic reaction mechanisms; molecular rearrangements; radical reactions; organic synthesis; absorption spectra of organic compounds of biological interest. Prerequisite(s): CHEM 2370; concurrent enrollment in CHEM 3220.

CHEM 3451 - Quantitative Analysis

3.0 - 3.0 3451. 3 hours. Statistical treatment of data; theory and principles of sampling and transfer techniques, gravimetric, and volumetric methods; introductory instrumental analysis. Prerequisite(s): CHEM 1440; concurrent enrollment in CHEM 3452.

CHEM 3452 - Quantitative Analysis Laboratory

1.0 - 1.0 3452. 1 hour (0;4). Statistical treatment of data; sampling and transfer techniques; selected gravimetric and volumetric methods; introductory instrumental analysis. Prerequisite(s): CHEM 1440; concurrent enrollment in CHEM 3451.

CHEM 3530 - Physical Chemistry for Life Science

4.0 - 4.0 3530. 4 hours. Fundamental principles of physical chemistry applied to biological systems; thermodynamics, equilibrium and bioenergetics, ionic equilibria, pH, buffers, ionic strength, and electrical properties of amino acids and proteins; kinetics, enzyme catalysis and inhibition; physical properties of biological macromolecules and transport properties in living systems. Prerequisite(s): CHEM 1420. For life science majors and pre-professional students.

CHEM 4670 - Introduction to Medicinal Chemistry

3.0 - 3.0 4670. 3 hours. Fundamentals of medicinal chemistry; general aspects of drug action and rational drug design; drug development; antibacterial agents, analgesics, antidepressants and anticancer agents. Prerequisite(s): CHEM 2380.

CHEM 4700 - Research Methods for Secondary Science Instruction

3.0 - 3.0 4700. 3 hours (2;4). Techiniques used to solve and address scientific inquiry. Design of experiments. Use of statistics to interpret experimental results and measure sampling errors. Ethical treatment of human subjects. Laboratory safety. Mathematical modeling of scientific phenomena. Oral and written presenation of scientific work. Prerequisite(s): 16 hours of chemistry, completion of freshman and sophomore science courses required for certification, and consent of department. EDSE 3500 and EDSE 4000 are highly recommended. Students seeking secondary certification in mathematics or computer science who have completed the other science requirements of their majors also may enroll. Does not count as an elective toward a major or minor in biology except for students seeking teacher certification. (Same as BIOL 4700.)

Child Development and Family Studies - Undergraduate

CDFS 1013 - Human Development

3.0 - 3.0 **TCCNS Number:** PSYC 2314
1013 (PSYC 2314). 3 hours. Introduction to the theories and processes of physical, cognitive and social development of the individual from conception until death. Suitable for non-majors.

CDFS 2033 - Parenting in Diverse Families

3.0 - 3.0 **TCCNS Number:** TECA 1303
2033 (TECA 1303). 3 hours. Commonalities and differences in parenting, care-giving and family life are emphasized from systems, ecological and cross-cultural perspectives. Parenting and care-giving in diverse family forms and cultures are studied in relation to adult-child interactions, parent/school/community relations, family roles, laws, and parenting skills.

CDFS 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours. Open to lower-level students capable of developing a problem independently. Problems are chosen by the student and developed through conferences with the instructor.

CDFS 3113 - Infant and Toddler Development

3.0 - 3.0 3113. 3 hours. The growth and development of the child from conception to three years, including the influence of the family and environment.

CDFS 3123 - Child Development

3.0 - 3.0 3123. 3 hours. Basic principles of development and learning; physical, cognitive, language, social and emotional development in early and middle childhood (ages 3 to 10 years). May require some observation and case study.

CDFS 3213 - Infant and Toddler Intervention

3.0 - 3.0 3213. 3 hours. Focus on roles of professionals and parents / caregivers in fostering individual infant and toddler development through appropriate interactions and care, safe and healthy environments, and developmental intervention. Fifteen hours field observation with infant and toddlers required. Course has been approved as fulfilling competencies for Early Intervention Specialist Credential. Prerequisite(s): CDFS 3113.

CDFS 3300 - Family Theories

3.0 - 3.0 3300. 3 hours. Theoretical perspectives of the family are explored. Major theories include Social Exchange, Life Course, Family Systems, Human Ecology and Symbolic Interactionism.

CDFS 3305 - Family Development

3.0 - 3.0 3305. 3 hours. Individual and family development across the life-cycle. Emphasis is placed on family systems and the changes that occur over time.

CDFS 3310 - Family Crisis

3.0 - 3.0 3310. 3 hours. Crises affecting children and families including child abuse and neglect, domestic violence, chronic illness, substance abuse, mental health, and mobility are examined with an emphasis on resilience.

CDFS 3315 - Communication in Families

3.0 - 3.0 3315. 3 hours. Examination of interaction patterns, communication strategies and conflict resolution within the context of families.

CDFS 3320 - Developmental Sexuality

3.0 - 3.0 3320. 3 hours. Human sexuality across the lifespan is explored. Emphasis is placed on the development of sexuality within the context of the family.

CDFS 3325 - Family Financial Planning

3.0 - 3.0 3325. 3 hours. Lifecycle approach to addressing financial issues among individuals and families.

CDFS 3423 - Family, School, and Community

3.0 - 3.0 3423. 3 hours. Analyzing family, school and community resources and needs as related to the family life cycle; child welfare and education, ecological approach; and exploration of careers related to children and families. Strategies to improve communication and collaboration

are emphasized with a focus on family types, cultures, economic conditions, school systems, community services, political forces, advocacy groups and other factors that impact young children and their families. Fifteen hours a semester in field work arranged.

CDFS 4011 - Prepracticum

1.0 - 1.0 4011. 1 hour. Provides a bridge from theory to professional practice. Determining career goals and assuming professional ethics, roles and responsibilities are emphasized. Preparation and placement for an in-depth practicum or FCS student teaching is included. Prerequisite(s): Junior or Senior status.

CDFS 4023 - Practicum

3.0 - 3.0 4023. 3 hours. Each 3 credit practicum requires a minimum of 150 clock hours of in-depth experience with an approved agency or researcher related to development and/or family studies; plus seminar. Emphasis is placed on application of knowledge and skills to actual job roles and responsibilities. May be taken twice, for a total of 6 hours. Prerequisite(s): Students must have a minimum 2.45 cumulative UNTD grade point average, completion of 90 hours or more, received a grade of C or better in CDFS 4340 and CDFS 4011 and/or be of senior-level status, and have practicum site approved the previous term/semester by CDFS Program Coordinator.

CDFS 4133 - Adolescent Development

3.0 - 3.0 4133. 3 hours. Theories and characteristics of physical, cognitive and social development between 11 and 20 years of age. Effects of family, school, community and other factors on adolescent development are also addressed.

CDFS 4213 - Child Life Seminar

3.0 - 3.0 4213. 3 hours. Provide historical and theoretical perspective on the development of the child life field and information on fundamental skills required to help children and families cope with the stress of the healthcare experience. Prerequisite(s): Senior standing or departmental approval.

CDFS 4253 - Administration of Programs for Children, Youth and Families

3.0 - 3.0 4253. 3 hours. Analysis of programs, personnel policies, facility administration and related topics for teachers and administrators who work with children, youth and families. Prerequisite(s):Must complete CDFS 3123 and be of Senior level status.

CDFS 4323 - Family Law and Public Policy

3.0 - 3.0 4323. 3 hours. Laws and public policies as they relate to and affect the family. Prerequisite(s): Must be senior level and have completed all junior-level courses.

CDFS 4333 - Family Resource Management

3.0 - 3.0 4333. 3 hours. Identify and examine basic organization and management practices that help or hinder families from effectively managing their resources. Discussion topics include planning, decision-making, conflict resolution, and other related topics.

CDFS 4340 - Occupational and Ethical Issues

3.0 - 3.0 4340. 3 hours. Examination of occupational and ethical issues associated with careers in the child and family development industry.

CDFS 4345 - Parenting Issues and Education

3.0 - 3.0 4345. 3 hours. Understanding parenthood and its impact on individuals, families and society.

CDFS 4350 - Child Development Seminar: Current Trends and Issues

3.0 - 3.0 4350. 3 hours. Key trends and issues discussed within the field of child development are studied. Exploration of topics through historical and contemporary theory and practices. Emphasize themes linked to policy and advocacy. Understand the current movements in the field. Prerequisite(s): University core complete. All students enrolled must be first semester seniors.

CDFS 4395 - Capstone in Child Development and Family Studies

3.0 - 3.0 4395. 3 hours. This final capstone course is designed to provide the baccalaureate student with an opportunity to provide evidence of mastery of coursework within the CDFS program. Students will create a portfolio within optimal resume displaying a resume/vitae, course mapping, competency assignments, and an experiential learning project. Prerequisite(s): All university and major core classes must be completed before entering into the Spring semester of graduation.

CDFS 4413 - Family Life Education

3.0 - 3.0 4413. 3 hours. The practice and process of family life education and training of professionals in the child development and family field. Curriculum and program development and evaluation. Teaching strategies and professional responsibilities. Prerequisite(s): Must be senior-level status.

CDFS 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours. Open to advanced students capable of developing a problem independently. Problems chosen by student and developed through conferences with instructor.

Communication Studies - Undergraduate

COMM 1010 - Introduction to Communication

3.0 - 3.0 **TCCNS Number:** SPCH 1311
1010 (SPCH 1311). 3 hours (1;0;2). Examination of how communication principles and skills influence our understanding of current social problems such as global climate crisis, health care, and poverty. Focus on communication and community engagement includes experiential learning with community partners. Oral communication skills and collaborative group building skills are emphasized.

COMM 1307 - Introduction to Mass Communication

3.0 - 3.0 **TCCNS Number:** COMM 1307
1307 (1307). 3 hours. A survey of the field of mass communication and careers it offers. Emphasizes the role of the mass media in modern society.

COMM 1600 - Introduction to Sport and Entertainment Marketing

3.0 - 3.0 1600. 3 hours. This course orients students to the field of sport and entertainment marketing and promotion; provides an overview of the social and economic aspects of the industry.

COMM 2110 - Screenwriting

3.0 - 3.0 2110. 3 hours. Introduction to screenwriting for film and television. Students will learn how to write, edit, and critique scripts for film and television productions. Prerequisite(s): ENGL 1313.

COMM 2200 - Introduction to Interpersonal Communication

3.0 - 3.0 2200. 3 hours. This course is designed to help students better understand interpersonal communication situations and improve how they manage these interactions. The course examines major communication theories, issues, concepts, and research findings relevant to initiating, developing, maintaining, and terminating relationships (including romantic relationships, family relationships, friendships, and co-worker relationships).

COMM 2220 - Sport and Entertainment Communication and Public Relations

3.0 - 3.0 2220. 3 hours. This course emphasizes the role of public relations, mass communication, and interpersonal and group communication in the promotion of sport and entertainment. Students delve into theory and practice in learning how market share and viewer ratings relate to the use of media content in sport and entertainment marketing.

COMM 2230 - Introduction to Digital Photography

3.0 - 3.0 2230. 3 hours (1;2). Introduction to the basics of digital photography. Beginning use of Adobe Photoshop for editing. Emphasis on developing an understanding of photography as a form of visual communication.

COMM 2240 - Sports and Entertainment Writing

3.0 - 3.0 2240. 3 hours. Fundamentals of writing for sports and entertainment industries, with a focus on writing in digital spaces and new media formats. Prerequisite(s): ENGL 1313.

COMM 2300 - Fundamentals of Public Speaking

3.0 - 3.0 **TCCNS Number:** SPCH 1315
2300 (SPCH 1315). 3 hours. The course overviews the principles of effective public speaking and their applications to a variety of speaking situations.

COMM 2310 - Introduction to Strategic Communication

3.0 - 3.0 3 hours. Foundations of strategic communication with emphasis on writing, history, practice, ethics, professional opportunities, and challenges of the field. Strong emphasis on understanding contemporary global strategic communication perspectives and diversity issues. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication.

COMM 2311 - Introduction to Social Media

3.0 - 3.0 3 hours. Study and application of social media communication and strategy, including social media platforms and user devices, message distribution, and personal and professional online, social environments. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication.

COMM 2312 - Visual Communication and New Media

3.0 - 3.0 2312. 3 hours. An introduction to visual communication theory and design techniques for contemporary new media applications via computers and digital software.

COMM 2314 - Computer Graphics for Communication

3.0 - 3.0 2314. 3 hours. Introduction to computer graphic design using Adobe Creative Suite to create visual communication projects. Involves using design principles and techniques of digital imaging and illustration.

COMM 2350 - Art of Film

3.0 - 3.0 **TCCNS Number:** COMM 2366
(2366). 3 hours. Introduction to the styles, techniques and devices used in cinematic and motion picture art. Prerequisite(s): none.

COMM 2352 - Professional Communication

3.0 - 3.0 2352. 3 hours. Emphasizes principles and practical application of effective professional communication behaviors and rhetorical skills within professional, business, and organizational contexts.

COMM 2400 - Audio for New Media

3.0 - 3.0 2400. 3 hours. Introduction to computer-based digital audio recording, editing, mixing, and sound production for new media applications.

COMM 2410 - Web Design Principles

3.0 - 3.0 2410. 3 hours. Students will develop a fundamental knowledge of website design, construction, and publication. No duplicate credit.

COMM 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

COMM 3060 - Public Relations Event Development and Design

3.0 - 3.0 3060. 3 hours. This course is designed to give students experience in planning and executing sporting events, entertainment events, corporate events, trade shows, or exhibitions with emphasis on pre-planning, budget preparation, advertising, and public relations. The course also explores the design, planning, and development of integrated marketing campaigns.

COMM 3070 - Facility Management

3.0 - 3.0 3070. 3 hours. This course provides an overview of the three major components of facility management, including event management, risk management, and facility management. This course also surveys the working components of new facility design and planning.

COMM 3080 - Persuasion and Social Influence

3.0 - 3.0 3080. 3 hours. The course serves as an introduction to the theory and practice of human influence in its various contexts from interpersonal, popular culture, to political speech, and advertising. The students will analyze persuasive messages to understand how they work in changing attitudes, beliefs, and behaviors.

COMM 3120 - Nonverbal Communication

3.0 - 3.0 3120. 3 hours. Applications of research and theory in understanding the impact of nonverbal communication in a variety of human contexts. Prerequisite(s): Communication Studies majors must complete 3010 prior to enrolling; minors and other majors must complete COMM 2020.

COMM 3311 - New Media Storytelling

3.0 - 3.0 3311. 3 hours. Fundamentals of storytelling via new media technology with basic digital production techniques. Prerequisite(s): Must have a grade of C or better in COMM 2312- Visual Communication and New Media.

COMM 3312 - New Media Literacies

3.0 - 3.0 3 hours. A study and exploration of the changing nature of literacy in a digital world. Traces the development of new literacies through the use and understanding of new media tools, platforms, and communities. Prerequisite(s): Must have a grade of C or better in COMM 2312- Visual Communication and New Media.

COMM 3321 - Digital Production I

3.0 - 3.0 3 hours. Intemmediate film and TV production techniques including screenwriting, cinematography, and video editing. Prerequisite(s): Must have a grade of C or better in COMM 2110- Screenwriting and COMM 3311- New Media Storytelling.

COMM 3322 - Foundations of Studio Production

3.0 - 3.0 3322. 3 hours. Applied production course focusing on basic video production skills (composition, scripting, editing) and television studio operations and production. Students will become proficient in operating the cameras, audio board, lighting equipment, video switcher, character generator, and other studio equipment. Prerequisite(s): A grade of "C" or better in COMM 1010 or COMM 2300. Corequisite(s): COMM 1010.

COMM 3323 - Foundations of Radio Production: Creating On-Air and Off-Air Audio Elements

3.0 - 3.0 3 hours. Students will conceptualize and create audio elements for on-air shows and off-air planning. Students will also understand the elements of show and clock planning and execution, especially in regard to A.C. Nielsen ratings and demographic measurement. Prerequisite(s): A grade of "C" or better in COMM 2400.

COMM 3324 - Podcasting

3.0 - 3.0 3324. 3 hours. Planning and production of audio podcasts, including serial concept creation, storyboarding and planning methods, production techniques, and distribution strategies. Prerequisite(s): Must have a grade of C or better in COMM 2400- Audio for New Media.

COMM 3330 - Creative Concepts

3.0 - 3.0 3 hours. Introduces students to the processes, strategies, and practices of developing creative visual/textual solutions to advertising/PR campaigns across media. Course focuses on need-finding, solution invention by means of critical and creative thinking, and design and production strategies. Prerequisite(s): Must have a grade of C or better in COMM 2310- Strategic Communication.

COMM 3331 - Social Media Campaigns

3.0 - 3.0 3331. 3 hours. Development of integrated media campaigns through social media tools, platforms, and channels. Campaign life cycles from invention to implementation, evaluation, and measurement of engagement. Prerequisite(s): COMM 2311 with a grade of C or better.

COMM 3332 - Communication Law

3.0 - 3.0 3 hours. Study of contemporary communication law, with a focus on strategic communication and new media issues. Topics may include freedom of speech and press, corporate and commercial speech, media rights management, intellectual property, libel, and freedom of information. Prerequisite(s): Must have a grade of C or better in COMM 1307- Introduction to Mass Communication.

COMM 3341 - Sports Announcing

3.0 - 3.0 3 hours. Principles of announcing in non-traditional new media formats with a focus on sports. Sportscasts, ad-libbing, interviews, and other performance needs. Practice of strong vocal performance skills, diction, pronunciation, and engaging delivery. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication or COMM 2300- Public Speaking.

COMM 3350 - Language, Thought, and Behavior

3.0 - 3.0 3 hours. The influence of language on perception, evaluations, creativity, and interpersonal relations. Provides students with a heightened awareness of how language functions and the role of language in our perceptions, thoughts, and actions. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication.

COMM 3352 - Intercultural Communication

3.0 - 3.0 3 hours. Explores the ways culture affects and is affected by communication. Topics to be addressed range from globalization and cultural diversity at work, to international peace and conflict resolution, to the role of popular media in representing cultures and shaping identities. Students must earn a final grade of C or better to receive credit for the course. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication, COMM 2300- Public Speaking, or ENGL 1313-College Writing I.

COMM 4320 - Digital Production II

3.0 - 3.0 3 hours. Advanced techniques for planning, production, and distribution of digital media, including short videos, ads, PSAs, film, and more. Students must earn a final grade of C or better to receive credit for the course. Prerequisite(s): Must have a grade of C or better in COMM 3321-Digital Production I.

COMM 4321 - Arts Journal

3.0 - 3.0 Students will learn the history of college literary magazines, editorial processes and production. Students will develop their skills in literary production with the goal of employment in publishing. Students will read, edit, and respond professionally to submissions of literary fiction, poetry, non-fiction and photography. Each student will assume a role based on his or her talents and skills to produce an Arts Journal for UNT Dallas. COMM 4321 and TECM 4321 are equivalent. Prerequisite(s): ENGL 1313.

COMM 4322 - Advanced Studio Production

3.0 - 3.0 4322. 3 hours. Advanced studio production course focusing on multi-camera programs for television and webcast. Emphasis on professional practices for producing and directing programs for live and "live-to-tape" distribution. Students will become expert in operating cameras, video switcher, and other studio equipment. Prerequisite(s): COMM 1010; COMM 3322 (Foundations of Studio Production).

COMM 4323 - Advanced Radio Production & Performance

3.0 - 3.0 3 hours. Students will develop mastery of live on-air skills for terrestrial, satellite and online audio broadcasting, as well as refines student skills in the field of audio production for sound-only mediums. Prerequisite(s): A grade of C or better in COMM 3323.

COMM 4330 - Crisis Communication

3.0 - 3.0 3 hours. Focuses on crisis communication and management, emphasizing practical application of theories, strategies, and tactics from a public relations perspective. Prerequisite(s): Must have a grade of C or better in COMM 2310- Introduction to Strategic Communication.

COMM 4335 - Strategic Communication Campaigns

3.0 - 3.0 3 hours. Studies various elements involved in the production of a campaign from inception to conclusion. Students research, create, produce, execute and evaluate a number of campaigns for real clients for all media. Students must earn a final grade of C or better to receive credit for the course. Prerequisite(s): Must have a grade of C or better in COMM 2310 - Introduction to Strategic Communication.

COMM 4350 - Gender and Communication

3.0 - 3.0 3 hours. Exploration of the connections between gender, rhetoric, and public culture. Analyzing rhetorical constructions of gender in American discourses including politics, race, and sexuality, in contexts that include public protests, speeches, movies, poetry, television, and music. Prerequisite(s): Must have a grade of C or better in COMM 1010- Introduction to Communication.

COMM 4352 - Sports and Entertainment Broadcasting and Production

3.0 - 3.0 3 hours. Emphasizes production of news and feature stories related to feature stories related to sports and entertainment broadcasting. Students examine the history of sports broadcasting, sports media partnerships, industry trends, and work behind and In front of the camera, in production and on-air roles. Students must earn a final grade of C or better to receive credit for the course. Prerequisite(s): Must have a grade of C or better in COMM 2240 Sports Writing.

COMM 4355 - Communication Theory

3.0 - 3.0 4355. 3 hours. Process of theory construction with particular emphasis on human communication, elements and types of theories, theoretical logic, meta-theoretical perspectives toward communication, and specific content theories of communication. Prerequisite(s): Communication Studies majors must complete COMM 3010 prior to enrolling; minors and other majors must complete COMM 2020.

COMM 4380 - Crisis Communication

3.0-3.0 4380. 3 hours. Focuses on crisis communication and management, emphasizing practical application of theories, strategies, and tactics from a public relations perspective. Prerequisite(s): COMM 2310 with a grade of C or better.

COMM 4390 - Communication Research and Praxis

3.0-3.0 Communication Research and Praxis. 3 hours (2;0;1). Skills and concepts necessary to conduct communication research, to convey research results in written and oral presentation, and/or to critically evaluate communication practices through community engagement/internship. May be repeated one time for credit toward overall degree. Prerequisite(s) : Consent of instructor. Communication and Technology major.

COMM 4510 - Communication Capstone

3.0 - 3.0 3 hours. A capstone study of communication principles and practices. A capstone study of communication principles and practices. Students examine and practice the knowledge and skill sets that employers have identified as central to the success of college students hired in their organizations: oral presentation, listening, teamwork, critical thinking/problem solving, communication technology application, and professionalization. Students must earn a final grade

of C or better to receive credit for the course. Prerequisite(s): Must be a Communication and Technology major and classified as senior-level.

COMM 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Computer Science/Computer Engineering - Undergraduate

CSCE 1010 - Introduction to Computer Science

3.0 - 3.0 **TCCNS Number:** COSC 1301
1010 (COSC 1301). 3 hours. (2;0;1) A basic course covering logical operation and organization of digital computers, computer hardware and software, number systems, and application software packages.

CSCE 1030 - Computer Science I

3.0 - 3.0 **TCCNS Number:** COSC 1436
1030 (COSC 1436). 3 hours. Intro to computer science and engineering, problem-solving techniques, algorithmic processes, software design and development. Prerequisite(s): MATH 1100 with a grade of C or better. Corequisite(s): MATH 1600 (can also be taken before CSCE 1030).

CSCE 1031 - Computer Science I

4.0 - 4.0 1031. 4 hours (3;1). Introduction to computer science and engineering, problem-solving techniques, algorithmic processes, software design and development. Prerequisite(s): Must have taken or be concurrently enrolled in MATH 1710 or 1720 in order to take this course.

CSCE 1040 - Computer Science II

3.0 - 3.0 **TCCNS Number:** COSC 1337 or 1437
1040 (COSC 1337 or 1437). 3 hours (2;3). Continuation of CSCE 1030. Software design, structured programming, object oriented programming. Prerequisite(s): CSCE 1030 (or equivalent) with a grade of "C" or better. Corequisite(s): MATH 2424 (can also be taken before).

CSCE 2100 - Computing Foundations I

3.0 - 3.0 2100. 3 hours. Introduces students to both data structures and formalisms used in computer science, such as asymptotic behavior of algorithms. Learn about data structures and the formalisms used to both describe and evaluate those data structures simultaneously. By the end of the two-semester sequence of which this course is the first part, each student will have a solid

foundation in conceptual and formal models, efficiency, and levels of abstraction as used in the field of computer science. Co-requisite(s): CSCE 1040.

CSCE 2110 - Computing Foundations II

3.0 - 3.0 2110. 3 hours. Continuation of Computing I. Further introduces students to both data structures and formalisms used in computer science, such as asymptotic behavior of algorithms. Learn about data structures and formalisms used to both describe and evaluate those data structures simultaneously. By the end of the two-semester sequence of which this course is the second part, each student will have a solid foundation in conceptual and formal models, efficiency, and levels of abstraction as used in the field of computer science. Prerequisite(s): CSCE 2100 & MATH 2424 & CSCE 1040.

CSCE 2300 - Digital Logic

3.0 - 3.0 2300. 3 hours. Digital circuits process data using logic gates and storage elements (flip flops). This course introduces binary systems and digital signals, covers Boolean algebra and logic gates, and investigates various digital logic circuits such as shift registers, adders and counters.

CSCE 2410 - Programming Laboratory

1.0 - 4.0 2410. 1-4 hours each. Practice with computer languages and processing techniques. Prerequisite(s): CSCE 1040.

CSCE 2610 - Assembly Language and Computer Organization

3.0 - 3.0 **TCCNS Number:** COSC 2325
2610 (COSC 2325). 3 hours. Principles of computer systems organization, instruction sets, computer arithmetic, data and control paths, memory hierarchies, and assembly language. Prerequisite(s): CSCE 2100.

CSCE 2615 - Enterprise Systems Architecture, Analysis and Design

3.0 - 3.0 2615. 3 hours. Overview of software architectures of information systems starting with requirements and proceeding through the analysis and design aspects of the software development lifecycle. Introduction to a variety of implementation methodologies as well as alternate architectural paradigms. Laboratory and project activities will expose students to the design and specification of IT Systems to meet a variety of business and technical problem environments. Prerequisite(s): CSCE 1040.

CSCE 2900 - Special Problems in Computer Science and Engineering

1.0 - 4.0 2900. 1-4 hours each. Individualized instruction in theoretical or experimental problems. For elective credit only.

CSCE 3055 - IT Project Management

3.0 - 3.0 3055. 3 hours. Provides students with the tools and techniques needed to manage a wide variety of IT Systems projects, including software design and development, IT Systems design and installation, network managment and support and others. Students will develop and practice skills through the use of case studies and other project-based exercises. Prerequisite(s): CSCE 2100.

CSCE 3110 - Data Structures and Algorithms

3.0 - 3.0 3110. 3 hours. Computer storage structures; storage allocation and management; data sorting and searching techniques; data structures in programming languages. Prerequisite(s): CSCE 1040 and CSCE 2110.

CSCE 3210 - Symbolic Processing

3.0 - 3.0 3210. 3 hours. Introduction to symbolic processing using LISP, Prolog or related languages; recursion; building abstractions with data; modularity, objects and state; meta-linguistic abstraction. Prerequisite(s): CSCE 2110.

CSCE 3220 - Human Computer Interfaces

3.0 - 3.0 3220. 3 hours. Human-Computer Interaction (HCI). Methods for designing, prototyping, and evaluating user interfaces for computing applications. Human capabilities, interface technology, interface design methods, and interface evaluation tools and techniques. Prerequisite(s): CSCE 2110.

CSCE 3310 - Operating Systems

3.0 - 3.0 3310. 3 hours. Topics include operating systems architecture, processes, threads, CPU management, virtual memory management, and POSIX. Students will learn how to build LINUX boxes, administer hardware resources and user groups, implement security, write shell scripts and configure virtual machines. Prerequisite(s): CSCE 2300.

CSCE 3410 - Advanced Programming

3.0 - 3.0 3410. 3 hours. Advanced features and topics in modern programming languages and introduction to a variety of languages, and advanced programming concepts and methodologies. Topics will vary by section and semester. Prerequisite(s): CSCE 2100.

CSCE 3420 - Internet Programming

3.0 - 3.0 3420. 3 hours. This course covers Internet programming in depth, including client-server, peer-to-peer, and web applications. The primary goal of the course is to help students

understand the principles of how distributed applications are built, while also giving them practical experience in creating common Internet applications. Prerequisite(s): CSCE 3110.

CSCE 3510 - Introduction to Wireless Communications

3.0 - 3.0 3510. 3 hours. Fundamentals of wireless communications and networking, with emphasis on first, second, and third generation cellular systems and satellite communication. Topics include point-to-point signal transmission through a wireless channel, cellular capacity, multi-user transmissions, and mobility management. Prerequisite(s): CSCE 2610.

CSCE 3520 - Data Communications

3.0 - 3.0 3520. 3 hours. Overview of data communication, communication models and networking. Analog and digital data transmission, transmission impairments, channel capacity, asynchronous and synchronous transmission, error detection and correction, flow control and error control. Multiplexing and de-multiplexing techniques (FDM, STDM, ADSL, and xDSL). Ethernet interfaces, IEEE 802.3 and IEEE 802.11 MAC layer. Interface Standards (RS-232, RS-449 and X.21). Packet switching, Frame Relay, and ATM switching, bridges, layer2 and layer3 switches. Prerequisite(s): CSCE 3600.

CSCE 3530 - Introduction to Computer Networks

3.0 - 3.0 3530. 3 hours. Introduction to data communications; asynchronous, synchronous, networks and current technology. Prerequisite(s): CSCE 3310 and CSCE 2110 (both with a grade of C or better).

CSCE 3535 - Introduction to Network and Security Managment

3.0 - 3.0 3535. 3 hours. Introduces students to basic concepts in synchronous and asynchronous data communications, network architectures, protocols and current technology. Addresses basic network and information security issues and protection scheemes with laboratory exercises designed to expose students to a variety of network architectures, security threats and risk mitigation strategies. Prerequisite(s): CSCE 2610.

CSCE 3600 - Principles of Systems Programming

3.0 - 3.0 3600. 3 hours. Introduction to the design and operation of systems software. Analysis is made of current system software technology, including operating systems, language translation systems and file systems. Prerequisite(s): CSCE 2100.

CSCE 3605 - IT Systems and Administration

3.0 - 3.0 3605. 3 hours. Prepares students with an understanding of operating systems structure and operation including the concepts of processes, resource and file management and performance. Students will also develop an understanding of operating system design, systems

software and mainainence, as well as gain proficiency in the development of useful scripts, device drivers and utility programs written in high level languages and native scripting environments. Prerequisite(s): CSCE 2610.

CSCE 3612 - Embedded Systems Design

3.0 - 3.0 3612. 3 hours. Computer Systems as embedded computing elements and micro-controllers. System specifications using UML or other high level abstract models. Issues and constraints on embedded computing systems, including power, performance, memory and size. Use of DSP, ASIC and micro-controllers in a single design. Prerequisite(s): CSCE 2610.

CSCE 3650 - Introduction to Compilation Techniques

3.0 - 3.0 3650. 3 hours. Topics include parsing, syntax-directed translation, run-time storage management, error recovery, code generations and optimization. A significant project is required. Prerequisite(s): CSCE 3600.

CSCE 4010 - Social Issues in Computing

3.0 - 3.0 4010. 3 hours. The effect of computer science and engineering on the home and the workplace, with emphasis on the role of computer professional in modern society. Prerequisite(s): Junior standing.

CSCE 4230 - Introduction to Computer Graphics

3.0 - 3.0 4230. 3 hours. Basic Euclidian geometry and linear algebra, computer graphics algorithms and data structures, OpenGL and its inner workings. Prerequisite(s): CSCE 2110.

CSCE 4250 - Topics in Game Development

3.0 - 3.0 4250. 3 hours. Advanced topics in game development, possibly including but not limited to character animation, procedural content generation, shader techniques, and graphics special effects. Discussion of articles from the recent academic and technical literature on game development and related material from relevant computer science areas. Prerequisite(s): CSCE 4220.

CSCE 4310 - Introduction to Artificial Intelligence

3.0 - 3.0 4310. 3 hours. Introduction to concepts and ideas in artificial intelligence. Topics include search techniques, knowledge representation, control strategies and advanced problem-solving architecture. Prerequisite(s): CSCE 3110.

CSCE 4350 - Introduction to Database Systems Design

3.0 - 3.0 4350. 3 hours. Logical and physical database system organization; logical models; design issues; secondary storage considerations. Prerequisite(s): CSCE 2110.

CSCE 4360 - Database Administration

3.0 - 3.0 4360. 3 hours. Topics include the installation, configuration, planning, tuning, and monitoring of a database server. Other tasks deal with the management of users, access rights and security, management of views, tables and indexes, backup, restoration and recovery, performance monitoring. Prerequisite(s): CSCE 4350.

CSCE 4430 - Programming Languages

3.0 - 3.0 4430. 3 hours. Formal definition of programming languages including specification of syntax and semantics. Comparison of several existing high-level languages. Prerequisite(s): CSCE 2110.

CSCE 4444 - Software Engineering

3.0 - 3.0 4444. 3 hours. Modular design and implementation of software systems. Topics include requirements and specifications development, documentation of the design using current design tools such as UML, testing of software implementation, and system and user documentation. Prerequisite(s): Must have completed CSCE 2110 with a grade of "C" or better.

CSCE 4540 - TCP/IP Protocols

3.0 - 3.0 4540. 3 hours. Investigate TCP/IP protocol suite, components, and interaction with operating system. Topics include special protocols, routing protocols, mobileIP, as well as some applications: FTP, TELNET, SMTP, DHCP, HTTP, DNS, etc. Prerequisite(s): CSCE 3530.

CSCE 4550 - Introduction to Computer Security

3.0 - 3.0 4550. 3 hours. Security goals, threats, and vulnerabilities. Cryptography, program security, and operating system security issues. Basic network security. Planning, policies, and risk analysis. Prerequisite(s): CSCE 3530 with a grade of "C" or better.

CSCE 4560 - Secure Electronic Commerce

3.0 - 3.0 4560. 3 hours. Electronic commerce technology, models, and issues, with emphasis on security issues. Supporting technology such as cryptography, digital signatures, certificates, and public key infrastructure (PKI). Security-conscious programming for web-based applications. Exposure to interaction between technical issues and business, legal, and ethical issues. Prerequisite(s): CSCE 2110.

CSCE 4610 - Computer Systems Architecture

3.0 - 3.0 4610. 3 hours. Study of performance issues related the design of high performance processors, including Instruction Level Parallelism, out of order instruction scheduling, branch prediction, speculative execution. Prerequisite(s): CSCE 2610.

CSCE 4620 - Real-Time Operating Systems

3.0 - 3.0 4620. 3 hours. Basic real-time operating systems concepts and services, including interrupt processing, process and thread models, real-time software architectures and development environments. Detailed study of the design and implementation of real-time applications using real-time operating systems. The focus will be on commercial real-time operating systems/development environments, including vxWorks, RTOS, MicroC/OS-II and pOSEK/pOSEK System. Prerequisite(s): CSCE 4440.

CSCE 4730 - VLSI Design

3.0 - 3.0 4730. VLSI Design. 3 hours. Introduction to VLSI design using CAD tools, CMOS logic, switch level modeling, circuit characterization, logic design in CMOS, systems design methods, test subsystem design, design examples, student design project. Design project to be fabricated and tested in the follow-on course. Prerequisite(s): Permission of department.

CSCE 4750 - VLSI Testing

3.0 - 3.0 4750. VLSI Testing. 3 hours. Advanced experience with CAD tools for VLSI design, IC testing. Design Project from CSCE 4730 to be fabricated and tested. Implementation and verification of test programs, IC testing and troubleshooting, legal, economic, and ethical design issues. Oral presentations and written reports are required. Prerequisite(s): CSCE 4730.

CSCE 4890 - Directed Study

1.0 - 3.0 4890. 1-3 hours each. Study by individuals or small groups if faculty supervisor agrees. A plan of study approved by the faculty supervisor along with the study will be graded by the faculty supervisor; must be approved by the chair of the department. Prerequisite(s): Junior or Senior standing and consent of instructor. May be repeated for credit.

CSCE 4905 - Information Technology Capstone I

3.0 - 3.0 4905. 3 hours. First of a two course sequence in which students will develop a complex IT System starting from customer requirements and progressing through the entire analysis, design, implementation, testing and delivery lifecycle. Students will work in teams to develop a project plan, complete the technical components of the project, prepare a variety of deliverable documents, and finally deliver the finished product to the customer. The first course will focus on the analysis and design of the system. Prerequisite(s): CSCE 3055. Corequisite(s): CSCE 4444.

CSCE 4910 - Computer Engineering Design I

3.0 - 3.0 4910. 3 hours. First course in the senior capstone design sequence. The focus of this class is the application of techniques to the design of electronic systems that have digital hardware and software components. Students will apply the theory acquired from numerous engineering courses to solve real-world design problems. The design will consider realistic constrains including economic, environmental, sustainability, manufacturability, ethical, social, safety. Prerequisite(s): CSCE 3612.

CSCE 4920 - Cooperative Education in Computer Science and Engineering

1.0 - 3.0 4920. 1-3 hours each. Supervised field work in a job directly related to the student's major field of study or career objective. Maybe repeated for credit. Prerequisite(s): Junior or Senior standing.

CSCE 4925 - Information Technology Capstone II

3.0 - 3.0 4925. 3 hours. Second of a two course sequence in which students will develop a complex IT System starting from customer requirements and progressing thorugh the entire analysis, design, implementation, testing and delivery lifecycle. Students will work in teams to develop a project plan, complete the technical components of the project, prepare a variety of deliverable documents, and finally deliver the finished product to the customer. The second course will focus on the implementation, testing and delivery of the system. Prerequisite(s): CSCE4905 & CSCE4444 (both with a grade of C or better).

CSCE 4930 - Topics in Computer Science and Engineering

3.0 - 3.0 4930. 3 hours. Topics in Computer Science or Computer Engineering. May be repeated for credit. Prerequisite(s): Junior or Senior standing.

CSCE 4940 - Special Computer Application Problem

1.0 - 4.0 4940. 1-4 hours each. Study defined by the student in applying computer science to another field. Work supervised and work plan approved by one faculty member from computer sciences and one from relevant application area; one to three students may work together if all faculty advisers concerned agree. Prerequisite(s): Consent of department.

CSCE 4950 - Special Problems in Computer Science and Engineering

1.0 - 3.0 4950. 1-3 hours each. Prior approval of plan of study by faculty supervisor. Prerequisite(s): Junior or Senior level standing and consent of instructor.

Counseling - Undergraduate

COUN 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

COUN 3600 - Therapeutic Play

3.0 - 3.0 3600. 3 hours. Didactic and experiential training in how to be a therapeutic agent in children's lives by using structured therapeutic play sessions. Participants are taught basic child-centered play therapy principles and skills, including reflective listening, recognizing and responding to children's feelings, therapeutic limit setting, building children's self-esteem, and structuring therapeutic play sessions with children using a special kit of selected toys. Observations of play therapy sessions and skill building therapeutic play sessions are required.

Criminal Justice - Undergraduate

CJUS 2100 - Crime and Justice in the United States

3.0 - 3.0 **TCCNS Number:** CRIJ 1301
2100 (CRIJ 1301). 3 hours. This course examines the societal responses to people and organizations that violate criminal codes; discusses the history, development, organization and philosophy of the justice process; and analyzes the complex inter-relationships between the major components of the criminal justice system (police, courts and corrections). Same as SOCI 2100.

CJUS 2300 - Fundamentals in Criminal Law

3.0 - 3.0 **TCCNS Number:** CRIJ 1310
2300 (CRIJ 1310). 3 hours. Introduction to the fundamental concepts of criminal law and jurisprudence within the American criminal justice system. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 2301 - Correctional Systems and Practices

3.0 - 3.0 **TCCNS Number:** CRIJ 2313
2301 (CRIJ 2313). 3 hours. Basic concepts of penology and an overview and analysis of the American correctional system. Composition of jail and prison populations, rehabilitation and punishment. Emphasis on history, philosophy, structure, procedures, and institutional structure, of the American penology system. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 2302 - Police Systems and Practices

3.0 - 3.0 **TCCNS Number:** CRIJ 2328
2302 (CRIJ 2328). 3 hours. Overview of the American law enforcement system that examines the origin of policing. Investigation of the roles, responsibilities, operations, and critical issues, of modem policing in a democratic society. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 2600 - Diversity Issues in Criminal Justice

3.0 - 3.0 2600. 3 hours. Critically examines race, gender and other diversity issues within the U.S. criminal justice system. Topics of emphasis include the importance of diversity issues in the development, organization and operation of the criminal justice system.

CJUS 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

CJUS 2910 - Special Problems

1.0 - 3.0 2910. 1-3 hours each.

CJUS 3210 - Judicial and Legal Systems

3.0 - 3.0 3210. 3 hours. This course examines the courts, the legal and judicial process and judicial behavior. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3300 - Police Systems

3.0 - 3.0 **TCCNS Number:** CRIJ 2328
3300 (CRIJ 2328). 3 hours. Overview of the American law enforcement system that examines the origin of policing. Investigation of the roles, responsibilities, operations, and critical issues, of modem policing in a democratic society. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3310 - Organized and Consensual Crime

3.0 - 3.0 3310. 3 hours. The study of the history, structure and governmental responses to organized crime; special emphasis is placed on consensual crimes such as drug abuse and trafficking, prostitution, pornography and gambling. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3320 - Corporate Security and Loss Prevention

3.0 - 3.0 3320. 3 hours. Overview of loss prevention problems and the security and management strategies designed to protect the private sector from crime, fire, accident, employee dishonesty and natural disaster. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3330 - Introduction to Criminalistics

3.0 - 3.0 3330. 3 hours. This course provides an overview of the field of criminalistics, with a focus on the recognition, collection, preservation, and analysis of physical evidence. This course will introduce students to topics such as fingerprint examination, trace evidence analysis, and firearm examination and is a prerequisite for more advanced criminalistics courses. Prerequisite(s): CJUS 2100 or equivalent or consent of the instructor.

CJUS 3340 - Computer Crime

3.0 - 3.0 3340. 3 hours. This course provides an introduction to computer crime through an examination of the crime and those individuals committing it, as well as the specific laws, investigative techniques, and criminological theories applicable to computer crime.

CJUS 3350 - Statistics in Criminal Justice

3.0 - 3.0 3350. 3 hours. Examines the application and importance of statistics and analysis in the field criminal justice. Special emphasis on descriptive statistics, elements of probability, random variables, confidence intervals, hypothesis testing, and regression. Prerequisite(s): Students must have completed CJUS 2100 and one of the following courses with a grade of C or better: MATH 1580, MATH 1100 or DSCI 2710.

CJUS 3360 - Anthropological Criminalistics

3.0 - 3.0 3360. 3 hours. An introduction into forensic anthropology with a focus on comparative and critical assessment of classical and contemporary forensic techniques. Prerequisite(s): Junior or Senior standing.

CJUS 3400 - Correctional Systems and Practices

3.0 - 3.0 **TCCNS Number:** CRIJ 2313
3400 (CRIJ 2313). 3 hours. Basic concepts of penology and an overview and analysis of the American correctional system. Composition of jail and prison populations, rehabilitation and punishment. Emphasis on history, philosophy, structure, procedures, and institutional structure, of the American penology system. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3410 - Correctional Case Management

3.0 - 3.0 3410. 3 hours. Study of the basic purposes and techniques of correctional case management with consideration given to the supervision and control of offender activities and the development of interpersonal skills required to enhance communication with and to effect lasting behavioral change in offenders. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 3600 - Criminology

3.0 - 3.0 3600. 3 hours. This course provides an overview of the major criminological perspectives and an examination of the social, political and intellectual milieu within which each developed. The course focuses on the multi-disciplinary nature of criminological thought. Prerequisite(s): SOCI 1510, PSYC 1100 and CJUS 2100 or equivalents.

CJUS 3610 - Juvenile Justice

3.0 - 3.0 3610. 3 hours. Examines the juvenile justice system and the handling of juvenile delinquents in the United States. Specific attention is devoted to the history of the juvenile justice

system and current police, court and correctional policies and practices pertaining to juvenile offenders.

CJUS 3620 - Juvenile Delinquency

3.0 - 3.0 3620. 3 hours. Examines juvenile delinquency in the United States. Specific attention is devoted to the definitions, measurement, and correlates of juvenile delinquency. Additional focus is paid to the various theories of juvenile delinquency and what each theory prescribes for preventing, treating and handling juvenile delinquents. (Same as SOCI 3620.)

CJUS 3630 - Drugs, Crime and Society

3.0 - 3.0 3630. 3 hours. Examines the relationship between drugs, crime and human behavior. Explores the relationship between drug abuse and crime and the policy proposals developed to control drug trafficking, drug abuse, and drug-related crime, as well as the multi-faceted aspects and effects of chemical abuse and dependency. (Same as SOCI 3630.)

CJUS 3700 - Ethical Issues in Criminal Justice

3.0 - 3.0 3700. 3 hours. A study of ethical issues facing the criminal justice system. Problems confronting police, the courts and the juvenile and correctional systems are addressed. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 4200 - Criminal Procedure

3.0 - 3.0 4200. 3 hours. An examination of the constitutional and statutory bases and judicial interpretations of the procedures governing the administration of criminal justice. Prerequisite(s): CJUS 2100 and CJUS 3201 or equivalents.

CJUS 4250 - Law and Social Problems

3.0 - 3.0 4250. 3 hours. This course examines the role of law in attempts to address and solve social problems. Prerequisite(s): CJUS 2100 and CJUS 3201 or equivalents.

CJUS 4300 - Comparative Criminal Justice

3.0 - 3.0 4300. 3 hours. Examines the differences between application, implementation, and enforcement, of domestic and international criminal justice systems. Comparisons of global criminal justice systems with a particular emphasis on practices and procedures. Prerequisite(s): CJUS 2100, 2300, and 3600.

CJUS 4310 - Critical Thinking and Legal Research

3.0 - 3.0 This course will help students develop critical thinking skills that include an understanding of inductive and deductive reasoning and logical fallacies. Students will develop skills in legal research, logic, and argument. Prerequisite(s): None.

CJUS 4320 - Class, Race, Gender, and Crime

3.0 - 3.0 This course will provide a foundation for critically assessing issues surrounding class, race-ethnicity, gender, and crime and criminal justice in the United States.Prerequisite(s): None.

CJUS 4330 - Domestic and International Terrorism

3.0 - 3.0 4330. 3 hours. This course provides in-depth knowledge about domestic and international terrorism. Specific focus is on strategies designed to address the threat of terrorism from a criminal justice perspective, particularly involving the police assuming new roles in homeland security. The course also explores ideological theories of terrorism and identifies trends and patterns of terrorism and hate crimes in our world.

CJUS 4335 - Conspiracy Theories

3.0 - 3.0 This course investigates the phenomenon associated with conspiracy theories. Using a variety of critical thinking techniques specific conspiracy theories will be evaluated. Moreover, the belief patterns underlying conspiracy theories will be examined. Prerequisite(s): None.

CJUS 4350 - Seminar on Violence

3.0 - 3.0 4350. 3 hours. An analysis of the incidence, patterns and causes of criminal viol4350. Seminar on Violence. 3 hours. An analysis of the incidence, patterns and causes of criminal violence; the characteristics of particular crimes (e.g., murder, robbery, rape, domestic abuse, terrorism); and society's reaction to such violence. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 4360 - Criminal Investigation

3.0 - 3.0 4360. 3 hours. The study of methods of obtaining and reporting information from the crime scene, victims, witnesses and suspects. Specific attention is given to investigation of index crimes (homicide, rape, robbery, assault, burglary, arson, motor vehicle theft and larceny). Prerequisite(s): CJUS 2100, CJUS 2300/3201 and CJUS 2302/3300 or equivalents.

CJUS 4370 - Advanced Criminalistics I

3.0 - 3.0 4370. 3 hours. This course will provide an advanced examination of specified sub-disciplines of criminalistics, including analysis of firearms / tool marks, footwear / tire tread evidence, and bloodstain patterns. This course is designed to provide students with an understanding of the scientific method of analysis, the theory of individualization, and the application of critical thinking as applied to these sub-disciplines. Prerequisite(s): CJUS 2100 and CJUS 3300 or equivalents or consent of the instructor.

CJUS 4380 - Advanced Criminalistics II

3.0 - 3.0 4380. 3 hours. This course will provide an advanced examination of specified sub-disciplines of criminalistics, including analysis of latent prints, trace evidence, and controlled substances. This course is designed to provide students with an understanding of the scientific method of analysis, the theory of individualization, and the application of critical thinking as applied to these sub-disciplines. Prerequisite(s): CJUS 2100 and CJUS 3300 or equivalents or consent of the instructor.

CJUS 4390 - Crime Scene Investigation Theory

3.0 - 3.0 4390. 3 hours. This course is designed to provide a thorough understanding of the scientific theories involved in the recognition, documentation, preservation and collection of physical evidence at crime scenes. Crime scene documentation methods to be included are digital imaging (still and video), notetaking, sketching and crime scene mapping. Safety considerations and biohazard concerns will be emphasized. Proper evidence collection techniques and chain of custody issues will be presented. The theory of crime scene reconstruction according to the scientific method will be developed. Field exercises will be used to further develop lecture topics. Prerequisite(s): CJUS 3330 or equivalent or consent of instructor.

CJUS 4460 - Community Corrections

3.0 - 3.0 4460. 3 hours. This course examines the concept of community corrections from various perspectives. It also examines contemporary practices and trends in probation, parole, and other forms of community corrections. Prerequisite(s): CJUS 2100 or equivalent. (Same as SOCI 4460.)

CJUS 4500 - Administration of Criminal Justice Agencies

3.0 - 3.0 4500. 3 hours. The study of principles and practices of administration and their application to criminal justice agencies. Special focus on the relationship of theoretical administrative concepts and practical criminal justice problems. Prerequisite(s): CJUS 2100 and 9 hours of advanced-level criminal justice courses or equivalents.

CJUS 4650 - Victimology

3.0 - 3.0 4650. 3 hours. Exploration of the scope of victim issues in American society. Review of the programs and services provided victims of crime. The expanding roles of the courts, police, battered women shelters, victim/witness assistance programs, crisis intervention units and legislation are highlighted. Prerequisite(s): CJUS 2100 or equivalent.

CJUS 4660 - Offender Behavior

3.0 - 3.0 4660. 3 hours. This course examines the variables that correlate with or lead to criminal behavior, such as the family, schools, personality, economic forces and cultural values. It uses

psycho-social explanations to illuminate the factors that cause crime and criminality and suggests solutions. Prerequisite(s): CJUS 2100 and CJUS 3600 or equivalents.

CJUS 4700 - Research Methods in Criminal Justice

3.0 - 3.0 4700. 3 hours. Examines research methodology in criminal justice. Special emphasis is placed on methods and techniques for conducting research in criminal justice, including the relationship between theory and research, the nature of causation, research designs and techniques, conceptualization and measurement, operationalization, sampling, and ethical issues. Prerequisite(s): Senior standing and a minimum of 18 hours in criminal justice, with 12 hours from the criminal justice core.

CJUS 4850 - Internship in Criminal Justice

1.0 - 6.0 4850. 1-6 hours each. Each student is placed as a participant observer in a criminal justice agency for a minimum of 120 hours to provide an opportunity to apply academic training to practical situations. Prerequisite(s): CJUS 2100 or equivalent; 12 additional hours of criminal justice courses; and consent of department.

CJUS 4860 - Studies in Criminal Justice

1.0 - 3.0 4860. 1-3 hours each. Individual investigation of selected issues regarding criminal justice. Prerequisite(s): CJUS 2100 or equivalent; 12 additional hours of criminal justice courses; and consent of department. May be repeated for credit as topics vary.

CJUS 4870 - Topics in Criminal Justice

3.0 - 3.0 4870. 3 hours. Seminar class devoted to an investigation, analysis and discussion of significant problems in contemporary criminal justice. May be repeated for credit as topics vary. Prerequisite(s): CJUS 2100 or equivalent and 6 additional hours of criminal justice courses.

CJUS 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each. Prerequisite(s): Consent of department.

CJUS 4901 - Senior Seminar: Criminal Justice and Public Policy

3.0 - 3.0 4901. 3 hours. The examination of the problems and issues involved in forming and implementing criminal justice policy in the United States. This course represents the final capstone experience for the student and should generally be taken in the semester the student will graduate. Prerequisite(s): Senior standing and at least 33 hours of criminal justice, with 18 hours from the criminal justice core.

Decision Sciences - Undergraduate

DSCI 2305 - Business Statistics I

3.0 - 3.0 **TCCNS Number:** BUSI 2305
(BUSI 2305) 3 hours. Descriptive and inferential statistics for business decision making. Topics include: description and analysis summary of data, probability and random variables, common distributions, hypothesis testing, estimation and confidence intervals, linear regression, correlation analysis, and computer software approaches. Prerequisite(s): MATH 1324 Business Math I.

DSCI 2710 - Data Analysis with Spreadsheets

3.0 - 3.0 2710. 3 hours. Collection, description and analysis of numerical data. Data presentation, tables, charts and graphs, descriptive statistics, analysis of time series and index numbers, sampling techniques and distributions, estimation, confidence intervals, with applications in quality control and productivity. Prerequisite(s): Must have completed two years of high school algebra and one year of geometry and be eligible for college level math course.

DSCI 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

DSCI 3305 - Business Statistics II

3.0 - 3.0 Advanced descriptive and inferential statistics, qualitative metrics, and study design. Topics Covered include: introductory logical structures, hypothesis testing, ANOVA analysis, small sample sizes, multiple regression, Chi-square tests, qualitative measures. Discussion, practice, and software relating to study design and implementation centering around common business situations. Prerequisite(s): DSCI 2305 Business Statistics I.

DSCI 3310 - Data Analysis Tools I

3.0 - 3.0 Introduction and usage of data visualization tools, including graphical display, presentation, and publication of materials. Utilizes an industry-standard tool as determined by current department standard. Prerequisite(s): DSCI 2710.

DSCI 3320 - Data Visualization I

3.0 - 3.0 Theory and concepts around Data Visualization as a presentation methodology for communicating complex statistical models in an understandable manner. Utilizes common visualization tools as determined by department. Prerequisite(s): DSCI 2710.

DSCI 3340 - Marketing Analytics with Big Data

3.0 - 3.0 3 hours. Introduction to data technologies and tools that enable marketing decision making. Analytical and empirical tools that address strategic marketing issues such as customer

segmentation, market sizing, competitive analysis, market selection and product analysis. Prerequisite(s): none.

DSCI 3380 - Case Studies in Business Statistics

3.0 - 3.0 Investigation of business case studies from a data analysis perspective, reinforces basic processes and explores new approaches. Prerequisite(s): DSCI 2710.

DSCI 3710 - Business Statistics with Spreadsheets

3.0 - 3.0 3710. 3 hours. Statistical inference for means and proportions, analysis of variance, correlation, simple and multiple regression. Extensive use of cases and spreadsheets. Prerequisite(s): DSCI 2710 with a grade of C or better.

DSCI 3870 - Management Science

3.0 - 3.0 3 hours. Introduction to operations research for business decision making. Spreadsheet methods are used to evaluate the following: deterministic models; allocation problems, linear programming, sequencing and scheduling, and network models. Prerequisite(s): DSCI 2710; ACCT 2010 and 2020; ECON 1100 and 1110; MATH 1680 or MATH 1324. All must have grade of C or better.

DSCI 4310 - Data Analysis Tools II

3.0 - 3.0 Integration of data visualization tools with a wider understanding of the business analytics methodology, including graphical display, presentation, and publication of materials. Utilizes an industry-standard tool as determined by current department standard. Prerequisite(s): DSCI 3310.

DSCI 4320 - Data Analysis Visualization II

3.0 - 3.0 Data presentation philosophy as the primary motivation behind the practice of data analytics. Utilizes common visualization tools as determined by department. Prerequisite(s): DSCI 3310, DSCI 3320, BCIS 4620.

DSCI 4380 - Case Studies in Business Analytics -- Capstone

3.0 - 3.0 3 hours. Experience with and knowledge of practical applications of business analytics. Application of Business Analytics concepts to real-world data and problems. Prerequisite(s): DSCI 3380 and DSCI 4310.

DSCI 4510 - Modeling for Business Intelligence

3.0 - 3.0 4510. 3 hours. How modeling for business intelligence systems can be utilized as a key element within a managerial decision process. Attention is paid to how and why such a model is

used in a BI support system environment. Topics include the use of mathematical, statistical and business models that are embedded within a decision support system for dealing with both structured and semi-structured decision problems. Prerequisite(s): DSCI 3870; BCIS 3610; 2.7 UNTD GPA (2.7 transfer GPA if no courses taken at UNTD); a grade of C or better in each previously taken DSCI course.

DSCI 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Development & Family Studies - Undergraduate

DFST 1013 - Human Development

3.0 - 3.0 **TCCNS Number:** TECA 1354
1013 (PSYC 2314). 3 hours. Introduction to the theories and processes of physical, cognitive and social development of the individual from conception until death. Suitable for non-majors.

DFST 2033 - Parenting in Diverse Families

3 - 3 **TCCNS Number:** TECA 1303
2033 (TECA 1303). 3 hours. Commonalities and differences in parenting, care-giving and family life are emphasized from systems, ecological and cross-cultural perspectives. Parenting and care-giving in diverse family forms and cultures are studied in relation to adult-child interactions, parent/school/community relations, family roles, laws, and parenting skills. Satisfies a portion of the Component Area Option requirement of the University Core Curriculum.

Early Childhood Education - Undergraduate

EDEC 2900 - Special Problems

1.0 - 4.0 2900. 1-4 hours each. Students explore a problem independently. Problems are chosen by the student and developed through conferences with the instructor. Prerequisite(s): Open to freshmen and sophomore students.

EDEC 3613 - Introduction to Early Childhood Education

3.0 - 3.0 3613. 3 hours. Historical foundations of early childhood education, current programs, educational/care practices and legal and ethical issues. Attention goes to objectives, activities, materials, and teaching strategies and techniques in an early childhood classroom.

EDEC 4243 - Environmental Processes and Assessment

3.0 - 3.0 3 hours. (3;3;0) Considers early childhood learning processes as well as implications for individual, group, and program assessment. Focus areas include formal, informal, and holistic assessment instruments as well as learning environment materials and resources. Implications for technology in assessment and management are discussed. Laboratory experiences (20-25) required. Prerequisite(s): none.

EDEC 4633 - Nurturing Children's Social Competence

3.0 - 3.0 3 hours. Facilitating the social and emotional skills of young children. Incorporates an ecological approach to significant influences on self-esteem and self-concept including diversity, family, creativity and individual differences. Includes analysis of play theory and research. Field experience required. Prerequisite(s): none.

EDEC 4800 - Studies in Development, Family Studies and Early Childhood Education

1.0 - 3.0 4800. 1-3 hours each. Organized classes for specific program needs and student interests. Prerequisite(s): Consent of department. Limited-offering basis. May be repeated for credit.

EDEC 4900 - Special Problems

1.0 - 4.0 4900. 1-3 hours each . Students explore a problem independently. Problems are chosen by the student and developed through conferences with the instructor. Prerequisite(s): Open to junior and senior students.

Economics - Undergraduate

ECON 1100 - Principles of Microeconomics

3.0 - 3.0 **TCCNS Number:** ECON 2302
1100 (2302). 3 hours. Business organization and market economy; theory of the firm; techniques of economic analysis in current economic problems; comparative economic systems.

ECON 1110 - Principles of Macroeconomics

3.0 - 3.0 **TCCNS Number:** ECON 2301
1110 (2301). 3 hours. Principles of economic organization and growth in modern, industrial society; money and banking, monetary and fiscal policy; determinants of national income and business fluctuations.

ECON 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

ECON 3250 - Industrial Relations

3.0 - 3.0 3250. 3 hours. Employer/employee relations in the United States; structure, methods and objectives of labor unions and employer associations in an industrial system and changing institutional pattern. Prerequisite(s): ECON 1100 and ECON 1110.

ECON 3550 - Intermediate Micro-Theory

3.0 - 3.0 3 hours. Demand and supply analysis, consumer choice theory, production and cost theory and market equilibrium under different market structures. Prerequisite(s): ECON 1100 and ECON 1110 with a grade of C or better.

ECON 3560 - Intermediate Macro-Theory

3.0 - 3.0 3560. 3 hours. Factors affecting income level, employment and output; national income concepts and measurements; application of economic policy to current problems. Prerequisite(s): ECON 1100 and 1110 with a grade of C or better.

ECON 4020 - Money and Financial Institutions

3.0 - 3.0 4020. 3 hours. Nature and functions of money; modern banking institutions and central banks; credit control and monetary stabilization. Prerequisite(s): ECON 1100 and ECON 1110.

ECON 4140 - Managerial Economics

3.0 - 3.0 4140. 3 hours. Integrates microeconomic theory with accounting, finance, marketing and production management. Demand and cost estimation and forecasting; pricing; business strategy; case studies. Prerequisite(s): ECON 3550 and MATH 1190.

ECON 4180 - The Economics of Health Care

3.0 - 3.0 4180. 3 hours. Application of economic theory and analysis to the financing and delivery of medical care. Emphasis on the use of economic concepts to understand health care markets and public policy issues. May not be repeated at the graduate level as ECON 5180. Prerequisite(s): ECON 3550.

ECON 4300 - Economics of Personal Finance

3.0
3 hours. This course uses economics to aid in students' understanding of personal finance decisions such as savings, debt management, tax efficiency, portfolio allocations and large purchase decisions. Through real-time investment simulations students will learn how to manage their own financial positions. Prerequisites: ECON 1100, ECON 1110, FINA 3770 with a grade of C or better. *(Effective Spring 2020)*

ECON 4510 - History of Economic Thought

3.0 - 3.0 4510. 3 hours. Economic thought since the Middle Ages. Prerequisite(s): ECON 1100 and ECON 1110.

ECON 4850 - International Trade

3.0 - 3.0 4850. 3 hours. Examines the nature and theoretical foundations of modern trade between nations. Topics include patterns of international trade and production, welfare implications of trade, impacts of tariffs and quotas, balance of trade and balance of payments issues. Analysis of trade implications of international monetary systems, multinational corporations, exchange rates and economic implications of political action. Prerequisite(s): ECON 1100 and ECON 1110 or consent of department.

Educational Foundations - Undergraduate

EDUC 1301 - Introduction to the Teaching Profession

3.0 - 3.0 **TCCNS Number:** EDUC 1301
1301 (1301). 3 hours. An orientation to the profession of teaching. Students will explore theories of learning, characteristics of effective teachers, and current trends and issues in education. Topics include child development, the learning environment, instructional methods, behavior management, and serving diverse student populations.

EDUC 3320 - Foundations of Education

3.0 - 3.0 3 hours. Standards and foundations of curriculum for grades EC-8 in public schools. Includes the study of professional ethics/responsibilities, educational philosophies, the history of American education, schools and society, school and community/parent relationships, legal/political control and financial support, school/classroom organizational patterns, and curriculum development/alignment. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

EDUC 4200 - Student Teaching

6.0 - 6.0 6 hours. Teaching under supervision in EC-6, Special Education, Bilingual Education, English as Second Language, Grades 4-8, and/or Grades 7-12. Required for those seeking Texas certification for any level & any content area. See Student Teaching Program for details. Pass/no pass only. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 2 Student Teaching enrollment.

Elementary Education - Undergraduate

EDEE 2000 - Exploring Diversity Through Social Action

3.0 - 3.0 2000. 3 hours. Exploration of issues related to race and ethnicity, gender, social class, learning differences, and sexual orientation as they impact education in the U.S. Required for students seeking grades 4-8 teacher certification.

EDEE 2210 - Social Studies and Science Curriculum Grades EC-6

3.0 - 3.0 2210. 3 hours. Intended to deepen content knowledge for EC-6 Generalist teachers. Prerequisite(s): Take a departmental-administered EC-6 Generalist practice test.

EDEE 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

EDEE 4330 - Science in Grades EC-6

3.0 - 3.0 3 hours. (3;0;16) Subject matter background and material organization for an integrated science program in primary and elementary school. Students experience first-hand the scope and sequence of science education in a primary/elementary/middle school setting. Assignments, directed field experience and other class activities take place on site in a EC-6 school setting. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDEE 4350 - Mathematics in Grades EC-8

3.0 - 3.0 3 hours. (3;0;16) Principles in mathematics teaching and learning based on national curriculum and assessment standards. The learning process in the development of mathematical thinking and skills in children. Students observe mathematics instruction and materials in real settings and experience firsthand the scope and sequence of mathematics in a primary/elementary/middle school setting. Assignments, directed field experience and other class activities take place on site in a school setting. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDEE 4800 - Studies in Education

1.0 - 3.0 4800. 1-3 hours each. Organized classes for specific program needs and student interest. Prerequisite(s): Admission to Teacher Education and consent of department. Limited-offering basis. May be repeated for credit.

EDEE 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

Emergency Medical Science Program - Undergraduate

EMSP 4300 - Disaster Planning and Public Safety

3.0-3.0 4300. 3 hours. Examination of concepts and principles of disaster plannIng. Role and impact on public safety. Communication of, response to, training and preparedness for natural and man-made disasters. Prerequisite(s): Junior status.

Emergency Services Administration - Undergraduate

EMSA 3320 - EMS Education

3.0 - 3.0 The theory and practice of EMS education. Prerequisite(s): none.

EMSA 3330 - Political and Legal Foundations for Fire Protection

3.0 - 3.0 This course examines the legal aspects of the fire service and the political and social impacts of legal issues. This course includes a review of the American legal system and an in-depth coverage of legal and political issues involving employment and personnel matters, administrative and operational matters, planning and code enforcement, and legislative and political processes with regard to the fire service. Prerequisite(s): none.

EMSA 3332 - Fire Prevention, Organization and Management

3.0 - 3.0 This course empowers students with knowledge, methods, and concepts for effective leadership of comprehensive fire-prevention and risk-reduction programs. Prerequisite(s): None.

EMSA 3334 - Personnel Management for the Fire Service

3.0 - 3.0 This course examines relationships and issues in personnel administration and human resource development within the context of fire-related organizations, including personnel management, organizational development, productivity, recruitment and selection, performance management systems, discipline, and collective bargaining. Prerequisite(s): none.

EMSA 3338 - Community Risk Reduction for the Fire and Emergency Services

3.0 - 3.0 This course provides a theoretical framework for the understanding of the ethical, sociological, organizational, political, and legal components of community risk reduction, and a methodology for the development of a comprehensive community risk-reduction plan. Prerequisite(s): none.

EMSA 3340 - Disaster Planning and Control

3.0 - 3.0 This course examines concepts and principles of community risk assessment, planning, and response to fires and natural and human-caused disasters, including the National Incident Management System--Incident Command Systems (NIMS ICS), mutual aid and automatic

response, training and preparedness, communications, civil disturbances, terrorist threats/incidents, hazardous materials planning, mass casualty incidents, earthquake preparedness, and disaster mitigation and recovery. Prerequisite(s): none.

EMSA 3341 - EMS Risk Management and Safety

3.0 - 3.0 This course introduces the student to the risk management principles of an EMS agency. Students will focus on safety from the perspective of the field provider. Prerequisite(s): none.

EMSA 3342 - EMS Communications Management

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in the management of an EMS Communications system. This course introduces the EMS professional to the communications systems and methodologies available to governmental and private EMS providers. Students explore issues in EMS Communications technology, software, data management, and physical plant considerations. Prerequisite(s): none.

EMSA 3343 - Finance of EMS Systems

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in the practice and principles of emergency medical services systems finance and budget and the processes that contribute to assets and liabilities of an Emergency Medical Service System. This course introduces the EMS professional to topics to include but not limited to: budgeting, auditing, billing, risk financing, and internal auditing. Prerequisite(s): none.

EMSA 3344 - Management of Emergency Medical Services

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in the practice and principles of emergency medical services systems management and the processes that contribute to the effectiveness of day-to-day operations within an EMS organization. This course introduces the EMS professional to topics that include: government structure, strategic planning, injury prevention, risk management and safety, customer service, human resources management, financial management, fleet management, career development, quality management, data collection and research, labor relations and special operations. Prerequisite(s): none.

EMSA 3346 - Legal, Political, and Regulatory Environment of EMS

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in the field of legal, political, and regulatory environment of EMS. This course introduces the EMS professional to the legal aspects of Emergency Medical Services. Students explore issues in malpractice, consent, and refusal of treatment, OSHA, employment issues, and risk management. EMS students gain insights into the legal liabilities in Emergency Medical Services. Prerequisite(s): none.

EMSA 3357 - Fire Dynamics

3.0 - 3.0 This course examines the underlying principles involved in structural fire protection systems and building furnishings, as well as fire protection systems, including water-based fire suppressions systems, fire alarm and detection systems, special hazard suppression systems, and smoke management systems. Prerequisite(s): none.

EMSA 3363 - Fire Related Human Behavior

3.0 - 3.0 This course presents a study of human behavior in fire and other emergency situations. Students will examine current and past research on human behavior, systems models, life safety education, and building design to determine the interactions of these areas in emergency situations. Students will develop an understanding of a best-practice building life safety system as one that combines knowledge in the areas of psychology and sociology, joined with engineering and education to produce the best possible outcomes in terms of human survivability in an emergency. Prerequisite(s): none.

EMSA 3385 - Fire Investigation and Analysis

3.0 - 3.0 This course examines the technical, investigative, legal, and social aspects of arson, including principles of incendiary fire analysis and detection, environmental and psychological factors of arson, legal considerations, intervention, and mitigation strategies. This course prepares the student to recognize and apply best practices in the investigation of fires, conduct the origin and cause determination procedures and practices necessary to ascertain if the fire was accidental or incendiary, prepare the investigative reports necessary to document such analysis, and apply the findings and knowledge acquired through such efforts to reduce the consequence of both accidental and intentional fires. Prerequisite(s): none.

EMSA 3392 - Fire Service Ethics

3.0 - 3.0 This course examines the basic principles of ethics as related to fire service operations and management with special attention given to current issues in the fire service. Prerequisite(s): none.

EMSA 3395 - Fire Protection Structures and Systems Design

3.0 - 3.0 This course examines the underlying principles involved in structural fire protection systems and building furnishings, as well as fire protection systems including water-based fire suppression systems, fire alarm and detection systems, special hazard suppression systems, and smoke management systems. Prerequisite(s): none.

EMSA 4310 - Fire and Emergency Services Administration

3.0 - 3.0 This course is designed to be a progressive primer for students who want more knowledge about fire and emergency services administration. The course demonstrates the importance of the following skills that are necessary to manage and lead a fire and emergency services department through the challenges and changes of the 21st century: Persuasion and

influence, accountable budgeting, anticipation of challenges and the need for change, and using specific management tools for analyzing and solving problems. A central part of the course focuses on how the leadership of a fire and emergency services department develops internal and external cooperation to create a coordinated approach to achieving the departments mission. Prerequisite(s): none.

EMSA 4312 - FIRE RESEARCH

3.0 - 3.0 This course examines the basic principles of research and methodology for analyzing current fire-related research. The course also provides a framework for conducting and evaluating independent research in the following areas: fire dynamics, fire test standards and codes, fire safety, fire modeling, structural fire safety, life safety, firefighter health and safety, automatic detection and suppression, transportation fire hazards, risk analysis and loss control, fire service applied research, and new trends in fire-related research. Prerequisite(s): none.

EMSA 4345 - EMS Public Information and Community Relations

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in public information and community relations in EMS. This course introduces the EMS professional to benefits of community information and community relations. Students explore issues in marketing, crafting the message, identifying the audience, developing programs, and creating press releases. Prerequisite(s): none.

EMSA 4347 - EMS Quality Management

3.0 - 3.0 This core course provides students with quality management practices within the field of EMS. This will include exploring quality, evaluating its history, maintaining quality, technologies for keeping quality management records, legal considerations, and generating EMS quality management culture. Prerequisite(s): none.

EMSA 4351 - Management of Transport Services

3.0 - 3.0 This course provides an overview of the application of management principles to the provision of transport services. It includes an analysis of the economic, geographic, temporal, and clinical characteristics of ambulance demand, the key processes for providing transport services, and an evaluation of industry best practices. Prerequisite(s): none.

EMSA 4365 - Analytical Approaches to Public Fire Protection

3.0 - 3.0 This course examines the tools and techniques of rational decision-making in fire and emergency services agencies, including data collection, statistics, probability, decision analysis, utility modeling, resource allocation, and cost-benefit analysis. Prerequisite(s): none.

EMSA 4374 - Managerial Issues in Hazardous Materials

3.0 - 3.0 This course presents current issues in management of a department-wide hazardous materials program. It includes issues that are pertinent to officers and managers in public safety departments, including regulations and requirements for hazardous materials (hazmat) preparedness, response, storage, transportation, handling and use, and the emergency response to terrorism threat/incident. Subjects covered include State, local and Federal emergency response planning, personnel and training, and operational considerations, such as determining strategic goals and tactical objectives. Prerequisite(s): none.

EMSA 4387 - Analytical Approaches to EMS

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in the practice and principles of emergency medical services systems management and the processes that contribute to the effectiveness of day-to-day operations within an EMS organization. This course introduces the EMS professional to topics that include: introduction and purpose of analysis; analysis in parallel professions; problem identification; foundational analysis; data collection; financial analysis; cost-benefit analysis; policy and impact analysis; and project development. Prerequisite(s): none.

EMSA 4397 - Foundations of EMS Systems

3.0 - 3.0 An overview of the design and operation of EMS systems, delivery of services, and the echelons of care. The history of EMS, the interface of public and private organizations, and review of the various personnel who comprise these systems will be examined in relation to their impact on the health care delivery system. Prerequisite(s): none.

EMSA 4398 - Community Risk Reduction in EMS

3.0 - 3.0 This is an upper-level baccalaureate course for students interested in public information and community relations in EMS. This course introduces the EMS professional to benefits of community information and community relations. Students explore issues in marketing, crafting the message, identifying the audience, developing programs, and creating press releases. Prerequisite(s): none.

EMSA 5300 - Emergency Preparedness and Planning

3.0 - 3.0 3 hours. Planning and training for hazards and disaster management at the organizational level; review of public education and preparedness efforts at community level, review of applicable research on disaster planning will be explored.

EMSA 5310 - Emergency Preparedness and Geographic Information Systems

3.0 - 3.0 3 hours (3;0;0). Planning and training for hazards and disaster management at the organizational level; review of public education and preparedness efforts at community level, review of applicable research on disaster planning will be explored. Course Typically Offered: Fall.

English - Undergraduate

ENGL 1313 - Computer Assisted College Writing I

3.0 - 3.0 **TCCNS Number:** ENGL 1301
1313 (1301). 3 hours. Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required.

ENGL 1323 - Computer Assisted College Writing II

3.0 - 3.0 **TCCNS Number:** ENGL 1302
1323 (1302). 3 hours. Study of the relationship between writing and research. Emphasis on the process of perfecting the essay through the writing of several drafts in the freshman computer laboratory. Continuation of ENGL 1313. Prerequisite(s): ENGL 1313 or equivalent.

ENGL 2100 - Introduction to Creative Writing

3.0 - 3.0 **TCCNS Number:** ENGL 2307
2100 (2307). 3 hours. Writings will include original works in each genre. Readings will cover a wide and diverse group of examples.

ENGL 2210 - Survey of World Literatures from Antiquity to 1700

3.0 - 3.0 **TCCNS Number:** ENGL 2332
2210 (2332). 3 hours. Comparative and critical reading skills from a global perspective, tracing significant literary themes, text, movements, and genres across a wide range of world literatures and cultures from Antiquity to the 1700. Prerequisite(s): Three semester hours of freshman-level English or equivalent credit.

ENGL 2220 - Survey of World Literatures from 1700 to the Present

3.0 - 3.0 **TCCNS Number:** ENGL 2333
2220 (2333). 3 hours. Comparative and critical reading skills from a global perspective, tracing significant literary themes, text, movements, and genres across a wide range of world literatures and cultures from 1700 to the present. Prerequisite(s): Three semester hours of freshman-level English or equivalent credit.

ENGL 2321 - British Literature

3.0 - 3.0 **TCCNS Number:** ENGL 2321
2321 (2321). 3 hours. Critical survey of British literature and culture through the study of major authors' works from the Anglo-Saxon era to present. Prerequisite(s): 3 hours of freshman-level English (1313 or 1323) or equivalent credit.

ENGL 2326 - American Literature

3.0 - 3.0 **TCCNS Number:** ENGL 2326
2326 (2326). 3 hours. Critical survey of American literature and culture through study of representative works of major authors from different periods of American history from the colonial time to the end of the twentieth century. Prerequisite(s): 3 hours of freshman-level English (1313 or 1323) or equivalent credit.

ENGL 2341 - Forms of Literature

3.0 - 3.0 **TCCNS Number:** ENGL 2341
2341 (2341). 3 hours. Designed to introduce students to close readings of literature, including poetry, drama, fiction, and creative nonfiction. Students will learn and practice the skills of close reading, thorough discussion and analytical writing about literature. Prerequisite(s): 3 hours of freshman-level English (1313 or 1323) or equivalent credit.

ENGL 2342 - Diversity in Literature

3.0 - 3.0 **TCCNS Number:** ENGL 2342
2342 (2342). 3 hours. An introduction to the literatures of various minority groups, defined by race, ethnicity, gender, sexual orientation, and/or physical condition. Topics, texts, and approaches will vary. Prerequisite(s): 3 hours of freshman-level English (1313 or 1323) or equivalent credit.

ENGL 2500 - Introduction to Literary Analysis and Interpretation Skills

3.0 - 3.0 2500. 3 hours. Prepares majors to understand literature and to articulate their understanding in essays supported by carefully analyzed evidence from assigned works. Covers basic critical vocabulary, the major literary genres (poetry, drama, fiction), and the conventions that govern these genres. Students learn to evaluate multiple interpretations of a text. Prerequisite(s): 6 hours of freshman composition.

ENGL 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

ENGL 3640 - Literature and Mental Illness

3.0 - 3.0 3340. 3 hours. Study of literary representations of mental illness. A multidisciplinary approach to critical intersections between literature and psychology, mental illness, and treatment. Prerequisite(s): ENGL 1323 and PSYC 1100.

ENGL 3850 - The Literature of Texas and the Southwest

3.0 - 3.0 3850. 3 hours. Study of the poetry, prose and drama of Texas and the Southwest and their relation to the cultural history of the region.

ENGL 3912 - Topics in American Literature

3.0 - 3.0 3912. 3 hours. Consideration of genres, themes, movements, authors and their relationship to the cultural contexts of the age.

ENGL 3921 - African-American Literature

3.0 - 3.0 3921. 3 hours. Study of the cultural and historical specificity of African-American literature. Comparison of that literature to canonical texts and trends, or examination of that literature as a counter discourse to dominative theories.

ENGL 3923 - American Jewish Writers

3.0 - 3.0 3923. 3 hours. Study of the cultural and historical specificity of American Jewish literature. Comparison of that literature to canonical texts and trends, or examination of that literature as a counter discourse to dominative theories.

ENGL 4160 - Advanced Expository Writing

3.0-3.0 4160. Advanced Expository Writing. 3 hours. Tutorial course in logical and rhetorical principles; practice in writing effective exposition; analyzing and criticizing models.

ENGL 4400 - American Fiction

3.0 - 3.0 4400. 3 hours. Reading and analysis of American novels and short stories by Hawthorne, Melville, Twain, James, Faulkner, Hemingway, Welty and others.

ENGL 4470 - British Drama

3.0 - 3.0 4470. 3 hours. May be offered as a survey from the origins into the 20th century or as a study of any of the major periods in the survey: medieval, Renaissance, Restoration and modern. May be repeated for credit as topics vary.

ENGL 4480 - American Drama

3.0 - 3.0 4480. 3 hours. Offered as a historical survey of American drama or as a study of major authors and schools. Authors may include O'Neill, Miller, Williams, Hansberry, Albee. May be repeated for credit as topics vary.

ENGL 4500 - British Fiction

3.0 - 3.0 4500. 3 hours. Reading and analysis of British novels and short stories by Defoe, Austen, Fielding, Dickens, Lawrence, Burgess, Hardy and others.

ENGL 4760 - Specialized Expository Writing

3.0 - 3.0 4760. 3 hours. The application of rhetorical, analytical and organizational principles to the writing of expository prose in specialized areas of study.

ENGL 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Finance - Undergraduate

FINA 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

FINA 3770 - Finance

3.0 - 3.0 3770. 3 hours. Overview of money and the banking system; interest and present value calculations; financial information; analysis and financial decision making; security markets. Prerequisite(s): Completion of pre-business requirements, including ACCT 2010 and 2020 or equivalent with grades of C or better.

FINA 4200 - Investments

3.0 - 3.0 4200. 3 hours. First course for the individual investor. Idea of investment value; necessary prerequisites for an investment program; policies; economic and industry factors; introduction to security analysis and valuation; operation of security markets; security laws. Prerequisite(s): FINA 3770 with C or better.

FINA 4210 - Introduction to Derivatives

3.0 - 3.0 4210. 3 hours. Review of markets; determinants of interest rates and bond prices; forecasting of stock prices, including technical, psychological, cyclical and monetary indicators; trading strategy and tactics; market imperfections; options; futures markets; portfolio theory; and other relevant topics. Prerequisite(s): FINA 4200 with a grade of C or better or consent of department.

FINA 4300 - Financial Statement Analysis and Liquidity Management

3.0 - 3.0 4300. 3 hours. The analysis and interpretation of financial statements. Analyzing issues related to corporate liquidity. Problems and solutions related to the management of short-term

assets and liabilities. Effective financial statement evaluation from the perspective of managers, investors, and creditors. Proforma statement development for effective financial management. Prerequisite(s): FINA 3770 with a grade of C or better.

FINA 4310 - Valuation and Financial Decisions

3.0 - 3.0 4310. 3 hours. This course develops a conceptual valuation framework for investment, capital structure and dividend decisions. Each is examined for its impact on the risk return characteristics of the firm. In addition, long-term financing decisions are discussed. Prerequisite(s): FINA 3770 with a grade of C or better.

FINA 4320 - Financial Statement Analysis & Financing Decisions

3.0 - 3.0 The analysis and interpretation of financial statements to aid in understanding short-term liquidity needs and long-term capital need. This course Involves managing growth, raising equity or debt financing, making investment decisions and designing an optimal capital structure. Prerequisite(s): FINA 3770 with a grade of C or better.

FINA 4340 - Financial Planning for Professionals

3.0 - 3.0 3 hours. Financial planning from a professional perspective; advising individuals, families, and small businesses in achieving their financial goals. Tools and topics include financial analysis, budgeting, credit management, time value of money, investment strategies, income taxes, risk management, retirement and estate planning. Prerequisite(s): FINA 3770 with a C or better.

FINA 4350 - Insurance and Estate Planning

3.0 - 3.0 3 hours. Insurance and estate planning for individuals, families, and small businesses; applies risk management principles to evaluate various insurance products, including life, disability, long term care, health, homeowners, auto, and liability; estate planning process, tools, and considerations. Prerequisite(s): FINA 3770 with a C or better.

FINA 4360 - Retirement Planning

3.0 - 3.0 3 hours. Overview of retirement planning basics: qualified and nonqualified plans, Social Security provisions, government healthcare plans and employee benefits; Focus on both quantitative (i.e. calculating retirement needs and plan limits) and qualitative (i.e. retirement age decisions and income management). Prerequisite(s): FINA 3770 with a C or better.

FINA 4370 - Financial Planning Capstone

3.0 - 3.0 3 hours. Overview of all areas in the financial planning process: data gathering, approaches to financial planning, analysis of financial statements, and client presentation. Case analysis, ethics and professional conduct, and use of financial planning software, Microsoft

Excel, and advanced financial calculators. Prerequisite(s): FINA 3770, FINA 4350 and FINA 4360 all with a C or better Corequisite(s): note FINA 4350 and FINA 4360 may be taken concurrently.

FINA 4400 - Financial Markets and Institutions

3.0 - 3.0 4400. 3 hours. Studies in the operations, mechanics and structure of the U.S. financial system. Topics include commercial banking, non-bank financial institutions, money and capital markets, the impact of monetary policy on financial institutions and markets, and an introduction to the international financial system. Prerequisite(s): FINA 3770 with a grade of C or better.

FINA 4410 - Advanced Topics in Financial Institutions and Markets

3.0 - 3.0 4410. 3 hours. May include topics such as application of the theroy of finance to the management of financial institutions, analysis of fixed income securities including valuation of embedded options, study of international financial markets, or other topics selected by the instructor. Prerequisite(s): FINA 4400.

FINA 4500 - International Finance

3.0 - 3.0 3 hours. International and regional financial institutions and arrangements; balance of payments, theory, adjustments and impact on world trade; role of commercial and central banks in financing international flow; financing exports and imports; the instruments and markets of foreign exchange; determination of exchange rates. Prerequisite(s): FINA 3770 with a grade of C or better.

FINA 4800 - Internship

3.0 - 3.0 4800. 3 hours. Supervised work in a job relative to student's career objective. Prerequisite(s): Student must meet the employer's requirements and have consent of the department chair. Pass/no pass only.

FINA 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Fire Safety - Undergraduate

FIRE 3300 - Community Risk Reduction for Fire and Emergency Services

3.0-3.0 3300. 3 hours. Theoretical examination and practical application of community risk reduction. This course places a special emphasis on understanding ethical, sociological, political, and legal components of community risk reduction, and methodology for development and implementation of comprehensive risk reduction plans.

FIRE 3400 - Legal Foundations for Fire Protection

3.0-3.0 3400. 3 hours. The examination of the legal aspects of fire service within the American court system with a primary emphasis on political and social implications of legal issues. This course includes a review of the legal system and coverage of employment, personal, administrative, operational, and code of service with regard to fire service.

FIRE 3700 - Fire Prevention Organization and Management

3.0-3.0 3700. 3 hours. The examination of the factors that shape fire risk and the tools for fire prevention, including risk reduction education, fire investigation, research, master planning and various types of influences and strategies. A primary focus is placed on fire codes and standards and inspection and plans review.

FIRE 4400 - Fire and Emergency Services Administration

3.0-3.0 4400. 3 hours. The study of principles and practices of administration and their application to fire and emergency service departments. A central focus is on leadership of a fire and emergency service department and the development of internal and external partnerships. A special emphasis is placed on the challenges and application of contemporary emergency administration.

Geography - Undergraduate

GEOG 1170 - Culture, Environment and Society

3.0 - 3.0 **TCCNS Number:** GEOG 1302
1170 (1302). 3 hours. Exploration of the dynamic relations between culture and environment addressing ethnic diversity and conflict, development and underdevelopment, settlement patterns, movement of commodities and people (including refugees), and environmental degradation.

GEOG 1200 - Global Societies

3.0 - 3.0 **TCCNS Number:** GEOG 1303
1200 (1303). 3 hours. Geographical characteristics, major problems and role of major world regions; emphasis on Central and South America, Africa, Middle East and Asia.

GEOG 1710 - Earth Science

3.0 - 3.0 **TCCNS Number:** GEOL 1401
1710 (GEOL 1401). 3 hours. (3;2) Principles and processes of physical geography. Introduction to mapping, weather and climate, soil and vegetation, and landforms of rivers, coasts and deserts.

GEOG 2110 - Foundations of Geographic Research

3.0 - 3.0 2110. 3 hours. Introduction to research for entry-level geography majors. Journal articles are examined in detail with reference to exploring research design and implementation. Students also develop an area of research interest, choose a specific topic, and formulate research questions from which hypotheses are developed. Culminates in the development of a research plan and prospectus for a topical research question.

GEOG 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours. Individual readings and laboratory research projects in geology, earth and regional sciences.

GEOG 3190 - Statistical Research Methods in Geography

3.0 - 3.0 3190. 3 hours. Application of statistical techniques and mathematical models to spatial analysis, including both point and areal patterns. Examples drawn from both earth and regional science. Prerequisite(s): MATH 1680 and GEOG 2110, or consent of department.

GEOG 3300 - Introduction to Geographic Information Systems

3.0-3.0 3300. 3 hours. An introduction to quantitative and qualitative GIS and digital mapping techniques. Students will learn how to acquire, evaluate and create geospatial data and the foundations of geospatial analysis. Prerequisite(s): MATH 1580 or equivalent.

GEOG 3300 - Introduction to Geographic Information Systems

3.0 - 3.0 3300. 3 hours. An introduction to quantitative and qualitative GIS and digital mapping techniques. Students will learn how to acquire, evaluate and create geospatial data and the foundations of geospatial analysis. Prerequisite(s): MATH 1580 or equivalent.

GEOG 4050 - Cartography and Graphics

3.0 - 3.0 4050. 3 hours. (1;2) Construction and interpretation of topographic maps; thematic mapping of geographically referenced data; field mapping and surveying techniques; introduction to global positioning systems and computer cartography.

GEOG 4060 - Applied GIS: Map Info Professional

3.0 - 3.0 4060. 3 hours. (1;2) An introduction to conceptual and practical aspects of geographic information systems. Emphasis on applications, using soci-demographic and business examples. Topics include: importing and mapping census data, creating and editing map attribute databases, geocoding, buffering, aggregating data, thematic maps and applications.

GEOG 4520 - Intermediate Geographic Information Systems

3.0 - 3.0 4520. 3 hours (1;2) Step-by-step approach to spatial data integration and analysis, and cartographic presentation. Topics include data models and structures, map algebra, surface analysis, three-dimensional rendering, network analysis, sharing and distributing maps, and design and implementation of a GIS project in an area pertinent to the student's interests. Prerequisite(s): GEOG 2110 and GEOG 3300 (with a grade of C or better), or consent of department.

GEOG 4550 - Advanced Geographic Information Systems

3.0 - 3.0 4550. 3 hours (1;2). Advanced spatial analysis through the use of specialized software and the design and development of spatial databases and applications. The course includes project planning, database development, data manipulation and analysis, model building, internet mapping, and other advanced topics in spatial analysis. Students gain advanced application skills through laboratory exercises and implementation of a GIS project in an area pertinent to the student's interests. Prerequisite(s): GEOG 4520 (with a grade of C or better), or consent of department.

GEOG 4560 - Introduction to GIS Programming

3.0 - 3.0 4560. 3 hours (1;2). Modern GIS embraces the concept of open systems, which means GIS software can be customized to fit specific requirements of individual implementation environments. To meet the high demand of this kind, this course introduces basic concepts and skills of object-oriented programming and GIS customization. Students gain programming skills in accessing maps, data layers, features, and geometric objects through laboratory exercises.

GEOG 4570 - Special Topics in GIS

3.0 - 3.0 4570. 3 hours (2;1). Current topics and techniques in Geographic Information Systems to complement core coursework. Examples include multiuser geospatial data management, web-based map delivery, GIS programming, spatial statistics, applications for specific careers fields, and other topics. Course content reflects recent trends in GIS research and the job market. Topics vary by semester. May be repeated for credit. Prerequisite(s): Consent of department.

GEOG 4580 - GIS In Health

3.0 - 3.0 4580. 3 hours. Spatial analysis, geographic information system (GIS) and computational methods for public health applications including disease mapping, disease clustering and exposure modeling. Location-allocation methods for measuring access to health care services wil also be discussed. Prerequisite(s): GEOG 2110 and GEOG 3190, or consent of department.

Geology - Undergraduate

GEOL 1445 - Introduction to Oceanography

4.0 - 4.0

TCCNS Number: GEOL 1445
4 hours. An introduction to chemical oceanography, physical oceanography, geological oceanography and biological oceanography. Students will learn about interrelationships between these aspects of the ocean, and how these interrelationships govern earth processes with an emphasis on critical thinking, scientific processes, environmental issues, and interrelationships among disciplines.

GEOL 1610 - Introductory Physical Geology

3.0 - 3.0 **TCCNS Number:** GEOL 1403
1610 (1403). 3 hours. (3;2) A systematic introduction to geology; internal and external processes that contribute to the earth's rock record; includes consideration of minerals, the earth's interior, volcanoes, mountain building, and terrestrial and oceanic sedimentation.

Health Education - Undergraduate

HLTH 1100 - School and Community Health Problems and Services

3.0 - 3.0 **TCCNS Number:** TECA 1318
1100 (TECA 1318). 3 hours. Introduction to the field of health education and various health services offered by the school and community. Health problems and strategies to improve community health are explored.

History - Undergraduate

HIST 1050 - World Civilization I

3.0 - 3.0 **TCCNS Number:** HIST 2321
1050 (2321). 3 hours. Surveys the social, political, economic, cultural, religious, artistic, and intellectual history of the world from the emergence of human cultures to 1600. This includes cultural regions in Africa, the Americas, Asia, Europe, and Oceania and global interactions over time. Themes include the emergence of societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-regional networks of exchange. The course emphasizes the development, interaction and impact of global exchange.

HIST 1060 - World Civilization II

3.0 - 3.0 **TCCNS Number:** HIST 2322
1060 (2322). 3 hours. Surveys the social, political, economic, cultural, religious, artistic, and intellectual history of the world from 1600 to present. This includes cultural regions in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include

maritime exploration and transoceanic empires, nation/state formation and industrialization, imperialism, global conflicts and resolutions, social and political movements, and global economic integration. The course emphasizes the development, interaction and impact of global exchange.

HIST 2301 - Texas History Survey-Core

3.0 - 3.0 **TCCNS Number:** HIST 2301
2301 (2301). 3 hours. General survey of Texas history from Pre-Columbian times to present. Includes the periods of Spanish and Mexican colonization, Revolution and Republic, Civil War and Reconstruction, and the modem era. (This class may not be substituted for HIST 4700 Texas History.)

HIST 2610 - United States History to 1865

3.0 - 3.0 **TCCNS Number:** HIST 1301
2610 (1301). 3 hours. From colonial origins through the Civil War.

HIST 2620 - United States History Since 1865

3.0 - 3.0 **TCCNS Number:** HIST 1302
2620 (1302). 3 hours. From the Civil War to the present.

HIST 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Prerequisite(s): Consent of department chair.

HIST 3150 - Historical and Cultural Development of the Mexican-American Community

3.0 - 3.0 3150. 3 hours. Historical evolution of Mexican-American culture, social structure, family patterns and community organizations, and their effects on education, economic and religious institutions.

HIST 3310 - The Diverse History of Dallas Leadership

3.0 - 3.0 3310. 3 hours. This course covers the history of Dallas by examining the historical, social, cultural, economic, and political institutions and processes in various periods. It is designed to introduce students to the Dallas population diversities, as well as the diversities of intellectual viewpoints about Dallas. A brief historical examination will introduce the main focus of the course, Dallas leadership during the 1970s and will explore how local decision making evolved to include public, private, and community leadership. Guest speakers and field trips will complement class sessions.

HIST 3320 - Research Methods for Professional and Public Historians

3.0 - 3.0 3320. 3 hours. This class is designed to give students and interested individuals valuable research skills in public history. Students will learn to use scholarly electronic search engines, oral histories, archives, and government records.

HIST 3330 - History of American Indians Pre-Columbian to Present

3.0 - 3.0 3330. 3 hours. This course surveys the history of American Indians in North America from pre-Columbian times to the present. Primary goals are to make students aware of the longevity and continuity of human history in North America, to explore how Native peoples have shaped North American history, as well as the Native American perspective. Classes consist ofiectures, assigned readings and discussions of primary source documents and readings. Students will examine American Indian culture through photographs, maps, works of art and films. Prerequisite(s): History Core.

HIST 3340 - African American History, 1619 to Present

3.0 - 3.0 3340. 3 hours. This class will explore the economic, political, and social contributions of African Americans from 1619 to the present day. Major focusses include important events, people, and trends as well as the antebellum slavery experience, the Reconstruction era, and Jim Crow marginalization. Prerequisite(s): History Core.

HIST 3350 - North American Environmental History

3.0 - 3.0 3350. 3 hours. Examines the history of human interactions with the natural world in North America from pre-Columbian times to the present. Prerequisite(s): 3 hours of BIOL coursework or GEOG 1710; and 3 hours of HIST coursework.

HIST 4020 - History of Science and Technology Since Newton

3.0 - 3.0 4020. 3 hours. Science and technology from Newton to the present emphasizing the presuppositions of scientific inquiry, the relationship between science and technology, and their impact on society.

HIST 4030 - Diversity and Decision Making in Dallas

3.0 - 3.0 4030. 3 hours. This course completes the Dallas Studies program. It focuses on decision making processes in the city as well as the roles of diverse communities including African Americans, Latinos, Asians and women in that process. It will explore local decision making at the public, private, and community levels. Guest speakers and field trips will complement class sessions. The culmination of the course will be a presentation by students about their experiences and research while in the Dallas Studies program. Prerequisite(s): Completion of all other Dallas Studies required courses.

HIST 4150 - Mexican Immigration and the Chicano Community

3.0 - 3.0 4150. 3 hours. Introduction to the history of Mexican immigration in the United States, focusing on the dynamic effects immigration has had throughout the 19th and 20th centuries on the formation of the Chicano community. Utilizes lectures, discussion of the readings, films, and speakers to emphasize a variety of themes including labor, politics, nativism, citizenship, demography, gender and culture. Prerequisite(s): HIST 3150 recommended.

HIST 4155 - Mexican American Autobiography

3.0 - 3.0 4155. 3 hours. Surveys Mexican American autobiographies since the 19th century but emphasizes contemporary works. Themes touching on the economic, political, social, cultural, and gender spheres of life will be examined. The literature covered will be considered within the context of the broader history of Mexican Americans in the 20th century and continuing to the present period.

HIST 4160 - Chicano Political History: 19th and 20th Century

3.0 - 3.0 4160. 3 hours. Surveys the history of Chicano politics in the U.S. since 1821. Briefly examines antecedents in the colonial era. Comparing the Chicano political experience before and after American sovereignty, the course assesses the continuity of the Chicano political tradition. Emphasizes reading and discussing new literature in the field. Prerequisite(s): HIST 3150 recommended.

HIST 4171 - Latin America : The Colonial Experience, 1492-1821

3.0 - 3.0 4171. 3 hours. Surveys the history of Latin America from pre-contact civilization and the arrival of European explorers to the Wars of Independence. Analyzes the strategies and logic of conquest; the material, psychological and environmental effects deriving from the expansion of empire; the issues of slavery, labor systems, religion and honor, and the movement towards independence.

HIST 4172 - Modern Latin America : 1810-present

3.0 - 3.0 4172. 3 hours. Surveys the history of Latin America from Independence to the present. Analyzes the formation of new states; the conflict between federalist and centralist groups; the role of caudillos in regional politics; the rise and crisis of export economies; international relations and the Cold War; US involvement in Latin American affairs; the Mexican and Cuban Revolutions; military governments and security structures; and current events in the region.

HIST 4180 - Colonial Mexico and the Spanish Southwest

3.0 - 3.0 4180. 3 hours. Conquest and expansion of the Spanish in North America.

HIST 4190 - Mexico, 1810-Present

3.0 - 3.0 4190. 3 hours. Social, economic and political history since independence.

HIST 4320 - The Hispanic Southwest

3.0 - 3.0 4321. 3 hours. Examines the history of Hispanic presence in the Southwest from first contact to 1848 and the Hispanic cultural legacy in the region. Prerequisite(s): HIST 2610 or 4700.

HIST 4420 - United States Constitutional Development, 1783-Present

3.0 - 3.0 4420. 3 hours. The Articles of Confederation, the Constitution, role of the Supreme Court and changing nature of constitutional doctrines.

HIST 4490 - The American Revolution, 1763-1789

3.0 - 3.0 4490. 3 hours. The founding of the United States.

HIST 4700 - Texas

3.0 - 3.0 4700. 3 hours. Development of Texas from its frontier beginnings to an urban state.

HIST 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours.

Hospitality Management - Undergraduate

HMGT 1010 - Introduction to Hospitality Management

3.0 - 3.0 1010. 3 hours. This course is designed to build an understanding of the hospitality industry through an examination of the segments of the industry and appraisals of the management skills that future managers need in order to succeed. The student will also gain an insight into the development of the industry through lectures, popular trade magazines, guest speakers, field trips, and experiential learning.

HMGT 1030 - Hospitality Safety and Sanitation

3.0 - 3.0 1030. 3 hours. This course provides students seeking to enter the food service industry with basic sanitation principles, which include understanding personal hygiene, sanitizing of eating and drinking utensils, food bacteriology, emergency pathogens, prevention of illnesses, accident prevention, employee training and sanitary and safe food service operation. Students will also learn how to design a responsible alcohol program in a foodservice organization, focusing on customer safety, issues of reasonable care, policies and procedures, legal and regulatory codes, and knowledge of alcohol's impact on the body.

HMGT 1310 - Building Careers in Hospitality

3.0 - 3.0 1310. 3 hours. Theories of career development to assist students to prepare for entry into the workforce. Topics include skills assessment, resume preparation, interview techniques, and professional development.

HMGT 2050 - Food and Beverage Management

3.0 - 3.0 2050. 3 hours. This course is designed to move the students through the various management steps involved in food service. Food production issues are studied from a managerial point of view. Standards in food production and beverage service are a focal point of the course. This course is designed to build the skills necessary to operate a successful and profitable food service operation.

HMGT 3040 - Practicum in Hospitality Management

3.0 - 3.0 3040. 3 hours. The HMGT practicum is designed to provide the student supervised, on-the-job training of operations management and organizational behavior offered through an approved agency. A contact between the university, student, and employer provides the beginning groundwork. Students will recognize the professions demand challenges requirements and opportunities prior to graduation. (Faculty Approval, Sophomore standing required.) Prerequisite(s): HMGT 1010 and an HMGT 2000 or 3000 level course in the course sequence.

HMGT 3050 - Hotel Management Operations

3.0 - 3.0 3050. 3 hours. This course covers the study of broad-based hotel and motel operations, reviewing development, pre-opening, marketing, departmental operations and organizational structure. The course includes work in training, staffing, work improvement techniques, motivating, organizing, planning, and scheduling. Prerequisite(s): none.

HMGT 3310 - Career Development in Hospitality Management

3.0 - 3.0 3310. 3 hours. Theories of career development to prepare for entry into the workforce. Topics include skill assessment, resume preparation, interview techniques, and professional development.

HMGT 3311 - TOURISM INDUSTRY

3.0 - 3.0 3311. 3 hours. Provides students with an overview of the tourism industry. Topics include history of tourism, careers in tourism, cycles of tourism, tourism relationship with other hospitality industries, among others.

HMGT 3312 - Restaurant Management

3.0 - 3.0 3312. 3 hours. Provides an overview of working in the restaurant industry. Students will learn how to design, open, and successfully operate a restaurant.

HMGT 3313 - Hospitality Human Resources

3.0 - 3.0 Applying human resources to the hospitality industry and operations. Prerequisite(s): None.

HMGT 3320 - Hospitality Marketing and Sales

3.0 - 3.0 3320. 3 hours. Introduction of concepts, and systems utilized in the marketing for the hospitality industry. Topics include sales, brand management, customer service, vendor relations, and guest expectations.

HMGT 3330 - Beverage Management

3.0 - 3.0 3330. 3 hours. History, regions, manufacturing, storing, and mixology of beverages in the hospitality industry.

HMGT 3340 - Club and Resort Management

3.0 - 3.0 3340. 3 hours. Introduces students to membership club management and furthers their knowledge of the lodging industry by covering resorts, timeshares, cruise ships, and casino hotels.

HMGT 3350 - Creating a Customer Service Mindset

3.0 - 3.0 3350. 3 hours. Understanding the keys to excellent customer service and how to develop a positive customer service experience. Prerequisite(s): none.

HMGT 3360 - Enhancing the Service Experience

3.0 - 3.0 3360. 3 hours. Service experience components and enhancing those components to increase the overall experience giving the business a competitive advantage.

HMGT 3370 - Fairs, Festivals, and International Events

3.0 - 3.0 3370. 3 hours. Planning and executing unique, multi-day events that often have a cultural component to them. Prerequisite(s): none.

HMGT 4120 - Special Events and Meeting Planning

3.0 - 3.0 4120. 3 hours. This course will provide students with basic understanding of the management process as it relates to the planning and operations of special events and meetings. This course is designed to develop skills, strategies, knowledge, and understanding of meeting and event planning.

HMGT 4150 - Current Issues in Hospitality Industry

3.0 - 3.0 4150. 3 hours. This course will explore the dynamics and implications of current societal and professional issues and changes in the delivery of hospitality services. The course will examine current trends that impact the profession and help students understand the relevance of these trends in their own professional development. Prerequisite(s): none.

HMGT 4310 - Revenue Management in the Hospitality Industry

3.0 - 3.0 3 hours. Practices of hospitality organizations, supply and demand, forecasting, sales and discounting strategies, and profit maximization. Prerequisite(s): none.

HMGT 4320 - Casino Management

3.0 - 3.0 Learning the departments of a casino and how to operate the various games in the gambling industry. Prerequisite(s): None.

HMGT 4330 - Catering and Convention Services

3.0 - 3.0 4330. 3 hours. Meal planning, cost analysis, and preparing to host a convention. Prerequisite(s): none.

HMGT 4340 - Understanding Customer Satisfaction and Customer Loyalty

3.0 - 3.0 4340. 3 hours. Determining the factors that cause customer satisfaction and dissatisfaction and the impact on organizations. Prerequisite(s): HMGT 3350.

HMGT 4350 - Leadership and Strategic Management

3.0 - 3.0 4350. 3 hours. How to strategically compete with their competitors and increase productivity and profitability for their organization. Prerequisite(s): Senior standing or Hospitality Management major.

HMGT 4351 - Advanced Hotel Management

3.0 - 3.0 Understanding the weekly objectives and tasks of a front office manager, housekeeping manager, and food and beverage manager. Prerequisite(s): HMGT 3050 Hotel Management.

HMGT 4399 - Hospitality Internship

3.0 - 3.0 4399. 3 hours. Practical work experience in the hospitality industry. Students required to secure their own internship. Prerequisite(s): Hospitality Management major, minor, or concentration.

HMGT 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours.

Human Service Management and Leadership - Undergraduate

HSML 1300 - An Introduction to the Helping Profession

3.0 - 3.0 **TCCNS Number:** SOCW 2361
1300 (SOCW 2361). 3 hours. An introduction of the human services discipline from a historical, theoretical, systemic and multidisciplinary perspectives.

HSML 3000 - Human Service in the Nonprofit Sector

3.0 - 3.0 3000. 3 hours. The foundation course for students interested in a career in one of the human service professions. Examination of the philosophy, values, roles and responsibilities of human services and human service workers in today's society. Examination of personal needs, interests, and potential strengths as a professional human service worker.

HSML 3100 - Professional Interpersonal Skills

3.0 - 3.0 3100. 3 hours. The course will focus on the knowledge, skills and attitudes necessary for the application of interpersonal communication and other communication skills including exploration, mutual understanding and taking action in addressing human problem situations. Special emphasis is placed on developing skills of attending, listening and responding in ways that allow the student to engage in a productive helping relationship. Emphasis is also placed on applying effective communication skills in their collaboration with other human service professionals.

HSML 3600 - Human Behavior I: Micro

3.0 - 3.0 3600. 3 hours. The intent of this course to provide knowledge on multi-dimensional development of individuals and the range of social systems in which individuals live. In this class students will explores the study of human behavior by looking across the life course, and incorporating theories of human interaction as a framework for practice decisions. Material presented focuses most specifically on the human life course as it is impacted by multi-dimensional factors. Investigation of developmental theories gives students diverse viewpoints which can help identify leverage points for change. As the semester progresses, students become more adept at recognizing "theory in life and life in theory" in order to make well-reasoned practice decisions.

HSML 3700 - Case Management in Human Services

3.0 - 3.0 3700. 3 hours. Case management is an important function of human service providers in both the private and public sectors. The purpose of this course is to prepare students for the demands of case management practice in multiple rehabilitation, healthcare, and business settings. Students will gain both the grounding in theory essential to assist them in conceptualizing cases, and the skills necessary to provide quality services to consumers in

professional settings. Students will participate in the exploration of case management procedures to identify and evaluate clients' strengths, weaknesses, problems and needs in order to develop an effective plan of action.

HSML 3850 - Behavioral Addictions

3.0 - 3.0 3850. 3 hours. This course is an examination the biological, psychological, and social aspects of alcoholism, eating disorders, compulsive gambling, and other addictions. Student will learn about the experience of addiction and the importance of reducing harm within the biopsychological framework as both a goal and a process. Aspects of social justice are also explored.

HSML 4000 - Introduction to Financial Management for Nonprofit Organizations

3.0 - 3.0 4000. 3 hours. This course is designed to introduce students to the fiscal disciplines of nonprofit organizations. Students will learn basic skills in accounting principles, analyzing financial information, reporting requirements, cash management, and capital budgeting.

HSML 4100 - Chemical Addictions

3.0 - 3.0 4100. 3 hours. This course provides an overview of causes and consequences of chemical addictions as they related to the impact on the individual, family, community and society. Human Service students attain knowledge of the psychological, physiological, and sociological effects of mood altering substances and subsequent challenges. Emphasis is placed on pharmacological effects of tolerance, dependency/withdrawal, cross addiction, and drug interactions.

HSML 4120 - Theoretical Approaches to Addiction Treatment

3.0 - 3.0 4120. 3 hours. This course prepares students for the realities of working with clients affected by addictions. Identifying major theories relevant to substance abuse assessment and treatment; defining and explaining techniques relevant to the major theories, students gain the necessary tools needed to competently translate addictions theory into practice.

HSML 4150 - Group Processes in Human Services

3.0 - 3.0 4150. 3 hours. This course is designed to explore the concepts of group dynamics, group culture, the change process and stages of development. Students will be given the opportunity to practice leadership skills needed to facilitate effective group work in various settings. Students will also learn about the application of group processes and techniques to chemical dependency treatment, issues relevant to at-risk youth, as well as families in crisis. Prerequisite(s): All HSML 3000-level courses are recommended. HSML majors must complete HSML 3700.

HSML 4200 - Grant Proposal Research and Writing

3.0 - 3.0 4200. 3 hours. This course focuses on the process of writing grants in human services. Students will explore and analyze the various components of a grant, the process of developing and writing grant proposals, how to develop a unified proposal, and research techniques in finding different types of grant funding sources. Prerequisite(s): HSML 3000 (may be taken concurrently).

HSML 4300 - Volunteer Development and Management

3.0 - 3.0 4300. 3 hours. This course is designed to address the issue of managing volunteers in nonprofit organizations. This course will provide students with an understanding of planning for, facilitating, and creating an organizational culture favorable to volunteer recruitment, training and retention as well as how to work collaboratively in building projects that engage volunteers in meaningful, goal directed work that correlates with the organization's mission and goals. Prerequisite(s): HSML 3000 and HSML 3100.

HSML 4301 - Theories of Peer Recovery and Advocacy

3.0 - 3.0 4301. 3 hours. Introduces students to the history, theory, science and practice of the peer recovery approach to working with individuals, families, groups and communities. The discussion of major internal and external elements - historical, political, economic, social and technological - that have affected the adoption of recovery-oriented practice in the human services sector is examined. Prerequisite(s): HSML 3000, HSML 3100, and HSML 3700.

HSML 4350 - Community Organizing, Development and Collaboration

3.0 - 3.0 4350. 3 hours. This course explores strategies for community organizing, development and collaboration. Students will learn how to create change in communities by collaboratively building democratic organizations and mobilizing resources for social change. Prerequisite(s): HSML 3000.

HSML 4400 - Leadership in the Nonprofit Sector

3.0 - 3.0 4400. 3 hours. Overview organizational leadership theory and practice for volunteer managers and community leaders. Students examine and develop a range of skills in a number of interpersonal areas : group dynamics, decision-making, managing differences, and leadership and influence as they pertain to primarily nonprofit organizationsand their ability to lead a volunteer workforce. Students who have received credit for this course as an undergraduate may not retake it for graduate credit.

HSML 4500 - Diversity and Social Justice in Human Services

3.0 - 3.0 4500. 3 hours. This course explores cultural, social and psychological differences and similarities among various groups. The dynamics of oppression and the relationship of social justice considerations to the profession for human service practice are examined. This course promotes culturally competent practice for the helping professional. The purpose of this course is

to increase human service workers commitment to work towards a nonracist, multi-cultural and egalitarian society. Concepts focused on in this course will include but are not limited to sociopolitical processes, intrapersonal processes, and socio-cultural processes. The implications of these processes for practice in helping professions are discussed. Prerequisite(s): All HSML 3000-level courses are recommended.

HSML 4525 - Problems of Youth: Prevention and Intervention

3.0 - 3.0 4525. 3 hours. This course examines the particular problems of youth and their implications for social service workers delivering services to this population. Topics include youth serving in social institutions of both a preventative and rehabilitative nature and issues related to alcohol, tobacco, and other drugs and their effects.

HSML 4600 - Human Behavior II: Macro

3.0 - 3.0 4600. 3 hours. This course explores the interchange between individuals and their social environment. An examination of the role of family, groups, local and global communities in shaping beliefs and attitudes toward social problems for individuals and groups. This foundational knowledge promotes attentiveness to society as an integration of public, private and charitable behaviors and structures---all necessary to prepare an active and engaged community. This course considers human behavior from an empowerment-based perspective evaluating strengths and deficits based on theoretical concepts. Prerequisite(s): HSML 3000, HSML 3600 and HSML 4500.

HSML 4620 - Topics in Human Services

3.0 - 3.0 4620. 3 hours. This course is the study of various topics in Human Services and issues of concern for non-profit managers. Prerequisite(s): Consent of department.

HSML 4650 - Assessment of Behavioral and Chemical Addictions

3.0 - 3.0 4650. 3 hours. This course examines substance use and abuse. Its goals are to explore how society causes an increased use of substances; and to analyze systems designed to offer prevention and treatment. Special emphasis is placed on various theoretical models and concepts of addictions, and assessment techniques currently used in substance abuse/addiction treatment of adolescents. Guidelines for screening and assessing teens for alcohol abuse and drug abuse problems are discussed as well as assessment for referral and treatment; confidentiality laws; and screening and assessment in juvenile justice settings. Prerequisite(s): Must have either HSML 4100 or HSML 4120.

HSML 4660 - Intervention Strategies for Behavioral and Chemical Addictions

3.0 - 3.0 4660. 3 hours. This course is an examination of prevention and intervention strategies with individuals who are overcoming substance use and abuse. Major theories in prevention and intervention are discussed. This course will also examine the role of mental status, special

populations, multicultural and diversity issues in prevention and intervention. Prerequisite(s): Must have completed HSML 4100 or HSML 4120.

HSML 4700 - Program Planning and Evaluation

3.0 - 3.0 4700. 3 hours. Provides students with basic skills in conceptualizing, designing and planning human service-related programs for and within nonprofit agencies. Program evaluation with emphasis performance outcomes and utilizing assessment results to strengthen program operation is emphasized.

HSML 4750 - Capstone Course

3.0 - 3.0 4750. 3 hours. Course is designed to crystallize the competencies covered in the HSML degree program and promote critical thinking and effective writing on those topics. Format includes exchange between students and nonprofit professionals on leadership and management issues to: expand individual competencies, build leadership confidence, and affirm learning acquired during the program. Serves as a final preparation for internship / employment in a non-profit agency. Satisfies one of the course requirements for students pursuing American Humanics certification. Prerequisite(s): Permission of the Human Services Coordinator.

HSML 4850 - Human Service Internship

3.0 - 3.0 4850. 3 hours. Supervised work in a community agency that is directly related to the student's career and specialization interests. Designed to integrate theory and practice in human services and prepare students for practical application of skills, knowledge and philosophy in a supervised setting. Students must meet individual employers' requirements and obtain consent of Human Services program director. Prerequisite(s): Permission of Internship Coordinator.

HSML 4851 - Human Services Internship II

3.0 - 3.0 4851. 3 hours. Provides experience in a supervised non-profit organization setting aimed at the integration of theory and practice and skills relevant to career development and enhancing employability skills in a human services setting. Requires completion of a minimum of 150 clock hours within the practicum setting plus attendance at weekly integrative seminars. Prerequisite(s): HSML 4850 and 18 additional hours of HSML course work.

HSML 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each. Special problems may be repeated for credit. Prerequisite(s): HSML major and consent of instructor.

Kinesiology - Undergraduate

KINE 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Individual study designed in consultation with instructor. Prerequisite(s): Consent of department.

KINE 3550 - Pedagogical Skills, Strategies, and Management in Physical Education and Movement for Children

3.0 - 3.0 3550. 3 hours (2;1) Effective use of communication and pedagogical skills and strategies to enhance student engagement and learning. Course focuses on developmentally appropriate physical education at the EC-6 level, highlighting movement education theory and application. Candidates are provided with opportunities to learn and implement effective demonstrations, explanations, and instructional cues and prompts, linking physical activity concepts to appropriate learning experiences. Candidates are afforded both peer teaching and field based applications of content.

KINE 3551 - Physical and Health Literacy

3.0 - 3.0 3551. 3 hours. Integrated health and movement for preparing to teach in grades EC-6.

KINE 4500 - Pedagogical Skills, Strategies, and Management in Secondary Physical Education

3.0 - 3.0 4500. 3 hours. (2;1) Candidates will develop a sound understanding related to progression in fundamental movements and skills across all developmental levels, leading to instructionally suitable and developmentally appropriate activities for all students. Candidates will also acquire a thorough understanding and application of the games analysis model. Content includes lesson and unit plan design and implementation, class observation and teaching assessment, service learning experience, achievement motivation theories, and advanced technology implementation in various physical activity settings. Candidates are afforded both peer teaching and field based application of content.

Language - Undergraduate

LANG 1010 - Elementary Language

3.0 - 3.0 1010. 3 hours. Grammar and phonetics; reading, composition and oral-aural practice. For advanced placement credit or transfer credit only.

LANG 1020 - Elementary Language

3.0 - 3.0 1020. 3 hours. Grammar and phonetics; reading, composition and oral-aural practice. Prerequisite(s): Foreign language course 1010 in same language, or equivalent. For advanced placement credit or transfer credit only.

LANG 2040 - Intermediate Language

3.0 - 3.0 2040. 3 hours. Grammar, composition, oral-aural practice and readings. Prerequisite(s): Foreign language course 1020 in same language, or equivalent. For advanced placement credit or transfer credit only.

LANG 2050 - Intermediate Language

3.0 - 3.0 2050. 3 hours. Grammar, composition, oral-aural practice and readings. Prerequisite(s): Foreign language course 2040 in same language, or equivalent. For advanced placement credit or transfer credit only.

LANG 2900 - Special Problems

1.0 - 4.0 2900. 1-4 hours each.

Learning Technologies - Undergraduate

LTEC 4100 - Computers in the Classroom

3.0 - 3.0 Computers in education; computer topics covered in introductory and secondary school courses. Motivation and objectives in computer education; some programming language. Instructional uses of the computer, topics in curriculum integration. Prerequisite(s): LTEC 1100.

Linguistics - Undergraduate

LING 2050 - The Language of Now : Pop Culture, Technology, and Society

3.0 - 3.0 2050. 3 hours. Explores the relationship between popculture, technology, and language change. Examines the linguistic significance of new technologies such as texting, gaming, IM, and social networking.

LING 2380 - How English Works

3.0 - 3.0 2380. A systematic survey of the structure of contemporary English with emphasis on grammatical constructions used in a variety of written discourses. Prerequisite(s): None.

LING 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

LING 3060 - Principles of Language Study

3.0 - 3.0 3060. 3 hours. An introductory linguistics course that focuses on the structure of English (phonology, morphology and syntax). The course includes language acquisition and development, the history of English, dialects of American English and problems of usage.

LING 4020 - Structure of Modern English

3.0 - 3.0 4020. 3 hours. Modern English grammars, morphology and syntax; principles of analysis and various theories of English structure; relationship between linguistic structure, rhetorical pattern and literary style. Prerequisite(s): LING 3060 or equivalent.

LING 4030 - Acquisition of English as a Second Language

3.0 - 3.0 3 hours. Study of language acquisition, development, production and comprehension focusing on the application of current research findings to the context of learning and teaching English as a second language. Prerequisite(s): none.

LING 4040 - Phonetics and Phonology : The Sound Patterns of Language

3.0 - 3.0 4040. 3 hours. Explores two fundamental aspects of the sounds used in human language: phonetics and phonology. Analyzes the sounds of English and other languages spoken around the world. Prerequisite(s): Consent of department.

LING 4070 - History of the English Language

3.0 - 3.0 4070. 3 hours. The evolution of Modern English from Indo-European through Old English and Middle English. Prerequisite(s): Consent of department.

LING 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours.

Logistics and Supply Chain Management - Undergraduate

LSCM 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

LSCM 3960 - Logistics and Supply Chain Management

3.0 - 3.0 3960. 3 hours. Analysis and design of logistics and supply chain systems. Topics include transporation, warehousing, inventory control, materials handling and packaging, and plant and warehouse locations within and between firms. Emphasis on concepts and practices that provide firms with a competitive advantage. Prerequisite(s): Junior standing.

LSCM 4360 - Global Alliances and International Supply Chain Management

3.0 - 3.0 4360. 3 hours. Supply chain and alliance strategy in the multi-national firm: materials management, international sourcing and distribution, importing/exporting procedures. International carrier management and operations. Prerequisite(s): LSCM 3960.

LSCM 4510 - Logistics and Business Analysis

3.0 - 3.0 4510. 3 hours. Analysis of logistics case studies and development of issue-based problem solving skill sets and tools. Students will develop business analysis frameworks and apply Excel-based optimization tools to assess shareholder value implications of logistics solutions. Prerequisite(s): LSCM 3960.

LSCM 4530 - E-Logistics in Supply Chain Management

3.0 - 3.0 4530. 3 hours. Comprehensive inquiry into the role of e-commerce in collaborative distribution and logistics relationships. Special attention is afforded to resource and technology interdependencies, exchange governance mechanisms and relationship management bench-marking. Emphasis is given to the tools for creating value in the supply chain.

LSCM 4540 - Logistics Application of Enterprise Resource Planning Systems

3.0 - 3.0 4540. 3 hours (2;2). Students will gain first-hand experience in Enterprise Resource Planning (ERP) systems through a combination of lectures and lab exercises. Special attention is paid to interdependencies between logistical (SCM) and back office software functions such as finance (FI), controlling (CO) and human resources (HR). Students will learn how to navigate, analyze data, and develop solutions for supply chain management problems using a modern, commercially available ERP system. Students will learn how to work through key tasks in all major modules and develop greater understanding of the underlying supply chain business process.

LSCM 4560 - Business Transportation Management

3.0 - 3.0 4560. 3 hours. Principles of transportation covering the role of transportation systems; environmental and economic impacts; modal components; managerial and economic aspects of the various modes, with applications to both domestic and international operations.

LSCM 4800 - Logistics Internship

3.0 - 3.0 4800. 3 hours. Supervised work in a job related to student's career objective. Pass/no pass only. Prerequisite(s): LSCM 3960. Must be within two long terms/semesters of graduation at the time of the internship and have consent of department chair or internship director.

LSCM 4830 - Industry Practicum

3.0 - 3.0 4830. 3 hours. Students will work in small groups to identify and resolve hands-on industry problems under the guidance of faculty member, work closely with industrial representatives, and develop solutions for final paper / presentation to industry executives. Prerequisite(s): LSCM 3960 and at least one other LSCM course.

LSCM 4860 - Advanced Logistics Management

3.0 - 3.0 4860. 3 hours. Application of logistics decision-making tools and skills as they apply to inventory, transportation, and warehouse management. Course stresses hands-on application of analytical tools useful in logistics; analysis of the characteristics of logistics system elements and their interrelationships within a company; developing skills to analyze technical logistics problems; and developing executive-level communications skills leading to the concise statement of problems and proposed solutions. Prerequisite(s): LSCM 3960. Capstone course to be taken during the last term/semester of course work.

LSCM 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours. Supervised study on a selected logistics and supply chain topic. Typically requires a research paper and significant independent study. Prerequisite(s): Consent of department.

Management - Undergraduate

MGMT 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

MGMT 3330 - Communicating in Business

3.0 - 3.0 3330. 3 hours. Development of interpersonal business communication skills in the following areas: group communication, written communication (collaborative writing and business letters, memorandums and reports), oral communication (business presentations, meetings and interviews), and listening. The following topics are also addressed: international communication and electronic communication technology.

MGMT 3340 - Introduction to the Global Auto Industry

3.0 - 3.0 3340. 3 hours. Explores the role of dealerships as retail networks that connect manufacturers with consumers. Key concepts include franchise relationships, location selection, facility planning, financial requirements, sales forecasting, customer retention and societal impacts.

MGMT 3341 - Dealership Fixed Operations

3.0 - 3.0 3 hours. Fixed Operations in the modern dealership. Includes Pmts, Mechanical Services and Collision Repair. Course topics include: customer relationship management, employee selection and retention, and operational management. Prerequisite(s): MGMT 3340 or consent of department.

MGMT 3720 - Organizational Behavior

3.0 - 3.0 3720. 3 hours. Individual behavior in formal organizations. Cases, lectures and experiential exercises in organizational culture, motivation, leadership, dynamics of power, perception and attribution, communication, decision making and performance, and individual differences.

MGMT 3820 - Management Concepts

3.0 - 3.0 3820. 3 hours. Management philosophy; planning, organizing and controlling; entrepreneurial processes; organizational performance; structure and design. Includes an overview of organization theory and strategic management.

MGMT 3830 - Operations Management

3.0 - 3.0 3 hours. Management of production emphasizing industrial enterprises; production objectives; design and improvement of processes, work methods, and physical facilities; use of measurements and standards; production planning and control; quality control; budgetary and cost control; materials management. Prerequisite(s): DSCI 2710 with a grade of C or better.

MGMT 3850 - Foundations of Entrepreneurship

3.0 - 3.0 3850. 3 hours. Initiation of new ventures and approaches to growth of existing firms through opportunity recognition, innovation and change. Emphasizes developing effective entrepreneurial skills and behaviors. Includes preparation of a comprehensive business plan. Open to non-business majors.

MGMT 3860 - Human Resource Management

3.0 - 3.0 3860. 3 hours. An introduction to personnel management. Topics include employment, placement and personnel planning, training and development; compensation and benefits; health, safety and security; and employee and labor relations. Open to non-business majors.

MGMT 3870 - Management Research Methods

3.0 - 3.0 3 hours. Develops skills in management research methods necessary for problem solving success. Particular emphasis is given to applying theory to management decision making based on objective methods for solving problems in organizational behavior, human resource management, entrepreneurship, and operations. Prerequisite(s): Completion all pre-business courses.

MGMT 3880 - Business Ethics and Social Responsibility

3.0 - 3.0 3880. 3 hours. A study of ethical behaviors crucial to personal and corporate success in organizations. Codes of ethics, theoretical models and managerial behavior serve as the foundation to investigate ethics and, in turn, social responsibility associated with firm theory. Various stakeholder interest and demands are analyzed as an important theme during the course.

MGMT 3915 - Creativity and Opportunity Development

3.0 - 3.0 3915. 3 hours. Course deals with frameworks, functions, and workings of creativity and opportunity development, and with their role in new startups and in managing firms for sustainaible competitive advantage. Emphasis placed on enhancing students' competence in creative thinking, generating ideas, and in the identification and development of business opportunities. Topics may include individual creativity, business opportunities, and management techniques for enhancing creativity and for recognizing and developing opportunities in new and established organizations.

MGMT 4170 - Employee and Labor Relations

3.0 - 3.0 4170. 3 hours. Employee-employer relationships; problems and theories of the bargaining process.

MGMT 4180 - Workplace Health and Safety

3.0 - 3.0 4180. 3 hours. Problems of occupational safety and health (OSHA) workers' compensation, unemployment compensation, industrial security and environmental risk management. Open to non-business majors.

MGMT 4200 - Strategic Processes

3.0 - 3.0 4200. 3 hours. Study of the context and concepts of strategic decision making. Topics include strategic leadership, corporate governance, international influences on strategic decisions, and strategic risk management. Prerequisite(s): Senior standing.

MGMT 4210 - E-Management: Managing in a Digital Economy

3.0 - 3.0 4210. 3 hours. Deals with the "why" and "how" of the changing face of management. Focuses on what managers do to maintain and enhance their firm's competitive position in the era of e-commerce. Examines and evaluates some of the more critical issues associated with analyzing the environment, designing organizations and managing people to deal with the challenges that emerge in the new business environment. Prerequisite(s): none.

MGMT 4220 - Advanced Entrepreneurship

3.0 - 3.0 3 hours. A capstone course that provides students with concepts and hands-on opportunities that are related to the development, growh, and management of new ventures. The course focuses on application and integration of entrepreneurship principles to ensure success of entrepreneurial undertaking. Emphasis is placed on contextual influences during various stages of development and their implications, and on comprehensive analysis and evaluation of businesses from an entrepreneurial perspective. Topics may include such areas as technology and new ventures, growth and expansion, family business, or capital funding. Prerequisite(s): MGMT 3850.

MGMT 4235 - Social Entrepreneurship

3.0 - 3.0 4235. 3 hours. The course will introduce entrepreneurial concepts that can be used to stimulate entrepreneurial behavior in individuals for the benefit of communities. Students will study best practices of not-for-profit enterprises and social venturing practices and will learn how these enterprises launch and sustain their ventures. The primary focus is on equipping students with knowledge and skills that are needed to develop viable socially relevant organizations or to grow entrepreneurial initiatives in not-for-profit organizations. Course may include projects.

MGMT 4300 - Recruitment, Selection and Placement

3.0 - 3.0 4300. 3 hours. Recruitment, selection and placement of employees in an organization. Test validation and other selection techniques relative to EEO, ADA and AAP laws. Recruiting, selecting and placing a culturally diverse work force.

MGMT 4310 - Sustainable Business

3.0 - 3.0 The course provides an overview of current issues and trends related to sustainable business and the economic, environmental and social aspects of sustainable management. Organizations' strategic responses to current and global sustainability challenges are discussed. Prerequisite(s): None.

MGMT 4335 - Technology & Innovation Management

3.0 - 3.0 4335. 3 hours. This course will examine frameworks and concepts to understand technology and innovation management in businesses. Topics may include areas such as technology entrepreneurship, product and process innovation, innovation process theories, etc. The main focus is on equipping students with the skills and ability to manage, develop and expand technological innovation. The course may include projects and applied exercises.

MGMT 4340 - Dealership Variable Operations

3.0 - 3.0 4340. 3 hours. Connecting with, and selling equipment to savvy consumers. Evaluating advertising channels, managing customer relationships, training and retaining employees, re-marketing, and inventory control.

MGMT 4341 - Finance and Insurance/Regulatory and Compliance Issues

3.0 - 3.0 4341. 3 hours. An introduction to major federal regulations that affect the automotive retail, consumer finance and other consumer-oriented businesses. Provides an opportunity to earn a nationally-recognized certificate from the Association of Finance and Insurance Professionals. Course material/testing fee required.

MGMT 4345 - Dealership Accounting and Financial Statement Analysis

3.0 - 3.0 4345. 3 hours. Designed for non-accountants planning to work as managers in dealerships, financial institutions or with manufacturers. Emphasis on the use of financial information and analysis of financial statements. Prerequisite(s): MGMT 3340 or consent of the department.

MGMT 4350 - Training and Development

3.0 - 3.0 4350. 3 hours. Practical and theoretical approaches to the training and development of employees in an organization. Topics include organization, role and scope of the T and D function, philosophies; strategies and needs analysis; development of program content, methods, materials and techniques, and evaluation and control of the training and development function.

MGMT 4400 - Managing Interpersonal Relationships

3.0 - 3.0 4400. 3 hours. A practical and theoretical course dealing with small group behavior. Emphasis is on identifying and classifying behavior to better understand it and to develop strategies for effectively managing interpersonal and group relationships. Exercises and role playing are used to illustrate major points.

MGMT 4460 - Topics in Organizational Behavior

3.0 - 3.0 4460. 3 hours. Study of individual and group behavior in organizations. Representative topics include employee motivation, leadership, organizational power and politics, decision making and performance, organizational culture, perception and attribution, and individual differences. Students study one or more of these topics in depth. Prerequisite(s): MGMT 3720 or consent of department. May be repeated for credit as topics vary.

MGMT 4470 - Leadership

3.0 - 3.0 4470. 3 hours. An in-depth course on leadership. Students are provided practical tools and methods of leadership that will apply to a variety of organizational structures. Students gain insights about their own personalities, skills, ethics, values and beliefs as they relate to leading others, and have the opportunity to discuss and debate a number of leadership topics.

MGMT 4560 - Topics in Entrepreneurship

3.0 - 3.0 4560. 3 hours. Study of entrepreneurs, entrepreneurship, and new business. Representative topics include start-up motives, strategic issues in small and entrepreneurial businesses, franchising, behavioral issues in small business management, legitimacy of new business, international aspects for new and small businesses, famliy businesses, succession, growth and alliances for small businesses, decision making and the entrepreneur. Students study one or more of these/such topics in depth. May be repeated for credit as topics vary.

MGMT 4660 - International Management Perspectives

3.0 - 3.0 4660. 3 hours. A comprehensive framework is used to study the management of multinational operations in cross-cultural environments with a focus on the decisions that managers must make. Topics include strategic planning, organization, human resources, operations management, entrepreneurship and ethics.

MGMT 4790 - Human Resources Capstone

3.0 - 3.0 4790. 3 hours. Intensive review of the functional disciplines in the Human Resources (HR) field. Evaluate theories of HR and demonstrate integrative knowledge of HR functions relative to each other and to other functional areas within an organization. Prerequisite(s): Senior standing.

MGMT 4800 - Internship

3.0 - 3.0 4800. 3 hours. Supervised work in a job related to student's career objective. Prerequisite(s): Student must meet the employer's requirements and have consent of advisor.

MGMT 4810 - Purchasing and Materials Management

3.0 - 3.0 4810. 3 hours. From original planning through delivery of finished products; purchasing, inventory control, receiving, stores, production control, traffic and materials handling.

MGMT 4820 - Manufacturing Planning and Control

3.0 - 3.0 3 hours. In-depth coverage of the function of production planning and control, including such topics as materials requirements planning, capacity planning, master production scheduling, forecasting, production activity planning, and control and project management. Prerequisite(s): DSCI 2710 with a grade of C or better.

MGMT 4830 - Productivity and Quality Management

3.0 - 3.0 4830. 3 hours. Coverage of the topics related to quality science and quality improvement. Topics include acceptance sampling, TQM, process control and their impact on productivity. Prerequisite(s): DSCI 2710 with a grade of C or better.

MGMT 4840 - Compensation and Benefits Administration

3.0 - 3.0 4840. 3 hours. Wage and salary administration in public and private organizations; determinants of general wage and salary levels and structures; total compensation systems; interrelationship among employee performance, intrinsic and extrinsic rewards, perceived equitable payments, and employee satisfaction. Open to non-business majors.

MGMT 4860 - Organizational Design and Change

3.0 - 3.0 4860. 3 hours. Organizational design is a primary management tool for organizing business processes and developing organizational capabilities. The course focuses on developing an understanding of the basics of organizational design, how to utilize organizational design principles to manage change, and how to keep the design aligned with the needs of the firm and the demands to which it must respond. The design and development effort includes study of organizational structures, the basic work patterns of the organization, organizational cultures, managerial roles, and the use of teams.

MGMT 4880 - Management of Projects and Systems

3.0 - 3.0 4880. 3 hours. Investigation and study of the role of projects in contemporary organizations. Includes a presentation of the technical aspects pertaining to the management of complex projects and systems starting with conceptual design and advanced development, and continuing through detailed design, production and termination. Emphasis is placed on integrative concepts rather than isolated methodologies.

MGMT 4890 - Legal Aspects of Employment Practices

3.0 - 3.0 4890. 3 hours. Current legislation and its impact on human resources policy and practices.

MGMT 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each. Supervised study on a selected management topic. Typically requires a research paper and significant independent study. Prerequisite(s): Consent of department.

Marketing - Undergraduate

MKTG 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

MKTG 3010 - Professional Selling

3.0 - 3.0 3010. 3 hours. Professional selling principles and practices for business applications. Principles of communication, listening, selling yourself and a business sales model. Students develop and present two sales presentations. Satisfies the COBA business foundation communication requirement. Open to all majors.

MKTG 3650 - Foundations of Marketing Practice

3.0 - 3.0 3650. 3 hours. Survey of marketing concepts and practices and overview of the range of activities performed by marketing managers. Topics include the identification of market

opportunities, strategic marketing planning, product/service development and management, price setting and management, establishing and managing distribution channels, and structuring promotional programs. Prerequisite(s): Junior standing.

MKTG 3660 - Advertising Management

3.0 - 3.0 3660. 3 hours. Advertising for business executives; creation of primary demand, stimuli, promotional programs, media selection, appropriation and evaluation. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 3700 - Marketing Metrics

3.0 - 3.0 3 hours. Calculate, understand and interpret fundamental metrics or indicators of performance in marketing contexts. The pedagogical method is hands-on analysis of mini-cases, problems and exercises, using hand calculation as well as computer worksheets. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 3710 - Marketing Research and Analytics

3.0 - 3.0 3710. 3 hours. Market-research based marketing decision making (e.g., segmentation, targeting, positioning, marketing planning, profitability management, and assessing and ROI of marketing campaigns) using qualitative and quantitative analysis techniques. Enhance knowledge and skills in data-based decision making, qualitative and quantitative analysis, statistic, and marketing intelligence in the context of marketing application. Uses hands-on experiential learning methods to impart and strengthen the required skills and knowledge. Prerequisite(s): DSCI 3710 and MKTG 3700 (both may be taken concurrently).

MKTG 4120 - Consumer Behavior

3.0 - 3.0 3 hours. A survey of individual and organizational decision making in the acquisition, consumption and disposition of goods and services, with selected applications in market segmentation, marketing communications and marketing management. Topics include consumer and organizational behavior models and decision processes; internal influencing forces of motivation, perception, learning, personality, lifestyle and attitudes; external influencing forces of culture, subculture, demographic, social class, reference group and household. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 4280 - Global Marketing Issues and Practice

3.0 - 3.0 3 hours. Students examine marketing decision making in an international context. Course emphasizes issues and concepts relevant to firms competing in the global market place, including problems and opportunities arising from the economic, legal/political, sociocultural, geographic and technological environments. Specific topics include multinational distribution, international product adaptation and cross-cultural consumer behavior. Requires a project

emphasizing using and refining secondary data collection skills. Students may be required to work in a group context. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 4330 - Strategic Brand Management

3.0 - 3.0 3 hours. Course concentrates on strategic and operational issues related to brand management - an important aspect of marketing function - its integration in the organization, management of portfolio of brands, environmental scanning, identification and creation of value to offer to consumers, budgeting, planning and control issues. Specific areas discussed will be research, data management, analyses for planning, decision making, decisions in the areas of product/service offering, pricing, communication (advertising, sales promotion, sponsorship, and publicity) channels, ethics and global implications, among others. Prerequisite(s): MKTG 3650 or equivalent and MKTG 3700.

MKTG 4360 - Retailing

3.0-3.0 3 hours. Principles and methods of retailing including: store location and layout: sales promotion; buying and pricing; personnel management; credit; and stock control. Prerequisite(s): MKTG 3650.

MKTG 4380 - Marketing Internship

3.0-3.0 3 hours. Supervised work in a job related to student's career objective. Pass/No Pass course. Prerequisite(s): MKTG 3650.

MKTG 4520 - Marketing Channels and Strategic Partnerships

3.0 - 3.0 4520. 3 hours. An examination of strategic issues involved in managing marketing channels. Topics include channel design, supply chain management and the external channels environment. Marketing channel strategy is extended to the use of strategic alliances and other collaborative distribution relationships for global competitive advantage. Special attention is afforded to resource and technology interdependencies, exchange governance and relationship benchmarking. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 4620 - E-Commerce Marketing Tools and Applications

3.0 - 3.0 3 hours. Explores the evolution of the Internet and the Internet's ensuing role in marketing. Introduction to web design, web authoring and web-based marketing applications. Prerequisite(s): MKTG 3650 or equivalent.

MKTG 4640 - Database Marketing Fundamentals

3.0 - 3.0 4640. 3 hours. Examines theories, issues, processes and applications involved in the strategic use of marketing databases in corporate and non-corporate settings. Emphasizes the importance of acquiring, maintaining and processing market-related information. Introduces the

extension of database marketing to the concept of one-to-one marketing. Discusses uses of computer hardware and software, the Internet and telecom technology in database marketing. Examines issues involved in the creation and maintenance of marketing databases as well as their varied uses. Students complete a project, learning and using many skills related to applied database marketing. Prerequisite(s): MKTG 3650 and MKTG 4620.

MKTG 4880 - Advanced Marketing Management

3.0 - 3.0 4880. 3 hours. Application of concepts, tools and procedures employed by practicing marketing managers. Specific attention is given to product development and management, promotion development and management, channel selection and management, physical distribution management and price setting and management. Students acquire skills in the essentials of case analysis and written as well as oral presentation of their analysis. Oral presentations may be made using electronic media. Groups may be required for case work. Prerequisite(s): MKTG 3700 and MKTG 3710.

MKTG 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Mathematics - Undergraduate

MATH 1000R - Fundamentals of Mathematics with Applications

3.0 - 3.0 1000R. 3 hours. Preparatory course for MATH 1580 and MATH 1680. Topics include, basic algebraic operations; linear equations and inequalities; lines in the coordinate plane; sets and logic; counting and probability; functions, graphs and modeling. Successful completion does not award academic credit or fulfill any degree requirement. Prerequisite(s): A score between 336 and 349 on TSI-Math. Pass/no pass only.

MATH 1010 - Fundamentals of Algebra

3.0 - 3.0 1010. 3 hours. Basic algebraic operations, linear equations and inequalities, polynomials, rational expressions, factoring, exponents and radicals, and quadratic equations. Successful completion does not award academic credit or fulfill any degree requirement. Prerequisite(s): A score between 336 and 349 on TSI-Math. Pass/no pass only.

MATH 1100 - Algebra

3.0 - 3.0 **TCCNS Number:** MATH 1314/
1100 (1314 or 1414). 3 hours. Quadratic equations; systems involving quadratics; variation, ratio and proportion; progressions; the binomial theorem; inequalities; complex numbers; theory of equations; determinants; partial fractions; exponentials and logarithms. Prerequisite(s): TSI-Math complete; or MATH 1010 with a grade C or better; or concurrent enrollment in MATH 1010.

MATH 1190 - Business Calculus

3.0 - 3.0 **TCCNS Number:** MATH 1325
1190 (1325). 3 hours. Differential and integral calculus with emphasis on applications to business. Prerequisite(s): MATH 1100 or equivalent with grade of C or better.

MATH 1324 - Business Math I

3.0 - 3.0 **TCCNS Number:** MATH 1324
1324 (1324). 3 hours. Topics from algebra (linear equations, quadratic equations, functions and graphs, exponential and logarithmic functions, and systems of equations), mathematics of finance (simple and compound interest, annuities and amortization) and applications to management, business and economics. Prerequisite(s): TSI-Math complete; or MATH 1010 with a grade C or better; or concurrent enrollment in MATH 1010.

MATH 1350 - Mathematics for Elementary Education Majors I

3.0 - 3.0 **TCCNS Number:** MATH 1350
1350 (1350). 3 hours. Concepts of sets, functions, numeration systems, different number bases, number theory, and properties of the natural numbers, integers, rational, and real number systems with an emphasis on problem solving and critical thinking. Only for students requiring course for teacher certification. Prerequisite(s): MATH 1100 with a grade of C or better.

MATH 1351 - Mathematics for Elementary Education Majors II

3.0 - 3.0 **TCCNS Number:** MATH 1351
1351 (1351). 3 hours. Concepts of geometry, probability, and statistics, as well as applications of the algebraic properties of real numbers to concepts of measurement with an emphasis on problem solving and critical thinking. Only for students requiring course for teacher certification. Prerequisite(s): MATH 1350.

MATH 1352 - Algebra for Teachers

3.0 - 3.0 1352. 3 hours. Intended for individuals seeking EC-6 or Math 4-8 teaching certification. Simplifying expressions; solving equations; modeling real-life situations; describing patterns and sequences; writing formulas to match sequences; representing functions with equations, graphs, and tables; distinguishing between linear and non-linear functions; analyzing examples of reasoning. Prerequisite(s): TSI Math-complete or MATH 1010 with a grade of C or better.

MATH 1353 - Geometry and Measurements for Teachers

3.0 - 3.0 1353. 3 hours. Basic geometry; the coordinate plane; Pythagorean Theorem; distance formula; polygons; circles; regular polyhedra; congruence and similarity, constructions; transformations; symmetry; tessellations; Perimeter; area; surface area; volume, history of math

as it relates to geometry, discussion on the geometry curriculum in elementary grades. Prerequisite(s): TSI Math-complete or Math 1010 with a grade of C or better.

MATH 1354 - Numbers and Operations for Teachers

3.0 - 3.0 1354. 3 hours. Intended for individuals seeking EC-6 teaching certification. An in-depth investigation of the number and operations concepts taught in elementary and middle school including addition, subtraction, multiplication, division of positive and negative integers; number theory; rational numbers; proportional reasoning. Prerequsite(s): TSI Math-complete or Math 1010 with a grade of C or better.

MATH 1355 - Probability and Statistics for Teachers

3.0 - 3.0 3 hours. Topics from financial literacy, probability, and statistics related to EC-8 curriculum. Topics include: taxes, budgeting, interest, counting techniques, tree diagrams, concepts of probability, data display, data analysis, and descriptive statistics.Prerequisite(s): TSI Math Complete.

MATH 1580 - Survey of Mathematics with Applications

3.0 - 3.0 **TCCNS Number:** MATH 1332
1580 (1332). 3 hours. Topics include probability, statistics, algebra, logic and the mathematics of finance. Additional topics are selected from geometry, sets, cryptography, fair division, voting theory and graph theory. Emphasis is on applications. Recreational and historical aspects of selected topics are also included. Technology is used extensively. Math 1580 is not intended to prepare students for calculus, science, engineering or business courses. Students may not receive credit for both Math 1580 and Math 1581. Prerequisite(s): TSI-Math complete; or MATH 1010 or MATH 1000R with a grade C or better; or concurrent enrollment in MATH 1000R.

MATH 1581 - Survey of Mathematics with Applications and Algebra Review

4.0 - 4.0 **TCCNS Number:** MATH 1332
1581 (1332). 4 hours (3;1). An alternate version of Math 1580 for students identified in the mathematics placement process as requiring supplemental instruction to strengthen their algebra skills. Students may not enroll in this course if they have received credit for any other UNTD mathematics course with a grade of C or better. Students may not receive credit for both Math 1580 and Math 1581. Prerequisite(s): Consent of department.

MATH 1600 - Trigonometry

3.0 - 3.0 **TCCNS Number:** MATH 1316
1600 (1316) 3 hours. Trigonometry based on both right triangles and the unit circle: graphs of trigonometric functions; inverse trigonometric functions; trigonometric identities and equations; laws of sines and cosines; polar coordinates; DeMoivre's theorem; vectors. Prerequisite(s): MATH 1100 (or equivalent) with a grade of C or better.

MATH 1650 - Pre-Calculus

5.0 - 5.0 **TCCNS Number:** MATH 2412
1650 (2312 or 2412). 5 hours. A preparatory course for calculus. trigonometric functions, their graphs and applications; sequences and series; exponential and logarithmic functions and their graphs; graphs of polynomial and rational functions; general discussion of functions and their properties. Prerequisite(s): MATH 1100 with grade of C or better.

MATH 1680 - Elementary Probability and Statistics

3.0 - 3.0 **TCCNS Number:** MATH 1342
1680 (1342 or 2342). 3 hours. An introductory course to serve students of any field who want to apply statistical inference. Descriptive statistics, elementary probability, estimation, hypothesis testing and small samples. Students may not receive credit for both Math 1680 and Math 1681. Prerequisite(s): TSI-Math complete; or MATH 1010 or MATH D300 with a grade C or better; or concurrent enrollment in MATH D300.

MATH 1681 - Elementary Probability and Statistics with Algebra Review

4.0 - 4.0 **TCCNS Number:** MATH 1342
1681 (1342). 4 hours (3;1). An alternate version of Math 1680 for students identified in the mathematics placement process as requiring supplemental instruction to strengthen their algebra skills. Students may not enroll in this course if they have received credit for any other UNTD mathematics course with a grade of C or better. Students may not receive credit for both Math 1680 and Math 1681. Prerequisite(s): Consent of department.

MATH 1710 - Calculus I

4.0-4.0 **TCCNS Number:** MATH 2413
1710 (2413). 4 hours (3;0;2). Limits and continuity, derivatives and integrals; differentiation and integration of polynomial, rational, trigonometric, and algebraic functions; applications, including slope, velocity, extrema, area, volume and work. Prerequisite(s): MATH 1600 or equivalent. Satisfies the Mathematics requirement of the University Core Curriculum.

MATH 1720 - Calculus II

3.0-3.0 **TCCNS Number:** MATH 2314
1720 (2314). 3 hours. Differentiation and integration of exponential, logarithmic and transcendental functions; integration techniques; indeterminate forms; improper integrals; area and arc length in polar coordinates; infinite series; power series; Taylor's theorem. Prerequisite(s): MATH 1710.

MATH 1780 - Probability Models

3.0 - 3.0 1780. 3 hours. Probability theory, discrete and continuous random variables, Markov chains, limit theorems, stochastic processes, models for phenomena with statistical regularity. Prerequisite(s): MATH 1710.

MATH 2000 - Discrete Mathematics

3.0-3.0 **TCCNS Number:** MATH 2305 or 2405
2000 (2305 or 2405). 3 hours. Introductory proof-writing, logic, sets, elations and functions, induction and recursion, combinatorics and counting techniques, discrete probability, and graphs. Prerequisite(s): MATH 1710 (may be taken concurrently).

MATH 2424 - Calculus I

4.0 - 4.0 **TCCNS Number:** MATH 2413
(2413). 4 hours (3;0;1). Limits and continuity, derivatives and integrals; differentiation and integration of polynomial, rational, trigonometric, and algebraic functions; applications, including slope, velocity, extrema, area, volume and work. Prerequisite(s): "C" or better in MATH 1600 (Trigonometry).

MATH 2425 - Calculus II

4.0 - 4.0 **TCCNS Number:** MATH 2414
(2414). 4 hours (3;0;1). Differentiation and integration of exponential, logarithmic and transcendental functions; integration techniques; indeterminate forms; improper integrals; area and arc length in polar coordinates; infinite series; power series; Taylor's theorem. Prerequisite(s): "C" or better in MATH 2424 Calculus I (formerly MATH 1710).

MATH 2426 - Multivariable Calculus

4.0 - 4.0 **TCCNS Number:** MATH 2415
(2415). 3 hours (3;0;1). Vectors and analytic geometry in 3-space; partial and directional derivatives; extrema; double and triple integrals and applications; cylindrical and spherical coordinates. Prerequisite(s): Students must complete MATH 1720/2425 or equivalent w/ grade C or better.

MATH 2700 - Linear Algebra and Vector Geometry

3.0-3.0 **TCCNS Number:** MATH 2318 or 2418
2700 (2318 or 2418). 3 hours. Vector spaces over the real number field; applications to systems of linear equations and analytic geometry in En, linear transformations, matrices, determinants and eigenvalues. Prerequisite(s): MATH 1720.

MATH 2730 - Multivariable Calculus

3.0-3.0 **TCCNS Number:** MATH 2315 or 2415
2730 (2315 or 2415). 3 hours. Vectors and analytic geometry in 3-space; partial and directional derivatives; extrema; double and triple integrals and applications; cylindrical and spherical coordinates. Prerequisite(s): MATH 1720 or equivalent.

MATH 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. May be repeated for credit.

MATH 3000 - Real Analysis I

4.0 - 4.0 4 hours (3;0;1). Introduction to mathematical proofs through real analysis. Topics include sets, relations, types of proofs, continuity and topology of the real line. May only be attempted 2 times for credit. Prerequisite(s): Students must complete MATH 3320 (formerly 2000) or its equivalent w/ grade C or better.

MATH 3301 - History of Mathematics

3.0 - 3.0 3 hours. Major themes in mathematical history: algebra, geometry, trigonometry, calculus, probability, statistics and advanced mathematics. Historical development through civilizations ranging from Babylonia and Egypt through Greece, the Far and Middle East and on to modern Europe. Prerequisite(s): C or better in MATH 2424 or Equivalent.

MATH 3305 - Technologies for Mathematicians

3.0 - 3.0 3305. 3 hours. A hands-on overview of various softwares used by mathematicians and math instructors. Types of software may include, but may not be limited to, Computer Algebra Systems, Dynamic Graphing Utilities, Statistical Analysis Programs, Geometry Visualization Programs, and Mathematical Typesetting Software. Prerequisite(s): C or better in MATH 2424.

MATH 3320 - Introduction to Mathematical Proofs

4.0 - 4.0 4 hours (3;0;1). Introductory mathematical logic, mathematical induction, methods of proof, elementary number theory, sets, relations, functions and combinatorics. Prerequisite(s): Must have completed, or be enrolled in, Calculus I.

MATH 3330 - Linear Algebra and Vector Space Theory

3.0 - 3.0 3 hours. Vector spaces over the real number field, linear transformations, basis and matrix representation, scalar products and orthogonality, determinants and eigenvalues. Prerequisite(s): C or better in MATH 2425 OR MATH 3320.

MATH 3350 - Introduction to Numerical Analysis

3.0 - 3.0 3 hours. Description and mathematical analysis of methods used for solving problems of a mathematical nature on the computer. Roots of equations, systems of linear equations, polynomial interpolation and approximation, least-squares approximation, numerical solution of ordinary differential equations. Prerequisite(s): C or better in Math 3330 (or former MATH 2700).

MATH 3400 - Number Theory

3.0 - 3.0 3 hours. Factorizations, congruencies, quadratic reciprocity, finite fields, quadratic forms, diophantine equations. May only unsuccessfully attempt this course twice. Prerequisite(s): C or better in Math 3320 (formerly 2000).

MATH 3410 - Differential Equations I

3.0 - 3.0 3 hours. First-order equations, existence-uniqueness theorem, linear equations, separation of variables, higher-order linear equations, systems of linear equations, series solutions and numerical solutions. Prerequisite(s): C or better or concurrent enrollment in MATH 2426.

MATH 3420 - Differential Equations II

3.0 - 3.0 3420. 3 hours. Ordinary differential equations arising from partial differential equations by means of separation of variables; method of characteristics for first-order PDEs; boundary value problems for ODEs; comparative study of heat equation, wave equation and Laplace's equation by separation of variables and numerical methods; further topics in numerical solution of ODEs. Prerequisite(s): MATH 2700 and MATH 3410.

MATH 3510 - Abstract Algebra I

4.0 - 4.0 4 hours (3;0;1). Groups, rings, integral domains, polynomial rings and fields. Prerequisite(s): Must have completed MATH 3000 with grade C or better or MATH 3400 w/ grade C or better.

MATH 3520 - Abstract Algebra II

3.0 - 3.0 3520. 3 hours. Topics from coding theory, quadratic forms, Galois theory, multilinear algebra, advanced group theory, and advanced ring theory. Prerequisite(s): MATH 3510.

MATH 3610 - Real Analysis II

3.0 - 3.0 3 hours. Continuation of MATH 3000. Topics include derivatives, integrals, limits of sequences of functions, Fourier series; and an introduction to multivariable analysis. Prerequisite(s): C or better in Math 3000 and Math 3330 (formerly 2700).

MATH 3680 - Applied Statistics

3.0 - 3.0 3 hours. Descriptive statistics, elements of probability, random variables, confidence intervals, hypothesis testing, regression, contingency tables. Prerequisite(s): MATH 1710/2424 complete w/ grade C or better.

MATH 3740 - Vector Calculus

3.0 - 3.0 3740. 3 hours. Theory of vector-valued functions on Euclidean space. Derivative as best linear-transformation approximation to a function. Divergence, gradient, curl. Vector fields, path integrals, surface integrals. Constrained extrema and Lagrange multipliers. Implicit function theorem. Jacobian matrices. Green's, Stokes', and Gauss' (divergence) theorems in Euclidean space. Differential forms and an introduction to differential geometry. Prerequisite(s): MATH 2700 and 2730.

MATH 4050 - Advanced Study of the Secondary Mathematics Curriculum

3.0 - 3.0 3 hours. Study of mathematical topics in the secondary curriculum from and advanced viewpoint. Discussion of the relationship between the secondary and collegiate curricula. Combinatorics. The Euclidean algorithm, congruence classes, and prime factorization. Modeling with differential equations. Conic sections. Pedagogical techniques. Prerequisite(s): C or better in Math 3320.

MATH 4060 - Foundations of Geometry

3.0 - 3.0 3 hours. Selections from synthetic, analytic, projective, Euclidean and non-Euclidean geometry. Prerequisite(s): Students must complete a grade of C or better in MATH 3320.

MATH 4100 - Fourier Analysis

3.0 - 3.0 4100. 3 hours. Application oriented introduction to Fourier analysis, including Fourier series, Fourier transforms, discrete Fourier transforms, wavelets, orthogonal polynomials, and the Fast Fourier Transform (FFT) algorithm. The theoretical portions of this course will emphasize interconnections and operator algebraic formalism. Applications will be chosen from among differential equations, signal processing, probability, and high precision arithmetic. Prerequisite(s): MATH 1720 and MATH 2700. Prior or concurrent enrollment in MATH 2730 and MATH 3410 recommended.

MATH 4200 - Dynamical Systems

3.0 - 3.0 4200. 3 hours. One-dimensional dynamics. Sarkovskii's theory, routes to chaos, symbolic dynamics, higher-dimensional dynamics, attractors, bifurcations, quadratic maps, Julia and Mandelbrot sets. Prerequisite(s): MATH 3610.

MATH 4430 - Introduction to Graph Theory

3.0 - 3.0 4430. 3 hours. Introduction to combinatorics through graph theory. Topics introduced include connectedness, factorization, Hamiltonian graphs, network flows, Ramsey numbers, graph coloring, automorphisms of graphs and Polya's Enumeration Theorem. Connections with computer science are emphasized. Prerequisite(s): MATH 2000 or MATH 3000 or CSCE 2100.

MATH 4450 - Introduction to the Theory of Matrices

3.0 - 3.0 4450. 3 hours. Congruence (Hermitian); similarity; orthogonality, matrices with polynomial elements and minimal polynomials; Cayley-Hamilton theorem; bilinear and quadratic forms; eigenvalues. Prerequisite(s): MATH 2700.

MATH 4500 - Introduction to Topology

3.0 - 3.0 4500. 3 hours. Point set topology; connectedness, compactness, continuous functions and metric spaces. Prerequisite(s): MATH 3610.

MATH 4520 - Introduction to Functions of a Complex Variable

3.0 - 3.0 4520. 3 hours. Algebra of complex numbers and geometric representation; analytic functions; elementary functions and mapping; real-line integrals; complex integration; power series; residues, poles, conformal mapping and applications. Prerequisite(s): MATH 2730.

MATH 4610 - Probability

3.0 - 3.0 3 hours. Combinatorial analysis, probability, conditional probability, independence, random variables, expectation, parameterized distributions, limit theorems, joint distributions, conditional distributions, and correlation. Prerequisite(s): Students must complete MATH 2730/2426 w/grade C or better.

MATH 4650 - Statistics

3.0 - 3.0 4650. 3 hours. Sampling distributions, point estimation, interval estimation, hypothesis testing, goodness of fit tests, regression and correlation, analysis of variance, and non-parametric methods. Prerequisite(s): MATH 3680 or at least a 4 on the AP Statistics test; and MATH 4610.

MATH 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Middle School Education - Undergraduate

EDME 4351 - Teaching Mathematics in Grades 4-8

3.0 - 3.0 4351. 3 hours. This course offers candidates a constructivist approach to helping students develop a knowledge of mathematics in grades 4-8. Teaching strategies are presented with developmental activities that can be used with middle grade students. Students will reflect on what it means to teach mathematics and explore the factors that influence teaching. Prerequisite(s): Admission to the teacher education program, which includes participation in a field-based program for the middle grades in mathematics, EDEE 3320; required core and academic major math courses and EDEC and DFST classes.

Music - Undergraduate

MUSI 1310 - Survey of American Music

3.0 - 3.0 **TCCNS Number:** MUSI 1310
1310 (1310). 3 hours. The evolution of popular music in the United States from the 19th century to the present, by examining the multicultural and historic roots of original musical genres, contributing artists, stylistics elements, instruments, and rhythms.

Music Education - Undergraduate

MUED 1130 - Foundations in Music

1.0 - 1.0 **TCCNS Number:** MUSI 1304
1130 (MUSI 1304). 1 hour. Development of musical concepts and skills in listening and performance through use of elementary school music program materials and activities.

Music Ensemble - Undergraduate

MUEN 2500 - Music Ensemble

3.0 - 3.0 2500. 3 hours. This is a non-auditioned vocal and instrumental ensemble course open to all students in the university community.

Non-Course Based Option in Mathematics - Undergraduate

UGMT 1301 - Non-Course Based Option in Mathematics

1.0 - 3.0 1301. 1-3 hours. The content of this course will be tailored to the individual student and may include basic algebra, linear equations and inequalities, polynomials, rational expressions, factoring, exponents and radicals, and quadratic equations. Pass/no pass only.

Physics - Undergraduate

PHYS 1052 - Solar System

3.0 - 3.0 **TCCNS Number:** PHYS 1404

1052 (1404). 3 hours (3;2). History of astronomy and the physical properties of the earth, moon, planets and minor bodies. Includes weekly outdoor and indoor laboratory exercises.

PHYS 1062 - Stars and the Universe

3.0 - 3.0 **TCCNS Number:** PHYS 1403

1062 (1403). 3 hours (3;2). Properties of stars and stellar systems and a study of the origin, evolution and future of the universe. Includes weekly outdoor and indoor laboratory exercises.

PHYS 1210 - Conceptual Physics

3.0 - 3.0 **TCCNS Number:** PHYS 1415

1210 (1415). 3 hours. (3;3). Principles and applications of mechanics, heat, sound, light, electricity and atomic physics for the elementary education major. Prerequisite(s): Must be an INDE-BS major and must complete one of the following courses: MATH 1100, MATH 1350, MATH 1351, or equivalent.

PHYS 1410 - General Physics I

3.0 - 3.0 **TCCNS Number:** PHYS 1301

1410 (1301). 3 hours. (3;0;1) Non-calculus based physics sequence suitable for life sciences majors and preprofessional students. Principles and applications of mechanics, sound and heat. Prerequisite(s): Proficiency in algebra and trigonometry.

PHYS 1420 - General Physics II

3.0 - 3.0 **TCCNS Number:** PHYS 1302

1420 (1302). 3 hours. (3;0;1) Non-calculus based physics sequence suitable for life sciences majors and preprofessional students. Principles and applications of electricity, magnetism, light and atomic physics. Prerequisite(s): PHYS 1410 or consent of department.

PHYS 1430 - General Physics Laboratory I

1.0 - 1.0 **TCCNS Number:** PHYS 1101

1430 (1101). 1 hour. (0;3) Prerequisite(s): Credit for or concurrent enrollment in PHYS 1410.

PHYS 1440 - General Physics Laboratory II

1.0 - 1.0 **TCCNS Number:** PHYS 1102

1440 (1102). 1 hour. (0;3) Prerequisite(s): Credit for or concurrent enrollment in PHYS 1420.

PHYS 1710 - Mechanics

3.0 - 3.0 **TCCNS Number:** PHYS 2325
1710 (2325). 3 hours. (3;0;1) Laws of motion; inertia, acceleration, force, energy, momentum and angular momentum. Rotational and oscillatory motion. Gravitation. Prerequisite(s): MATH 1710.

PHYS 1730 - Laboratory in Mechanics

1.0 - 1.0 **TCCNS Number:** PHYS 2125
1730 (2125). 1 hour. (0;3) Prerequisite(s): Credit for or concurrent enrollment in PHYS 1710.

PHYS 2220 - Electricity and Magnetism

3.0 - 3.0 **TCCNS Number:** PHYS 2326
2220 (2326). 3 hours. (3;0;1) Electric fields, dc and ac circuits, magnetic fields and magnetic induction. Electric and magnetic properties of matter. Prerequisite(s): PHYS 1420 or 1710; MATH 1720. It is recommended that the course be taken concurrently with PHYS 1730.

PHYS 2240 - Laboratory in Wave Motion, Electricity, Magnetism and Optics

1.0 - 1.0 **TCCNS Number:** PHYS 2126
2240 (2126). 1 hour. (0;3) Prerequisite(s): Credit for or concurrent enrollment in PHYS 2220.

Political Science - Undergraduate

PSCI 1040 - American Government: Laws and Institutions

3.0 - 3.0 **TCCNS Number:** GOVT 2301
1040 (GOVT 2301). 3 hours. U.S. and Texas constitutions, federalism, local government, institutions, civil rights and civil liberties. Satisfies legislative requirement of a course emphasizing U.S. and Texas constitutions. PSCI 1040 must be taken to satisfy the requirement of a course emphasizing U.S. and Texas constitutions.

PSCI 1050 - American Government: Process and Policies

3.0 - 3.0 **TCCNS Number:** GOVT 2302
1050 (GOVT 2302). 3 hours. Political parties, elections, interest groups, mass media, public opinion and public policy.

PSCI 1060 - American Government: Topics

3.0 - 3.0 1060. 3 hours each. Individually or team-taught courses that explore in depth a substantive aspect of American government or politics. Topics vary and may include (but are not limited to) specific contemporary public issues, institutional simulations, and politics through the arts and literature. May be repeated for credit as topics vary. May be used for duplication only when topic is the same.

PSCI 1370 - American Government: Urban Politics and Mass Behavior

3.0 - 3.0 1370. 3 hours. An examination of government institutions, processes and policy in American and Texas cities, including mass political behavior and participation by urban populations. Prerequisite(s): PSCI 1040 (or GOVT 2306 transfer) is recommended.

PSCI 2304 - Introduction to Political Science

3.0-3.0 3 hours. An introduction to the theoretical and behavioral aspects of political science, including public opinion and preferences, electoral systems and behavior, policy inputs and outputs, governance and institutional design. Prerequisite(s): None. Preferred completion of PSCI 1040 and 1050, or the transfer equivalent.

PSCI 2306 - Government & Politics in Texas

3.0 - 3.0 **TCCNS Number:** GOVT 2306
2306 (GOVT 2306). 3 hours. Survey of the structures, functions, processes, and administrative procedures of the Texas political system . Compare and discuss the similarities and differences among states with respect to institutional structures, laws and regulations, political cultures, histories, demographics, and economics.

PSCI 2307 - Introduction to Political Science Research Methods

3.0 - 3.0 3 hours. An introduction for political science majors to the scope, logic and methods of political science research. The course familiarizes students with the appropriate uses of qualitative and quantitative methods.

PSCI 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours.

PSCI 3010 - American State and Local Government

3.0 - 3.0 3010. 3 hours. Political processes among state and local governments, and similarities and variations in the politics and policies of states.

PSCI 3020 - Government & Politics in Texas

3.0 - 3.0 3020. 3 hours. This course introduces students to the political processes and administrative procedures of state governments. It will take a comparative approach and discuss the similarities and differences among states with respect to institutional structures, laws and regulations, political cultures, histories, demographics, and economics.

PSCI 3100 - Topics in American Government

3.0 - 3.0 3100. 3 hours. Major areas of research and controversy in American politics. Representative topics include political campaigning, minority group politics, and science fiction and politics. May be repeated for credit as topics vary.

PSCI 3110 - The Legislative Process

3.0 - 3.0 3110. 3 hours. Legislative behavior, representation, selection of legislators, organization and procedures; relationships to other branches of government.

PSCI 3120 - Women and Politics

3.0 - 3.0 3120. 3 hours. Explores aspects of women's political, legal and economic lives in which gender intersects with government; provides overview of issues and important concepts, events and movements concerning them.

PSCI 3130 - Interest Groups

3.0 - 3.0 3130. 3 hours. The theory, development, types, operations and effectiveness of interest groups in American politics.

PSCI 3160 - Mass Media in American Politics

3.0 - 3.0 3160. 3 hours. Mass media's impact upon the political process, institutions and the individual.

PSCI 3200 - The American Legal System

3.0 - 3.0 3200. 3 hours. Institutions and processes; courts and judicial behavior.

PSCI 3210 - The U.S. Supreme Court

3.0 - 3.0 3210. 3 hours. Explores varying aspects of the U.S. Supreme Court, including how the Supreme Court selects and decides cases, how justices are appointed to the Supreme Court, how the Supreme Court interacts with other branches of government and interest groups, and how decisions are implemented.

PSCI 3300 - International Relations

3.0 - 3.0 3300. 3 hours. Alternative theories of the observed behavior of nation states, international and transnational organizations and multinational actors, with explorations of the use of cooperation and coercion to resolve conflicts. Prerequisite(s): Completion of the core American government sequence: PSCI 1040 and either PSCI 1050 or PSCI 1060.

PSCI 3301 - Introduction to Public Policy

3.0-3.0 3 hours. This course introduces the concepts and processes of public policy formulation, implementation and reform. Institutions, actors, theories, and evaluation methods in the policy making process are explored in their application to different policy areas. Prerequisite(s): None.

PSCI 3320 - Democratic Theory

3.0 - 3.0 3320. 3 hours. The evolution of theories of democracy, republicanism, equality and their alternatives and the application of these concepts to governance and problem-solving in modern democracies. Prerequisite(s): Completion of the core American Government sequence: PSCI 1040 and either PSCI 1050, PSCI 1060, or PSCI 1370.

PSCI 3330 - Introduction to Public Administration

3.0 - 3.0 3330. 3 hours. Examines the theory and practice of the administration and management of governmental operations and bureaucracy, politics, and policy. Legal and historical dynamics of public administration will also be explored. Prerequisite(s): PSCI 1040 or PSCI 1050 (or equivalents).

PSCI 3340 - Rights, Opportunities and Social Justice

3.0-3.0 3 hours. An examination of movement and protest politics through the African American civil rights movements and the emergence of modern social justice movements in Dallas and national political settings. Prerequisite(s): PSCI 1040, PSCI 1050.

PSCI 3350 - Minority Politics and Political Behavior

3.0 - 3.0 3350. 3 hours. An examination of how political behavior in the United States is changing as the transformation to a majority-minority polity creates debates about citizenship, political participation and representation. Prerequisite(s): PSCI 1040 and PSCI 1050, or their equivalents.

PSCI 3360 - Comparative Courts

3 hours. An introduction to the various democratic, democratizing, authoritarian and religious judicial systems used by nations around the world. The course examines the impact of judicial systems on human and constitutional rights. Prerequisite(s): none.

PSCI 4020 - Urban Politics

3.0 - 3.0 4020. 3 hours. The city in social order; political machinery of central city and suburbs; types of conflicts, policies, leadership and groups; metropolitan government.

PSCI 4100 - Political Parties

3.0 - 3.0 4100. 3 hours. Development, nature, problems, organization, operation and functions.

PSCI 4120 - Public Opinion and Participation

3.0 - 3.0 4120. 3 hours. Shaping factors, communication techniques, public opinion, governmental action and democracy.

PSCI 4140 - The Presidency

3.0 - 3.0 4140. 3 hours. Development of power, influence and limitations of the chief executive; selection, office, changing role and problems of control.

PSCI 4200 - Constitutional Law: Discrimination and the Powers of the Government

3.0 - 3.0 4200. 3 hours. Constitution of the United States; work of the Supreme Court, and effects of decisions on national and state government. Decisions of the United States Supreme Court; scope of legislative, executive and judicial power; presidential power in war and foreign affairs; clash of national and state power; economic liberties and property rights; racial and gender discrimination.

PSCI 4210 - Constitutional Law: Rights and Liberties

3.0 - 3.0 4210. 3 hours. Constitution of the United States; work of the Supreme Court, and effects of decisions on national and state government. Decisions of the United States Supreme Court; freedom of religion, speech and press; rights of criminal defendants; right to privacy.

PSCI 4220 - Jurisprudence

3.0 - 3.0 4220. 3 hours. Law in the modern state, meaning and objects, sources and growth, and conceptions of rights and justice. Prerequisite(s): 3 hours in public law.

PSCI 4310 - Social Policy and Inequity

3.0-3.0 3 hours. This course examines problems of social and economic inequity (race, gender, class, etc.). The course then covers the many areas of social policy, the problems such policies aim to address, and how to identify and design possible policy solutions.

PSCI 4340 - Political Psychology

3.0 - 3.0 4340. 3 hours. Survey of the psychological underpinnings of human political behavior, how and why individuals relate to and participate in political systems as members of political state and community. Prerequisite(s): PSCI 1040, PSCI 1050, and PSYC 1100. Same as PSYC 4340.

PSCI 4350 - Quantitative Political Research Design and Analysis

3.0 - 3.0 Development of conceptual and quantitative research design and analysis to prepare students for both conducting research political research and analyzing existing research in the discipline. The course includes an introduction to statistical analysis and systematic critical thinking . Prerequisite(s): Completion of the Political Science core.

PSCI 4351 - Advanced Seminar in Political Science

3.0 - 3.0 3 hours. Research design, literature reviews and writing styles leading to a research paper prepared by students under the supervision of a faculty member. The capstone experience may be based on a particular topic of interest or involve group research and projects. Prerequisite(s): Completion of the political science core, completion of or concurrent enrollment in PSCI 3320 (Democratic Theory), PSCI 3330 Intro to Public Administration and PSCI 4350 Quantitative Political Research.

PSCI 4399 - Directed Study in Political Science

3.0-3.0 3 hours. Research or another form of topical study directed by faculty, including internship related projects where the student seeks academic credit. The course may be taken twice for degree credit, as long as the topics vary. Prerequisite(s): PSCI 1040 and PSCI 1050.

PSCI 4520 - International Human Rights

3.0 - 3.0 4520. 3 hours. Consideration of the concept and role of human rights in international affairs.

Psychology - Undergraduate

PSYC 1100 - Introduction to Psychology

3.0 - 3.0 **TCCNS Number:** PSYC 2301
1100 (2301). 3 hours. This course offers a general understanding and application of the basic principles of psychology. Topics will include the history of psychology, scientific methods, physiological foundation of behavior, development, principles of learning, personality theory, abnormal behavior, and social psychology.

PSYC 1500 - Mythbusting: Distinguishing Fact from Fallacy in Psychology and Everyday Life

3.0 - 3.0 1500. 3 hours. This type of mythbusting consists of learning a variety of approaches to critical thinking, preparing students to be able to differentiate information as fact or fallacy. Traditional teaching methods with texts, lectures and discussion are used with a variety of in-class and homework experiences and assignments to develop and practice the necessary skills. Prerequisite(s): Limited to Freshmen and Sophomores.

PSYC 2310 - Careers and Writing in Psychology

3.0 - 3.0 3 hours. Develops students' core competencies in fundamental areas crucial to the discipline of psychology, including academic writing (e.g., APA style, writing literature reviews, writing research proposals) and increasing career awareness in a variety of psychology-related domains. Prerequisite(s): PSYC 1100 with C or better.

PSYC 2317 - Quantitative Methods

4.0 - 4.0 2317. 4 hours. Techniques appropriate for treatment of psychological data; frequency distributions, percentiles, measures of central tendency and variability, normal curve function, simple correlational analyses, and applications of sampling theory. Prerequisite(s): MATH 1680 or 1681.

PSYC 2320 - Social Psychological Theory in Close Relationships

3.0 - 3.0 2320. 3 hours. Social psychology theory and research on topics in close relationship literature, including attitudes toward love and sexuality, friendship, intimacy, power, conflict, and divorce. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 2480 - Psychosocial Adjustment

3.0 - 3.0 **TCCNS Number:** PSYC 2315
2480 (2315). 3 hours. Processes involved in adjustment of individuals to their personal and social environments; role of conflict, frustration and healthy and pathological strategies of adjustment.

PSYC 2580 - Health Psychology

3.0 - 3.0 2580. 3 hours. Examines psychological, physiological, social and behavioral factorhs as they influence and are influenced by physical health. Health psychology is concerned with the acquisition and maintenance of health through behavior change strategies, the prevention and/or treatment of illnesses, the role of psychosocial and stress factors in the development of physical illness, and the formulation of health care policy.

PSYC 2600 - Interpersonal Behavior

3.0 - 3.0 2600. 3 hours. (2;2) Relevant variables underlying interpersonal relationships, and current research methods and findings. Skills in developing effective interpersonal relationships in such contexts as friendships, dating, marriage, family, business and industry. Includes the use of recording devices, role playing and self-observation procedures.

PSYC 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

PSYC 2950 - Experimental Methods

4.0 - 4.0 2950. 4 hours. (4;3) Basic experimental procedures and designs, laboratory apparatus, and treatment of experimental data. Experiments and experimental reports required of each student. Prerequisite(s): PSYC 2317 or consent of department.

PSYC 3000 - Positive Psychology

3.0 - 3.0 3000. 3 hours. Nature of psychology with emphases on the development of strengths and virtues, positive emotion, positive cognition, prosocial behavior, positive interventions, and positive environments. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3100 - Social Psychology

3.0 - 3.0 3 hours. A survey of psychological research and theory on social behavior with attention to person perception, interpersonal attraction, group processes, attitudes, helping behavior, aggression, and applied social psychology. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 3200 - Research Methods

3.0 - 3.0 3 hours. This course introduces students to psychology research methods and addresses general issues in research methodology, such as experimental designs, survey research, mixed methods, and sampling procedures. This course highlights the way data is collected, analyzed, as well as the strengths and weaknesses of each methodological approach. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 3210 - Statistics in Psychology

3.0 - 3.0 3 hours. This course covers the principles and concepts for the use of statistics in the social and behavioral sciences. It will cover descriptive statistics, inferential statistics, and sampling, such as measures of central tendency, t-tests, linear regression, simple random sampling,and stratified sampling. Prerequisite(s): PSYC 1100, 2310, and 3200 with C or better.

PSYC 3300 - Psychology of Leadership

3.0 - 3.0 3300. 3 hours. Theories, styles, models, topics, and best practices of leadership, including positive characteristics such as service, charisma and integrity. Psychopathological conceptions of dominance, aggression, and narcissism in relation to leaders in different cultural contexts are also explored. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3340 - Literature and Mental Illness

3.0 - 3.0 3340. 3 hours. Study of literary representations of mental illness. A multidisciplinary approach to critical intersections between literature and psychology, mental illness, and treatment. Prerequisite(s): ENGL 1323 and PSYC 1100.

PSYC 3360 - Psychology of Adolescence

3.0 - 3.0 3360. 3 hours. A topical study of adolescent behavioral and psychological development with emphasis on theory, methods of inquiry, and practical implications. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3380 - Mentored Collaborative Research

3.0 - 3.0 3380. 3 hours. Students join with peer student researchers to explore an empirical question of interest. Under mentorship of instructor, each student is directly involved in empirical research, including literature review, hypothesis generation, research design, data collection, data analysis, and interpretation. May be repeated for credit. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3480 - Adult Development and Aging

3.0 - 3.0 3480. 3 hours. Personality, cognitive, social and sensory-perceptual aspects of development from early adulthood through death. Emphasis on the development of a comprehensive understanding of the adult portion of the life span. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3490 - Psychology of Women

3.0 - 3.0 3490. 3 hours. Comparison of personality and cultural factors associated with gender. Prerequisite(s): PSYC 1100.

PSYC 3520 - Introduction to Industrial Organizational Psychology

3.0 - 3.0 3520. procedures, test validation, and theories of organization, leadership and job performance. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 3530 - Psychology of the Offender

3.0 - 3.0 3530. 3 hours. Psychological processes related to the legal offender; dynamics involved in such activities as sexual deviancy, drug abuse, personal assault, including murder, and non-assaultive crimes; meaning of classification from courtroom to prisons and in release. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3620 - Developmental Psychology

3.0 - 3.0 3 hours. Basic theories and research in life-span developmental psychology; parent-child relations, identification, peer relations, self-concept, language learning, perceptual and cognitive development. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 3630 - Introduction to Psychological Measurement

3.0 - 3.0 3630. 3 hours. Fundamental approaches, theories of psychological tests and testing; correlation, reliability, validity and methods of test construction. Prerequisite(s): PSYC 1100 and 3210.

PSYC 3640 - Marital Adjustment

3.0 - 3.0 3640. 3 hours. Physiological, psychological and social economic factors involved in marital adjustment; practical education for marriage and parenthood. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 3700 - Ecological Psychology

3.0 - 3.0 3700. 3 hours. Effects of changing ecological conditions, such as the increased use of chemicals, the processing of foods, and the contamination of water and air on human behavior. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4000 - Abuse in Adult Relationships

3.0 - 3.0 4000. 3 hours. A general survey of current research on psychological, interpersonal and situational factors involved in physical and emotional abuse in dating, cohabiting and marital relationships. The interdisciplinary body of research is covered from a psychological perspective. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4020 - Psychology of Death and Dying

3.0 - 3.0 4020. 3 hours. Concepts and attitudes concerning death and dying from a psychological perspective; current research on death and dying; development of insights and understanding to prepare the student to interact effectively with people who are terminally ill and their family members. Prerequisite(s): PSYC 1100 or equivalent. (Same as AGER 4020.)

PSYC 4040 - Advanced Seminar in Psychology (Capstone)

3.0 - 3.0 4040. 3 hours. This course is designed for Senior Psychology majors to develop a senior thesis that integrates and applies psychological ideas, theory, and methods in order to complete primary or secondary analysis. Prerequisite(s): Grade of C or better in PSYC 1100, 2310, 3100, 3200, 3210, and one of 3520/3620/4640/4800.

PSYC 4110 - Interviewing for Paraprofessionals in Psychology

3.0 - 3.0 4110. 3 hours. Introduction to the interviewing process in mental health service settings. Includes purposes, objectives, goals, types and skills of interviewing via lectures, plus taped and live demonstrations. Prerequisite(s): PSYC 1100 and 4610.

PSYC 4300 - Psychosocial Issues in HIV/AIDS

3.0 - 3.0 4300. 3 hours. Examines the psychosocial factors that are related to health-related behaviors in both healthy people and people living with HIV/AIDS. Prepares students who expect to pursue careers in health service fields (e.g. psychologists, physicians, biologists, dentist, etc.) to be conscious of issues that HiV + people face daily. Students interested in HIV/AIDS as a social phenomenon are encourqaged to enroll. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4310 - Evolutionary Psychology

3.0 - 3.0 4310. 3 hours. Application of evolutionary theory (first proposed by Charles Darwin) to the study of human behavior and our thoughts, feelings, and actions. Topics will cover the evolutionary basis of a wide range of human behaviors, such as sex, emotion, stress, morality, culture, religion, and consciousness. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4320 - Forensic Psychology

3.0 - 3.0 4320. 3 hours. The interface of psychology and law with a focus on forensic psychology (e.g., forensic psychological assessment, expert testimony, offender treatment, and correctional psychology). Prerequisite(s): PSYC 1100 or equivalent (required); CJUS 2100 or equivalent (required); CJUS 3201 (recommended); CJUS 4200 (recommended).

PSYC 4330 - Psychology of Social and Personality Development

3.0 - 3.0 4330. 3 hours. A review of psychological theory and research on age trends and individuals differences in personality and social development. Topics include emotional development, aggression, identity and achievement, attachment, gender role development, and familial and extra-familial influences on development. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4340 - Political Psychology

3.0 - 3.0 4340. 3 hours. Survey of the psychological underpinnings of human political behavior, how and why individuals relate to and participate in political systems as members of political state and community. Prerequisite(s): PSCI 1040, PSCI 1050, and PSYC 1100. Same as PSCI 4340.

PSYC 4390 - Internship in Psychology

3.0 - 3.0 4390. 3 hours. Supervised professional research, and/or service work in the community. May be repeated one time for credit toward overall degree requirements. Prerequisite(s): PSYC Major Required; By Permission Only.

PSYC 4470 - Sexual Behavior

3.0 - 3.0 4470. 3 hours. Impact of psychosocial factors on development and expression of human sexuality. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4480 - New Directions in Psychology

3.0 - 3.0 4480. 3 hours. In-depth study of traditional roles and interests versus current roles and interests of psychologists designed to keep students abreast of the rapidly expanding and changing field of psychology. Topics include changes of duties in schools, legal systems, law enforcement, business and industry, government, biology and medicine, as well as other areas. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4510 - Practicum

1.0 - 3.0 4510. 1-3 hours. In-depth study of areas of specific interest. Practical experience in supervised settings. Prerequisite(s): Senior standing and consent of department. May be repeated for credit.

PSYC 4520 - Personality

3.0 - 3.0 4520. 3 hours. Major approaches to conceptualization of personality; psychodynamic, phenomenological and trait-type learning models. Prerequisite(s): PSYC 1100.

PSYC 4600 - History and Systems

3.0 - 3.0 4600. 3 hours. Principal historical antecedents of modern psychology, relevance to major contemporary systematic positions; philosophy of science, associationism, structuralism, behaviorism, functionalism, Gestalt and psychoanalysis; recent psychological theories. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4610 - Abnormal Psychology

3.0 - 3.0 4610. 3 hours. Major psychoses, neuroses and other types of maladaptive behavior patterns that are common problems in society; descriptions of symptomatology, theoretical approaches and epidemiological variables. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4620 - Abnormal Child Psychology

3.0 - 3.0 4620. 3 hours. A survey of the symptomatology, theoretical perspectives and treatment approaches of psychological disorders seen in infants, children and adolescents. Prerequisite(s): PSYC 3620 or PSYC 4610; PSYC 1100 or equivalent.

PSYC 4640 - Psychophysiology

3.0 - 3.0 3 hours. Physiological processes of the body and relationships to behavior. Sensory and motor processes, learning and memory, and physiological problems of motivation and emotion. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 4670 - Behavioral & Biopsychosocial Challenges within LGBT Communities

3.0 - 3.0 4670. 3 hours. Understanding the health-related behaviors and psychosocial factors associated with sexual minorities (LGBT; lesbian, gay bisexual & transgendered), primarily in the U.S. Designed for healthcare workers, educators, service providers and individuals who work with or are interested in LGBT communities.

PSYC 4690 - Introduction to Learning and Memory

3.0 - 3.0 4690. 3 hours. Explores the processes of acquiring and using knowledge. In particular, basic principles in conditioning, concept learning, and human memory are taught as a foundation to the understanding of learning. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4700 - Psychobiology of Stress : The Mind-Body Connection

3.0 - 3.0 4700. 3 hours. The biology of the stress response is detailed. The effects of this response on a number of topics including but not limited to aging, memory, and depression are discussed. The effects of the stress response on immunity and illness are highlighted. Prerequisite(s): PSYC 1100 or equivalent.

PSYC 4800 - Introduction to Perception and Cognition

3.0 - 3.0 3 hours. A general survey of current data in perception and cognition. Perception topics covered are psychophysics, sensory psychology, perceptual constancies and the development of perception. Cognition topics include short- and long-term memory, problem solving, concept formation and the acquisition of knowledge. The information processing approach is emphasized as a means of interpreting perception and cognition. Prerequisite(s): PSYC 1100 and 2310 with C or better.

PSYC 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

PSYC 4910 - Special Problems

1.0 - 3.0 4910. 1-3 hours each.

Public Administration - Undergraduate

PADM 3700 - Issues in Public Administration

3.0 - 3.0 3700. 3 hours. An in-depth investigation of a contemporary issue of concern to public managers. Possible topics include managing nonprofit organizations, public-private partnerships and ethics in government. May be repeated for credit as topics vary.

Public Affairs & Community Service - Undergraduate

PACS 3000 - Pathways to Civic Engagement

3.0 - 3.0 3000. 3 hours. Promotes an understanding of self in relation to the theory and practice of civic engagement. Topics include the history of civic engagement and civil society, earning and spending social capital, voluntary sector engagement, trends in civic engagement in the U.S., and social issues. This course has a service learning requirement.

PACS 4000 - Mediation

3.0 - 3.0 4000. 3 hours. Develops mediator competence. Defines and examines the process of mediation. Covers the history and development of mediation and introduces theories of conflict management. Reviews diverse settings of mediation, such as domestic, commercial, non-profit, employment and institutional environments. Significant legal, ethical, professional cultural and gender considerations are explored. Students participate in mediation exercises and simulations. Required for academic certificate in alternative dispute resolution.

PACS 4010 - Family Mediation

3.0 - 3.0 4010. 3 hours. Provides mediators with advanced practical skills and clear theoretical understanding of family mediation, with particular emphasis on divorce and child custody issues. Meets statutory requirements of Texas and many other states for mediators of disputes relating to the parent-child relationship. Corequisite(s): PACS 4000.

PACS 4020 - Dispute Resolution in the Workplace

3.0 - 3.0 4020. 3 hours. Review of alternative dispute resolution (ADR) to address sources of conflict in the workplace. Examines procedures and benefits of arbitration, mediation, ombudspersons, minitrials, neutral fact-finding and other alternatives to litigation-based conflict resolution. Trends in use and ethical/professional considerations are considered. Corequisite(s): PACS 4000.

PACS 4030 - Dispute Resolution in a Global Workplace

3.0 - 3.0 4030. 3 hours. Explores the relationship of trade-based and work-based conflic with special focus on alternative dispute resolution practices. Examines dispute resolution options available in trade agreements and their implications for workplace and trade. Students learn the benefits and limitations of workplace conflict resolution practices in an environment with multiple layers of world trade. Corequisite(s): PACS 4000.

PACS 4040 - Crisis Intervention

3.0 - 3.0 4040. 3 hours. Provides overview of crisis intervention from the perspectives of a host of intervention organizations and professionals. Reviews the tactics, techniques, behaviors, emotions and motivations of those who intervene or negotiate in crisis situations as well as those who intervene or negotiate in crisis situations as well as those of persons who precipitate such actions

and their victims. Students will be introduced to professionals who negotiate interventions in suicide, workplace and domestic conflict situations. They will also review existing research and practices about such interventions.

PACS 4050 - Negotiation and Dispute Resolution

3.0 - 3.0 4050. 3 hours. Introduces the fundamentals of nonlitigation strategies for a variety of business, professional and personal settings. Learning and skills are developed through lecture, role playing, out-of-class assignments, case studies and negotiation simulations. Required for interdisciplinary minor in alternative dispute resolution. Corequisite(s): PACS 4000.

PACS 4060 - Practicum in Mediation and Dispute Resolution

3.0 - 3.0 4060. 3 hours. Provides opportunity for students to round out their education in dispute resolution through participation in numerous exercises, simulations and actual mediations and/or other forms of alternative dispute resolution. Required for interdisciplinary minor in alternative dispute resolution. Corequisite(s): PACS 4000.

PACS 4200 - Leadership Theory and Practice for Volunteer Managers

3.0 - 3.0 4200. 3 hours. Overview of organizational leadership theory and practice for volunteer managers and community leaders. Students examine and develop a range of skills in a number of interpersonal areas: group dynamics, decision-making, managing differences, and leadership and influence as they pertain to primarily non-profit organizations and their ability to lead a volunteer workforce. May not be repeated if credit has been received for it at the graduate level. Corequisite(s): PACS 4000.

PACS 4220 - Proposal Writing and Grants Administration

3.0 - 3.0 4220. 3 hours. Students will learn the basic steps in researching funding ideas including how to use the Internet as a fundamental tool, and the detailed steps required for preparing funding applications. The course will also focus on the skills and tools needed to monitor funds once grants have been awarded. Corequisite(s): PACS 4000.

PACS 4240 - Volunteer Management Concepts and Applications

3.0 - 3.0 4240. 3 hours. Analysis and review of day-to-day applications of management principles to the administrative and operating practices of contemporary volunteer programs in the public, not-for-profit, and for-profit sectors. Focuses on volunteer program management and organization, including targeting, recruiting, training, supervising, motivating, counseling, retaining and recognizing volunteer workforces. May not be repeated if credit has been received for it at the graduate level. Corequisite(s): PACS 4000.

PACS 4250 - Community Resource Mapping and Collaboration

3.0 - 3.0 4250. 3 hours. Analyzes systems that measure community assets and resources. Explores the means of identifying and approaching potential collaborative community partners, and focuses on the development of joint proposals and/or business plans. Provides an overview of the role of volunteer managers and agency leadership of community organizations that provide resources in the development of a collaborative, capacity building community. An ecological approach is used to analyze the full range of human service agency services: health, social, educational, diagnostic, enrichment, religious, civic and legal. Students have an opportunity to do field work with agency staff on assigned community projects. Corequisite(s): PACS 4000.

PACS 4310 - Community Service Internship

3.0 - 3.0 4310. 3 hours. (0;0;8) Supervised work in a community agency that is directly related to the student's major, professional field or career objective. Duties, learning objectives, reporting and supervisory functions are agreed on beforehand by the agency and the student. May be repeated for credit. Prerequisite(s): Meet the employer's requirements and consent of program director. Corequisite(s): PACS 4000.

PACS 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each. Special problems and research in economic development or regional/sectoral analysis. Prerequisite(s): Consent of instructor and PACS 4000.

PACS 4980 - Special Topics in Alternative Dispute Resolution

1.0 - 4.0 4980. 1-4 hours each. Various topics in alternative dispute resolution. Possible topics may include arbitration basics, problem solving, dispute resolution in local government, and others. Prerequisite(s): PACS 4000.

Public Health - Undergraduate

PBHL 2300 - Introduction to Public Health

3.0 - 3.0 2300. 3 hours. Overview of the field of public health; its history and development, the structure and management of health institutions and organizations, determinants of chronic and acute illnesses, and public health ethics and policies. Topics include maternal and child health, community mental health, and health care delivery in the United States.

PBHL 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Individual study designed in consultation with instructor. Prerequisite(s): Consent of department.

PBHL 3310 - Principles of Human Nutrition

3.0 - 3.0 3310. 3 hours. Principles of human nutrition including digestion and absorption of macronutrients, role of vitamins and minerals, energy metabolism, nutrition assessment, diet planning, food safety and life span nutrition. Emphasis on food choices that promote health and prevent diet-related diseases. Prerequisite(s): BIOL 1710 or BIOL 1720; or permission of instructor.

PBHL 3320 - Program Planning in Public Health

3.0 - 3.0 3 hours. Processes for developing, planning, implementing and evaluating health promotion programs in various settings. Prerequisite(s): Must have completed PBHL 2300 Introduction to Public Health with a grade of "C" or better.

PBHL 3330 - Health Policy

3.0 - 3.0 3 hours. Provides an introduction to the public institutions and processes that govern health policy in the United States. Uses the concepts and tools of public policy analysis to examine current health policy proposals in terms of access, quality, and cost. Prerequisite(s): Must have completed PBHL 2300 Introduction to Public Health with a grade of "C" or better.

PBHL 3340 - Social and Behavioral Sciences in Public Health

3.0 - 3.0 3 hours. Covers the behavioral social and demographic factors influencing health and well-being as well as race ethnicity, social class, gender immigration status and culture challenges including health equity and health disparities. Prerequisite(s): PBHL 2300.

PBHL 3350 - Environmental Health

3.0 - 3.0 3 hours. The course will introduce students to foundational and technical concepts in environmental health and the scientific and public health principles that govern environmental health outcomes, especially for vulnerable populations. Prerequisite(s): PBHL 2300

PBHL 4310 - Epidemiology

3.0 - 3.0 3 hours. Principles and methods of epidemiology and their applicability to public health. Topics include history and practical applications of epidemiology, mortality and morbidity, sources of data, epidemiologic study design, measurement of disease frequency and effect, data interpretation, and screening for disease. Prerequisite(s): Must have taken PBHL 2300 and MATH 1680 with a grade of "C" or better.

PBHL 4320 - Biostatistics for Public Health

3.0 - 3.0 3 hours. Introduces basic statistical techniques students will need to critically analyze and interpret public health data. Topics will include descriptive statistics, probability, estimation, hypothesis testing, nonparametric methods, categorical data, regression analysis, analysis of variance, and study design. Prerequisite(s): MATH 1680; PBHL 2300; PBHL 4310.

PBHL 4330 - Mentored Research Experience in Public Health

3.0 - 3.0 3 hours. This course will focus on developing fundamental research skills for undergraduates in the public health sciences. Under the direction of a faculty mentor, students will learn how to conduct research and dissemination of results. May be repeated for credit. Prerequisite(s): Must have consent of department before enrolling in this course.

PBHL 4340 - Health Promotion Skills and Competencies

3.0 - 3.0 3 hours. Foundational content and skills development related to roles and responsibilities of the health educator. Prerequisite(s): Must have completed PBHL 2300 Introduction to Public Health with a grade of "C" or better.

PBHL 4390 - Capstone in Public Health

3.0 - 3.0 4390. 3 hours. Integrative experience bringing together students' knowledge and skills in the public health major. Includes an internship in the public health service sector or a research setting, portfolio building, short reflections, a synthesis paper and a presentation. Prerequisite(s): Must be a senior standing. Must have completed PBHL 2300, SOCI 3120, and PBHL 4310 with a grade of "C" or better. Must meet employer's requirements and have consent of department before enrolling in this course.

PBHL 4395 - Applied Practice Experience in Public Health

3 hours. Supervised paid or unpaid work experience in public health. Academic supervision and evaluation of performing along with a final presentation are required. Students must secure the internship placements in consultation with the department chair or internship director. Prerequisite(s): PBHL 4390; 12 additional hours of PBHL courses; must be within two long terms/semesters of graduation at the time of the internship; must have consent of department chair or internship director. May be taken up to two times for academic credit.

PBHL 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Reading - Undergraduate

EDRE 4450 - Reading and Writing, Birth through Grade 6

3.0 - 3.0 3 hours. (3;0;0) Examines theoretical and practical aspects of emergent literacy. The course focuses on practices that foster motivated, strategic readers and writers. Emphasizes development of early language and pre-literacy skills, common school literacy practices, parental/social influences and affective elements related to early reading. Includes an additional hour of field experience per week. Prerequisite(s): Must be INDE major; junior standing.

EDRE 4820 - Reading and Writing in Grades 4-8

3.0 - 3.0 3 hours. Examines reading and writing processes, the development of reading and writing abilities and skills, theories and models of reading, the nature of the balanced reading program, instructional strategies, planning and materials for the 4-8 literacy learning environment. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

EDRE 4840 - Linguistically Diverse Learners

3.0 - 3.0 4840. 3 hours. Designed to enhance the awareness and understanding of pre-service teachers regarding the linguistically diverse learner. Includes study of the language and learning needs of language minority students, the affective aspect of the immigrant and refugee experience, and the impact of that experience on academic and linguistic development. Students will explore how to make practical application of course content in both the regular and the English-as-a-Second-Language classrooms. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

EDRE 4850 - Assessment and Evaluation of Reading

3.0 - 3.0 3 hours. Examines a variety of assessment and evaluation strategies that are appropriate for the classroom teacher to utilize. Although both formal and informal procedures are introduced, the main focus is on non-intrusive, naturalistic procedures. Observations are required. Prerequisite(s): Student must complete EDRE 4450. Admission to Emerging Teacher Institute or permission of department.

EDRE 4860 - Reading and the Language Arts in Grades EC-8

3.0 - 3.0 3 hours. Problems related to the comprehension and expansion of symbols of meaning; the interrelationship of reading with other areas of language arts. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDRE 4861 - Integrated Language Arts & Social Studies Instruction K-8

3.0 - 3.0 3 hours. Interrelationship of writing in literacy, and all areas of language arts and social studies for instruction in EC-8. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDRE 4890 - Inquiry into Classroom Practice

3.0 - 3.0 4890. 3 hours. Emphasis on reflective inquiry as teacher candidates relate theory and research to their own teaching experiences. The course addresses the following topics: Inquiry into curricular content and structure, pedagogical practices, assessment approaches, student diversity, and equity issues as well as professional communication and engagement. Required for

Clinical Teaching. Must be taken concurrently with Clinical Teaching. Prerequisite(s): Successful completion of Early Clinical Teaching and current placement in a field site for Clinical Teaching.

EDRE 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Real Estate - Undergraduate

REAL 2100 - Principles of Real Estate

3.0 - 3.0 2100. 3 hours. A survey of real estate principles, including real estate market, financial, investment and legal analysis. Home ownership and real estate investment for personal benefit are emphasized.

Risk Management and Insurance - Undergraduate

RMIN 4400 - Employee Benefit Programs

3.0 - 3.0 4400. 3 hours. Reasons for employee benefit programs; group life, medical expense and disability income insurance programs; health maintenance organizations; pension programs and profit-sharing plans; tax considerations and government regulations.

Secondary Education - Undergraduate

EDSE 4060 - Content Area Reading in Secondary Schools

3.0 - 3.0 3 hours. (0;0;3) Provides an overview of the reading process with emphasis on reading to learn in the secondary school content areas. Course provides knowledge and skills for identifying reading problems, modifying instructional materials and processes, and using writing to promote learning and thinking in the content areas. Prerequisite(s): Must be admitted to Emerging Teacher Institute or granted department exception.

EDSE 4840 - Instructional Strategies and Classroom Management

3.0 - 3.0 4840. 3 hours. (0;0;3) This course is taken during the semester immediately preceding student teaching. It provides knowledge and skills required for organizing and directing various instructional strategies in the secondary classroom. Content includes teaching strategies, approaches to classroom management and discipline, student motivation, student and teacher assessment and evaluation, and the use of media and technology in the classroom. Instruction, assignments, directed field experience and other class activities may take place on site in a school setting. Prerequisite(s): Junior standing, admission to teacher education, and completion of or concurrent enrollment in all education coursework excluding student teaching.

EDSE 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

EDSE 4910 - Special Problems

1.0 - 3.0 4910. 1-3 hours each.

Social Work - Undergraduate

SOWK 4700 - Child Welfare Practice and Services

3.0 - 3.0 4700. 3 hours. Addresses contemporary practices in the child welfare system, legal and judicial processes, understanding the dynamics of abuse/neglect, and indicators of risk. Covers a range of the child welfare services related to investigation, in-home services, out of home placement, and foster/adoption services for abused and neglected children. 20 hours of service learning in a child welfare agency will be required.

Sociology - Undergraduate

SOCI 1510 - Introduction to Sociology

3.0 - 3.0 **TCCNS Number:** SOCI 1301
1510 (1301). 3 hours. Social and cultural basis for human behavior; impact of societal groups and organizations on personal identity, feelings and actions; influence on the self in relation to the family, peer groups, social classes, religion and social institutions. Satisfies arts and sciences core social science requirements. Required of all sociology majors.

SOCI 1520 - Contemporary Social Problems

3.0 - 3.0 **TCCNS Number:** SOCI 1306
1520 (1306). 3 hours. Conditions disruptive to society today, both those seen as problematic as a whole and those that violate the norms of special groups in society; includes population, poverty, minorities, crime, drugs, sexual deviance, mental illness, changing family patterns and violence. Satisfies arts and sciences core social science requirements. Advised for students planning sociology graduate work.

SOCI 2010 - Race, Class, Gender and Ethnicity

3.0 - 3.0 **TCCNS Number:** SOCI 2319
2010 (2319). 3 hours. Social, cultural and economic perspectives on Native, African-, Asian- and Mexican-Americans; emphasizes work and family patterns for both women and men, racism and sexism and contemporary movements for equality.

SOCI 2050 - Sociology of Sport

3.0 - 3.0 2050. 3 hours. A study of social behavior in sport, with particular emphasis on its relationship to the cultural perspectives of socialization, minorities, economics, politics and current issues.

SOCI 2070 - Introduction to Race and Ethnic Relations

3.0 - 3.0 **TCCNS Number:** SOCI 2319
2070 (2319). 3 hours. Introduction to the basic theories within current and historical race and ethnicity relations. Includes examination of evidence of continuing prejudice, institutional discrimination and modern forms of racism. Other topics include assimilation, pluralism, contact hypothesis, anti-racism, immigration, segregation and racial identity.

SOCI 2100 - Crime and Justice in the United States

3.0 - 3.0 **TCCNS Number:** CRIJ 1301
2100 (CRIJ 1301). 3 hours. This course examines the societal responses to people and organizations that violate criminal codes; discusses the history, development, organization and philosophy of the justice process; and analyzes the complex inter-relationships between the major components of the criminal justice system (police, courts and corrections). Same as CJUS 2100.

SOCI 3000 - Sociology of Marriage and Family

3.0 - 3.0 3000. 3 hours. Interpersonal dynamics of marriage and family life; role and influence of the family as both a powerful primary group and as a social institution in society; current status of families in the United States plus cross-cultural and historical patterns. Prerequisite(s): SOCI 1510 or equivalent. Advised for students planning sociology graduate work.

SOCI 3110 - Sociology of Mental Health, Mental Illness and Mental Health Care

3.0 - 3.0 3110. 3 hours. Effects of social stresses and social integration on the mental health of various age, sex, ethnic and other groups within society; mental health care system and problems of access to that system among different subgroups in the population.

SOCI 3120 - Sociology of Health and Illness

3.0 - 3.0 3120. 3 hours. Effects of social factors, such as age, sex, race and social class, on health and illness; differential access to health care services among subgroups of the U.S. population, including Blacks, Hispanics, Indians and the elderly; strains in the organization of the health care delivery system.

SOCI 3190 - Correctional Counseling

3.0 - 3.0 3190. 3 hours. Study of the basic purposes and techniques of counseling with consideration given to the development of interpersonal skills required to enhance communication and to effect positive behavioral change. Special attention is devoted to exemplary and experimental programs aimed at promoting long-range social adjustment. Experiential learning is provided through case studies and situational exercises.

SOCI 3200 - Sociological Theory.

3.0 - 3.0 3200. 3 hours. Survey of development of sociological theory; emphasizes nature and types of contemporary theory. Prerequisite(s): SOCI 1510 or equivalent. Required of all sociology majors.

SOCI 3220 - Quantitative Data Collection

3.0 - 3.0 3220. 3 hours. Principles and procedures, sources of data, techniques of collection and analysis of quantitative data. Focus on survey research, secondary data analysis and other quantitative methods. Prerequisite(s): Advanced (Junior or Senior) standing; SOCI 1510. Required of all sociology majors.

SOCI 3240 - Qualitative Data Collection

3.0 - 3.0 3240. 3 hours. Principles and procedures, sources of data, techniques of collection and analysis of qualitative data. Focus on how Sociologists use face to face interviewing, participant observation, focus groups and other qualitative methods. Prerequisite(s): Advanced (Junior or Senior) standing; SOCI 1510. Required of all sociology majors.

SOCI 3280 - Quantitative Data Analysis

3.0 - 3.0 3280. 3 hours. Role of quantitative methods in social research; application of quantitative techniques and procedures to social data, statistical inference; data processing. Prerequisite(s): SOCI 3220 or equivalent. Required of all sociology majors. Restricted to Sociology majors only.

SOCI 3300 - Urban Sociology

3.0 - 3.0 3300. 3 hours. Rise of the city; ecological distribution and processes; suburb metropolitan areas; trends in urbanization. Prerequisite(s): SOCI 1510 or equivalent. Advised for students planning sociology graduate work.

SOCI 3330 - Social Stratification

3.0 - 3.0 3330. 3 hours. Bases of social differentiation; status, power and mobility in social systems; influence of stratification on behavior; class structure in the United States. Prerequisite(s): SOCI 1510 or equivalent. Advised for students planning sociology graduate work.

SOCI 3340 - Women and Sport

3.0 - 3.0 3340. 3 hours. A social-psychological and historical study of women and sports, and the challenges faced by women athletes through the years. Sports covered in this course include but are not limited to Olympic Sports, Collegiate and Professional Sports: Baseball, Basketball, Equestrian, Figure Skating, Golf, Gymnastics, Soccer, Softball, Swimming, Tennis, and Track and Field. Prerequisite(s): SOCI 2050.

SOCI 3350 - Sport and Masculinity

3.0 - 3.0 3350. 3 hours. Critical examination of sport and masculinity, and the roles media and technology play in shaping one's identity. Prerequisite(s): SOCI 2050 or instructor approval.

SOCI 3380 - Cultural Diversity and Health

3.0 - 3.0 Significant issues that affect the provision of health promotion activities to diverse cultures; examines influences of individualism versus collectivism, time orientation, poverty, language barriers, communication styles, and familiarity with health care environments (including technology) on health of vulnerable cultural groups.Pre-requisite(s): None.

SOCI 3460 - Correctional Systems

3.0 - 3.0 3460. 3 hours. This course focuses on prisons and jails. It examines the goals and history of punishment, the death penalty, the composition and social organization of jail and prison populations; bail, detention, sentencing and classification; institutional management and the conflicts between rehabilitation and punishment. Prerequisite(s): SOCI 2100 or equivalent. (Same as CJUS 3400.)

SOCI 3550 - Collective Behavior

3.0 - 3.0 3550. 3 hours. Human behavior in sporadic and unstructured situations; theories and case studies of rumors, crowds, panics, riots, disasters, fads and crazes; links among collective behavior episodes, social movements and social change. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 3560 - Sociology of Disasters

3.0 - 3.0 3560. 3 hours. This course focuses on an introduction to the study of human response to disaster events, including political and economic factors influencing vulnerability. Case studies of major disasters are used to explore topics such as the impact of gender, class, ethnicity, and age on vulnerability, response, and impacts; the effects of larger political and economic systems on disaster response; and the relationship of disasters to social change. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 3600 - The Multiracial Family

3.0 - 3.0 3600. 3 hours. Academic study of the dynamics found in multiracial families. Important concepts in race/ethnicity studies such as assimilation, racial identity and pluralism. Other topics include passing, one-drop rule, interracial dating/marriage, bi- or multiracial identity and transracial adoption.

SOCI 3620 - Juvenile Delinquency

3.0 - 3.0 3620. 3 hours. Examines juvenile delinquency in the United States. Specific attention is devoted to the definitions, measurement, and correlates of juvenile delinquency. Additional focus is paid to the various theories of juvenile delinquency and what each theory prescribes for preventing treating and handling juvenile delinquents. (Same as CJUS 3620.)

SOCI 3630 - Drugs, Crime and Society

3.0 - 3.0 3630. 3 hours. Examines the relationship between drugs, crime and human behavior. Explores the relationship between drug abuse and crime and the policy proposals developed to control drug trafficking, drug abuse, and drug-related crime, as well as the multi-faceted aspects and effects of chemical abuse and dependency. (Same as CJUS 3630.)

SOCI 3700 - Sociology of Religion

3.0 - 3.0 3700. 3 hours. A review of the common sociological dimensions of all religions such as moral definitions, group membership and dynamics, prescribed ritual practices and definitions of the sacred. An examination of sociologists contributing to the field such as Durkheim and Weber. Includes a sociological analysis of major world religions, including Christianity, Judaism, Islam, Buddhism and Hinduism.

SOCI 3800 - Sociology of Work

3.0 - 3.0 3800. 3 hours. Social behavior and performance in the workplace beginning at the emergence of the industrial revolution through current workplace arrangements (e.g., work teams). Special topics covered include discrimination in the workplace (e.g., race, age, gender), the relationship between work and family, work alienation, welfare and work, women and work, and unions. Implications for counselors, managers, union organizers, city planners and policy makers. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 3900 - Race and Christianity

3.0 - 3.0 3900. 3 hours. The objectives of this course are to focus on the reciprocal influence of race/ethnicity and Christianity in the United States. The course will explore the historical development of Christianity within different racial groups, evidence about the effects of Christianity on our tendency to engage in racism/discrimination, and the development of multiracial Christian institutions and their influence in our society.

SOCI 4010 - Sociology through Experiential Learning

3.0 - 3.0 4010. 3 hours. Service Learning is an experiential learning program which integrates academic course work into community service, in this case, family literacy at the Dallas Public Library. This course is designed to foster critical thinking, social & personal responsibility, and teamwork. As a source of reflection, dialogue, and analysis, students will teach in the family literacy program (either adult ESL class or in the 9-and-under children's program). The course readings and assignments address several sociological themes, such as how ethnicity, civic engagement, socio-economic class, immigration, education, and public institutions relate to one's subjectivities and agency as a participant in a service learning project.

SOCI 4160 - Developing Societies

3.0 - 3.0 4160. 3 hours. Changing culture and institutions family, population, religion, work and politics in developing nations in South and Central America, Asia, and Africa; impact of industrial nations on societies experiencing rapid urban, bureaucratic, technological and industrial growth; implications for war and peace in the world. Advised for students planning sociology graduate work.

SOCI 4240 - Sociology of Sexuality

3.0 - 3.0 4240. 3 hours. This course is about sexuality and how it is perceived, defined, and experienced in the context of society. This course explores sexuality as a social and historical construction and focuses on how sexuality influences our lives as reflected in social norms, attitudes and beliefs, and through public and private policies and practices. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 4250 - Gender and Society

3.0 - 3.0 4250. 3 hours. Analyzes gender as a major social institution which intersects with all other institutions, especially the family, work, religion, politics, and education. Stresses programs to change the unequal treatment of women and men in these areas. Surveys contemporary changes and cultural variability in gender role definitions. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 4260 - Topics in Sociology

3.0 - 3.0 4260. 3 hours. Investigation, analysis and discussion of a significant, contemporary topic. May be repeated for credit as topics vary.

SOCI 4320 - Issues in Urban Health

3.0 - 3.0 Examines how city living shapes health and how our understanding of issues in urban health can contribute to healthier cities; investigates health at individual, family, community, and policy levels integrating research findings and theories from a variety of disciplines. Pre-requisite(s): None.

SOCI 4340 - Social Psychology and Behavior in the Social Environment

3.0 - 3.0 4340. 3 hours. Social and cultural bases of diverse human behavior; social matrix of personality, organization and disorganization. Prerequisite(s): SOCI 1510 or equivalent. Advised for students planning sociology graduate work.

SOCI 4350 - Community Organization

3.0 - 3.0 4350. 3 hours. Principles of community organization and disorganization; agencies and programs dealing with contemporary problems facing the community. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 4360 - Sport, Markets, and Culture

3.0 - 3.0 4360. 3 hours. Critical exploration and analysis on the social impact of sports, media, and technology on the economy, culture, and the individual. Prerequisite(s): SOCI 2050 or instructor approval.

SOCI 4450 - The Family in Later Life

3.0 - 3.0 4450. 3 hours. Later stages in the family life cycle are surveyed with emphasis on changing family composition, role transitions and support systems. Prerequisite(s): SOCI 1510 or equivalent. (Same as AGER 4450.)

SOCI 4460 - Community Corrections

3.0 - 3.0 4460. 3 hours. This course examines the concept of community corrections from various perspectives. It also examines contemporary practices and trends in probation, parole and other forms of community corrections. Prerequisite(s): SOCI 2100 or equivalent. (Same as CJUS 4460.)

SOCI 4500 - Sociology of Childhood and Adolescence

3.0 - 3.0 4500. 3 hours. Practical focus on socialization, parenting and educational strategies in childhood and adolescence, and upon the social factors, agencies and institutions (particularly education) affecting children and adolescents in modern society. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 4540 - Race and Ethnic Minorities

3.0 - 3.0 4540. 3 hours. Conditions and distribution of race and ethnic minorities; socio-psychological and cultural factors in race and ethnic relations; pattern of relations in the United States with emphasis on the Southwest and on social services. Prerequisite(s): SOCI 1510 or other equivalent.

SOCI 4550 - Sociology of Aging

3.0 - 3.0 4550. 3 hours. Twenty-somethings, Generation Xers, Baby Boomersall will be senior citizens sooner or later. Their sex, race/ethnicity, and social class will affect their experience of aging. Course explores issues related to successful aging, including what young adults should be doing now to ensure that they have happy, healthy, wealthy, and creative golden years. Prerequisite(s): SOCI 1510 or equivalent. (Same as AGER 4550.)

SOCI 4600 - Sociology of Mass Communication

3.0 - 3.0 4600. 3 hours. Communication as a social process; patterns and institutions of mass communication; analysis of public opinion and propaganda; techniques of public opinion measurement. Prerequisite(s): SOCI 1510 or equivalent.

SOCI 4750 - World Population Trends and Problems

3.0 - 3.0 4750. 3 hours. Patterns of population growth; trends of fertility and mortality; migration; social and economic consequences of population change.

SOCI 4850 - Internship in Sociology

3.0 - 3.0 4850. 3 hours. An experiential learning course where students are placed in a supervised work environment inside a Sociological agency, with a minimum 120-hour work requirement. Prerequisite(s): SOCI 1510, overall GPA of 2.70 or higher, and completed at least 12 additional hours in SOCI.

SOCI 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

SOCI 4920 - Coop Ed in Sociology

1.0 - 3.0 4920. 1-3 hours each. Supervised work in a job directly related to the student's major, professional field of study or career objective. Prerequisite(s): 12 hours credit in sociology; student must meet the employer's requirements and have consent of the division chair. May be repeated for credit.

SOCI 4951 - Honors College Capstone Thesis

3.0 - 3.0 4951. Honors College Capstone Thesis. 3 hours. A major research project is prepared by the student under the supervision of a faculty member and presented in standard thesis format. An oral defense is required of each student for successful completion of the thesis. Prerequisite(s) : completion of at least six hours in honors courses; completion of at least 12 semester credit hours in the major department in which the thesis is prepared; approval of the department chair and the dean of the school or college in which the thesis is prepared; approval of the dean of the Honors

College. May be substituted for HNRS 4000. Course may be taken only once for Honors College credit.

SOCI 4990 - Sociology Capstone

3.0 - 3.0 4990. 3 hours. Senior Sociology majors use their skills and knowledge to develop data driven senior theses that integrate core sociological concepts, theory and methods. Students are required to find an applied sociology application in their projects. Prerequisite(s): A grade of "C" or better in SOCI 3200, 3220, 3240 and SOCI 3280. Required of all sociology majors. Senior level Sociology majors only.

Spanish - Undergraduate

SPAN 1010 - Elementary Spanish I

3.0 - 3.0 **TCCNS Number:** SPAN 1411
1010 (1411). 3 hours. Builds a foundation in spoken and written Spanish, listening and reading comprehension, and grammatical usage within a socio-cultural framework.

SPAN 1020 - Elementary Spanish II

3.0 - 3.0 **TCCNS Number:** SPAN 1412
(1412). 3 hours. Builds on the foundation of Elementary Spanish I by advancing students' skills in listening, reading, conversing, composing texts and acquiring grammar. Prerequisite(s): Completion of SPAN 1010 or equivalent, or departmental permission.

SPAN 2040 - Intermediate Spanish I

3.0 - 3.0 **TCCNS Number:** SPAN 2311
(2311). 3 hours. Grammar, composition, oral-aural practice and readings. Prerequisite(s): Completion of SPAN 1020 or equivalent, or departmental permission.

SPAN 2050 - Intermediate Spanish II

3.0 - 3.0 **TCCNS Number:** SPAN 2312
(2312). 3 hours. Grammar, composition, oral-aural practice and readings. Prerequisite(s): Completion of SPAN 2040 or equivalent, or departmental permission.

SPAN 2313 - Spanish for Heritage Speakers

3.0 - 3.0 **TCCNS Number:** SPAN 2313
2313 (2313). 3 hours. Develops a full range of registers including public speaking and formal written discourses (e.g., argumentative essays, close textual readings) necessary to participate in

contemporary bilingual communities. Prerequisite(s): Demonstrate native or near-native language ability.

SPAN 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

SPAN 3020 - Introduction to Translation in Spanish

3.0 - 3.0 3 hours. Techniques used in modern translation of Spanish to English and English to Spanish. Fundamental concepts of translation as well as common problems encountered by translators. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 3060 - Spanish Composition and Conversation

3.0 - 3.0 3 hours. Focuses on improving composition and writing skills; making oral reports about relevant topics of interest to students in a variety of subject areas including contemporary politics, literature, the arts, sciences, history, folklore, etc. Writing intensive. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 3110 - Introduction to Hispanic Literature

3.0 - 3.0 3 hours. Literary terminology, analysis of text, and differences among the genres. Readings include writings from a wide variety of Hispanic authors (both traditional and contemporary, from Spain and Latin America). Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 3150 - Spanish Culture and Civilization

3.0 - 3.0 3 hours. Study of the politics, social structures and traditions of the Spanish world from the Paleolithic period until today, with a special focus on their contemporary life in order to build a foundation for a more in-depth study of their life, literature and culture. Taught entirely in Spanish. Prerequisite(s): none.

SPAN 3160 - Latin American Culture and Civilization

3.0 - 3.0 3 hours. Study of the politics, social structures and traditions of Latin America from the indigenous period until today, with a special focus on their contemporary life in order to build a foundation for a more in-depth study of Latin American culture. Taught entirely in Spanish. Prerequisite(s): none.

SPAN 3313 - Advanced Spanish for Heritage Speakers

3.0 - 3.0 3 hours. An intensive study of Spanish language and culture for the Hispanic Heritage Speaker. Acquire Spanish academic language skills, with high focus on grammar and professional communication. Develop advanced reading, writing, and listening and speaking skills. Taught in Spanish. (Writing intensive) Prerequisite(s): Near-native ability or departmental permission.

SPAN 3360 - Spanish for the Professions

3.0 - 3.0 3 hours. Spanish language skills needed in the professional fields to communicate orally or in writing with clientele. Emphasizes specialized vocabulary, gestures and cultural understanding. Topics may include the specialized languages of law enforcement, human services, education, public health, communications industry, etc. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 3570 - Spanish in the Bilingual Classroom

3.0 - 3.0 3 hours. Emphasizes the Spanish language skills needed in the teaching field to communicate with Spanish speaking students and their parents / guardians. Includes specialized vocabulary, scenarios, sample dialogues, and information related to a variety of school-related settings. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4080 - Business Spanish

3.0 - 3.0 Oral, writing and reading skills in Spanish for business; how business is transacted in Spanish-speaking countries and in U.S. frrms serving Latino clientes. Topics: formalities for business letters, specialized vocabulary for selected industries, interviews, sales pitches, telephone etiquette, etc. Prerequisite(s): completion of a junior- or senior-level course.

SPAN 4250 - Acquisition of Spanish as a Second Language

3.0 - 3.0 3 hours. Overview of prominent linguistic principles in the acquisition of Spanish as a second language. Application of theory to language acquisition, pragmatics, and teaching / learning Spanish grammar such as verbal morphology system, indicative / subjunctive mood system, and pronomial system in Spanish. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4321 - The Hispanic Southwest

3.0 - 3.0 4321. 3 hours. Examines the history of Hispanic presence in the Southwest from first contact to 1848 and the Hispanic cultural legacy in the region. Prerequisite(s): HIST 2610 or 4700.

SPAN 4340 - Spanish For Human Services

3.0 - 3.0 3 hours. Designed to improve the Spanish-speaking skills of non-profit office staff and administrators, and anyone working with Spanish-speakers in an outreach capacity. Service learning course. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4345 - Spanish for Legal Professionals

3.0 - 3.0 4345. 3 hours. Prepares law students and others with the language of the legal professions as well as with cultural knowledge to enhance professional work in the Hispanic community. Prerequisite(s): Intermediate to advanced oral communication skills as determined by the departmental placement exam.

SPAN 4350 - Spanish in the Community

3.0 - 3.0 4350. 3 hours. Designed to ensure Spanish students have first-hand experience with language use in the community and the impact of relationships in language acquisition. These experiences will be the basis for linking course content to experiences in the ESL community.

SPAN 4360 - Survey of Spanish-American Literature

3.0 - 3.0 3 hours. Spanish-American literature from the colonial period to 1888. Readings, lectures, discussions and term projects. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4390 - Spanish for the Health Professions

3.0 - 3.0 4390. non-English speaking patients and clients. Focuses on improving communication skills within the context of Latino community in health care settings as well as increasing specialized content-related vocabulary. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4800 - Spanish Internship

3.0 - 6.0 3-6 hours. Enable advanced students to independently apply content-related language and skills in a real world setting in a business, school, agency, or industry related to their career choice. This Internship may be paid or unpaid. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

SPAN 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours.

SPAN 4950 - Spanish Practicum

3.0 - 6.0 3-6 hours each. Enables students to apply content-related language in a real world setting. Student will be guided in a setting where the Spanish language will be applied and useful to the stakeholders. Prerequisite(s): Completion of Spanish lower division courses or equivalent; near-native fluency; or departmental permission.

Special Education - Undergraduate

EDSP 2310 - Introduction to Individuals with Disabilities

3.0 - 3.0 2310. 3 hours. Explores the topics of disability, the field of special education, and the concept of disabilities across the lifespan of the individual. Also explores the history, etiology, characteristics of specific disabilities categories, educational programming, legal aspects of disabilities, and the impact of disabilities on families.

EDSP 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each.

EDSP 3210 - Educational Aspects of Exceptional Learners

3.0 - 3.0 3210. 3 hours. Overview of the unique physical, cognitive and behavioral needs of exceptional learners. The teacher's role in identification and referral procedures and implementation of effective educational practices as required by federal and state law are examined.

EDSP 3240 - Family Communication and Collaboration for Exceptional Learners

3.0 - 3.0 3240. 3 hours. Analysis of collaboration and communication models and strategies used in working with families, caregivers, and professionals concerned about students with exceptionalities. Focus on the changing definition of family, community resources, advocacy groups, political forces, legal mandates, and other factors that may impact students and their families are addressed. Fifteer hours a semester in field-work arranged.

EDSP 3300 - Special Education Practicum I

3.0 - 3.0 3300. 3 hours. (1;6) Practical experience in field sites (90 hours: 70 hours field experience and 20 hours classroom). Cognitive, affective and psychomotor objectives for observing behaviors, assisting in planning for instruction and participating in diagnostic processes. Professional development is emphasized. Prerequisite(s): Junior standing, overall GPA of 2.75 or higher, and all sections of TASP must be passed.

EDSP 3410 - Mental Retardation: Characteristics, Identification and Intervention

3.0 - 3.0 3410. 3 hours. An examination is made of the typical characteristics associated with mental retardation and identification procedures utilized. Emphasis is on the development of appropriate intervention programs. Prerequisite(s): EDSP 3210 and EDSP 3300 or consent of department.

EDSP 3420 - Behavioral Disorders: Characteristics, Identification and Intervention

3.0 - 3.0 3420. 3 hours. An examination is made of the typical characteristics associated with severe behavior problems and procedures for identification. Emphasis is on the development of appropriate intervention programs. Prerequisite(s): EDSP 3210 and EDSP 3300 or consent of department.

EDSP 4110 - Student Teaching in Special Education

6.0 - 6.0 3 hours. Teaching under supervision. See "Student Teaching Program" under College of Education section in the Undergraduate Catalog for details. Prerequisite(s): EDSP 3210, 3220, 3300, 3410, 3420, 3500, 4330 and 4340; or consent of department. Pass/no pass only.

EDSP 4320 - Educational Assessment and Evaluation of Exceptional Learners

3.0 - 3.0 3 hours. Examines a variety of assessment and evaluation strategies that are appropriate for special and general education settings. Knowledge of basic testing procedures and terminology as related to the exceptional learner. Interpretation and utilization of test data in developing individual education plans. Introduction to curriculum-based assessment. Field experiences include administration of academic and teacher-made assessments. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDSP 4330 - Advanced Educational Strategies of Exceptional Learners

3.0 - 3.0 3 hours. Advanced educational strategies and interventions that promote academic performance of exceptional learners across a variety of settings and situations. Includes an emphasis on instructional use of computers and technology in the classroom. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners

3.0 - 3.0 3 hours. Approaches to behavioral management of exceptional learners across a variety of educational settings. Implementation of individualized techniques including applied bahavioral analysis, as well as larger-group strategies, to foster positive behavioral, social, and emotional growth. Special attention to the development of behavioral intervention plans and positive behavioral supports for students with challenging behaviors. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDSP 4350 - Strategies to Support Diverse Learners in General Education

3.0 - 3.0 3 hours. Examination of the roles of various professionals in the successful inclusion of students with disabilities in the general education classroom. Focus on consultation models, practices and principles with an emphasis on collaboration, cooperative learning, and inclusion. Provides and overview of assessment techniques applicable for all learners in the general education classroom. Prerequisite(s): Must be admitted to Emerging Teacher Institute and approved for Clinical 1 Methods enrollment.

EDSP 4360 - Transition Education and Services for Exceptional Learners

3.0 - 3.0 4360. 3 hours. Transition education and services for individuals with disabilities across the life span with emphasis on the post-secondary years. Examines the theory and practice of transition planning from school to community living, post-secondary education, and employment. Legislative history and practical applications of skills such as transition assessment, job development and job placement are emphasized. Prerequisite(s): EDSP 3210, EDSP 3240, EDSP 4320.

EDSP 4900 - Special Problems

1.0 - 3.0 4900. 1-3 hours each.

Teach North Texas - Undergraduate

TNTX 1200 - Secondary Teacher Education Preparation 2 : Inquiry-Based Lesson Design

2.0 - 2.0 1200. 2 hours (2;0;1). Topics may include routes to teacher certification in mathematics, computer sciences and science teaching; various teaching methods that are designed to meet instructional goals; and learner outcomes. Students develop and teach three inquiry-based lessons in their field in a middle school and participate in peer coaching. Prerequisite(s): TNTX 1100 or consent of the Teach North Texas advisor.

Technical Communication - Undergraduate

TECM 1200 - Developmental Writing

3.0 - 3.0 1200. 3 hours. Fulfills TSI requirements for students who have not passed the writing portion of the Texas Higher Education Assessment with a score of 7 or 8 prior to enrolling in the university or who are not otherwise exempt. Covers sentence formation and skills needed for argumentation and exposition. Emphasizes audience, purpose and occasion. Students must complete the requirements of the course with a grade of C or better in order to meet the prerequisite for ENGL 1313. Does not apply to degree.

TECM 2300 - New Media Writing

3.0 - 3.0 **TCCNS Number:** COMM 2311

2300. (COMM 2311) 3 hours. Expository and persuasive writing and composition in digital and online environments, including work with websites, podcasts, videos/animation, and social media. Prerequisite(s): ENGL 1313.

TECM 2700 - Technical Writing

3.0 - 3.0 **TCCNS Number:** ENGL 2311

2700. (ENGL 2311). 3 hours. Expository writing, especially for science, pre-engineering and business students. Prerequisite(s): ENGL 1313.

TECM 4321 - Arts Journal

3.0 - 3.0 Students will learn the history of college literary magazines, editorial processes and production. Students will develop their skills in literary production with the goal of employment in publishing. Students will read, edit, and respond professionally to submissions of literary fiction, poetry, non-fiction and photography. Each student will assume a role based on his or her talents and skills to produce an Arts Journal for UNT Dallas. COMM 4321 and TECM 4321 are equivalent. Prerequisite(s): ENGL 1313.

Theatre - Undergraduate

THEA 1130 - Introduction to Creative Drama in the Elementary School

1.0 - 1.0 1130. 1 hour (1;3). Introduction to current philosophies, principles, and techniques of creative drama in the elementary school. Emphasis on development of the individual child through use of dramatic play, improvisation, and theater games. Includes lecture, discussion, group facilitation, peer teaching, and practical performance work.

THEA 3400 - Theatre for Young Audiences

3.0 - 3.0 3400. 3 hours. (3;1) Recognition and examination of the history and philosophy, production and performance of theatre for young audiences. Through focused inquiry, work on the practical problems that arise in the selection and performance of dramatic texts, original collective creations and adaptation of selected literature. Emphasis on connecting artistic practices and trends in educational theatre to theories of child/adolescent development. Course designed for those who advocate theatre as a stimulus for learning, whether they are specializing in classroom teaching or seeking careers in professional theatre. Class activities may take place on site in a school or at a theater.

Tutorial Option in Developmental Reading & Writing - Undergraduate

UGRW 1200 - Tutorial Option in Developmental Reading and Writing

1.0 - 3.0 1200. 1-3 hours. The content of this option will be tailored to the individual students and may include sentence formation skills needed for argumentation and exposition. Emphasizes audience, purpose and occasion. Placement in this option is based upon TSI Assessment score. Successful completion does not award academic credit or fulfill any degree requirement. Pass/no pass only.

Undergraduate Studies - Undergraduate

UGST 1000 - Freshman Seminar

3.0 - 3.0 1000. 3 hours. Introduces student to new and exciting ways of becoming active and engaged citizens of the university community and larger society through the exploration of problems in the current world. Students develop skills in critical thinking, communication, values clarification, and self-awareness. Varying topics require a creative and interdisciplinary view of the world. Past topics include leadership, information literacy, career and major exploration, community engagement and service.

UGST 1100 - Application of Learning Foundations

1.0 - 1.0 1100. 1 hour. Study of critical theories of learning and their effective utilization for increasing academic performance and persistence.

UGST 2900 - Special Problems

1.0 - 3.0 2900. 1-3 hours each. Special Problems.

Academic Regulations

Classification

Undergraduate students are classified in accordance with the number of semester credit hours earned. The hours earned includes the hours passed at UNT Dallas and the hours accepted in transfer from other institutions or credit by examination.

- **Freshman:** less than 30 credit hours
- **Sophomore:** at least 30 credit hours but less than 60 hours
- **Junior:** at least 60 credit hours but less than 90 hours
- **Senior:** 90 credit hours or more

Grading System

UNT Dallas' grading system uses the letters A, B, C, D, F, P, NP, I, and W.

- **A** - excellent work, four (4.0) grade points for each semester hour.
- **B** - good work, three (3.0) grade points for each semester hour.
- **C** - fair work, two (2.0) grade points for each semester hour.
- **D** - passing work, one (1.0) grade point for each semester hour.
- **F** - failure; given when a student (1) has failed the course while still officially enrolled at the end of the term/semester; (2) is failing a course and misses the final examination without satisfactory explanation; or (3) stops attending class without processing an official drop or withdrawal.
- **P** - passed; a credit grade (1) on pass/no pass option, (2) on student teaching, and (3) in selected undergraduate and graduate individual problems, research, and thesis courses.
- **NP** - not passed; a failing grade on the pass/no pass option; non-punitive.
- **I** - I is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) satisfactorily participated in the course and (2) has justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must arrange with the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student and program coordinator and must be submitted to the Registrar's Office by the last day of instruction of a session within each term. Grades of I assigned to an undergraduate course at the end of the Fall 2007 semester and later will default to F after one long term (i.e. Fall or Spring) unless the instructor has designated a different automatic grade. See also "Incomplete Grades" policy in this section of this catalog.
- **W** - Withdrawal without penalty. Given when a student withdraws from a course or from the university prior to the end of the sixth week of classes of long terms/semesters or corresponding dates for summer sessions. After these dates, the appropriate grade earned by the student is recorded at the end of the term/semester.

Note: No grade points are allowed for grades F, I, NP, or P. A complete record of all previously used grades and grading systems is detailed on the official transcript.

Grade Point Average

The grade point average (GPA) is used to determine student class loads, eligibility for admission to the university and certain programs, financial aid eligibility, academic standing status, academic honors, and eligibility for graduation. It is calculated by dividing the total number of grade points by the total number of semester hours attempted. All GPA calculations are subject to post-audit and correction by the Office of the Registrar.

The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of NP, P, or W are not counted as courses attempted for GPA purposes. A grade of I is not calculated into the semester, program and cumulative GPAs until the work is completed and a final letter grade is awarded. A grade of I

will not impact the academic standing for the term and will not retroactively change the academic standing once a final grade is awarded. Students may repeat courses in which they receive a grade of "D" or "F".

The semester grade point average (GPA) is calculated by dividing the total number of grade points by the total semester credit hours attempted. The semester GPA is important for the determination of academic standing status and could impact future enrollment for students who may be on Academic Probation. Refer to the Academic Standing policy in this section of the catalog for more information.

The cumulative grade point average (CGPA) is utilized to determine the academic standing status, Dean's and President's Lists, graduation, and graduation honors. The CGPA is calculated by dividing the total number of grade points accumulated at UNT Dallas by the total semester credit hours attempted. The repetition of courses can impact the calculation of the CGPA. Refer to the Course Repeat policy in this section of the catalog for more information.

The program grade point average (for a major, minor, or certificate) is calculated by dividing the total number of grade points for any course that counts in the program accumulated at UNT Dallas by the total credit hours attempted for the program courses. Some majors require a higher grade point average than the standard 2.0 for the program to graduate. See specific program requirement in Undergraduate Degree Programs section of the catalog.

Pass/No Pass Option

An incoming freshman student or any undergraduate in good standing with a C average (2.0) or better on all work attempted in residence at UNT Dallas may schedule one course a semester on the pass/no pass option. Seniors may elect more than one pass/no pass course during their final semester.

A maximum of 18 semester credit hours under the pass/no pass option may be applied toward the bachelor's degree. Only courses counted as general electives on students' degree plans may be scheduled under the pass/no pass option. These hours are not used in calculating the grade point average, but count as full course credit when a grade of Pass (P) is earned.

A grade of C or better will constitute as a grade of Pass (P). If the course is not passed, the transcript will show a grade of No Pass (NP) and the hours attempted will not be used in calculating the grade point average.

The pass/no pass option for a particular course is elected at the time of registration. Requests are processed after the term/semester begins. Students may change to the regular grading system in the office of their academic dean any time before the end of the sixth week of classes, or the corresponding point of a summer session, provided the eligibility requirements above are met.

Courses taken under the regular grading system may not be repeated as pass/no pass unless the grade of W was previously received.

A student who changes majors is not automatically denied credit for a pass/no pass course that becomes a degree requirement for the new major. The decision is made by the academic dean of the new department. **However, under no circumstances is a grade of P changed to a letter grade.**

Transfer students have the same pass/no pass privileges and restrictions, but they must pass 30 semester hours of regularly grades courses at UNT Dallas to be eligible for graduation.

Course Repeat Policy

Students may take a course a second or subsequent time. All course attempts are recorded on the UNT Dallas transcripts. However, the highest grade of all the course attempts will be the only grade points and attempted hours that will be calculated into the most recent cumulative grade point average (CGPA) calculation impacting graduation and academic standing. Retroactive changes will not be made to the academic standing or semester grade point averages of previous terms.

Further, undergraduate students who enroll in the same course more than twice may be charged additional tuition amounts (see "Tuition for Repeated Undergraduate Hours" in the Tuition, Expenses, and Financial Aid section of this catalog).

Prior to enrolling in a repeated course, it is highly recommended that students consult with the Financial Aid Office and Student Financial Services for any possible financial liability.

Course Substitutions

Students are required to complete all courses published on their Degree Plan to meet degree requirements. On occasion, a required course may not be available; or due to program changes, the course may be no longer be offered to complete the original course requirements. Therefore, a course substitution may be required to complete the coursework. Substitutions are exceptions to the degree requirements and should only be used in extraordinary circumstances. Program coordinators should adhere to the Substitution Policy as an alternative means of meeting a program requirement in which the course(s) must have similar objectives and content as the original course.

Graduate students and program coordinators may submit course substitution requests when they desire to substitute one course for another when a clear equivalency, or near equivalency, exists between the two courses. The acceptable grade must be an A or B to approve a substitution.

Substitutions of undergraduate coursework (4000 level) is not permissible. Only graduate course work of 5000 level or above may be applied toward completion of graduate program requirements.

A maximum of 3 courses (9 credit hours) are allowed for substitutions for 30-48 hour programs and a maximum of 4 courses (12 credit hours) for degree programs exceeding 48 credit hours. The total hours approved may not exceed the required limits for combined transfer and substitution courses.

Grade Reports

The electronic grade report and student's academic standing are available online at my.untdallas.edu at the close of each term/semester. If the grade report or the student's academic standing is believed to be in error, the student should contact the Office of Registrar within 30 days following the first class day of the succeeding term/semester.

At mid-term/semester in the long session, instructors may provide individual written warnings to students who are doing unsatisfactory class work.

Incomplete Grades

A grade of incomplete ("I") may be granted to a student only during the last one-fourth of the session and only if the student has: (1) satisfactorily participated in the course and (2) justifiable and documented reason for not completing the work on schedule that is beyond the control of the student as deemed appropriate by the instructor of record. The student has one long term to complete the work (e.g., Spring incomplete = end of Fall completion; Summer incomplete = end of Fall completion date; and Fall incomplete = end of Spring completion date; or at the discretion of the instructor), unless the instructor designates an earlier deadline for completion. For undergraduate courses taken Fall 2007 and after, the grade of "I" will revert to a grade of "F" if the work is not completed by the end of the next long term.

An extension for an incomplete to stand beyond one long term may be requested with appropriate justification, documentation, and approval of the instructor. Such an extension should be requested through the Student Academic Appeals Committee for review and a decision. Requests for extensions must be filed prior to the end of the long term in which course work is being completed and may not be made after the grade has been changed.

It is important to note that a student should not register for the incomplete course again. The student must arrange with the instructor of record (or program coordinator if instructor is unavailable) to finish the work at a later date utilizing the Grade of Incomplete Documentation form. This form must be filed and submitted to the Registrar's Office (with all needed signatures) no later than the last day of instruction for a given session/term. The date of completion of remaining coursework should be determined in consultation with the instructor. Upon completion of the work, the instructor will change the grade from a grade of "I" to the grade earned.

Instructors of record for a course cannot assign a grade of Incomplete without the consent of the student via the Grade of Incomplete Documentation form. Students cannot receive a grade of incomplete for a term once grades have posted officially.

Grade Changes

No grade, except for a grade of "I," may be removed from a student's record once properly recorded. Changes are not permitted after grades have been filed except to correct clerical errors. Requests for error correction must be initiated immediately after the close of the term/semester for which the grade was recorded.

A faculty member who believes an error has been made in calculating or recording a grade may submit in person a request for a grade change to the program coordinator and the appropriate dean. The Registrar accepts requests for grade changes only from the academic deans.

Policy on Grade Appeals

Students are encouraged to resolve grade disputes through informal discussion with their instructors and seeking a formal process only when necessary. A student may dispute a grade formally based on one of the following criteria:

1. A clerical or administrative error was made in the calculation or assignments of the student's grade.
2. The grade was not calculated in accordance with the grading criteria stated in the syllabus.
3. The grade was based on an arbitrary or unlawful reason, including discrimination, harassment, retaliation, or observance of religious holy days.

A formal grade appeal **must be filed within 10 days of the start of class of the following semester to be considered.**

Appeal Process

1. A student who wishes to appeal a final course grade should first arrange an informal meeting with the instructor to discuss the student's concern.
2. If the concern is not resolved after the informal meeting with the instructor, the student may appeal the final course grade to the program coordinator of the department. For instances in which a school does not have formal program coordinators, the dean may designate a faculty member within the school to act in place of the program coordinator. The student must forward the Grade Appeal Form to the program

coordinator (or dean in absence of a program coordinator) within 10 business days of the first class day of the following semester.

3. The program coordinator may solicit written feedback from the student and instructor and may meet with each separately before rendering a decision. The program coordinator will notify the student and instructor of the decision within 10 business days of receiving the student's appeal. The student or the instructor may appeal the decision of the program coordinator.

4. The student or the instructor has 10 business days from receipt of the program coordinator's decision to send a written appeal to the dean of the respective school/college. The dean will forward the appeal with any other documentation to the Student Academic Appeals Committee. In the case of the College of Law grade appeals, the dean will appoint a three-person *ad hoc* committee to act in place of the Student Academic Appeals Committee.

5. The Student Academic Appeals Committee will review the appeal and may request an in-person meeting with the student and instructor separately. The dean may also be involved in the review process and vote on the Student Academic Appeals Committee toward the decision.

6. The Student Academic Appeals Committee will notify the dean of its decision within 30 days of its appointment. The dean will notify the student and instructor of the Student Academic Appeals Committee's decision within three business days of receipt of the decision.

7. All rulings made by the Student Academic Appeals Committee are final.

8. All records related to the appeal will be filed with the program coordinator of the department in which the grade was originally signed and retained in accordance with the UNT Dallas record retention policy.

Dean's List and President's List

Undergraduate students who complete at least 12 hours of class work in regularly graded courses taken in residence during the long session with a cumulative grade point average of 4.0 are placed on the president's list. Students who complete at least 12 hours of course work during the long semesters with a cumulative grade point average of 3.5 or above are placed on the dean's list. Students are notified of this recognition by the president or the appropriate academic dean.

Grade Books and Tests

The University's records retention schedule requires that grade books be retained by the program coordinator or associate dean for five years.

In addition, University policy requires that departments retain tests for one year after the term/semester has been completed or return tests to students. If the tests are returned, students are responsible for producing the tests should a grade appeal be necessary.

Academic Standing

Students need to maintain at least a 2.0 cumulative grade point average (CGPA) to remain in good academic standing and graduate from UNT Dallas. At the end of each term (Fall, Spring and Summer), students are assessed an academic status for each term to alert a given student (and support faculty and staff) of academic difficulties and progress to degree. Students who drop below a cumulative grade point average (CGPA) of 2.0 are subject to course load limits, term GPA requirements to maintain enrollment, and meetings with an academic advisor to promote academic success.

Students with less than a 2.0 CGPA are allowed to enroll in no more than 12 semester credit hours over the various sessions of a given Fall or Spring term or 6 semester credit hours over the Summer term. However, recommendations for lower course loads made by UNT Dallas faculty and staff should be followed given their professional observations and experience. Students with scholarships that require the completion of 30 semester credit hours over the academic year can work with the Office of Academic Advising and Student Success to select courses to meet this credit milestone and the Office of Financial Aid to make scholarship appeals if needed.

Academic Alert

Freshman students are placed on academic alert the first term/semester their CGPA drops below a 2.0. Students with an academic alert status must meet with an academic advisor to develop a plan for success for the next enrollment term. To be removed from academic alert, students must raise their CGPA above a 2.0 during the next term of enrollment.

Students on academic alert who do not raise their CGPA to at least a 2.0 by the end of the next term of enrollment are then placed on academic probation for that term.

Academic Probation

Students, who are either 1) not classified as a freshman student or 2) classified as freshman students and have earned an academic alert status in a previous term, are placed on academic probation at the end of any enrollment term in which the CGPA drops below a 2.0.

Students must meet with an academic advisor to develop a plan for success for the next enrollment term. Students on academic probation must earn either 1) at least a 2.25 semester GPA during the following enrollment term or 2) a 2.0 CGPA to maintain enrollment at UNT Dallas.

Probation students who raise their CGPA to a 2.0 or above at the end of the term are back in "good academic standing" and no longer subject to course load restrictions. However, students who earn at least a 2.25 semester GPA but may not earn at least a 2.0 CGPA can continue enrollment on probation with course load restrictions and other student success interventions in place.

Academic Suspension

Students on academic probation who do not earn either 1) a CGPA of 2.0 or 2) a semester GPA of 2.25 at the end of the term are subject to suspension.

1. First academic suspension: One long term (Fall or Spring terms)
2. Second academic suspension: Two long terms (Fall or Spring terms)
3. Third academic suspension: Indefinite - two calendar years

Students on suspension for the following term are dropped from all future enrollment and not allowed to attend UNT Dallas for the designated terms (including the Summer term and all sessions within the term), regardless of whether the student has registered or preregistered, paid fees or financial aid eligibility. A long term is defined as a 16-week Fall or Spring term and all of the sessions within those terms. For example, students on their first academic suspension at the end of a Spring term are eligible to seek readmission for the following spring (unenrolled for the Summer term and one long Fall term).

Readmission to the institution is subject to current admissions policies. Students seeking readmission after a third academic suspension must have approval from the dean for the school that offers the student's major currently listed in the student's record.

When students re-enroll UNT Dallas after a suspension, they must earn either 1) at least a 2.25 semester GPA during the following enrollment term or 2) 2.0 CGPA to continue enrollment. Students who do not meet one of those standards is then suspended again for a longer time period (as designated above).

Students should be aware that coursework taken at another institution while on suspension may not apply directly to the degree plan or serve to meet other graduation requirements without prior consultation with UNT Dallas advisors.

Appeal of Academic Suspension

Students may appeal an academic suspension for extenuating personal circumstances (i.e. rarely occur, unforeseeable, and unpreventable events) to the Student Academic Appeals Committee. More information about the deadlines and appeal process can be found at Academic Advising & Support > Suspension and Reinstatement or with a probation advisor in the Office of Academic Advising & Student Success.

Academic Integrity

In accordance with Policy 7.002 Code of Academic Integrity, UNT Dallas expects all students to exhibit a high value of personal responsibility, accountability and honesty in all academic endeavors. The value of the UNT Dallas degree depends upon the absolute integrity of the student work submitted to attain a degree. Therefore, it is imperative that all students demonstrate a high standard of individual honor in their scholastic work.

All members of the university community are expected to report academic dishonesty to the faculty member of the class in which the academic dishonesty is alleged to have occurred. Reports of academic dishonesty may also be made to the Dean of Students. Reports may be verbal, in writing or electronic.

Definitions and Examples of Academic Dishonesty

The following is a list of various types of academic dishonesty with some exemplar behaviors that often contribute. This list is meant to bring awareness of the forms of academic dishonesty commonly encountered and is not exhaustive. It is important for students to understand that a student's lack of intent to engage in academic misconduct, or lack of knowledge of the Code of Academic Integrity, is not a defense to academic misconduct.

Abuse of the academic process. Engaging in activity which interferes with the academic process; including but not limited to:

- Falsifying or attempting to falsify class attendance, course registration and grade records, transcripts or any other academic records
- Fabricating excuses for class or examination absence.
- Falsifying evidence or intimidating or exerting improper influence on another in connection with an alleged violation of the Code of Academic Integrity.

Cheating. Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in academic work, including but not limited to:

- Purchasing academic work from a commercial service or another individual.
- Copying information from another student during an examination.
- Providing unauthorized assistance to another student by knowingly permitting the other student to see or copy all or a part of an examination or any academic work.
- Obtaining unauthorized advance knowledge of an examination; including accessing previously administered examinations.
- Distributing unauthorized copies of examinations, by sale or otherwise, to another student.

Fabrication**.** Falsification or invention of any information, data, research or citation in academic work, including but not limited to:

- Falsifying scientific or other data.
- Changing information on examinations or other academic work that has been previously graded or submitted and resubmitting the work for the purpose of improving the grade.

<u>Multiple submissions</u>. Submitting substantial portions of the same work for credit more than once without authorization from the faculty member for the class in which the student submits the work, including but not limited to:

- Submitting the same paper for credit in more than one course without the faculty member's permission.
- Representing group work done in one class as one's own work for the purpose of using it in another class.

<u>Plagiarism</u>. Using another's ideas, processes, results or words without proper attribution; including but not limited to:

- Intentionally, knowingly, or carelessly presenting the ideas, phrasing or work of another without proper citation.
- Quoting or paraphrasing another without citing proper sources

<u>Complicity</u>. Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty; including but not limited to:

- Knowingly allowing another to copy from one's paper during an examination.
- Distributing test questions or substantive information about materials to be tested without the faculty member's permission.
- Unauthorized collaboration on academic work.
- Sitting for an examination in place of another student, or requesting that another student sit for an examination on their behalf.
- Conspiring or agreeing with others to commit an act of academic dishonesty

Repercussion of Academic Dishonesty

Students engaging in academic dishonesty are subject to one or both types of sanctions: 1) academic misconduct sanctions and 2) conduct sanctions. Also, some academic programs across campus may have ethical and professional guidelines that could result in additional consequences at a program level. Refer to School student handbooks for more information as appropriate.

Academic Misconduct Sanctions

1. The faculty member will contact the student within three business days after establishing a reasonable basis to believe that a student may have engaged in academic dishonesty to request a meeting to occur within five business days.
2. The faculty member and the student will meet to review all information and allow the student an opportunity to respond and provide relevant information. The faculty member may continue to collect additional information after this meeting.

3. **Note:** If the student fails to respond to the initial contact or attend the scheduled meeting, the faculty member can make a determination of student responsibility and the academic misconduct sanction in the student's absence.
4. The faculty member makes a decision regarding the responsibility of the student and determines an academic misconduct sanction. Sanctions can range from a verbal or written warning, assignment of educational coursework not required of other students, partial or no credit on the assignment, adjustment of the final course grade, and/or another course-related sanction that the faculty member deems appropriate.
5. The student is provided written notification of the finding and sanction in writing from the faculty member within five business days of the decision.
6. If the student is found responsible for academic misconduct and administered a sanction of any kind, the faculty member will submit the <u>Academic Misconduct Violation Report</u> to the Dean of Students and Dean of the School within five business days of the decision.
7. **Note:** Even if the student drops a course in which there was an allegation of academic misconduct, a faculty member will still review the evidence, determine if the student is responsible, and submit the <u>Academic Misconduct Violation Report</u> to the Dean of Students for the student's academic disciplinary history.
8. Students can appeal the decision or sanction administered by the faculty member within 10 business days of the written decision to the Student Academic Appeals Committee. The student will be required to provide a written statement as to the reason for the appeal and provide any documentation to support the appeal.
9. The Student Academic Appeals Committee will request the faculty member to supply the <u>Academic Misconduct Violation Report</u> and additional documentation supporting the findings. The Committee also reserves the right to ask for in-person (or video conference meeting) with the student or faculty member as needed to make an informed decision.
10. Within 45 calendar days, the Student Academic Appeals Committee will provide a written decision of the findings and share the decision with the student in writing.
11. The Committee's appeal decision will be reported to the Dean of Students and Dean of the School within five business days of the decision.
12. Within 10 business days of the Student Academic Appeals Committee, a student may appeal in writing to the Provost on the grounds that due process was not followed in the review and decision-making of the student's case. Appeals other than due process will not be considered by the Provost.

Conduct Sanctions for Academic Misconduct

The Dean of Students maintains the academic disciplinary history. <u>Academic Misconduct Violation Reports</u> and the findings from any appeals will be forwarded to the Dean of Students for the student disciplinary record. Students could be subject to one or more conduct sanctions for multiple accounts of academic dishonesty and other violations of student conduct as outlined in the Code of Student's Rights, Responsibilities, and Conduct. Refer to the <u>Policy 7.001 Code of</u>

<u>Student Rights and Responsibilities, and Conduct</u> for more information related to the policies and procedures.

Disruptive Behavior in an Instructional Setting

Students are expected to engage with the instructor and other students in this class in a respectful and civil manner at all times to promote a classroom environment that is conducive to teaching and learning. Students who engage in disruptive behavior will be directed to leave the classroom. A student who is directed to leave class due to disruptive behavior is not permitted to return to class until the student meets with a representative from the Dean of Students Office. It is the student's responsibility to meet with the Dean of Students before class meets again and to provide the instructor confirmation of the meeting. A student who is directed to leave class will be assigned an unexcused absent for that class period and any other classes the student misses as a result of not meeting with the Dean of Students. The student is responsible for material missed during all absences and the instructor is not responsible for providing missed material. In addition, the student will be assigned a failing grade for assignments, quizzes or examinations missed and will not be allowed to make up the work.

The Code of Student's Rights, Responsibilities, and Conduct (Policy 7.001) describes disruption as the obstructing or interfering with university functions or activity, including any behavior that interferes with students, faculty, or staff access to an appropriate educational environment. Examples of disruptive behavior that may result in a student being directed to leave the classroom include but are not limited to: failure to comply with reasonable directive of University officials, action or combination of actions that unreasonably interfere with, hinder, obstruct, or prevents the right of others to freely participate, threatening, assaulting, or causing harm to oneself or to another, uttering any words or performing any acts that cause physical injury, or threaten any individual, or interfere with any individual's rightful actions, and harassment. You are encouraged to read the Code of Student's Rights, Responsibilities, and Conduct for more information related to behaviors that could be considered disruptive.

Definition of Terms

Academic Disciplinary History. The Academic Disciplinary History is the record of the student's violations, including academic dishonesty, which is maintained in the Dean of Students' Office.

Academic Misconduct Sanction. An academic misconduct sanction is the penalty assigned by the faculty member related to the course to students who have engaged in academic dishonesty while enrolled in the course.

Academic Status. This term is used as an indication of a student's academic standing with the university. Students must maintain a minimum cumulative grade point average (CGPA) of 2.0 to remain in good academic standing.

Business Day. Business day refers to the period between 8 am and 5 pm when UNTD is open for official business.

Concurrent Enrollment. Concurrent enrollment is enrollment for any course or courses at another institution while registered for courses at UNT Dallas. Graduate students must secure written permission for concurrent enrollment from the Office of Graduate Admissions prior to registration, and students must not exceed the maximum enrollment limitation set by UNT Dallas.

Concurrent Programs. Concurrent programs are defined as programs (degrees, graduate academic certificates or teacher certification) that a student is pursuing simultaneously. Students in their first semester of graduate enrollment must satisfy the admission test requirement prior to submitting an application for a concurrent degree.

Conduct Sanction. A conduct sanction is a penalty for violating the Code of Student's Rights, Responsibilities and Conduct that may be assigned by the Dean of Students.

Continuing Students. Continuing students are those students who have been officially enrolled at UNT Dallas at least once during the 12 consecutive months **prior** to the term/semester of planned enrollment and/or have not received a degree during the same period. Students who receive a degree and reapply to the university are considered new graduate students.

Inactive Continuing Students (Undergraduate students only). Inactive students are undergraduates who have not been officially enrolled at UNT Dallas in the last 12 consecutive months and who have not received a degree during the same period.

Inactive students are required to complete the following requirements to re-enroll:

1. complete the Texas Common Application for returning students;
2. submit transcripts from all colleges attended, if any, since leaving UNT Dallas;
3. if previous UNT Dallas enrollment was as a transient, dual credit, summer visiting student or special student, all academic credentials are required prior to re-enrollment.

Course Numbering System

- 1000-1999 - Freshmen courses
- 2000-2999 - Sophomore courses
- 3000-3999 - Junior courses
- 4000-4999 - Senior courses
- 5000-5999 - Graduate courses
- 7000-7999 - Law Courses

Note: Courses 2900, 2910, 4900 and 4910, **Special Problems**, are used upon approval of the program coordinator or dean for individual instruction in any department to cover course content in special circumstances.

Experimental Courses. 1980, 2980 and 4980, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the program coordinator.

Advanced Courses. Numbered 3000 to 4999, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the program coordinator. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

Cumulative Grade Point Average**.** The cumulative grade point average (CGPA) upon which academic standards are based is calculated by dividing the total number of grade points earned in residence at UNT Dallas by the total number of semester credit hours (SCH) attempted in residence at UNT Dallas.

Not included in the definition of student classification for academic standards are hours granted by this university for extension courses, service experience, advanced placement, credit by examination, CLEP or transfer hours attempted but not passed.

Excluded from the calculation of the CGPA are all courses in which the student received grades of I, NP, P, or W.

Degree Plan**.** The degree plan is an official document prepared and approved in the student's major department that lists courses completed, courses to be completed, proficiency examinations and all other requirements for a particular degree program. The degree plan is subject to the requirements of the catalog in effect for the academic catalog upon entry to UNT Dallas.

Disruptive Behavior**.** Disorderly conduct taking place in an instructional setting that materially and substantially diminishes, impedes, or obstructs an instructor's ability to teach or a student's right to learn. Disruptive behavior includes conduct that distracts, disturbs, intimidates, or threatens others in a manner that unduly interferes with the educational process.

Grade Point Average**.** The overall grade point average is used to determine student class loads, eligibility for admission to the university and certain programs, and eligibility for graduation. All GPA calculations are subject to post-audit and correction by the Office of the Registrar. Visit www.untdallas.edu/academics for additional information.

The GPA is calculated by dividing the total number of grade points by the total number of semester hours attempted. The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of I, NP, P, or W are not counted as courses attempted for GPA purposes.

Major**.** At least 24 semester hours in a given subject are required for a major, including 12 hours of advanced work. The number of hours required depends on the department selected

The term "professional field" is used in the School of Business to designate the major for the Bachelor of Business Administration (BBA) and the Master of Business Administration in Strategic Management (MBA) degrees.

Double Major. A student seeking a double major must consult with an advisor from the second department. If approved, the requirements for the second major are incorporated into the student's degree audit.

Minor. A minor requires at least 18 semester hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. Not all degrees require a minor.

Prerequisite. A prerequisite is a course or other preparation that must be completed before enrollment in another course. All prerequisites are included in catalog course descriptions.

Schedule Changes (Add/Drop, Withdrawal). Students may make adjustments to their schedules by adding and/or dropping classes or by withdrawing. Specific procedures must be followed in making these changes. (See Enrollment section of this catalog for details.)

Note*: Students dropping all of their courses must go to the Registrar's Office or send a written request to the Registrar's Office to withdraw.

Semester Hour. A semester hour is the unit of credit at UNT Dallas; the credit allows for one lecture hour a week for 15 weeks or the equivalent. In course listings, figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week.

Term/Semester/Session. The academic year includes three terms/semesters: fall, spring and summer. During the fall and spring terms, the following sessions are offered: 16-week regular session (1) and 8-week I and II (8W1 and 8W2, respectively). During the summer term, the following sessions are offered: 3-week I (3W1), 5-week I and II (5W1 and 5W2), 8-week I (8W1) , and 10-week (10W).

Transient Student. A transient student is an undergraduate student who has been enrolled at another college or university and who plans to attend UNT Dallas for one long term/semester only and then to return to the college or university where previously enrolled.

Undergraduate Academic Certificates. UNT Dallas offers upper-division undergraduate academic certificates to meet workforce needs or to provide students with life/career skills and knowledge and to allow for specialization in academic disciplines. Undergraduate academic certificates require 12-20 hours, the majority of which must be advanced, and must be earned in conjunction with a Bachelor's degree/major program at UNT Dallas. Visit www.untdallas.edu/academics for additional details.

Enrollment

The Enrollment section explains matters related to registering for classes, dropping classes, attending classes and taking final examinations.

Mandatory New Student Orientation

All incoming undergraduate students new to UNT Dallas are required to attend New Student Orientation as part of their enrollment and transition to the University community. New Student Orientation is an opportunity for students to familiarize themselves with campus before the start of their first semester.

During New Student Orientation, students will have the opportunity to get their UNT Dallas student ID, learn about campus life, receive information on placement testing, key support services, and meet the academic advising team about scheduling their new student advising appointment. During this appointment, advisors will be available to assist you in setting your first semester schedule. Please note, this new student advising appointment is scheduled and held separate from the orientation experience.

Throughout the day of orientation, new students will be able to speak with Orientation Leaders who are current students at UNT Dallas that can help answer questions about favorite moments on campus, support services available, or anything that can help ease their transition to college. Students will have the opportunity to meet other students who are in the same academic majors and learn about financial aid and scholarships, payments plans and options to cover the cost of attendance, housing, tutoring, and so much more.

Orientations are traditionally held in the summer months (i.e. June, July, August) for students starting in the Summer and Fall terms. New students starting in the Spring semester attend orientation in December and January prior to the start of classes. Orientation session dates are listed on the orientation website.

New Student Orientation does come with an associated fee. The orientation fee does not need to be paid up front or in order to attend an orientation. It will be applied to the student's account upon completion of the required orientation session and can be paid along with tuition and fees. Currently, the fee for first-time-in-college (freshman) orientation sessions is $140, and the fee for transfer orientation sessions is $80.

All new incoming undergraduate students receive orientation information following acceptance notification.

New students must pre-register in order to attend an orientation session. Students can sign up for the corresponding orientation session in 4 easy steps via their UNT Dallas student portal.

    Step 1. Login at https://my.untdallas.edu/ with your EUID and password.

    Step 2. Click the button/tile labeled "Admissions".

    Step 3. Click the "Orientation Registration" option on the left hand side menu.

Step 4. Select the NSO session that best fits within your schedule and click "save". This will confirm a student's orientation date.

Students who do not complete the required new student orientation will have a registration hold placed on their account and will not be able to register for courses.

Questions regarding Orientation should be directed to the **Office of Undergraduate Admissions** at 972-338-1663, orientation@untdallas.edu, or visit https://admissions.untdallas.edu/new-student-orientation.

Change of Address

It is the responsibility of the student to provide correct permanent and local mailing address information at all times and on all documents at the University. Students who change their mailing address must notify the Office of the Registrar immediately by submitting the change in writing or by updating their address at my.untdallas.edu.

Student Load (Fall/Spring)

The normal load for full-time undergraduate students is 15 semester hours for each fall or spring term/semester, or 30 hours for the nine-month academic year. **Note:** For information pertaining to the required semester hours for enrollment verification purposes, refer to "Enrollment Certification" below.

Students who registers for or earns fewer than 9 undergraduate hours of college work each semester may not hold a responsible Student Government Association (SGA) office.

Undergraduate students may schedule a maximum of 9 hours in one eight week session (8W1 or 8W2). Any request for a course overload beyond the maximum hours listed must be approved in advance of registration by the appropriate Dean.

An undergraduate student with a cumulative GPA of less than 3.00 may schedule a maximum of 19 total semester hours. Any request for a course overload beyond the maximum hours listed must be approved in advance of registration by the appropriate Dean.

An undergraduate student with a cumulative GPA of at least 3.00 may enroll for a maximum of 21 total hours for the fall or spring term/semester by meeting the following conditions:

1. at least a 3.00 GPA on a minimum 15-hour residence load for the term/semester just completed,

2. at least a 3.00 GPA on a minimum 12-hour residence load for the summer term/semester just completed, or
3. at least a 3.00 GPA on all work completed at UNT Dallas and a minimum 24 hours of credit in residence.

Student Load (Summer)

The normal load for full-time students is 12 hours for the summer term/semester.

During the summer term/semester, a full-time undergraduate student with a cumulative GPA of at least 3.00 may select multiple sessions for a maximum of 18 total semester hours.

Undergraduate students may schedule a maximum of 4 hours in 3W1 session, a maximum of 9 hours in 8W1 session, a maximum of 8 hours in 5W1 session, a maximum of 7 hours in 5W2 session, and a maximum of 15 hours in 10W session. Any request for a course overload beyond the maximum hours listed must be approved in advance of registration by the appropriate Dean.

Note: For 3W1 (three week one) the normal load for full-time students is 3 hours. Undergraduate students may schedule a maximum of 4 hours in 3W1 session.

Enrollment Certification

Enrollment verification and loan deferments are requested online through the Student Center at my.untdallas.edu and are based upon a student having registered and paid tuition and fees according to the below criteria. Please click here for more information on generating an enrollment certification/verification from the National Student Clearinghouse (NSC). See "Special Conditions for Financial Aid Applicants" in the Tuition, Expenses, and Financial Aid section of this catalog for loan deferment requirements.

Undergraduate

-   **Full Time:** fall, spring or summer term/semester, 12 or more hours.
-   **Three-Quarter Time:** fall, spring or summer term/semester, 9 to 11 hours.
-   **Half Time:** fall, spring or summer term/semester, 6 to 8 hours.

Registration

All registration and student-requested schedule changes are conducted via web registration at my.untdallas.edu. Specific information and instructions as well as dates are found online at https://registrar.untdallas.edu and at my.untdallas.edu.

Late Registration

Students who are unable to enroll during the official registration periods must pay an additional fee for late registration. Refer to https://registrar.untdallas.edu for late registration information.

Concurrent Registration

A student in residence who wishes to enroll concurrently at another college must first secure the written permission of the appropriate dean at UNT Dallas. Failure to obtain advance approval may result in the refusal of the university to accept such work in transfer.

Special provisions for avoiding more than one minimum tuition charge are available for students enrolling concurrently in more than one state-supported institution of higher education. Students planning concurrent enrollment are cautioned to check these provisions prior to enrollment at any state institution.

Enrollment at the Universities Center at Dallas

Students enrolling for upper-division undergraduate courses or graduate courses offered by the partner universities of the Universities Center at Dallas (UCD), a Multi-Institutional Teaching Center (MITC) located in downtown Dallas, may enroll at their home institution for courses offered by the other UCD universities.

Evening and Saturday Classes

A large number of classes at the graduate level are scheduled for one three-hour meeting per week during the spring and fall terms/semesters, usually on Saturday morning or on a weekday evening. Consult the online schedule of classes at my.untdallas.edu, available prior to spring and fall registration, for schedule details.

A few of these classes also are available during summer terms/sessions. Consult the online schedule of classes at my.untdallas.edu.

Schedule Changes

For information concerning adding or dropping courses, consult the online Academic Calendars at https://registrar.untdallas.edu.

Registration Changes for Lacking the Prerequisite

A prerequisite is a course or other preparation that must be completed before beginning a course to ensure that students can successfully complete the course. All prerequisites are included in catalog course descriptions.

Students will be allowed to enroll in the next course of the sequence for the following term if they are currently enrolled in the prerequisite course at UNT Dallas. However, students will be dropped from that course prior to the beginning of the next term if they do not meet the prerequisite specified in the catalog. Students should meet with an academic advisor to develop a plan for successful completion of the prerequisite course.

Concurrent prerequisite enrollment is not permitted; however, in rare instances, exceptions may be approved by the department via the Academic Exception Form.

Advanced Placement and Credit by Examination

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. This also includes military service credit and classroom instruction offered through the non-academic institutions approved by the American Council on Education. Such credit is not included in determining grade point averages and has the following additional restrictions:

1. may not be used to reduce the general degree requirement of completing a minimum of 30 semester hours in residence at UNT Dallas;
2. may not be used to reduce the general degree requirement of completing at least 24 semester hours of advanced work at UNT Dallas;
3. may not be used to reduce the general degree requirement of completing at least 12 advanced hours in the major at UNT Dallas;
4. may not be earned in any course the student has previously completed at any university; and
5. may not be earned in any course prerequisite to another course in the same subject for which the student has previously earned credit.

UNT Dallas recognizes exam credit in transfer from other accredited institutions within the limits outlined above. Scores from exam credits accepted in transfer are not re-evaluated by UNT Dallas. Credit by examination cannot be substituted for any grade, including an F earned for a course in high school, at UNT Dallas or at another college or university. The credit earned through examination will not be included in the grade point average at UNT Dallas, but it will be included in accepted semester credit hours.

Advanced Placement (AP) Examinations

Students who have received college-level training in secondary school and who present applicable scores on the appropriate Advanced Placement Examination will be granted, on request, placement and credit for comparable courses at the university following enrollment.

The College Board Advanced Placement Examinations are offered in May each year and are administered by The College Board in most school districts. Students typically complete an AP course offered by their high school before taking an AP examination in that subject. However, in consideration of homeschooled students and students whose schools do not offer AP courses, The College Board does not require a student to complete an AP course before taking an AP examination. All requests for information should be directed to the Advanced Placement Program of The College Board, 250 Vesey Street, New York, NY, 10281.

Visit https://admissions.untdallas.edu/forms for updated information on accepted AP exams, scores, and UNT Dallas course equivalencies.

AP Credit Evaluation and Notification

Entering freshmen who took the Advanced Placement (AP) Exam for credit (and who designated that their scores be sent to the University of North Texas at Dallas, code 5999) will receive an evaluation of their scores, if scores have been received and qualify for credit. Students who do not receive their AP evaluations at that time should check with the Office of Admissions prior to receiving academic advisement to confirm that their AP results have been received.

Former, continuing and transfer students who wish to have their AP test results applied to their UNT Dallas transcript must initiate this process through the Office of Admissions during their first term/semester enrolled at UNT Dallas. (Note: students who fail to initiate the process during their first term/semester at UNT Dallas may still be eligible to receive credit, but may be subject to the standards in place at the time of initiation, rather than those that were current when the test was taken.)

College-Level Examination Program (CLEP)

UNT Dallas recognizes credit earned through College-Level Examinations of the College Board only if the credit is first certified by the Office of Admissions.

CLEP General Examinations

UNT Dallas does not grant credit on the basis of College Board CLEP General Examination scores.

CLEP Subject Examinations

Credit is certified but not necessarily applied to a degree if the student scores at or above the average scores of those students in the national norms sample who earned a C in regular college courses on the subject. A student may not earn examination credit for any course failed.

Effective July 1, 2001, CLEP began using a new "common recommended credit-granting score" for all CLEP exams. UNT Dallas recognizes CLEP credit recommendations as posted on the official student score report. Entering students who took the CLEP Subject (CLEP) Exam for credit (and who designated that their scores be sent to the University of North Texas at Dallas, code 3681) will receive an evaluation of their scores, if scores have been received and qualify for credit.

Visit https://admissions.untdallas.edu/forms for updated information on accepted CLEP subject exams, scores, and UNT Dallas course equivalencies.

SAT Subject Tests

UNT Dallas does not grant college credit on the basis of The College Board SAT Subject Test scores.

Educational Experience in the Armed Services

Credit may be given for formal service school courses completed in the armed services after evaluation of official documents by the Office of Admissions and the Office of Academic Advisement. The student's academic dean decides if credit awarded for such courses will be applied toward requirements for the bachelor's degree.

Credit for Work Experience

UNT Dallas will not be grant credit for knowledge acquired through prior work, certification, or performance experience regardless of whether these experiences were of a paid or voluntary nature.

International Baccalaureate (IB)

UNT Dallas awards a minimum of 24 semester hours of credit to students who have completed the International Baccalaureate Program and have received the International Baccalaureate Diploma. Students must earn a minimum score of 4 on tests that count toward the diploma. The admissions office will certify the examination credit based on the qualifying scores.

A student who has completed a high school International Baccalaureate Program but has not earned the diploma and who has scored 5, 6 or 7 on the higher level IB examination will receive college credit at UNT Dallas. **Note**: The minimum score requirements for awarding credit based upon International Baccalaureate examinations is under review and subject to change.

The IB institution code for UNT Dallas is 01800. Students should use this code when requesting to have IB scores sent to the UNT Dallas undergraduate admissions office.

Visit https://admissions.untdallas.edu/forms for updated information on accepted IB exams, scores, and UNT Dallas course equivalencies.

Student Attendance

The University of North Texas at Dallas ("UNTD" or "the University") recognizes that student success is promoted by the expectation of regular attendance and participation in class (Policy 7.005).

Class Attendance:

1. Responsibility for class attendance rests with students. Regular and punctual attendance at all scheduled classes is expected.
2. Faculty members will clearly state their policy regarding class absence and the impact of absences on course grades on their course syllabi. Absences may lower a student's grade where class attendance and class participation are deemed essential by the faculty member.
3. Faculty members will be expected to report accurately attendance for class roll audits, early alerts, and last day of participation for financial aid purposes.

Excused Absences:

1. An absence may be excused for the following reasons:
    1. Religious holy day, including travel for that purpose;
    2. active military service;
    3. participation in an official university function; or
    4. illness or other extenuating circumstances.

2. A student is responsible for requesting an excused absence in writing, providing satisfactory evidence to the faculty member to substantiate the excused absence and delivering the request personally to the faculty member assigned to each course.
3. When the absence is excused, the faculty member will provide a reasonable time after the absence for the student to complete the assignment or examination.

Student Absence Due to Religious Holy Day:

A student may be excused from attending classes or other activities, including examinations, for observance of a religious holy day, including travel for that purpose.

1. A student should notify a faculty member of anticipated absence to observe religious holy days as early in semester as possible.
2. An excused student may not be penalized for the absence and must be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence. The faculty member may take appropriate action if a student fails to satisfactorily complete an assignment or examination.
3. If a student and faculty member disagree about the nature of the absence being for the observance of a religious holy day or about whether the student has been given reasonable time to complete any missed assignments or examinations, either the student or the faculty member may appeal to the Student Academic Appeals Committee (SAAC). The student and faculty member will abide by the decision of the SAAC.

Student Absence Due to Military Service:

A student will be excused from attending classes or other activities upon providing notice of participation in active military service.

1. A student called to active military service must provide a copy of the student's military order to each faculty member instructing a course in which the student is enrolled.
2. An excused student will not be penalized for an absence due to military service and will be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence.
3. The course syllabus or instructional plan for a course in which a student was enrolled when called to active military service will be retained so that the student may complete the course without prejudice and pursuant to the course requirements that were in effect when the student enrolled in the course upon the student's return from active military service. All course work completed by the student prior to being called to active military service will be retained until the student returns.
4. A student who returns from active military service who will not be able to satisfactorily complete any outstanding assignments or examinations within a reasonable period of time must contact the Office of the Provost to develop a written plan and timeframe for completing all outstanding assignments or to make any other arrangements as may be appropriate under the circumstances.

5. The maximum period for which a student may be excused will be no more than 25% (twenty-five percent) of the total number of class meetings or the contract hour equivalent (not including the final examination period) for the specific course or courses in which the student is currently enrolled at the beginning of the period of active military service.
6. A student returning from active military service who believes that they have not been given full and fair treatment in accordance with this policy, or all other relevant state or federal laws relating to return from active military service, may seek review by the Student Academic Appeals Committee (SAAC). The SAAC will review the complaint asserted by the student, meet with all university officials who may have knowledge of the circumstances, and attempted to resolve the dispute amicably in accordance with UNTD policy and state and federal law.

Student Absence for Official University Functions:
Student absences due to participation in a university function or activity must be approved in advance within a reasonable time by the faculty member. Students should be prepared to provide appropriate documentation of participation in the official function.

Student Absence Due to Illness and Extenuating Circumstances:

In cases of brief illness or extenuating circumstances in which a student can return to class participation in a reasonable timeframe, the student should inform his or her faculty of currently enrolled courses with the reason for absence and make arrangements to make up work immediately upon return. Documentation may be requested by the faculty member to verify illness. In case of an absence in which the student is not able to communicate effectively with faculty, the student should notify the Assistant Provost for notification of the faculty.

Course Drop/Withdrawal

1. A student may drop a course prior to the census date in the Office of the Registrar. Courses dropped prior to the census date will not appear on the student's transcript and will not be included in the limitation of dropped courses as set forth below.
2. If a course is withdrawn from prior to the end of the 12th week of classes for the fall or spring semester or equivalent date for shorter sessions, a grade of W will be assigned.
3. No student may drop any course after the date designated by the Office of the Registrar during the twelfth (12th) week of the fall or spring semester, or the equivalent date of the shorter sessions.
4. No student may withdraw from more than six (6) courses during their academic program except as set forth below. The Registrar may refuse to allow a student to drop a course if the student has dropped six (6) courses previously.

5. Students applying for financial aid must contact the Office of Student Financial Aid prior to removing any class from their schedule in order to understand the potential impact of the drop/withdrawal of the course on student financial aid eligibility.

All relevant course drop dates will be published annually by the Registrar and will be made available on the UNTD online academic calendar. All drop procedures must be completed by 5:00 p.m. on the deadline dates specified on the UNTD academic calendar.

Limitations on Course Withdrawals

Undergraduate students who enrolled in higher education for the first time after fall 2007 will not be permitted to drop a total of more than six (6) courses, including any course a transfer student dropped at another institution unless the student shows good cause for dropping more than six (6) courses, including but not limited to a showing that:

1. A severe illness or debilitating condition affects the student's ability to satisfactorily complete a course;
2. The student's responsibility for the care of a sick, injured or needy person if the provision of that care affects the student's ability to satisfactorily complete the course;
3. The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause;
4. The active duty service as a member of the Texas national guard or the armed forces of the United States of either the student or a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's active military service is considered to be a showing of good cause;
5. The change of the student's work schedule that is beyond the control of the student and affects the student's ability to satisfactorily complete the course; or,
6. Other good cause as determined by the Student Academic Appeals Committee. Courses dropped for complete withdrawal from UNTD are not calculated for the purpose of the course drop limitation.

Administrative Withdrawal from Courses

At the beginning of each session, faculty report students who do not participate in any classes or coursework prior to the official census date for the term. Students, who are enrolled for courses but fail to attend or participate in all enrolled courses before census, will be administratively dropped from courses for the current term and any future terms. Students who do not attend for one, full academic year are discontinued from the University and required to reapply for admission.

Withdrawal from UNT Dallas

A student may withdraw from all courses from UNTD any time prior to for the end of the 13th week of classes the fall or spring semester or the equivalent dates for summer session.

The Registrar will record a W for each course in which a student was enrolled for withdrawals processed prior to the 12th week of classes for the fall or spring semester or the equivalent for summer sessions.

Conditionally-Admitted Student Enrollment

Students conditionally admitted to the institution will be assessed at the end of their first two long terms (Fall and Spring) to ensure that all conditions stated in the academic agreement were met. Students not meeting all of the academic conditions will be suspended and eligible for readmission only after the successful completion of at least 12 semester credit hours at a community college with at least a 2.25 semester GPA documented on an official transcript from that institution.

Students may appeal the suspension for extenuating circumstances (i.e. rarely occur, unforeseeable, and unpreventable events) to the Student Academic Appeals Committee. More information about the deadlines and appeal process can be found at Academic Advising & Support > Suspension and Reinstatement or with a student success advisor in the Office of Academic Advising & Student Success.

Pre-Finals Week

So that students can more adequately prepare for their final examinations, special rules apply to the seven calendar days preceding the final week of each fall and spring term/semester. During pre-finals week, student organizations do not meet; and activities requiring student participation such as field trips or performances by dance, drama or music ensembles are not scheduled.

Final Examinations

Faculty members are expected to administer final examinations at the designated times during the exam week of each long semester and during the last class meeting day of each summer term. Any deviation from the published schedule of final examinations must be approved in advance by the appropriate academic dean.

Students who have as many as three final examinations scheduled on one day may appeal to their academic dean to reschedule one of those examinations on another day during the final examination period.

Graduation and Commencement

Application for Graduation

Applications for graduation are available in online at the student center at my.untdallas.edu. (Visit https://registrar.untdallas.edu for degree application deadlines.)

Degree applications are accepted only from undergraduate students who have a minimum overall C average. See "General University Requirements" on the Undergraduate Academic Programs page of this catalog for grade point calculation details.

Students otherwise eligible for graduation who complete their final course or courses elsewhere will not graduate at the end of the term/semester or summer session/term in which the work is completed, because of the time required for obtaining transcripts. Such students will have their degrees conferred at the close of a subsequent UNT Dallas term/semester.

Graduation with Honors

Candidates for graduation whose overall grade point average, based on grades earned in UNT Dallas resident credit courses, is at least 3.500 but less than 3.700 are eligible to graduate cum laude; those whose GPA, as defined above, is at least 3.700 but less than 3.900 are eligible to graduate magna cum laude; and those whose GPA, as defined above, is 3.900 to 4.000 are eligible to graduate summa cum laude.

Hours earned through correspondence and extension courses, or pass/no pass courses, will not be counted in calculating the GPA for determination of eligibility for graduation with honors. Candidates for a second bachelor's degree are not eligible for graduation with honors.

Commencement Exercises

Commencement exercises are held in May and December. Diplomas are mailed to candidates approximately eight weeks after the end of the semester in which the student has applied for graduation and the coursework has been verified.

Definition of Terms

Active Military Service. "Active Military Service" includes active military service performed by a member of the Texas National Guard of the Texas State Guard.

Census Date. "Census date" means the 12th class day of the fall or spring semester or the equivalent dates in a summer session. The census date will vary based on the length of the course and are established and available from the Office of the Registrar.

Class Participation. "Class participation" is determined by the faculty member and may include activities such as attendance in class, submitting homework assignments or discussion board posts, and communication with the faculty member of record.

Course Drop. "Course drop" means a course credit not completed by the student that was removed from his/her schedule prior to the session census date and is removed from the transcript.

Course Withdrawal. "Course withdrawal" means a credit course not completed by the student who was enrolled in the course on the session census date for which the student will receive a non-punitive grade of W on his/her transcript.

Discontinuation. Students who are "discontinued" at UNTD are those who have not been enrolled for at least 12 months at UNTD and must reapply to the institution to reenroll.

Grade. "Grade" means an indicator assigned upon completion of a course (usually A,B,C,D or F). A grade indicates that the student has earned and will be awarded credit if the course was completed successfully or that the student remained in the course until completion but failed to make satisfactory performance to be awarded credit. "Grade" does not include "incomplete."

Member of a student's family. "Member of a student's family" includes the student's spouse, child, grandchild, father, mother, brother, sister, grandmother, grandfather, aunt, uncle, niece, nephew, first-cousin, step-parent, step-child or stepsibling.

Person who is otherwise considered to have a sufficiently close relationship to the student. "Person who is otherwise considered to have a sufficiently close relationship to the student" includes any relative within the third degree of consanguinity, plus close friends, including but not limited to roommates, housemates, classmates or other persons identified by the student as determined by the Assistant Provost for Academic Affairs on a case-by-case basis.

Reasonable Time**.** "Reasonable Time" means no fewer than 10 days.

Religious Holy Days. "Religious Holy Days" means a holy day observed by a religion whose place of worship is exempt from state property tax.

Student. "Student" includes students enrolled in distance education, self-paced and other asynchronous courses.

Tuition, Expenses, and Financial Aid

Tuition and Mandatory Fees

Tuition, fees, room and board are subject to increase or decrease without notice by action of the Texas Legislature and/or the UNT System Board of Regents. *Students are responsible for any additional amounts due UNT Dallas resulting from post audits and corrections, including all fees and waivers, i.e., registration assessing errors, changing from off-campus to on-campus classes, invalid employment waivers, etc.*

*For current information on tuition and fees, visit the Student Business Services web site (*accounts.untdallas.edu/cost*). Student Business Services is open from 8:00 a.m. to 5:00 p.m. Monday through Friday.*

Undergraduate tuition rates

Note: Tuition rates are subject to change

Please visit the Student Business Services web site (accounts.untdallas.edu/cost) for the most current tuition and fee rates.

Graduate tuition rates

Note: Tuition rates are subject to change

Please visit the Student Business Services web site (accounts.untdallas.edu/cost) for the most current tuition and fee rates.

Explanation of fees

Note: Fees are subject to change

Visit the Student Business Services website: accounts.untdallas.edu for current fees.

Mandatory - Incidental fees

Student service fee

Student service fees are assessed in proportion to the number of semester credit hours for which a student registers to cover the cost of student services that directly involve or benefit students.

Medical services fee

The medical services fee is used solely to provide medical services to students enrolled at the university.

Intercollegiate athletics fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Intercollegiate Athletics fee is assessed in proportion to the number of credit hours to cover the cost of UNTD athletics programs, capped at 12 hours

Undergraduate advising fee

The undergraduate advising fee supports the advising function for undergraduate courses.

Technology fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Technology fee is assessed in proportion to the number of credit hours for which a student registers to defray costs associated with the equipment in the open computer labs.

Library fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Library fee is assessed in proportion to the number of credit hours for which a student registers to cover the expenses associated with electronic resources, library books, and software.

Other fees

Distance learning fee

A distance education fee is assessed in proportion to the number of credit hours for which a student is enrolled in an online or hybrid course.

Science laboratory fee

A science laboratory fee is assessed to all students enrolled in a science laboratory section. Laboratory fees are collected to cover the cost of materials and supplies used by students in the laboratory.

Universities Center at Dallas Fee

Students enrolling for upper-division undergraduate courses or graduate courses offered by the partner universities of the Universities Center at Dallas, may enroll at their home institution for courses offered by the other UCD universities. UCD is located in downtown Dallas. A $15.00 per hour fee is collected from students who are enrolled at UCD.

Orientation fees - New Student

Freshman Students: $140.00; Transfer Students: $80.00

Replacement ID card

Students receive the first ID card at no cost. Replacement cost for ID cards is $5.00.

Late registration fee

A flat fee of $50.00 will be charged to students registering during the designated late registration period.

Parking fees

Please refer to Parking Services at police.untdallas.edu/parking-office.

Undergraduate admissions application fee

All Undergraduate applicants new to UNT Dallas must pay a $40 non-refundable application fee. The fee must be paid in U.S. dollars. If paying the application fee creates a financial hardship, the following fee waiver options are available:

Freshman Application Fee Waiver Options

Option 1: Submit an SAT or ACT application fee waiver form (see your high school counselor for more information).
Option 2: Register for and attend a UNT Dallas Individual Experience.
Option 3: Attend a True Blue Preview Day (Fall) or Jag 360 event (Spring).

Transfer Application Fee Waiver Options

Option 1: Register for and attend a UNT Dallas First Friday transfer information session.
Option 2: Register for and attend a UNT Dallas Preview Day such as True Blue (Fall) and Trailblazer 360 (Spring).

Graduate Admissions Application Fee

A $50.00 non-refundable application fee for graduate students.

Placement Testing Fee

$30.00

Credit by Exam Fee

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. Examinations are offered by several UNT Dallas departments. A $53.00 fee is collected from those students who take credit by examination at UNT Dallas.

Option to pay tuition by installment

The Texas Legislature has the authority to modify or eliminate installment payment of tuition at each regular or called legislative session.

UNT Dallas provides for the payment of tuition and fees during the fall and spring terms/semesters through the following alternatives:

1. Full payment of tuition and fees upon registration or by the payment deadline for early registration; or
2. Selection of the installment plan. By selecting the installment plan, the student understands that it is a contractual agreement and agrees to make the installment payments by the due dates indicated.

Tuition and fees must be paid in full for each summer term upon registration or by the payment deadline for early registration. Tuition payment by installment is not offered during the summer.

Non-refundable fee for tuition by installment

Handling fee: $20.00

Note: A $20.00 non-refundable handling fee will be charged to the student's account each semester the installment plan is selected. Students who choose the installment plan option recognize they are in a contractual relationship and accept the terms of the installment plan contract.

See accounts.untdallas.edu/payment-plans for procedures and policies concerning installment payment of tuition.

Tuition and fees payments

Credit card payments (MasterCard, Visa, American Express and Discover) and echeck payments may be made through self-service at mydallas.unt.edu. Credit and debit card payments are assessed an additional 2.7% service fee to cover the processing cost for the payment. Electronic checks (echeck) are accepted with no additional fee.

Tuition and fee payments also may be made by personal check, money order, cashier's check, or cash at Student Business Services at the Student Center. Student Business Services requires the student identification number to be recorded on all check and money order payments made in person.

Bills are not mailed for registration. Account balances and schedule information may be obtained through self-service at mydallas.unt.edu.

Cash Payments

Cash payments are accepted only at Student Business Services at the Student Center. Please do not mail cash payments.

Tuition and fee policies

Tuition covers undergraduate and graduate work. Students must purchase their own textbooks and supplies.

Fees charged for late registration and miscellaneous items are noted in the Explanation of Fees section.

Full-time tuition rate information

(Timely graduation tuition program)

At UNT Dallas, **full-time undergraduate** students **pay the same amount** for university tuition and fees in a fall or spring semester regardless of how many hours they take. Students are considered full-time once they register for 12 hours or more. More information is available at accounts.untdallas.edu.

Student financial obligation agreement

Students are required to accept the Student Financial Obligation Agreement, prior to initial registration for the first term of enrollment.

Tuition charged for excess and repeated credit hours

Undergraduate students who attempt 30 or more semester credit hours beyond the minimum number of hours required for completion of their degree program will be charged additional tuition amounts. Hours attempted by students who enrolled initially in the 1999 Fall Semesters are exempt.

Undergraduate students who enroll in certain courses more than twice will be charged additional tuition amounts.

Please refer to registrar.untdallas.edu/excessive-hours for specific information.

Residency Regulations for Tuition Purposes

A student's state of residency is determined prior to first enrollment in accordance with rules and regulations established by the Texas Higher Education Coordinating Board. Detailed information on residency is available at the state website www.collegeforalltexans.com. New students may contact the Office of Admissions for detailed residency information. Current UNT Dallas students should contact the Registrar's Office. Students who are not legal residents of Texas must pay nonresident tuition, including the statutory tuition charges and standard university fees approved by the Board of Regents. Admission requirements for nonresidents are the same as for resident students.

Certain residency exceptions do not affect actual residency status but do allow for a nonresident tuition exemption. Refer to "Tuition and Fee Waivers" in this section for further information.

Responsibility of the student

Students are notified of their residency classification upon admission and are responsible for registering under the proper status. Any questions concerning residence must be discussed with residency determination officials in the Office of Admissions and/or the Office of the Registrar prior to registration.

Any student erroneously classified as a resident will be reclassified and required to pay all out-of-state tuition due. Attempts to evade nonresident fees may subject the student to the statute penalty and possible disciplinary action.

Change of status nonresident to resident

A student who is at any time classified as a nonresident retains nonresident status until reclassification as a resident is applied for and officially approved by the Registrar.

Change of status from resident to nonresident

Students who are classified as residents but become nonresidents by virtue of any change of domicile must notify the Registrar of such change immediately. Students who believe they have been erroneously classified have the opportunity for appeal. The appeal is to be made to the

authority by whom the original classification was assigned, either in the Office of Admissions or Office of the Registrar.

Tuition and fee waivers/exemptions

Several exemptions and waivers are available to qualifying students who meet the specific state requirements for each individual waiver or exemption. Brief descriptions of these are listed below. Waiver/exemptions refunds must be requested during the term/semester application is made. Such requests must be made prior to the 12th class day in long terms/semesters, the 4th class day in the summer sessions (except 3W1), 2nd class day in 3W1. Requests for retroactive refunds are not honored. Information regarding waivers and exemptions is available at Student Business Services or at accounts.untdallas.edu/waivers-and-exemptions. Posted waivers are subject to post audit and correction.

Exemptions

For a complete list, please see: accounts.untdallas.edu/waivers-and-exemptions.

Tuition and fee refunds

A student who drops a course or withdraws from the university within certain time periods may be entitled to a partial refund of tuition and fees. These refunds are calculated according to the category and time schedule listed at accounts.untdallas.edu/credit-balance. Refund periods and rates are subject to change by the state legislature. Delinquent payment fees, late registration charges, publication fees and installment handling fees are non-refundable. Any financial obligation to UNT Dallas must be resolved before any refunds will be made.

Class drop refunds

Refunds are made for any course dropped through the 12th class day for the long semester. Corresponding dates are set for 8 week and summer terms/sessions. See the Academic Calendar at registrar.untdallas.edu/academic-calendars for specific dates. The semester's first class day is always the first official university day of classes and not the first day of an individual's class.

Note: If all classes for the semester are dropped, see "Schedule of Withdrawal Refunds" in this section.

Students applying for financial aid are required to notify Student Financial Aid and Scholarships before dropping any class to learn how it will affect current or future financial aid eligibility.

Withdrawal from the university

Withdrawal refunds are determined by the number of enrolled semester credit hours at the time of withdrawal. Withdrawal percentages are applied to the total amount of tuition and fees as prescribed by state law, not the amount paid. The withdrawal schedule and percentages of refund shown below pertain to total withdrawal from the term/semester and are mandated by the state legislature. The term/semester's first class day is always the first official university day of classes and not the first day the individual attends class. A withdrawal refund is based on the day of withdrawal, regardless of the date the class first meets.

Additional information may be found at accounts.untdallas.edu/credit-balance or by contacting Student Business Services.

The withdrawal schedule and percentage of a pro-rata refund pertain to total withdrawal from the term/semester and are mandated by federal law. Please contact Student Financial Aid and Scholarships regarding pro-rata refund schedules and percentages.

Schedule withdrawal refunds, 2020-2021

Please see: accounts.untdallas.edu/credit-balance

*Note: Some fees are non-refundable.

Delinquent payment fees, late registration charges, publication fees and installment handling fee are non-refundable.

Tuition rebates for certain undergraduates

Section 54.0065 of the Texas Education Code provides up to a $1,000 tuition rebate to resident undergraduate students. To be eligible for a rebate under this program, a student must:

1. Have enrolled for the first time in an institution of higher education in the Fall 1997 semester or later;
2. Request a rebate for course work related to a first baccalaureate degree received from a general academic teaching institution;
3. Have been a resident of Texas and have been entitled to pay resident tuition at all times while pursuing the degree;

4. If enrolled for the first time in Fall 2005 or later, graduate within four calendar years for a four-year degree or within five calendar years for a five-year degree if the degree is in a program determined by the Texas Higher Education Coordinating Board to require more than four years to complete; and
5. Have attempted no more than 3 hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which the student will graduate.

Hours attempted include transfer credits, course credit earned exclusively by examination (except that, for the purpose of this program, only the number of semester credit hours earned exclusively by examination in excess of 9 semester credit hours is treated as hours attempted), courses dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses and repeated courses. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted.

For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

Effective for students who enroll for the first time in Fall 2005 or later, an otherwise eligible student may be eligible for a tuition rebate without satisfying the requirements of item 4 above if the student is awarded a baccalaureate degree and the institution determines that the student's failure to comply was caused by a demonstrated hardship condition.

For additional information concerning tuition rebates, contact the Office of the Registrar or your academic advisor.

General financial policies

UNT Dallas is a state-assisted institution subject to state laws. Extension of credit is prohibited and all financial obligations to the university must be paid when due. Tuition, fees, and room and board are subject to change by action of the Texas Legislature or the Board of Regents of UNT.

Correction of errors

Students are responsible for any additional amounts due UNT Dallas resulting from auditing and correction of records after registration fees have been paid including all registration assessment errors, change from off-campus to on-campus classes, invalid employment waivers, etc.

Payments by Third Party

Checks issued by a third party in payment of a student's tuition, fees or other charges made by UNT Dallas should be made payable to UNT Dallas. The student's name and/or student ID number should be included on the payment.

Returned Checks

A returned check is defined as any check, similar sight order or electronic bank draft returned to the university unpaid due to no fault of the bank or the university.

Upon receipt of a returned check, notification is mailed to the issuing party or the individual in whose behalf the check was issued. The address on the check and/or the address in the official university records is used. The check is payable on or before 10 working days from the date of the notice. Only cash, cashier's check or money order is accepted for payment of the returned check and service charge ($25 per check).

A student may be withdrawn immediately from the university if payment is not made within the stated time period. DO NOT stop attending classes unless you receive official notification of your withdrawal. Notification of withdrawal is made to the address on the check and/or the address in the official university records.

Check-issuing privileges are suspended while any returned check and/or service charge are outstanding.

If the university receives three or more returned checks during an academic year, the check-issuing privileges of the individual are revoked.

If all attempts to collect a returned check have failed, civil or criminal legal action may be taken in accordance with Texas state law (Sections 31.06 and 32.41 of the Texas Penal Code).

Stop-payment on tuition checks

A student who has not already done so, will be withdrawn from UNT Dallas on the date the returned stop-payment check is received by UNT Dallas. A returned check service charge ($25 per check) will be assessed. Tuition refund charges are based on normal refund policy.

If a student wishes to be withdrawn, the Office of the Registrar should always be contacted as soon as possible.

Financial Aid

UNT Dallas provides several methods of assisting students in financing their education. Financial assistance (financial aid) awarded through UNT Dallas may include a combination of federal grants, scholarships, state aid programs, loans, and/or part-time work-study opportunities for those who qualify. The different types of financial aid available to UNT Dallas students are explained later in this section.

Applications and complete descriptions of all programs, requirements, and qualifications are available at Student Financial Aid & Scholarships, Student Center. You may also call 972-780-3662 or visit our website at http://finaid.untdallas.edu.

Application Period and Deadlines

The application period begins October 1 of each year for the following academic year (fall, spring, summer). The Free Application for Federal Student Aid (FAFSA) or Renewal Application is available each October for the upcoming academic year and should be completed as early as possible. Students are encouraged to apply online at www.fafsa.gov. Students whose application files are completed by the priority dates are ensured first consideration for awards. Application data is received electronically from the Central Processing System (Federal Student Aid Programs) through which applications are processed. It includes the data from the FAFSA or Renewal Application. The application data must reach our office before a file can be processed.

UNT Dallas' Priority Dates

- Fall/spring term/semester: January 15
- Spring term/semester only: August 15
- Summer term: February 15

A separate UNT Dallas summer application must be completed for summer financial aid. This application is available online (my.untdallas.edu) in April for the following summer term. The FAFSA for the year preceding the summer is also required.

General Eligibility Requirements

Before any assistance is granted (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, or loans from the Federal Direct Stafford Loan Program), general eligibility and program requirements must be met. To be eligible for financial aid you must:

1. establish eligibility by completing and filing the Free Application for Federal Student Aid (FAFSA) or Renewal Application;

2. not be in default on any Title IV loan (Federal Perkins or Federal Stafford), or owe a refund or repayment on educational funds received at any institution;
3. be a U.S. citizen or eligible noncitizen;
4. be registered with the Selective Service if you are a male at least 18 years old born after December 31, 1959 (most males between the ages of 18 and 25, including permanent residents and other eligible noncitizens, are required to register with Selective Service);
5. enroll in and maintain at least a half-time class load for most programs;
6. use all funds received through financial aid for educational purposes;
7. be accepted for admission by the university and enrolled in a degree program;
8. be making satisfactory academic progress;
9. have a valid Social Security Number; and
10. have a high school diploma or a GED (general equivalency diploma) and
11. not have a conviction for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, work-study, or loans).

Note: *Transient and visiting students are not eligible for financial aid.*

Special Conditions for Financial Aid Applicants

1. Students who withdraw from all classes must first go to the UNT Dallas Office of the Registrar, and then proceed to Student Financial Aid and Scholarships for official clearance before leaving the University.
2. Refunds and Repayments. If you officially withdraw, cease attendance, or are administratively withdrawn from UNT Dallas, any refund of tuition and fees and other university charges will be assessed for return to programs from which you (or your parents if they received a Federal Parent Loan) were originally paid and you may be subject to the Return to Title IV calculation. For more information regarding the Return to Title IV process, please visit the SFAS website at findaid.untdallas.edu.
3. Federal and state regulations require that each student must maintain satisfactory academic progress (SAP) to be eligible for financial aid programs. Minimum standards must be achieved by the end of any given enrollment period at UNT Dallas. Satisfactory academic progress (SAP) is defined in both quantitative and qualitative measures.
4. Official transcripts are not issued to any student who has an unpaid account or owes a defaulted federal student loan received from any university.

Satisfactory Academic Progress

Note: This policy is subject to change at any time, and without prior notice.

Policy Statement

Federal regulations require the University of North Texas at Dallas to monitor student academic progress to ensure students establish and remain eligible to receive Federal Title IV sources of student aid. The office of Student Financial Aid and Scholarships ("SFAS") monitors the academic progress of each recipient and potential recipient of Title IV funds to evaluate academic progress and to determine continued eligibility for Title IV student aid.

Application of Policy

All undergraduate, graduate, and Law students who are applying for and\or receiving financial assistance.

Definitions

Academic Progress**:** "Academic Progress" means the qualitative and pace of progression measures of a student's progress towards completing requirements for a degree.

Academic Term**:** "Academic Term" means a period of student enrollment. The university academic calendar includes three (3) terms including fall, spring and summer semesters.

Financial Aid Warning**:** "Financial Aid Warning" is a financial aid status assigned to a student following an academic term in which the student did not make satisfactory academic progress. The student may still be eligible to receive Title IV program funds.

Financial Aid Probation**:** "Financial Aid Probation" is a financial aid status assigned to a student following an academic term in which the student was on Financial Aid Warning and did not make satisfactory progress and went to Not Meeting, but the student successfully appealed the determination of lack of satisfactory progress and the SFAS determined that the student should be able to meet satisfactory academic progress standards by the end of the academic term while on financial aid probation. The student may still be eligible to receive Title IV program funds.

Academic Plan Status**:** "Academic Plan Status" is a financial aid status assigned to a student who will be monitored in accordance with the terms of an approved academic plan. This status is assigned when a student's appeal is approved following a term on financial aid probation, and SFAS determines that the students will meet satisfactory academic progress standards by the end of the academic plan. The student may still be eligible to receive Title IV program funds.

Financial Aid Not Meeting**:** "Financial Aid Not Meeting" is a financial aid status assigned to a student during an academic term in which a student was not meeting Satisfactory Academic Progress ("SAP") requirements. Students are not eligible to receive Title IV program funds while at a Not Meeting status.

Grade Point Average ("GPA")**:** "Grade Point Average ("GPA")" is calculated by dividing the total number of grade points by the total number of semester hours attempted in residence at the

University of North Texas at Dallas which includes all courses with grades of A, B, C, D, and F. Courses with grades of P, NP, I, or W are not counted in the GPA however, they are counted as courses attempted.

Office of Student Financial Aid and Scholarships ("SFAS"): "Office of Student Financial Aid and Scholarships ("SFAS")" means the University of North Texas at Dallas office with specific responsibility for evaluating student academic progress to determine initial and continued eligibility for Title IV student aid.

Procedures and Responsibilities

1. Evaluation of Satisfactory Academic Progress ("SAP") - SFAS monitors the academic progress of each recipient and potential recipient of Title IV student aid. Student academic progress is evaluated at the end of every academic term following the posting of final grades to determine continued eligibility for Title IV student aid. Evaluations of SAP by SFAS are conducted exclusively to consider eligibility for Title IV student aid and neither replace nor override other University of North Texas at Dallas academic policies related to evaluation of a student's academic status. The standards of SAP are either the same as or stricter than the University of North Texas at Dallas academic standards for students who are not receiving Title IV student assistance.

2. Satisfactory Academic Progress - Every graduate, undergraduate, and law student who applies for and receives Title IV student aid must maintain SAP to remain eligible for such aid, regardless of whether the student is a first-time applicant or has received aid in the past, and regardless of whether the student attends University of North Texas at Dallas full-time or part-time. To achieve SAP, students must meet both qualitative and pace of progression standards at the end of each academic term as defined below:

> **A. Qualitative Requirement for SAP** - To meet the standard for SAP, students must meet or exceed the following grade point average at the end of the academic term. Grades from transfer coursework at an institution other than University of North Texas at Dallas will not be factored into the calculation of a student's cumulative GPA.
>
> > i. Undergraduate students - 2.0 cumulative GPA for all terms.
> >
> > ii. Graduate students - 3.0 cumulative GPA for all terms.
> >
> > iii. Law students - 2.0 cumulative GPA for all terms.
>
> **B. Pace of Progression Requirements for SAP** - An ongoing measure that ensures a student in on track to complete their program in the maximum timeframe. Pace of Progression is determined by dividing the cumulative number of hours a student has successfully completed by the cumulative number of hours a student has attempted. All attempts at a course, including repeated courses, are included in the calculation of total hours attempted and pace of progression. Students must successfully complete at least 67%

of all credit hours attempted. Attempted hours include repeated, failed, incomplete, withdrawn from, and transfer credit hours.

Pace = <u>Cumulative # of hours successfully completed</u>
    Cumulative # of hours attempted

C. Incomplete Classes - Incomplete classes will be considered the same as an "F" when evaluating SAP.

3. Financial Aid Warning - Students failing to meet SAP will be placed on financial aid warning. Students on financial aid warning remain eligible to receive Title IV program aid for the academic term following the academic term during which the student did not meet SAP standards. Students will not be placed on financial aid warning for consecutive academic terms. If a student is not meeting SAP requirements at the conclusion of an academic term which s/he is on financial aid warning, the student will not be eligible for financial aid in any future academic terms until all SAP requirements are met or the student successfully appeals as set forth below.

4. Financial Aid Notices - Loss of Eligibility - SFAS will provide notice of the loss of eligibility for Title IV student aid to a student not meeting SAP including specific details regarding the process for re-establishing eligibility and the process for appeal of the determination.

5. Appeal of Eligibility - Failure to Meet SAP - A student may appeal a loss of Title IV eligibility by submitting a written notice to SFAS no later than the prescribed deadline of the academic term for which a student is appealing that identifies circumstances to be considered in mitigation of the failure to make SAP. The notice of appeal must include a description of mitigating circumstances that may be considered by SFAS with an explanation of how the mitigating circumstances affected the student and how the student will be able to make SAP in the subsequent academic term. Mitigating circumstances that may be considered by SFAS include:

A. Serious injury to the student, or a member of the student's immediate family, or

B. Serious extended illness of the student, a member of the student's immediate family, or

C. Death of a student's relative, or

D. Learning disability as documented in the Office of Disability Accommodation, or

E. Military service, or

F. Working towards a special degree, maximum credit hours, or

G. Other special circumstances.

- **Appeal Approved:** After a successful appeal, a student may be placed on financial aid probation as set forth in paragraph 6 below. Title IV aid may be disbursed during these periods.
- **Appeal Denied:** If a student appeal of financial aid eligibility is denied, the student is responsible for paying educational costs until the student improves his/her academic records to meet SAP. Students who are denied due to maximum time frame are responsible for paying educational costs for the remainder of their degree plan.

6. Financial Aid Probation - If an appeal of financial aid eligibility is approved, the student will be placed on Financial Aid Probation for one academic term and Title IV aid may be disbursed during the period of probation. If a student is not meeting SAP at the end of the financial aid probationary period, SFAS will notify the student that financial aid eligibility is denied until such time as the student is able to demonstrate SAP. Notice of loss of eligibility status following a period of financial aid probation may be appealed in accordance with the procedures set forth in paragraph 5 of this policy.

If SFAS approves a student's appeal of eligibility, the student will be placed on financial aid probation. The probation period must include requirements that a student must meet to achieve SAP by the end of the probationary period. Title IV aid may still be disbursed during the period of probation. If a student fails to meet the requirements of the probation, SFAS will notify the student that financial aid eligibility is denied until such time as the student is able to demonstrate SAP.

7. Maximum Time Frame for Degree Completion - To remain eligible for Title IV student aid, undergraduate, graduate, and law students must complete degree program requirements within 150% of the published length of their degree.

Scholarships

The University offers a variety of competitive academic scholarships to entering freshmen, transfer, and graduate students. Information in this catalog is correct at the time of printing, but is subject to change without prior notification. Visit the UNT Dallas Office of Financial Aid and Scholarships web site for additional scholarship details at finaid.untdallas.edu.

Scholarships Available to Entering Freshmen Students

Presidential Scholarship

Our most prestigious, merit-based freshman scholarship. Value of up to $66,800 ($16,700 per year, over four years of undergraduate study). Presidentialscholars@untdallas.edu (email for specific application process).

Excellence Scholarship

This scholarship has a value of up to $20,000 ($5,000 per year; $2,500 per fall & spring term) only through four years of undergraduate study. To qualify, a student must have a minimum 1180 SAT and/or 24 ACT, minimum high school GPA of 3.5. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit in the academic year (must be enrolled at least full-time (12 hours) each term), meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNTD New Freshmen Scholarship.

Blazer Scholarship

This scholarship has a value of up to $16,000 ($4,000 per year; $2,000 per fall & spring term) only through four years of undergraduate study. To qualify, a student must have a minimum 1080 SAT and/or 21 ACT, minimum high school GPA of 3.5. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit in the academic year (must be enrolled at least full-time (12 hours) each term), meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNTD New Freshmen Scholarship.

Blue and Green Scholarship

This scholarship has a value of up to $12,000 ($3,000 per year: $1,500 per fall & spring term) only through four years of undergraduate study. To qualify, a student must have a minimum 1040 SAT and/or 20 ACT, minimum high school GPA of 3.25. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit in the academic year (must be enrolled at least full-time (12 hours) each term), meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNTD New Freshmen Scholarship.

Elevate Scholarship

This scholarship has a value of up to $8,000 ($2,000 per year; $1,000 per fall & spring term) only through four years of undergraduate study. To qualify, a student must have a minimum 1010 SAT and/or 19 ACT, minimum high school GPA of 3.00. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit in the academic year (must be enrolled at least full-time (12 hours) each term), meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNTD New Freshmen Scholarship.

Aspire Scholarship

This scholarship has a value of up to $6,000 ($1,500 per year; $750 per fall & spring term) only through four years of undergraduate study. To qualify, a student must have a minimum 970 SAT and/or 18 ACT, minimum high school GPA of 2.75. The scholarship is renewable if the student maintains a 2.75 cumulative GPA in all UNTD coursework, earns 30 hours of credit in the academic year (must be enrolled at least full-time (12 hours) each term), meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNTD New Freshmen Scholarship.

Scholarships Available to Entering Transfer Students

Phi Theta Kappa Scholarship

This scholarship has an annual value of up to either $4,000 or $3,500 for two years of undergraduate study. To qualify for the $4,000 ($2,000 per fall & spring terms) level a student must have an overall cumulative transfer GPA of at least 3.5. To qualify for the $3,500 ($1,750 per fall & spring terms) level a student must have an overall cumulative transfer GPA of at least 3.00. The Scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 24 hours of credit in the academic year, meets Satisfactory Academic Progress (SAP). This scholarship is limited to members of Phi Theta Kappa and confirmation of membership (PTK certificate or membership card) must be submitted to the Office of Financial Aid and Scholarships or the Office of Undergraduate Admissions. This scholarship cannot be combined with any other scholarships for entering transfer students.

Achieve the Dream Scholarship

This scholarship has an annual value of up to $3,000 ($1,500 per fall & spring terms) for two years of undergraduate study. To qualify, a student must have an overall cumulative transfer GPA of at least 3.00 and a minimum of 30 transferable hours. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 24 hours of credit in the academic year, meets Satisfactory Academic Progress (SAP). This scholarship cannot be combined with any other scholarships for entering transfers students.

Transfer Trailblazer Scholarship

This scholarship has an annual value of up to $2,000 ($1,000 per fall & spring terms) for two years of undergraduate study. To qualify, a student must have an overall cumulative transfer GPA of at least 2.75 and a minimum of 30 transferable hours. The scholarship is renewable if the student maintains a 2.75 cumulative GPA in all UNTD coursework, earns 24 hours of credit in the academic year, meets Satisfactory Academic Progress (SAP). This scholarship cannot be combined with any other scholarships for entering transfer students.

Graduate Scholarships

Graduate School Academic Achievement Scholarship (application required)

The University of North Texas at Dallas Graduate School Scholarship Committee will administer the application and selection process for the Graduate School Academic Achievement Scholarship. Students are eligible to receive the UNT Dallas Graduate School Academic Achievement Scholarship for a maximum of three academic years (nine semesters) depending on the program of study. Master's degree students completing degrees requiring 30-48 credit hours

may receive the scholarship for up to two (2) years or 6 semesters. Master's degree students completing degrees requiring 60 credits hours may receive the scholarship for up to three (3) years or 9 semesters. The standard scholarship allotment per student at UNT Dallas is currently a minimum of $500 or maximum of $1,000 per semester or $1,500 or a maximum of $3,000 per academic standard year. Students who were previously awarded a scholarship and have exhausted the semester limit for that program prior to graduation may not apply for another scholarship should they decide to enroll in extra courses to pursue an additional certification or master's degree program.

Eligibility requirements for New Students: Applicants must have been admitted to a UNT Dallas master's degree program or have a completed application file. Applicants who will be first-time graduate students should, at a minimum, have a 2.80 or higher overall GPA or a 3.00 or higher GPA on the last 60 hours of coursework leading to the bachelor's degree.

Eligibility requirements for Current Graduate Students: Applicants who have completed UNT Dallas graduate-level coursework must have a 3.50 GPA on a minimum of 9 credit hours of prior graduate-level work.

Application Requirements: Submit a professional resume (should include any community service, volunteering, etc.) and an essay (minimum of 500 words).

Grant Programs

Federal Pell Grant

Actual eligibility levels are determined by federal standards through the Central Processing System (Federal Student Aid Programs). To receive funds after eligibility is determined, a student must maintain satisfactory academic progress (SAP) standards as defined by Office of Financial Aid and Scholarships and be classified as an undergraduate. Pell grant awards are based on the student's actual enrollment.

Federal Supplemental Educational Opportunity Grant (FSEOG)

This is a need-based grant for undergraduate students only and is awarded to students with the lowest EFC. Half-time enrollment and meeting satisfactory academic progress (SAP) is required. The award about is $1,000.

Texas Public Education Grant (TPEG)

TPEG is awarded on a first-come first-severed basis based upon availability of funds, established financial need, at least half-time enrollment, and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships.

Tuition Grant (TG)

TG is awarded on a first-come first-severed basis based upon availability of funds, established financial need, at least half-time enrollment, and maintaining satisfactory academic progress (SAP) standards as defined by Office of Student Financial Aid and Scholarships.

Iraq and Afghanistan Service Grant

IASG is award is equal to the amount of a maximum Federal Pell Grant for the *award year* but cannot exceed your cost of attendance for that award year. For more information about the Iraq and Afghanistan Service Grant please go to finaid.untdallas.edu.

IASG Eligibility

You may be eligible to receive the Iraq and Afghanistan Service Grant if:

- you are not eligible for a Federal Pell Grant on the basis of your Expected Family Contribution but
- meet the remaining Federal Pell Grant eligibility requirements, and
- your parent or guardian was a member of the U.S. armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11, and
- you were under 24 years old or enrolled in college at least part-time at the time of your parent's or guardian's death.

Teacher Assistance for College and Higher Education (TEACH) Grant Program

This program provides grants up to $4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families.

TEACH Grant recipients must agree to teach for at least four academic years within eight calendar years of completing the program of study for which a TEACH Grant was received.

IMPORTANT: If you receive the grant and fail to graduate or complete this service obligation, all amounts of TEACH Grants received will be converted to a Federal Direct Unsubsidized Stafford Loan. Please note that loan interest will be retroactive and calculated with an effective date from the original award disbursement. You must then repay this loan to the U.S. Department of Education, with interest charged from the date the grant(s) was disbursed.

Texas Grant Program

This is a state grant program for undergraduate Texas residents. Eligibility is based on full time enrollment; established financial need; graduation from a public or accredited private high school in Texas; completion of the recommended, advanced, or distinguished high school curriculum; no felony conviction or crime involving a controlled substance; and the availability of funds. The student must enroll in an eligible institution within 16 months of high school graduation, or within 12 months of receiving an associate's degree (associate's degree must have been conferred after May 1, 2001).

Benefits for Veterans

Students who have served in the military or who are currently serving or dependents/spouses of our veterans may be eligible to receive benefits from the federal Department of Veteran Affairs (VA). For information on benefit eligibility, how to apply and current pay rates please visit www.gibill.va.gov.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

Current Educational Programs:

• Selected Reserves (Chapter 1606)

• Reserve Educational Assistance Program (Chapter 1607)

• Montgomery GI Bill® (Chapter 30)

• Post 9/11 GI Bill® (Chapter 33)

• Survivors and Dependents Assistance Program (Chapter 35)

• Vocational Rehabilitation and Employment (Chapter 31)

Responsibilities for students under chapter 31, Vocational Rehabilitation and Employment and chapter 33, Post-9/11 GI Bill® benefits (*amended September 24, 2019*):

1. Submit a certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education.
2. Submit a written request to use such entitlement.
3. Provide additional information necessary to the proper certification of enrollment by the educational institution.
4. The university may also require additional payment or impose a fee for the amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement.

Hazelwood Act for Texas Veterans

Qualifying Texas veterans, and their qualifying dependent spouses and children, may be eligible to receive the Hazelwood Act. The Hazelwood Act is a State of Texas program that exempts tuition and most fees for eligible Texas Veterans and their eligible dependents, at Texas, public post-secondary institutions. Application forms and information on tuition exemptions for qualified veterans, and their dependents, are available online at http://www.tvc.texas.gov/Hazelwood-Act.aspx or at the Office of the Registrar. The Office of the Registrar is located in the Student Center and can be contacted at 972-780-3664, or at VA@untdallas.edu.

Additional information concerning veteran benefits and Hazelwood can be found in the Veterans Success Center or the Office of the Registrar.

Employment

Federal Work-Study Program

Eligibility for the Federal Work-Study Program is determined by established financial need and availability of funds to make awards, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships. Students awarded the Federal Work-Study Program are eligible to earn the financial aid amount awarded through a work-study job. Most positions require 15-20 hours of work per week. Students apply directly to the department with the open position listed on the web site. The employing department will select students for interviews based on availability of funds, student work skills, educational background and interest. Eligibility must be determined each term/semester to continue in the Federal Work-Study Program.

Career Services

Career Services provides a variety of employment opportunities- full-time and part-time and internships off campus to currently enrolled students and alumni. For information, call 972-338-1782.

Loan Programs

Direct Loan Program

All Direct Loans (subsidized, unsubsidized, Parent Loan for Undergraduate Students [PLUS]) are awarded based upon established financial need, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships. The Free Application for Federal Student Aid (FAFSA) must be submitted before an award will be determined. Maximum and aggregate limits are imposed based upon classification status. Repayment criteria vary depending upon the time the funds are borrowed.

Policies

General

- Copyright/Intellectual Property

- Equity and Diversity
- The Family Educational Rights and Privacy Act (FERPA)
- Severe Weather Dismissals
- Smoke-Free Buildings and Facilities

Police and Parking

- Annual Campus Security Report
- Campus Carry (SB-11)
- Failure to Respond to a Reasonable Directive of University Official
- Liability for Personal Loss
- Motor Vehicle Regulations
- Supervision of Minors
- Vehicle Emissions

Student Affairs

- Code of Student Rights and Responsibilities, and Conduct
- Sexual Violence Prevention and Education
- Drug-Free Schools and Communities Act
- Hazing Education
- HIV Infection/Aids Education
- Free Speech and Public Assembly
- Student Travel

Technology

- Misuse of Computers
- Student E-Mail Account

Copyright/Intellectual Property

Copyright infringement is the act of exercising, without permission or legal authority, one of or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work in the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be order to pay either actual damages or "statutory" damages affixed at not less than $750 and not more than $30,000 per work

infringed. For "willful" infringement, a court may award up to $150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to $250,000 per offense. For more information, please see the Web site of the U.S. Copyright Office at http://copyright.gov/.

Copyright Infringement and Peer-to-Peer File Sharing Policies and Procedures

The following links provide information about UNT Dallas policies and Procedures related to copyright infringement and unauthorized peer-to-peer file sharing, including disciplinary action taken against students who engage in illegal downloading or unauthorized distribution of copyrighted materials using UNT Dallas information technology systems. The information also includes a notice that informs students that unauthorized distribution of copyrighted material may subject the students to civil and criminal liabilities. A summary of the penalties for violation of federal copyright laws is also provided.

- Policy on Intellectual Property Rights
- Policy on Acceptable Use of Information Resources
- Code of Academic Integrity

Equity and Diversity

UNT System Equal Opportunity Statement

The University of North Texas at Dallas does not discriminate or permit discrimination by any member of its community against any individual on the basis of race, color, religion, national origin, sex, pregnancy, sexual orientation, gender identity, gender expression, parental status, marital status, age, disability, citizenship status, veteran status, genetic information or any other classification protected by law in matters of admissions, employment, housing or services or in the educational programs or activities it operates or sponsors.

Harassment

UNT Dallas does not tolerate the harassment of students, employees, candidates for positions at the University, and visitors. Harassment is defined as an unwelcome action directed at a person or group of persons because of race, color, religion, sex, age, national origin, disability, veteran status, or sexual orientation that adversely affects a term, condition, or privilege of the work or educational environment. Such behavior is prohibited by University policy and may be

considered a violation of the Code of Conduct. For more information, see the University's policy prohibiting harassment (5.001) at: www.untdallas.edu/hr/upol.

Disability Services

UNT Dallas provides reasonable accommodations to qualified students with disabilities in accordance with state and federal laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Disability Services staff assist qualified students with disabilities in determining and coordinating appropriate reasonable accommodations and/or auxiliary aids and services, to the extent necessary, for qualified prospective, newly admitted or currently enrolled students. Students with disabilities can register for services with the Office of Disabilities after being accepted to UNT Dallas and registering for classes. In order to register for services, students must contact UNTD disability services staff schedule an intake appointment.

Students must provide documentation of their disability in accordance with University policy. Students requesting a reasonable accommodation under the Americans with Disabilities Act (ADA) must provide the supporting documentation from their physician, educational diagnostician, licensed psychologist, psychiatrist, or other qualified professional. Documentation received will be considered in determining whether a student is disabled as defined by the ADA, and therefore entitled to reasonable accommodation. Please click here to see the University's policy (16.004) on disability accommodation for students.

Students with questions or concerns and those wishing to request an accommodation should call Cynthia Suarez, the Assistant Director of Disability Services, at 972-338-1777. Individuals who are deaf, hard-of-hearing, deaf-blind or speech-disabled may contact the Disability Services Office by using Relay Texas. To contact Relay TX dial 7-1-1. The Office of Disabilities is now located in the Student Center, ground floor, Suite 1104.

The Family Educational Rights and Privacy Act (FERPA)

The Family Education Rights and Privacy Act (FERPA) (20 USC § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education, including UNT Dallas.

Directory Information

In accordance with FERPA and the policies of UNT Dallas, the following "directory information" may be made public without the consent of the student, unless the student submits a request to withhold any or all of this directory information:

- Name
- Address
- University assigned e-mail address
- University assigned EUID
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Enrollment status
- Degrees, awards and honors received
- Expected graduation date
- Most recent previous school attended
- Photograph

Currently enrolled students wishing to withhold any or all directory information may do so by submitting a written request in the Office of the Registrar prior to the 12th class day in the fall and spring terms or equivalent dates during the summer sessions. A request to withhold directory information may be submitted after the stated deadline for a term or session, but information may be released between the deadline and receipt of the request. Directory information of a student who has requested withholding of directory information will remain excluded until the student submits a subsequent written request to release directory information.

Student Right to Inspect and Review Records

With limited exception, a student has the right to inspect and review their own education records, to receive explanation and interpretation of the records, and to obtain copies of the records when needed to allow the student to effectively exercise the right of inspection and review. Students seeking to inspect and/or review their education records should contact the appropriate custodian according to the categories of records described below:

Record	Office	Responsible Official
Permanent	Office of the Registrar	Registrar
Academic transcript	Office of the Registrar	Registrar
Disciplinary record	Office of Student Affairs	Dean of Students
Academic disciplinary record	Office of Student Affairs	Dean of Students

Financial Aid	Office of Financial Aid & Scholarships	Director of Financial Aid & Scholarships
Financial Accounts	Office of Student Financial Services	Manager of Student Financial Services
Placement	Office of Student Affairs	Dean of Students
Graduate	Office of the Registrar	Registrar
Police	University Police	Chief of Police

If the records are not maintained by the University official to whom the request was submitted, that official will advise the student of the correct official to whom the request should be addressed.

The University will comply with all student requests to review and inspect records within 45 days of the date that the request is submitted to the appropriate records custodian. Students requesting access to their education records may be asked to verify their identity prior to inspection with a government issued photo identification. Students seeking access either electronically or by telephone will be asked to verify their identity by providing information of specific individual relevance - not including a social security number.

Students enrolled at UNT Dallas are deemed to be the owners of their own education records. The University may, but is not required to, grant a parent/guardian access to a student's education record if the student is identified as a dependent on the parent/guardian's federal income tax return. Under no circumstances will a student's education record be released to a parent/guardian without verification of the student's dependent status on the appropriate federal tax forms.

Student Right to Request Amendment of Education Records

UNT Dallas students have the right to correct their own education records when the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Students may request amendment of their education record by submitting a request to the appropriate records custodian. The University will issue a decision within a reasonable period of time after receiving the student's request.

Students may challenge a University decision regarding the amendment of an education record by filing a request for a hearing with Student Affairs. The request must identify the contested record and specify the reason that the record is believed to be inaccurate, misleading or a violation of the privacy rights of the student. At the requested hearing the student will be given a full and fair opportunity to present evidence and may, at their own expense, be assisted or represented by one or more other individuals, including an attorney. If the University determines that the education

record is not inaccurate, misleading or a violation of the student's privacy, the student may place a statement in his/her education record commenting on the contested content and/or stating the basis for disagreement with the University's decision. The University will amend any education record that is determined to be inaccurate, misleading or a violation of the student's privacy rights.

The right to amend or correct an education record does not apply to routine grade appeals. Contact Student Affairs at (972) 338-1775 for additional details regarding the process for amendment of education records or review the UNT Dallas Student Records Policy (7.003) at http://www.untdallas.edu/hr/upol.

Student's Right to Consent to Disclosure of Education Records

Except in limited circumstances, UNT Dallas will not release personally identifiable information from a student's education record without signed, dated, and written consent from the student. A student's consent to disclose an education record to a third party must specifically identify the education record for which consent is granted, the purpose for the disclosure, and the identity of the person or entity to which the education record is to be disclosed.

Disclosure of Education Records as Permitted without a Student's Consent

FERPA permits the disclosure of education records without a student's consent under very limited circumstances. For a full description of the circumstances under which education records may be released without student consent, please consult UNT Dallas Policy 7.003 at http://www.untdallas.edu/hr/upol. The primary circumstances under which disclosure without student consent may occur are as follows:

- Disclosure to school officials with legitimate education interests.
  UNT Dallas may release a student's education record to school officials with a legitimate educational interest without a student's consent. A "school official" includes any administrator, faculty, staff (including law enforcement personnel), member of the Board of Regents, committee member (whether faculty, staff or student) or student employee who performs a function or task on behalf of or at the request of the University, its faculty, colleges, departments or divisions. A "school official" may also include contractors, consultants, volunteers or other individuals or entities to whom the University has outsourced a University function (such as an attorney, auditor or collection agent). A "legitimate educational interest" means the interest of UNT Dallas officials who have demonstrated a legitimate need to review the education record to fulfill their official professional responsibilities. Disclosure to a "school official" having a legitimate educational interest does not constitute University authorization to transmit, share, or disclose any or all information received to third parties unless such disclosure is permitted or required by law.

- Disclosure to parents.
  UNT Dallas may release a student's education record to a student's parent/guardian when: (1) the student is a dependent for tax purposes as evidenced by appropriate documentation, including the parent's most recent federal income tax return of a student's application for student financial aid; (2) when a health or safety emergency necessitates disclosure to protect the health or safety of the student or another individual; (3) when the student is under the age of 21 and has violated a Federal, State or local law or UNT Dallas policy governing the use or possession of alcohol or a controlled substance which results in a violation of the Code of Conduct.
- Disclosure to appropriate parties in connection with a health or safety emergency.
- Disclosure to another school to which a student seeks or intends to enroll.
- Disclosure in connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms or conditions of the aid.
- Disclosure pursuant to compliance with a judicial order or lawfully issued subpoena.
- Certain officials of the U.S. Department of Education, the U.S. Attorney General, the Comptroller General, state and local education authorities, and certain state or federally supported education programs.
- Disclosure to organizations conducting certain studies for or on behalf of the University.
- Disclosure to accrediting organizations to carry out their functions.
- Disclosure to an alleged victim of a crime of violence or non-forcible sex offense. The disclosure may only include the final results of any University disciplinary proceeding with respect to the alleged crime or offense, regardless of whether the University concluded a violation occurred.
- Disclosure to the general public if the University determines as a results of a disciplinary hearing that the student committed a crime of violence or non-forcible sex offense in violation of University rules or policy or state or federal law.
- Disclosure if allowed to be reported or disclosed pursuant to state law adopted before November 19, 1974.
- Disclosure to the student.

Student's Right to Report Violations of FERPA

A student who believes that UNT Dallas has failed to comply with its obligations under FERPA may file a complaint with:

The United States Department of Education
Family Policy Compliance Office
400 Maryland Avenue S.W.
Washington, D.C. 20202-4605

Severe Weather Dismissals

Weather conditions may temporarily disrupt University operations. The University policy regarding severe weather disruption pertains to all University classes unless exceptions are noted specifically in news media and web site announcements. For more information, see the policy on the closing of campuses due to extreme weather conditions at: www.untdallas.edu/hr/upol.

Courses taught online via Canvas are unaffected by severe weather closings unless instructors inform students otherwise. Those students should continue course work as regularly scheduled.

Closings due to severe weather are posted on the UNT Dallas web site (www.untdallas.edu), are released to the Dallas-Fort Worth news media, and are sent to registered students, faculty and staff via the Jag Alert system when appropriate.

Smoke-Free Buildings and Facilities

In the interest of promoting the health, well-being and safety of students, faculty, staff, campus visitors, and campus community the University of North Texas at Dallas prohibits smoking anywhere on university property and prohibits the use of smokeless tobacco products and electronic cigarettes (including the use of vaporizers) anywhere on university property. For more information, see the University's smoking policy (11.002) at www.untdallas.edu/hr/upol.

Annual Campus Security Report

The University publishes an annual report concerning campus security and crime statistics. The report includes information on reporting of crimes and other emergencies, safety and security programs, crime reporting procedures, campus law enforcement, and alcohol and drug policies.

Copies of the report may be viewed online or obtained from the University Police Department, Human Resources, and Office of Student Access and Success. The report is also available on the University Police Department's web page: police.untdallas.edu.For additional information about the preparation of the Annual Campus Security Report, see the UNTD Policy 7.010 at: www.untdallas.edu/hr/upol.

Campus Carry (SB-11)

In the 2015 session, the Texas Legislature passed and Gov. Greg Abbott signed into law legislation commonly known as "campus carry." It allows those with concealed handgun licenses to carry their guns on the campuses of public universities in Texas, beginning Aug. 1, 2016.

UNT Dallas has prepared and implemented policy in compliance with the State of Texas, Campus Carry legislation. Please click here to view the UNT Dallas policy.

If you would like to share your thoughts or have questions, please email UNT-DallasCampusCarry@untdallas.edu.

Failure to Respond to a Reasonable Directive of University Official

All students are expected to comply with a reasonable directive of a UNTD official, including campus police, the Dean of Students, and any UNTD instructor, administrator or employee acting in the performance of their official duties. Refusal of any person while on institutional property to comply with an order from authorized officials to leave such premises or cease behavior that violates the Code is prohibited.

It is the responsibility of each student to answer promptly all written notices from UNTD faculty and staff. Failure to respond in a timely manner will be construed as a waiver of the student's right to respond and, in appropriate circumstances, may result in disciplinary action on the part of the institution.

Liability for Personal Loss

The University is not responsible for and does not assume any liability for loss of or damage to personal property, including vehicles. Students are encouraged to obtain personal insurance coverage for loss or damage to possessions on campus, including possessions in vehicles.

Motor Vehicle Regulations

Persons who operate motor vehicles and bicycles on the campus of UNT Dallas must comply with the Texas Transportation Code and published University regulations regarding vehicle and bicycle use, parking, display of decals and penalties for violation. The regulations are available online at the UNT Dallas Parking Services website at www.untdallas.edu/parking.

Supervision of Minors

UNT Dallas is a learner centered institution of higher education. To ensure that all student learners receive quality academic instruction, only registered students should be in the classroom. Children, friends, family members, and others who do not appear on the class roster should not be in the classroom. Because UNT Dallas does not provide onsite child care, parents or adult guardians are responsible for supervising and monitoring all activities of their children and children under their care while they are on campus.

The following applies for students who bring children/minors to the UNT Dallas campus:

- Parents or adult guardians are responsible for any damage caused by children in their care (e.g., cutting, tearing or destroying books, periodicals, equipment or furniture, or otherwise defacing campus property).
- Children 17 years of age or under must not be left unattended anywhere on the UNT Dallas campus, including the parking lot, computer labs, hallways, library, sport complex or the residence hall. Children under the age of 18 should be accompanied by a parent or adult guardian at all times while on the UNT Dallas campus.
- An occurrence of an unattended child or children will be reported to University Police.
- The parent(s) or adult guardian(s) of a child who disrupts campus operations and/or activities may be required to remove the child from the premises.
- Students required to leave class to attend to a disruptive child may be considered absent from class.

Vehicle Emissions

UNT Dallas is prohibited from issuing parking permits to faculty, staff, and students driving motor vehicles with expired registration or registered out of state unless the vehicle has satisfied the state requirements for vehicle emission inspections and proper registration. Failure to register the vehicle in Texas and failure to display a current and appropriate Texas Registration Certificate may result in a citation being issued to the vehicle operator.

Sexual Violence Prevention and Education

Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may be unable to give consent due to an intellectual disability or other disability such as being under the influence of drugs or alcohol.

Sexual violence can occur between friends, classmates, spouses, romantic interests, short acquaintances, or strangers. Examples of sexual violence include rape, sexual assault, sexual battery, and sexual coercion. Dating violence and stalking are also serious offenses.

Report and incident:

Regardless of whether you are being harassed, are a victim or a witness, it is important that you report any incident of sexual violence. You may contact any or all of the people below:

Associate Vice President of Student Affairs and Dean of Students:

Dr. Jamaica Chapple
972-338-1775 | Student Center
You may contact the UNT Dallas Director of Student Affairs who will begin an investigation upon your response. If the aggressor was a student, the Director of Student Affairs will investigate possible violations of the Code of Conduct which could result in disciplinary sanctions up to expelling the student from the University. The Director of Student Affairs may also be able to immediately remove another student from the University if the student puts the University community at immediate risk and issue no contact orders.

Title IX Coordinator

972-338-1777 or 972-338-1775 | Founders Hall #204
You may also contact the UNT Dallas Title IX Coordinator. The Title IX Coordinator will also begin an investigation upon request and will aid in ensuring the survivor's access to their educational program will go uninterrupted.

UNT Dallas Police Department

972-338-3000 | Founders Hall #131
You may file a police report with campus police for sexual assaults occurring on-campus or with local police for sexual assaults occurring off-campus. When making a report to police, you may choose to report using a pseudonym so that your name will not appear in public files.

Please click here to view the Prohibition of Sexual Assault and Retaliation Policy.

Additional resources regarding sexual violence prevention and education can be found using the following link: https://www.untdallas.edu/svr.

Drug-Free Schools and Communities Act

As required by the Drug Free Schools and Communities Act of 1989, annually the University will provide a written statement to students covering: a) standards of conduct concerning drugs and alcohol; b) federal, state and local legal sanctions governing the unlawful possession or distribution of illicit drugs or alcohol; c) health risks associated with the use of illicit drugs and the abuse of alcohol; d) a description of counseling and treatment programs available for alcohol and drug abuse; e) University disciplinary sanctions imposed for unlawful possession, use or distribution of illicit drugs and alcohol.

Standards of Conduct

UNT Dallas students are expected to comply with laws and University policies relating to the use of drugs and alcohol. Through its *Code of Conduct,* the University prohibits the illicit use, sale, attempted sale, conveyance, distribution, manufacture, cultivation, dispensation, purchase, attempted purchase and possession of illegal drugs, intoxicants or controlled substances on University property at any time and in any amount or in any manner. Substances prohibited under this policy shall include, but are not limited to: marijuana, hashish, amphetamines, barbiturates, cocaine, heroin, lysergic acid (LSD), methaqualone, morphine, pentazocine, peyote, phencyclidine, and anabolic steroids.

Using, possessing, or distributing alcoholic beverages is not allowed except as expressly permitted by law and University policy. For more information, see the University's policy on drugs and alcohol use (7.011) at: http://www.untdallas.edu/hr/upol.

Description of Drug and Alcohol Prevention Program

The following includes a description of drug and alcohol programs available to students and employees:

Student Affairs provides support, distributes literature, and makes appropriate referrals for on and off-campus resources. Information on the health effects associated with drugs and alcohol is included in the section below.

A biennial review of this program is done to determine its effectiveness, to implement changes to the program if they are needed and to ensure that the University's disciplinary sanctions described are consistently enforced.

For more information, contact Student Affairs at (972) 338-1775 or StudentAffairs@unt.edu. You may also refer to the University's policy on the alcohol and substance abuse program (7.011) at: http://www.untdallas.edu/hr/upol.

University Discipline

UNT Dallas may impose disciplinary sanctions for violation of the standards of conduct relating to the unlawful possession, use or distribution of illicit drugs and alcohol on UNT Dallas property or during UNT Dallas activities up to and including expulsion for students and termination of employment for employees and referral for prosecution.

Legal Sanctions

Local, state and federal laws also prohibit the unlawful possession, use, distribution and sale of alcohol and illicit drugs. Criminal penalties for violation of such laws range from fines up to $20,000 to imprisonment for terms up to and including life.

Health Risks Associated with the Use of Drugs and Alcohol

Specific serious health risks are associated with the use of alcohol and illicit drugs. Some of the major risks are listed below. For more information contact Student Affairs at (972) 338-1775 or StudentAffairs@unt.edu.

- **Alcohol and other depressants (barbiturates, sedatives, and tranquilizers)** - addiction, accidents as a result of impaired ability and judgment, alcohol poisoning, overdose when used with other depressants, damage to a developing fetus, heart and liver damage.
- Marijuana - impairs short-term memory, thinking, and physical coordination. Can cause panic reaction and increase the risk of lung cancer and emphysema. Can interfere with judgment, attention span, concentration, and overall intellectual performance. Impairs driving ability. May cause psychological dependence and compromise the immune system.
- **Cocaine** - addiction, cardiovascular system damage including heart attack, brain damage, seizures, lung damage, severe depression, paranoia, psychosis. Similar risks are associated with other stimulants, such as speed and uppers.
- **Nicotine** - tobacco smoke contains thousands of chemical compounds, many of which are known to cause cancer. Nicotine, which is a central nervous system stimulant, produces an increase in heart and respiration rates, blood pressure, adrenaline production and metabolism. People can rapidly become physically and psychologically dependent on tobacco. Nicotine compromises the immune system.
- Inhalants - inhalants are a diverse group of chemicals that easily evaporate and can cause intoxication when their vapors are inhaled. Most inhalants are central nervous system depressants. Use of these drugs slows down many body functions. High doses can cause severe breathing failure and sudden death. Chronic abuse of some of these chemicals can lead to irreversible liver damage and other health problems.
- **Prescription drug abuse** - adverse reactions, dependency, withdrawal, and overdose.
- **Resources** - A variety of resources exist for alcohol and other drug prevention education, counseling and referral. For detailed information concerning these resources available from the University, students may contact Student Affairs at (972) 338-1775, Faculty and staff members may contact the Employee Assistance Program at 800-343-3822 or Human Resources at 972-780-3037.

Hazing Education

The definitions of hazing:

"Hazing means any intentional, knowing, or reckless act, occurring on or off the campus of UNT Dallas, by one person alone or acting with others, directed against a student that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students at UNT Dallas.

The term includes but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of harmful substances on the body, or similar activity;
2. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk or harm or that adversely affects the mental or physical health or safety of the student;
3. Any activity involving consumption of a food, liquor, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk of harm or which adversely effects the mental or physical health or safety of the student;
4. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely effects the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection;
5. Any activity that induces, causes, or requires the student to perform a duty or task which involves violation of the Penal Code. Sec. 4.52.

A person commits an offense if the person:

1. Engages in hazing;
2. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
3. Intentionally, knowingly, or recklessly permits hazing to occur; or,
4. Has firsthand knowledge of the planning of a specific hazing incident involving a student of UNT Dallas, or firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report said knowledge in writing to the appropriate University official.

Does it matter if I did not intend to hurt anyone?

Regardless of the intent, the University policies state that if one of the above occurs, it is hazing.

Does it matter if the person being hazed agrees to the activity?

Consent is not a defense. The law and University policy states that if one of the above occurs, it is hazing, regardless of the consent or cooperation of the recipient.

What is the penalty if I'm found guilty of hazing?

1. Failing to report hazing: fine up to $1,000 and/or up to 180 days in jail.
2. Hazing not resulting in serious bodily injury: fine of $500-$1,000 and/or 90-180 days in jail.
3. Hazing resulting in serious bodily injury: fine $1,000-$5,000 and/or 180 days-one year in jail.
4. Hazing resulting in death: fine of $5,000-$10,000 and/or 1-2 years in jail.
5. Except where the hazing results in death, the student may be required to perform community service in lieu of confinement to jail.
6. The student may also be subject to University disciplinary action, up to and including removal from the University, in addition or regardless of any penalty imposed by the state.

Can an organization be found guilty of hazing?

Yes. An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing. Organizations which are covered under this law include a fraternity, sorority, association, corporation, order, society, chorus, cooperative, club, or service, social, or similar group whose members are primarily students at an educational institution.

Can I get into trouble for reporting hazing?

No. Any person who reports a specific hazing incident involving a student to an appropriate University official is protected from civil or criminal liability. However, a person who reports in bad faith or with malice is not protected by this section. The University hazing policy can be found in the UNT Dallas Policy Manual (7.013) at http://www.untdallas.edu/hr/upol.

Please report all potential hazing incidents to Student Affairs at (972) 338-1775 or StudentAffairs@untdallas.edu.

HIV Infection/AIDS Education

HIV Infection and AIDS education is coordinated through programming offered by Student Affairs. For more information, contact Student Affairs at (972) 338-1775.

Free Speech and Public Assembly

The University of North Texas at Dallas recognizes that the freedom to exchange ideas and to publicly assemble is an essential component of the educational process. Such activities promote debate and the sharing of ideas that substantially contribute to the marketplace of ideas and are a foundation of educational institutions.

The responsibility of UNT Dallas to operate and maintain an effective and efficient institution of higher education requires regulation of the time, place and manner of assembly, speech and other expressive activity on UNT Dallas grounds. In keeping with this responsibility, students, faculty and staff are free to exercise their rights to assemble and to engage in expressive activity at UNT Dallas in a constitutionally protected manner subject only to the content-neutral regulations necessary to fulfill the mission and obligations of UNT Dallas, preserve the rights of others, coordinate multiple uses of limited space and assure preservation of the campus facilities and grounds.

This policy applies to all UNT Dallas students, student organizations, employees and sponsored guests. This policy does not apply to official UNT Dallas academic and administrative activities and functions.

Definitions

The following definitions apply for the purposes of this policy only:

1. <u>Amplified sound.</u> "Amplified sound" means sound that is increased or enhanced by any electric, electronic or mechanical means, including hand-held devices such as megaphones and sound trucks. Other sound, specifically individual shouting or group chanting/singing is subject to general regulations concerning disruption of official University functions.
2. <u>Campus grounds</u>. "Campus grounds" mean all outdoor areas owner, leased or controlled by UNT Dallas that are common and accessible to all students and employees such as sidewalks and courtyards and grassy areas.
3. <u>Designated areas</u>. "Designated areas" mean outdoor areas of property owned, leased or controlled by UNT Dallas that may be reserved by students and employees for expressive activity and used by sponsored guests for this purpose.
4. <u>Employee</u>. "Employee" means a person currently employed by UNT Dallas on a full-time, part-time or hourly basis.

5. <u>Expressive activity</u>. "Expressive activity" means the verbal or symbolic expression of an idea, thought or opinion that may include speeches, assembly, marches, parades, rallies, picketing, distribution of literature, graphic or pictorial displays and other similar activities intended to communicate an idea or an opinion. Expressive activity does not include speech that is likely to incite or produce imminent lawless action, expression that consists of fighting words or threats of physical harm or expression that is defamatory, obscene or commercial in nature.

6. **Literature**. "Literature" means any printed material that is produced in multiple copies for distribution or publication to an audience, including but not limited to flyers, handbills, leaflets, placards, bulletins, newspapers, and magazines, but does not include any UNT Dallas sanctioned student newspaper or official UNT Dallas materials.

7. <u>Official University function</u>. "Official University function" means all activities, events and programs sponsored by an academic or administrative unit of UNT Dallas and all activities and on-campus programs sponsored by student or employee organizations.

8. <u>Sponsored activity</u>. "Sponsored activity" means any expressive activity that is presented by a sponsored guest under this policy.

9. <u>Sponsored guest</u>. "Sponsored guest" means any person or organization invited to engage in expressive activity on campus grounds by a sponsoring organization in accordance with this policy.

10. <u>Student</u>. "Student" means any person who is currently enrolled and attending UNT Dallas.

11. <u>Sponsoring organization</u>. "Sponsoring organization" means a registered student organization or a group comprised of UNT Dallas students or employees who officially represent UNT Dallas at activities sanctioned by UNT Dallas.

12. <u>University</u>. "University" means the University of North Texas at Dallas.

Use of Campus Grounds

The facilities and campus grounds at UNT Dallas are intended to be used first for UNT Dallas instructional and research programs and administrative activities and secondarily for programs sponsored and conducted by UNT Dallas academic and administrative departments or organizations affiliated with those departments, including student organizations.

Students and employees may engage in expressive activity on campus grounds without the need for prior reservation except as set out in this and other applicable UNT Dallas policies. Expressive activity may not create a vehicular or other safety hazard or constitute disruptive activity, defamation, riotous conduct or obscenity as those terms are defined by federal or state law and may not impede access to other expressive activity, such as blocking the audience's view or preventing the audience from hearing a speaker. Displaying a sign, gesturing, wearing symbolic clothing or otherwise protesting silently is permissible anywhere on University grounds unless such activity is disruptive as defined by federal or state law.

Students, employees and sponsoring organizations that wish to organize parades, marches or rallies in areas that cross streets or would stop or slow traffic must register with Student Affairs at

least eight (8) business days in advance of the activity in order to ensure that the proposed route does not substantially interrupt the safe and orderly movement of traffic or create a safety hazard.

University facilities and campus grounds may not be used by individuals or organizations not directly connected with UNT Dallas except as permitted by UNT Dallas policy. Campus grounds generally are open to students, employees and sponsoring organizations for expressive activity.

Areas Designated for Expressive Activity Anticipated to Draw a Crowd

Individuals and organizations are encouraged to reserve areas on campus that are designated for expressive activity when the activity may reasonably be anticipated to draw a crowd of twenty-five (25) or more people. Designated areas may be reserved on a first-come, first-serve basis and are subject to the reservation procedures published by Student Affairs and set out in this policy. Only the individuals or sponsoring organizations that reserve a designated space may use the area for expressive activity during the reserved period.

Appeal of Decisions Related to Expressive Activity

Students, employees and organizations whose requests for use of campus grounds for expressive activity are denied may appeal the decision to the Vice Provost no later than two (2) business days after the challenged decision was issued.

The appeal must be in writing and state the specific reason(s) the individual or organization disagrees with the decision. The appeal should include all information the individual or organization believes will assist the Vice Provost in deciding the matter.

The Vice Provost will issue a decision on the appeal within three business days of receipt. The decision is final.

Relocation of Expressive Activity

Individuals and organizations engaged in expressive activity on campus may be required to relocate to other areas by the Associate Provost for Student Success, the Office of Student Affairs, or when immediate action is necessary, the University Police, under the following circumstances:

1. the noise generated by the activity disrupts an official UNT Dallas function or substantially interferes with official UNT Dallas activities (e.g., the activity is too close to an academic building);
2. the location does not safely accommodate the number or participants;

3. the number of individuals participating in or attending the activity creates unsafe conditions for vehicular or pedestrian traffic, parking or blocks the ingress or egress to buildings or official UNT Dallas activities;
4. the space has been reserved for an official UNT Dallas function, has been reserved in accordance with this policy, or a reserved location is needed for an official UNT Dallas function; or,
5. the activity creates a health or welfare hazard, such as interfering with fire, police or emergency services.

Use of Amplified Sound

Advance registration is required before amplified sound may be used on campus grounds. Students, employees, organizations and sponsored guests may use amplified sound on campus grounds only at the locations and times published by Student Affairs. Amplified sound areas maybe reserved on a first-come, first-serve basis and are subject to the reservation procedures published by Student Affairs. Amplification in the designated areas cannot exceed 92 decibels on the "A" scale at fifty feet from the source of amplification.

Sponsored Guests

Sponsoring organizations are required to reserve a designated area for expressive activity by a sponsored guest. Only sponsoring organizations may invite sponsored guests to use campus grounds for expressive activity. A request to reserve space for use by a sponsored guest must be made no fewer than eight (8) business days in advance of a sponsored activity.

In order to allow reasonable access to designated areas, students, employees and sponsoring organizations may reserve these locations a total of fifteen days and no more than five (5) consecutive days in a semester.

Student Affairs is responsible for administration of this policy, including:

- identifying locations and establishing times for use as designated areas and identifying locations and establishing times for use of amplified sound.
- managing requests for reservation of campus grounds under this policy.
- relocating expressive activity as permitted under this policy.
- developing procedures for reserving areas for expressive activity and use of amplified sound and for registering parades, rallies and marches.
- creating forms for use in reserving designated areas for expressive activity, using amplified sound and registering parades, rallies and marches; and,
- publishing the locations, times, procedures and forms required under this policy at the beginning of each academic year.

Actions on Reservation Requests

Student Affairs will act on a request to reserve designated areas and to register a parade, rally or march no later than two (2) business days after a properly submitted request is received. If a request is denied, the Director of the Student Affairs will, where feasible, propose measures to address any defects in the request. When the basis for denial is receipt of an earlier request for the same location and time, Student Affairs will inform the individual or organization whose request is denied of other dates, times and locations that are available for reservation.

Actions Regarding a Request for a Reservation or Permit

Requests to reserve a designated area, to use amplified sound, or to register a route for a parade, march or rally may not be denied based on the content of the proposed expressive activity.

Requests may only be denied for the following reasons:

1. an earlier request to reserve the same location has been made;
2. the designated area or an adjacent area has been reserved for an official UNT Dallas function or the designated area is no longer suitable for use due to a conflict with a nearby official UNT Dallas function;
3. the reservation or registration form is incomplete;
4. the request exceeds more than fifteen days in a semester or is for more than five consecutive days;
5. the proposed route of a parade, march or rally will cross space that has been reserved for an official UNT Dallas function or space that otherwise has been reserved in accordance with this policy or the proposed route will substantially interrupt the safe and orderly movement of traffic or create a safety hazard; or
6. the request was submitted by an individual or an organization that is not permitted to reserve space on campus under this policy.

Distribution of Literature

Students, employees and sponsoring organizations may distribute literature on campus grounds.

Sponsored guests may distribute literature only in the designated area reserved for their use.

Individuals and groups should be considerate about collecting any litter that may be generated as a consequence of their activities and are expected to collect all extra literature and any literature that has been discarded on the ground.

Literature distributed by a sponsoring organization that includes the name UNT Dallas or University of North Texas at Dallas in its name, or that contains any reference to an affiliation

with UNT Dallas, must include a statement that the literature is not official UNT Dallas literature and does not represent the views or official position of UNT Dallas.

Signs and Banners

Students and employees and members of student and employee organizations may display signs by holding them of otherwise attaching them to their persons. Otherwise, all displays of signs and banners, including displays on outdoor bulletin boards and displays by sponsored guests, must comply with UNT Dallas Policy.

Outdoor Exhibits

Stationary exhibits. Stationary exhibits and structures maybe placed only on designated areas, except that individuals may place displays on easel-type supports on campus grounds that are open and accessible for expressive activity. Stationary exhibits and structures may not exceed twenty-five (25) feet in length or width of fifteen (15) feet in height and may not extend into or onto any sidewalks or walkways in such a way as to interfere with pedestrian or vehicular traffic or otherwise present an unreasonable threat to public safety. Student Affairs may grant exceptions to the dimension requirements upon a showing that an exhibit will not present a safety hazard and will not interfere with pedestrian or vehicular traffic. Proof that a requesting individual or organization has insurance to cover injury or damage to persons or property is not grounds for exception to the dimensions regulation. Requests for exceptions must be made at least seven (7) business days in advance of the desired display date.

Sponsored guests. Sponsored guests may set up exhibits only in accordance with this policy and UNT Dallas Policy.

Solicitation

Engaging in unauthorized canvassing or solicitation is not allowed.

Commercial Solicitation and Advertising

Individuals and organizations may engage in commercial solicitation and advertising only as allowed under UNT Dallas policy.

Responsibilities of Individuals, Sponsoring Organizations and Sponsored Guests

Sponsoring organizations are responsible for ensuring that sponsored guests read and understand all obligations set out in this and all other applicable UNT Dallas policies. Members of the University community may be held individually responsible and sponsoring organizations may be held collectively accountable for any violations of UNT Dallas policies, including the Code of Student Conduct and personnel policies as applicable.

Sponsored guests who do not comply with this or other applicable UNT Dallas policies will automatically forfeit their reservations and must immediately vacate UNT Dallas property.

Student Travel

The University of North Texas at Dallas encourages students to travel safely to and from UNT Dallas sponsored activities or events.

This policy applies to the travel of enrolled students to attend UNT Dallas organized or sponsored events that occur more than 25 miles from the UNT Dallas campus and the travel is either required by a registered student organization or requires the use of a vehicle that is owned or leased by UNT Dallas.

Sponsored activities or events may include but are not limited to course-related field trips, recreational sports club trips, the activities of registered student organizations and meetings of academic organizations where a student is officially representing UNT Dallas.

This policy does not apply to individual student travel to engage in student teaching, internships, practicum, observations or research, unless the research is organized by a member of the UNT Dallas faculty.

Definitions

Appropriate administrator. "Appropriate administrator" means a dean, department chair or their designee in regard to travel for academic programs or the designated official within Student Affairs for travel related to registered student organizations.

Enrolled student. "Enrolled student" means a student who has been admitted to and is attending classes at UNT Dallas.

Organized event. "Organized event" means an event that is initiated, planned and arranged by a member of the UNT Dallas faculty or staff, or by the members of a registered student organization, and is approved by an appropriate administrator.

Sponsored event. "Sponsored event" means an activity or event that UNT Dallas endorses by supporting it financially or by sending students to participate as official representatives of UNT Dallas.

Procedures and Responsibilities

1. Travel Authorization. Travel undertaken in accordance with this policy must be authorized in advance by the appropriate administrator and is subject to additional requirements as established in guidelines developed by the Student Affairs. A request for authorization to travel must be accompanied by:
    1. A list of all student travelers including their names, local addresses, phone numbers and phone number of persons to contact in the case of an emergency.
    2. The name and phone number of the responsible UNT Dallas employee(s) who will be available to assist the student travelers at all times during travel.
    3. Copies of valid driver's licenses for any student who will operate the vehicle.
    4. Health insurance information on any student that has health insurance.
2. Guidelines for Safe Travel. Student Affairs will work with appropriate risk management professionals to develop guidelines to protect the safety of enrolled students when traveling to and from University sponsored and/or organized events. At a minimum the guidelines must include provisions addressing:

- Use of Seat Belts and Other Safety Devices. Students must use seat belts and all other vehicle safety devices at all times when traveling in a vehicle that is owned or leased by UNT Dallas.
- Passenger Capacity. Travel in vans with a capacity to hold 15 or more passengers must be approved in advance by Student Affairs. Actual passenger capacity in a 15 passenger van is restricted to 10 or fewer passengers, including the driver.
- Driver Training and Qualification. All students who operate vehicles that are owned or leased by UNT Dallas must be at least 18 years of age, possess a valid driver's license, have current automobile liability insurance, and have a good motor vehicle driver history. Additionally, student drivers must satisfy all other qualifications and training requirements established by Student Affairs.
- Fatigue and Time of Travel. Students traveling to and from University sponsored events and/or activities should have a minimum of six (6) hours of sleep before traveling and drive no more than 500 miles in a 24-hour period. Students may not drive between the hours of 10:00 p.m. and 6:00 a.m. unless authorized by the organization advisor or Student Affairs.
- Privately Owned Vehicles. Students who travel in a privately owned vehicle or any vehicle other than those owned or leased by UNT Dallas when traveling to and/or from a sponsored event or activity must follow the guidelines established by Student Affairs and all applicable state law.
- Travel by Air and Other Modes of Commercial Transportation. Students traveling by air or other modes of commercial transportation must comply with all federal laws regulating the

specific mode of travel and rules of the specific common carrier, including laws and rules regarding carry-on baggage and baggage weight restrictions.

- International Travel. Students must comply with UNT Dallas policies and procedures related to international travel. Students engaged in international travel are responsible for satisfying all international travel requirements, including obtaining a valid passport, obtaining appropriate health and other insurance, establishing safe points of contact in the host country, and following travel advisories issued by the United States Department of State, the host country or other recognized international organization.
- Alcohol, Illegal Drugs and Weapons Prohibited. All students traveling to and from sponsored activities and/or events are prohibited from consuming or possessing alcohol or illegal drugs and transporting weapons in vehicles owned or leased by UNT Dallas.
- Travel Authorization. Registered student organizations that require students to travel to sponsored events or activities must obtain advance written approval for such travel from Student Affairs. When transportation is provided by UNT Dallas, students traveling to events on the UNT Dallas provided transportation must return in the UNT Dallas provided transportation unless authorized in advance by the Office of Student Life to do otherwise. Students under the age of eighteen (18) will not be authorized to return in a vehicle other than the vehicle provided by UNT Dallas.
- Travel to Areas Declared a Natural Disaster. All registered student organizations wishing to travel to areas that have been declared a natural disaster or have been placed under a travel warning must seek advance written approval from Student Affairs. If travel is approved, students must assure that all emergency contact information is updated in the Office of the Registrar and must confirm approval of the absence in accordance with UNT Dallas attendance policies.
- Compliance and Enforcement. UNT Dallas departments that encourage or require travel to sponsored events or activities must verify that students are familiar with the requirements of this policy and the guidelines issued by Student Affairs. Any violation of this policy must be reported to Student Affairs.

University employees who authorize students to drive leased vehicles to any sponsored event or activity must verify that the student meets the requirements of state law and Student Affairs for the operation of a leased vehicle.

Students and student organizations that violate this policy or the guidelines established by Student Affairs may be subject to disciplinary action in accordance with the Code of Student Conduct.

Misuse of Computers

Students are subject to all policies regarding the use of University information resources. Violations of these ethical standards and unauthorized or inappropriate use of computers is prohibited. Such use includes but is not limited to:

- Unauthorized entry into a file, to use, read, or change the contents or for any other purpose.
- Unauthorized transfer of a file.
- Unauthorized use of another's identification and password.

- Use of computing facilities to interfere with the work of another student, faculty member or University official.
- Use of computing facilities to send obscene, abusive, or threatening messages.
- Use of computing facilities to interfere with normal operations of the University computing system.
- Unauthorized entry into or use of University facilities or property, entry or occupation at any unauthorized time, or any unauthorized or improper use of any University property, equipment or facilities.
- Damaging or altering records or programs.
- Furnishing false information.

For more information, see the University's policies on information technology (chapter 14) at: http://www.untdallas.edu/hr/upol.

Student E-Mail Account

UNT Dallas e-mail serves as the official UNT Dallas method for communicating with students. The UNT Dallas e-mail account will be used as a method for notifying students of dangerous or emergency situations occurring on campus, academic or financial responsibilities, or any other University matter.

It is the responsibility of the student to regularly check his or her UNT Dallas e-mail.

Student Resources

Academic Advising

Academic Advising is an educational process that facilitates students' understanding of the meaning and purpose of higher education and fosters their intellectual and personal development toward academic success and life-long learning. Advisors evaluate students' transcript, help students transfer credits for prior coursework, set class schedule, prepare degree plans, and track progress toward degree completion.

Student Learning Outcomes:

- Strengthen communication, decision-making, and problem-solving skills
- Maintain a clear academic plan suited to future academic and career goals
- Locate and use resources that will aid in the achievement of academic goals

Students will achieve the following by the end of each advising session:

- Plan for the current and upcoming semester within the academic year
- Identify departments/offices that will assist with questions outside of the scope of academic advising
- Clear understanding of university and/or major policies and procedures that are applicable to appointment
- Support and encouragement for upcoming milestone(s) in academic career
- Email and/or printouts of documentation reviewed in appointment
- Continued support in the form of timely emails and phone calls if other questions arise.

Advising Services

All students are required to schedule an appointment to meet with an academic advisor to register for their first term at the UNT Dallas. Although, additional sessions are not required, students are encouraged to visit with their advisor at least once a semester especially during their junior and senior year.

However, if a student's Cumulative GPA drops below a 2.00, they will be required to meet with an advisor for academic recovery planning every term until their Cumulative GPA is at or above 2.00.

Contact Information

Academic Advising and Student Success
Phone: (972) 338-1645
Email: Advising@UNTDallas.edu

When contacting the Office of Academic Advising and Student Success remember to include the following information:

- Name (First & Last)
- Student ID#
- Brief statement of issue/concern, reason for appointment, or comments/questions
- Return phone number if a phone call is desired
- Availability if requesting an appointment

Scheduled Advising Appointments for Current Students

All appointments must be scheduled at least a day in advance with the assigned advisor.

- Formats: In-person, over the phone, or via online platform

- Duration: 30 minutes
  Late Policy: Students will be marked as a "no-show" if they arrive 10 minutes or more after their scheduled appointment time and may be required to reschedule based on advising availability
- Examples of appointment reasons:
    - Registration Advising (need help choosing a class schedule)
    - Major Change (add a minor/certificate or change your primary program)
    - Graduation Check (Unofficial review of remaining degree requirements)
    - Academic Recovery (Need help raising my GPA)
    - Non-Registration Advising

Scheduled Advising Appointments for New Students

All appointments must be scheduled at least a day in advance with the assigned advisor.

- Format: In-person, or via online platform for select programs
- Duration: 60 minutes
  Late Policy: Students will be marked as a "no-show" if they arrive 15 minutes or more after their scheduled appointment time and may be required to reschedule based on advising availability

Drop-In/Group Advising

Continuing students are eligible for drop-in advising during drop-in hours. Hours will be posted on the academic advising website. No appointment is necessary. While the advising office endeavors to support all students in a private, one-on-one environment with a professional advisor, there may be situations when students receive assistance in a group setting, or by a student-peer advisor. Group advising sessions are conducted as needed based on student demand for advising services.

New students are eligible for drop-in advising after they have completed their new student advising session. Group advising sessions may also be held for new students based on student demand.

Advisor Responsibilities

The UNT Dallas Academic Advisors are committed to providing excellent academic advising and support services and to partner with you to accomplish your educational and career goals. Academic Advising is a shared responsibility with students. Advisors work together with students in order to help make the best decisions to achieve student goals. Advisors will:

- Be supportive and respectful listeners, and refer students to appropriate support services within the university in response to individual needs
- Offer advice on course selection and assist in developing an academic understanding, effectively communicate curriculum, graduation requirements, and university policies and procedures.
- Clearly communicate the UNT Dallas major requirements (including, but not limited to prerequisites, curriculum, and graduation requirements).
- Evaluate and discuss academic performance and the implications of said performance as it relates to degree progress and university requirements.
- Clarify university policies, regulations, programs, and procedures about which a student may have questions.
- Be available to answer student questions through scheduled meetings, phone calls, or emails in a timely fashion.
- Maintain confidentiality (will not discuss issues with parents or non-university persons without the student's written permission; will respond to academic questions only via untdallas.edu email accounts).

Academic Support

Academic Support Office provides services for:

- Texas Success Initiative
- Testing/Placement
- Learning Commons (labs and tutoring support)

Texas Success Initiative (TSI)

The Texas Success Initiative (TSI) is a state statute requiring all undergraduate students (new students, transfer students, and international students) who enter a Texas public institution of higher education to either: (A) Demonstrate readiness for college-level reading, writing and mathematics before enrolling in college-level academic coursework by achieving the statutory threshold(s) on the state-approved readiness assessments; or (B) Meet one of the conditions for exemption from the testing requirement. Students must satisfy all TSI requirements before receiving a baccalaureate degree. Students who do not meet TSI requirements must complete developmental coursework in compliance with TSI statute and UNT Dallas policy.

All first-year and transfer students coming into the University of North Texas at Dallas must have completed TSI testing or have a documented exemption before registering for classes. Your registration will be delayed if TSI status cannot be determined before your orientation session.

For more information on TSI testing, please consult with the academic testing website.

Exemptions:

Students who meet one of the following conditions are exempt or partially exempt from taking an initial assessment test. In each case, UNT Dallas must receive official proof in order to process the exemption. ACT, SAT, TSIA or STAAR scores must be part of the student's Texas State record. Official score reports must be submitted to the Office of Admissions (these scores may be submitted on your official high school transcript). Previous course work at other institutions must have been transferred to UNT Dallas.

» For a period of five (5) years from the date of testing, a student who performs at or above the following standards:

ACT

A composite score of 23 with a minimum of 19 on the English test (will satisfy both reading and writing TSI requirements) and/or the mathematics test shall be exempt from those corresponding sections;

SAT

» SAT Testing prior to March 1, 2016: a combined critical reading (formerly "verbal") and mathematics score of 1070 with a minimum of 500 on the critical reading test (will exempt a student from both the reading and writing TSI requirements); a combined critical reading (formerly "verbal") and mathematics score of 1070 with a minimum of 500 on the mathematics test will exempt a student from the TSI mathematics requirements.

» SAT Testing on or after March 2, 2016: a minimum score of 480 on the Evidenced-Based Reading and Writing (EBRW) will exempt a student from both the TSI reading and writing requirements; a minimum score of 530 on the mathematics test will exempt a student from the TSI mathematics requirements.

» For a period of five (5) years from the date of testing, a student performs at or above the following standards:

*STAAR End of Course Exams (EOC)

» 2000+ (Level II) on the ***English III (3)** (will satisfy both reading and writing TSI requirement)
» 4000+ (Level II) on the ***Algebra II (2)** (will satisfy the math TSI requirement)

* If you think you qualify for this exemption, please check with your high school Counselor to see if you were administered the English III or the Algebra II STAAR EOC exam. A number of Texas school districts are opting NOT to offer these exams.

» A student who has graduated with an associate or baccalaureate degree.

» A student who has previously attended any institution and has been determined to have met readiness standards by that institution.

» A non-degree seeking student.

» A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.

» A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard or service as a member of a reserve component of the United States.

» ESOL Waiver: Students with demonstrated limited English proficiency may receive a temporary waiver appropriate to ESOL/ESL coursework and interventions.

If Not Exempt:

You must take the TSI Assessment prior to meeting with an advisor and enrolling in courses. Minimum score thresholds required to demonstrate college readiness in each subject area are as follows:

TSI Assessment

- Reading   351
- Mathematics   350
- Writing   Multiple Choice 340/Essay 4 OR Essay Score of 5 or Higher

The Learning Commons

Contact Information

- Phone: 972.338.1755
- Website: learning.untdallas.edu
- Email: lcstem@untdallas.edu (STEM-related inquiries); lcwriting@untdallas.edu (writing-related inquiries)

Mission Statement

Motivate. Strengthen. Support.

The UNT Dallas Learning Commons motivates students, strengthens their academic skills, and supports their intellectual and ethical development.

What is the Learning Commons?

The Learning Commons is also known as our tutoring center. It is a safe and welcoming space beyond the classroom where we help students improve their academic skills (writing, communication, math, science, studying, etc.) so that they can be successful during their time at UNT Dallas.

The Learning Commons is composed of various tutoring support services, including:

- Writing Center (appointment basis): *learn more at* learning.untdallas.edu/writing
- Math Lab (walk-in basis): *learn more at* learning.untdallas.edu/math
- Peer Tutoring (non-math and non-writing related academic support; walk-in basis): *learn more at* https://learning.untdallas.edu/science
- Supplemental Instruction (tutors embedded into specific courses): currently only offered for select math and science courses.

Our team consists of well-trained professional and student staff who are committed to enhancing students' self-worth and confidence using non-evaluative, low-stakes relationships of trust. Our tutors use a combination of scaffolding and personalized and directive (when needed) methods to ensure that students are reaching their full autonomous-learning potential.

The Learning Commons serves all members of the UNT Dallas community: currently enrolled undergraduate and graduate students, staff, and faculty. We assist students enrolled in face-to-face traditional courses, hybrid courses, and online courses.

Online Tutoring

If students need help after hours or on the weekends when the Learning Commons is closed, students can log on to Smarthinking, an online tutoring program that is a free service offered to all registered and current UNT Dallas students. Using Smarthinking, a student can choose to ask a tutor a question in real-time, post a question to be answered within 24 hours, submit a paper for review, or schedule a virtual tutoring session. Smarthinking is accessible 24 hours/day, 7 days/week, and you can get academic support in math, science, writing, reading, Spanish,

computer help, and more. For more information and to access Smarthinking, visit
https://learning.untdallas.edu/smarthinking.

Counseling and Wellness Services

The Counseling & Wellness Center maintains strict confidentiality of records and counseling relationships in accordance with FERPA and HIPPA. No information disclosed in a counseling relationship is shared with anyone inside or outside the University unless the student signs a release of information, the student is a threat to self or others, reports abusing a child or elder, or if the records are ordered to be released by a court of law.

Student Advocacy is available through the Counseling & Wellness Center from either trained professional counselors or case manager. Students may come discuss issues with the Counseling & Wellness Center staff and receive referrals to campus/community resources for a number of concerns, including: academic and other adjustment problems; test anxiety; career indecision; romantic or other relationship problems; grief related to the loss of family member or friend; stress; family conflict; major-life changes; depression; thoughts of suicide; hopelessness; anxiety; alcohol and drug problems.

For more information contact the Counseling & Wellness Center at (972) 338-1816 or Dr. Shanda Riley, Assistant Director of the Counseling & Wellness Center at (972) 338-1779.

Prohibition of Sexual Assault and Retaliation

The University of North Texas at Dallas (the "University") is committed to maintaining a work and educational environment free from sexual assault and retaliation. Conduct that is inconsistent with this commitment will not be tolerated at any location, program or other activity associated with the university. Application of Policy.

This policy applies to all students, faculty, staff, and applicants for employment or admission, individuals and organizations conducting business on behalf of or for the University of North Texas at Dallas, visitors and participants at any location, program or other activity associated with the University. The University may act under this policy when prohibited conduct that occurs off-campus adversely affects or has a reasonable likelihood of adversely affecting the academic or work environment.

The policy in its entirety may be viewed by clicking on this link or by viewing http://www.untdallas.edu/svr. Information concerning resources for sexual assault prevention may be viewed at http://www.untdallas.edu/svr.

Counseling Clinic

The counseling program's Counseling Clinic is an instructional facility in which master's level counselors-in-training practice counseling skills under faculty supervision. As a training lab, the counseling clinic is dedicated to preparing individuals for exemplary clinical service to individuals of all ages, couples, families and groups.

Library Services

The UNTD Library is committed to providing members of the UNTD community with user privileges to library collections, services, and other learning and information resources consistent with the degrees offered by UNTD.

Students on campus, and distance learning students have access to an online library catalog with electronic databases, ebooks, journals and scholarly articles, streaming videos, interlibrary loan services, and virtual librarian assistance. On campus, students, staff and faculty have access to the circulating print collection, special collections, the in-house media collection, reserve materials, TexShare services, quiet and collaborative study spaces, and face to face research assistance.

The Library will accommodate approximately10 thousand print materials carefully selected to support the growing course curricula. The growing electronic database collection includes more than 8,873 academic journals, 27 million articles from peer reviewed journals and 27,000 streaming videos for immediate access to authoritative scholarly materials. For more information, visit https://www.untdallas.edu/library.

Computer Services

Computing services support for instruction, research and student learning are provided through the UNT Dallas Office of Information Technology department. These services include support for a wide range of computing platforms, student messaging, training, consulting and a university help desk (https://unts.service-now.com/untd).

Wireless networking access (UNT and JagNet) is available in campus buildings, providing internet connectivity. Online elements of courses are offered with support from the Center for Learning, Enhancement, Assessment and Redesign using computing systems supported by the Office of Information Technology.

Student Computing Services

Students have access to two general access labs on campus to study and to conduct course work. These labs are available during normal operation hours throughout the year. The University also provides two walk up stations for quick access to printing at the Student Center. Laptops are also available for checkout. Four Windows-based classroom computer labs and one MAC-base classroom computer lab serve students in particular courses. The printers on campus are multifunction with printing, copying, and scanning capabilities. Printing service is managed through secure management software that allows students to release print jobs from any printer on campus. For extra convenience, wireless printing is available for students to print from their personal devices as well.

UNT Dallas provides web-based e-mail and calendar through Office 365. Outlook for Office 365 is used as an official communication medium between the university and students. Office 365 is available to students and includes e-mail (Outlook) and online file storage (OneDrive).

Research Computing Support

The UNT Dallas Office of Information Technology provides support for a variety of computer-based software applications. Licenses are maintained for Windows versions of SPSS, SAS, STATA, and Matlab, which provide statistical analysis capabilities on university owned computers.

Several statistical analysis packages, including SAS and SPSS are provided in the general access labs.

The University Libraries also maintain an extensive collection of scholarly databases, electronic research journals, and multimedia research materials that are accessible through the campus network.

Consulting, Training, and Help Desk Services

Consulting and training are provided by Information and Instructional Technology to facilitate the use of research and instructional computing facilities by students.

Experienced consultants are available to assist students with technical problems.

The Office of Information Technology (OIT) operates a campus-wide help desk service to provide students with information and help on a variety of computing problems.

Identification Card

The identification card is distributed during registration after all fees have been paid. The card entitles the bearer to student admission to campus programs, dances, and movies. It provides identification at the libraries for checking out materials. As the student's official university identification, the ID should be worn visible. Lanyards and card holders are provided for students by the University help desk with ID card.

Lost ID cards may be replaced for a $5 charge. Misplaced ID cards that have been turned in are held at the police station. The card is void upon termination or interruption of enrollment. Students are asked to retain their ID cards, even though they may not be enrolled. The cards are reactivated upon subsequent enrollment.

Fraudulent use of the ID card subjects the user to a fine not to exceed $4,000, confinement not to exceed one year, or both (Class A Misdemeanor). Anyone who uses the ID card to give false information to a police officer is subject to a fine of not more than $500 (Class C Misdemeanor).

Code of Student Rights and Responsibilities, and Conduct

The following section includes, in its entirety, university policy on the Code of Student's Rights, Responsibilities and Conduct. This policy is an articulation of the University's commitment to recognize and support the rights of its students and to provide a guide for defining behaviors that the University may consider a violation of such policies. It is not, however, meant to be an exhaustive list of all actions which may be considered misconduct. Information related to the Code of Academic Integrity can be found in the Academic Regulations section of this catalog.

Policy Statement:

The University of North Texas at Dallas, as a student-centered public University, has established standards of conduct to foster an educational environment conducive to learning and development. Students and University student organizations are expected to conduct themselves in a manner that demonstrates respect for the rights and property of others and upholds the integrity of the University community. The standards of conduct outlined in the Code of Student's Rights and Responsibilities and Conduct have been developed to ensure the well-being, honor and dignity of all who live, learn and work in our educational community.

Application of Policy:

This policy applies to all individuals who apply for admission to, enroll in and matriculate or graduate from the University of North Texas at Dallas (UNT Dallas), student organizations, and to conduct that occurs on the premises of UNT Dallas, at any location, program or other activity sponsored by or associated with UNT Dallas sponsored activities. The policy also applies when

conduct that occurs off-campus adversely affects or has a reasonable likelihood of adversely affecting the educational environment or UNT Dallas community and the pursuit of its objectives.

Definitions

1. **Code of Student Rights and Responsibilities ("the Code")** - The official university policy that sets out the rights and responsibilities of UNT Dallas students and student organizations, as defined by this policy, the manner in which students and student organizations are expected to conduct themselves at all times, and the procedures established to fairly address conduct that departs from these expectations.
2. **Complainant** - Complainant means an individual who may have been the subject of conduct prohibited under the policy regardless of whether the individual reports the conduct.
3. **Conduct Record** - Documentation of a student's conduct violation(s) and sanction(s) while at UNT-Dallas.
4. **Conduct Process** - The procedures provided in the Code from the initial notice of complaint through final resolution to consider whether a student has engaged in misconduct, and whether conduct sanctions should be imposed.
5. **Conduct Sanction** - An official action assigned by the University for a violation of the Code.
6. **Consent** -Words or actions that show an active, knowing and voluntary agreement to engage in sexual activity. Consent cannot be gained by force, coercion, manipulation, threats, or by taking advantage of the incapacitation of another when the individual knows or reasonably should know of such incapacity by use of alcohol or drugs. Consent is absent when the activity in question exceeds the scope of previously given consent, or the person is unconscious or otherwise unaware that the prohibited conduct is occurring. Consent may be revoked at any time.
7. **Day** - Day means calendar days unless otherwise stated in the policy.
8. **Dating Violence** - Abuse or violence, or threat of abuse or violence, against a person with whom the actor has or has had a social relationship of a romantic or intimate nature.
9. **Dean of Students (DOS)** - The University official responsible for administering the student disciplinary conduct process in accordance with the Code, for maintaining student disciplinary conduct records, and for assisting students in resolving conflicts with one another.
10. **Domestic Violence** - A physical act perpetrated against a person's will by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant.
11. **Good Conduct Standing** - Status in which a student is fully eligible to participate in University activities and privileges.
12. **Initial Meeting** - An opportunity for a student to review alleged misconduct and provide an opportunity for the student to respond.
13. **No-Contact Order** - Administrative directive issued by a UNTDSA Representative prohibiting contact between individuals. The directive may be given as an interim measure during an investigation or as a sanction.

14. **Notice of Complaint** - The initial document in the conduct process that identifies alleged misconduct in violation of the Code, and schedules a meeting between the student and a UNTDSA Representative to discuss possible violations of the Code and sanctions.
15. **Notice of Disciplinary Sanctions** - A document in the disciplinary process that identifies conduct sanctions based on a violation of the Code.
16. **Permanent Student Conduct Record** - Documentation of a student's conduct violation(s) and sanction(s) that are permanently maintained by UNTDSA subject to the University records retention schedule. This record is separate from an academic record.
17. **Preponderance of the Evidence** - Preponderance of the evidence means the amount information necessary to establish whether an allegation is more likely than not to have occurred (i.e. more likely true than not true). Preponderance of the evidence also is referred to as the greater weight of the evidence.
18. **Respondent** - Respondent means an individual or organization identified as possibly having engaged in conduct prohibited under the policy regardless of whether a formal complaint is made.
19. **Sexual Assault**- "Sexual Assault" means the intentional or knowing penetration, no matter how slight, of the sex organ or anus with any body part or object, or oral sex, without consent of the complainant. The term sexual assault also is referred to as rape.
20. **Sexual Coercion** - The use of manipulation or threat to force someone to have sex.
21. **Sexual Exploitation** - Taking non-consensual or abusive sexual advantage of another for another's own advantage or benefit, or to benefit or advantage anyone other than the person being exploited, including, but not limited to, non-consensual video or audio-taping of sexual activity or undetected viewing of another's sexual activity.
22. **Sexual Harassment** - "Sexual harassment" means unwelcome verbal, nonverbal or physical conduct of a sexual nature (including gender-based and sex-stereotyping conduct of a sexual nature) that:
    a. in the employment context unreasonably interferes with the person's work performance or creates an intimidating, hostile, or offensive work environment; or
    b. in the education context is sufficiently severe, persistent or pervasive that the conduct interferes with a student's ability to participate in or benefit from the university's educational programs or activities. For purposes of this policy, conduct is sufficiently severe, persistent or pervasive in the education context if its frequency, or threatening or humiliating nature unreasonably interferes with or limits the student's ability to participate in or benefit from the university's educational program or activity, including when the conduct reasonably creates an intimidating, hostile, abusive or offensive educational environment.

       Examples of unwelcomed conduct that may constitute sexual harassment under this policy (regardless of the medium or platform) include but are not limited to:
       o repeated requests for dates, sexual flirtations or propositions of a sexual nature;
       o subtle pressure for a sexual relationship;
       o sexist remarks about a person's clothing, body or sexual activities;

- o unnecessary touching, hugging or brushing against a person's body;
- o direct or implied threats that submission to sexual advances will affect or be a condition of employment, work status, grades, or letter of recommendation;
- o comments of a sexual nature that cause humiliation, such as use of inappropriate terms of address;
- o sexual assault; and
- o sexually explicit or sexist comments, questions or jokes.

23. **Sexual Misconduct** - Conduct including sexual harassment, sexual exploitation, sexual assault, domestic violence, stalking, and sexual violence.

24. **Sexual Violence** - A physical sexual act perpetrated against a person's will, or when a person is so incapacitated that he or she is incapable of giving consent due to the use of drugs or alcohol, or where a person is incapable of giving consent due to an intellectual or other disability (including sexual assault). Sexual violence is a form of sexual harassment.

25. **Stalking**- A course of conduct directed at a person that would cause a reasonable person to fear for the person's safety or to suffer substantial emotional distress.

26. **Student** - Student means an individual who has applied for admission or readmission to the University of North Texas at Dallas, who is registered or enrolled in one or more courses for credit at the University, or who currently is not enrolled but has continuing academic relationship with the University.

27. **Student Conduct Committee ("the Committee")** - A group convened at the request of a student or student organization for the purpose of providing an opportunity for impartial evaluation of alleged violations of misconduct and sanctions.

28. **Title IX Coordinator** - Title IX Coordinator means a University of North Texas at Dallas employee designated by the President to implement, monitor, and enforce the University's Title IX program. In this policy, reference to the Title IX Coordinator also means their designees.

29. **University** - The University of North Texas at Dallas

30. **University Community** - The collective group of students, faculty, staff, and any other person employed by or contributing to the University.

31. **University Premises** - All land, buildings, and portion of buildings owned or leased by the University or a component of the UNT System.

32. **University Privilege** - A benefit that is granted by the University or enjoyed by students, including but not limited to, participating in social events or University sponsored activities, election to student leadership positions, and membership in student organization(s).

33. **UNTDSA Representative** - A University official authorized by the President to investigate alleged violations of the Code and to administer the procedures and sanctions as set forth in the Code.

34. **University Sponsored Activity** - All functions, events, and programs on the University premises or conducted under the authority of the University.

35. **University Student Group/Student Organization ("Student Group" or "Student Organization")** - A group of students who share a common interest and who are registered as a recognized student group in accordance with student organization policies.

Procedures and Responsibilities:

Interim Removal

A student who presents a substantial and imminent threat to the health, safety, or welfare of the University community or its property may be temporarily removed from campus premises and prohibited from participating in all University sponsored activities pending a determination of the threat. A student temporarily removed under this provision must meet with a member of the C.A.R.E. team within two days or as soon as reasonably possible to determine whether the student may return to campus and participate in activities pending conclusion of the student conduct process. A student will be informed in writing whether the interim removal will remain in effect.

Amnesty Policy

Any student who in good faith reports being the victim of or witness to sexual harassment, sexual assault, dating violence and stalking, will not be subject to disciplinary action for a violation of the code of conduct that occurred at or near the time of the incident, unless the student is found responsible for the offense.

Student Rights and Responsibilities (Section 1):

I. Student Rights

The University is an academic community in which all persons share responsibility for its quality and wellbeing. As members of the University community, students can reasonably expect all the guarantees and protections afforded students of public institutions, including:

1. The right to fair and equitable process in all matters concerning the Code.
2. The right to exercise their privileges and responsibilities as student.
3. The right to be free from discrimination on the basis of race, ethnicity, gender, age, religion, creed, national origin, disability, veteran status, sexual orientation, or gender identity.
4. The right to engage in inquiry and discussion, to exchange thought and opinion, and to speak, write, and print freely on any subject in accordance with the guarantees of federal and state laws.
5. The right to engage in peaceful and orderly speech, protest, demonstration, and picketing within the public forum to the extent such activities do not disrupt the academic and administrative functions of the University. The University reserves the right, in

accordance with federal and state law, to approve the time, place and manner of such activities.

6. The right to participate in the formulation of policy directly affecting students when allowed by law.
7. The right to participate in student organizations within the University.
8. The right to ready access to established University policies and procedures.
   Responsible Party: Office of Community Standards

II. Student Rights in the Conduct Process

When a student is charged with an alleged violation of the Code that student has the right to:

1. Receive notice of the alleged violation(s), know who to contact for a meeting, and the date by which that contact must occur.
2. Present information in response to the allegations of misconduct, including an oral and written statement, witnesses, documents, and any other information that reasonably responds to the allegations.
3. Be accompanied by an advisor. Advisors may not speak or participate directly in the conduct process.
4. Choose to not participate or answer questions in a meeting.
5. Ask questions of any statements or witnesses presented.
6. Review by impartial officials and students participating in the conduct process.
7. Appeal the findings, suspension, and expulsion as allowed by the Code.

III. Student Responsibilities

1. **Witnesses of Student Conduct Violations**
   Members of the UNT Dallas community are strongly encouraged to participate in any conduct proceedings and to appear as witnesses when reasonably notified.
2. **Guests of University Students**
   Guests must adhere to all University rules, and the hosting student is responsible for all guests' actions. It is the responsibility of the host to inform the guests of these rules. The host can be held financially responsible for the actions of a guest, as well as face Code charges for any guests' behavior. In the University's sole and absolute discretion, guests may be prohibited from entering University premises.
3. **Responsible Action Protocol:**
   At UNT Dallas, the health, safety and welfare of our students and community are paramount concerns. As such, all UNT Dallas students are expected to alert appropriate officials in the event of any health or safety emergency -specifically including those involving the abuse of alcohol or drugs.

   Because the University understands that fear of possible disciplinary actions may act as a barrier to students seeking requests for emergency assistance, the University has adopted the following Responsible Action Protocol to alleviate such concerns and promote

responsible action on the part of students. In a situation involving imminent threat or danger to the health or safety of any individual(s), students are expected:

1. to contact emergency officials by calling 911 to report the incident
2. to remain with the individual(s) needing emergency treatment and cooperate with emergency officials, so long as it is safe to do so, and
3. to meet with appropriate University officials after the incident and cooperate with any University investigation.

The University will consider the positive impact of taking responsible action in an emergency situation when determining the appropriate response for alleged conduct violations by the reporting student that may have occurred prior to or contemporaneously with the emergency situation. In some situations, this may mean that no University disciplinary action is taken or no disciplinary sanctions are imposed, but the incident will be documented, and educational, community, and health initiatives -as well as contact with a student's parent(s) or guardian(s) - may be required.

The protocol does not preclude or prevent action by police or other local authorities. Nor does this protocol preclude disciplinary action regarding other violations of the Code, such as causing or threatening physical harm, sexual misconduct, property damage, harassment, hazing, etc. Failure of students to take responsible actions in an emergency situation, however, may void all protections under this provision, may constitute an aggravating factor for purposes of sanctioning, and may lead to further disciplinary actions when such failure to act otherwise constitutes a violation of University rules, regulations, or policies

4. **Student Organization Responsibility**

   A student organization will be responsible for the actions and conduct of its members, when one or more of its members, acting in the capacity of their membership, commit a violation of the Code. Group misconduct need not be officially approved by the entire membership in order to be considered grounds for possible conduct action towards the organization. There is no minimum number of organization members who must be involved in an incident before conduct action may be taken towards the entire organization.

   Any Notice of Complaint regarding alleged misconduct involving a student group will be delivered to the President as outlined in this policy. A Notice of Complaint will be sent to the attention of the president or other leader of the student organization with a copy to the on campus advisor and other advisors as appropriate along with the appropriate Student Affairs Staff member. Student organizations are responsible for responding to all Notices of Complaint and failure to respond may result in resolution of the matter in the absence of any representative of the student group.

   Responsible Party: Office of Community Standards

5. **Categories of Misconduct:**

A. Trespassing, forcefully entering and/or occupying University-owned, leased, or controlled premises without authorization.
B. Destroying or vandalizing personal and/or public property; unauthorized, mischievous and/or inappropriate use of such property.
C. Unauthorized use or abuse of a computer system, access code[s], keys, or similar device to access controlled data, UNT Dallas's property, or a restricted area of any of the University's campuses.
D. Theft or unauthorized use of property or services of the University, its members, or its visitors.
E. Providing false information to a University official who is performing their official duties or engaging in other similar forms of dishonesty, including making a wrongful accusation against any member of the University community.
F. Failing to comply with reasonable directive of University officials (i.e. faculty, staff, graduate assistants, resident assistants, student employees) or law enforcement officers who have identified themselves as such and are performing their duties; and/or failing to identify oneself to such persons when requested to do so.
G. Falsifying or withholding required information in any form from a University official, including information on an application for admission.
H. Committing academic misconduct:
    1. Using the words or ideas of another, from the Internet or any source, without proper citation of the source(s), commonly called plagiarism.
    2. Receiving unauthorized external assistance during an examination or any academic exercise for credit. This includes, but is not limited to:
        a. Providing or receiving aid in connection with any academic assignment;
        b. Use or possession of camera telephones, text messages, computer disks, audio recorders, calculators, solution materials, photocopies, materials from previous classes, commercial research services, notes or other means to copy or photograph materials used or intended for academic evaluation for use during the academic evaluation or assignment;
        c. Communication in any manner with another student;
        d. Working with others on graded coursework, including in-class, on-line and take-home examinations; or
        e. Possessing, reading, buying, selling or using any materials intended for an academic evaluation or assignment in advance of its administration.
    3. Turning in the same work in more than one class (or when repeating a class), unless permission is received in advance from the instructor.
    4. Falsifying information for inclusion in an assigned paper, project or exercise; including inventing or altering data from a laboratory or field project, or creating fictional citations for a paper.

5. Attempting to influence or change any academic evaluation, assignment or academic records for reasons having no relevance to academic achievement. This includes, but is not limited to, bribery, threats and making unauthorized changes to any academic record.
6. Falsifying or misrepresenting attendance, hours, or activities in relationship to any class, internship, externship, field experience, clinical activity or similar activity.
7. Acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment.
8. Facilitating, permitting or tolerating any of the above-listed items.

I. Disrupting classroom activity, University functions, and/or the operations of the University by an action or combination of actions that unreasonably interfere with, hinder, obstruct, or prevent the right of others to freely participate in an activity, program, or service of the University.

J. Violating any institutional safety regulation, including, but not limited to:
1. Falsely reporting a fire, bomb, or any other emergency by any means, including activation of an alarm;
2. Engaging in the unauthorized possession, use, or alteration or tampering of any University-owned emergency or safety equipment;
3. Failing to evacuate a building or other structure during an emergency or an emergency drill; and
4. Taking any action that creates a substantial risk that potentially compromises the safety of an individual or the community.

K. Operating a vehicle, including a motorized cart, in any manner that endangers any person or property.

L. Possessing, storing, controlling, or using a functioning or nonfunctioning firearm, firework, explosive, incendiary device, or other weapon or device classified as a weapon by the State of Texas or utilizing any instrument to simulate a weapon in a manner that endangers or tends to endanger, threaten, or intimidate any person. Individuals who are licensed to carry a handgun must be in compliance with UNT Dallas Policy No. 12.0006 Carrying of Concealed Handguns on Campus. For more information please visit http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/12_006_concealed_handguns_adopted.pdf. NOTE: "Firearm" is defined as any gun, rifle, pistol, or handgun designed to fire bullets, BBs, pellets, or shots -including paintballs -regardless of the propellant used. "Other weapon" is defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include, but are not limited to: knives with fixed blades or pocketknives with blades longer than four inches, metal knuckles, hatchets, nunchakus, or any explosive or incendiary device.

M. Using, selling, possessing, distributing, or being under the influence of an alcoholic beverage, except as permitted by law and University policy. Members of the University community are accountable for their decisions regarding their

use of alcohol, as well as their behavior which occurs as a result of those decisions.

N. Using, possessing, distributing, selling, or being under the influence of an illegal drug or narcotic; manufacturing, growing, or synthesizing an illegal drug or narcotic; possessing drug paraphernalia; or setting up or possessing laboratory equipment or materials for the purpose of making or distributing an illegal drug or narcotic.

O. Threatening, assaulting, or causing physical harm to oneself or to another. Uttering any words or performing any acts that cause physical injury, or threaten any individual, or interfere with any individual's rightful actions, including but not limited to the following:
    1. words or actions that would cause an individual to fear for his or her immediate safety.
    2. the use of physical force against an individual.
    3. repeatedly contacting another person when the contact is unwanted.

P. Hazing (as defined in the Texas Education Code), including engaging in, soliciting, encouraging, direction, aiding or intentionally, knowingly or recklessly permitting behavior such as physical brutality, risk of harm to mental or physical health or safety, intimidation, threat or ostracism, mental stress, humiliation, or other behaviors adverse to health or human dignity in association with pledging, initiation, affiliation with, holding office in, or maintain membership in a student group; or having firsthand knowledge of the planning of hazing or of its occurrence and failing to report it to school authorities

Q. Harassment, which is any verbal, visual, electronic, or physical conduct that is sufficiently severe, and ongoing that it adversely affects, or has the purpose or logical consequence of interfering with any student's educational program; or creates an intimidating, hostile, or offensive environment within the University community. Harassment can include, but is not limited to, the above behaviors towards any person because of race, ethnicity, religion, gender, sexual orientation, gender idenity, age, creed, national origin, disability, veteran status, or on any other basis.

R. Sexually harassing any person, by making one or more unwelcome sex-related comments or sexual overtures, engaging in other similar physical behaviors, or displaying offensive visual materials which interfere with, or are intended to interfere with another person's work or study. Even one incident, if it is sufficiently serious, may constitute sexual harassment.

S. Engaging in sexual misconduct, including any physical act which is sexual in nature that is committed under pressure, force, threat, intimidation, or without the full and informed consent of all persons involved. For the purposes of this policy, consent must be freely and actively given through mutually understandable terms or actions. A person is deemed incapable of giving consent when that person is a minor, mentally disabled, mentally incapacitated, physically helpless, under the influence of drugs or alcohol to the point of being unable to make a rational

decision, unconscious, or asleep. A person always has the right to revoke consent at any time during a sexual act.

T. Abusing the Code of Student's Rights and Responsibilities and Conduct, including but not limited to:

1. Knowingly filing a false, inaccurate, or misleading statement or accusation against another person;
2. Knowingly providing false, inaccurate, or misleading information to a conduct officer or body;
3. Disrupting or interfering with the orderly business of a conduct proceeding;
4. Discouraging, or attempting to discourage, an individual's participation in, or access to the student conduct process;
5. Influencing, or attempting to influence, the impartiality of any conduct officer or member of a conduct body prior to, during, and/or after a conduct proceeding;
6. Intimidating or harassing, or attempting to intimidate or harass, any participant of a conduct process prior to, during, and/or after a conduct proceeding;
7. Failing to comply with sanctions imposed under the Code;
8. Violating the terms of a conduct sanction; and
9. Influencing, or attempting to influence, another person to commit an abuse of the Code of Student's Rights and Responsibilities and Conduct.

U. Misusing, falsely representing, defacing, mutilating, or stealing a University document.

V. Assisting in or inciting others into violating any provision of the Code.

W. Attempting to violate any provision of the Code.

X. Possessing or manufacturing any false or altered form of identification, improperly using any identification card, knowingly altering or mutilating a UNT Dallas student identification card, using the identification card of another, or allowing use of one's own card by another.

Y. Littering and/or inappropriate disposal of refuse, including ejecting any objects from vehicles or from windows in residence halls, balconies, or other University buildings.

Z. Being present during any violation of the Code in such a way as to condone, support, or encourage such violation. Students who anticipate or observe a violation of University policy are expected to remove themselves from participation and are encouraged to report the violation.

AA.   Retaliation against an individual who reports allegations of harassment or any other code violation and provides information in an investigation related to such complaint.

BB. Any act or conduct that obstructs or hinders the application and enforcement of the Code.

CC. Any violation of the UNT Dallas College of Law Honor Code.

DD.	Any act or actions that is contrary to federal, state, or local law, or University policy.

2. **Student Records:**
Student records will be maintained in accordance with the Family Educational Rights and Privacy Act ("FERPA") of 1974 and the U.S. Department of Education's guidelines for implementation. Academic and conduct records will be maintained separately. Transcripts of academic records will contain information concerning academic status, including disqualification for academic reasons, expulsion, suspension and revocation of admission for conduct reasons. With the exception of records relating to expulsion, suspension and revocation of admission, all conduct records will be destroyed seven (7) years after the date of the incident. Records relating to expulsion, suspension and revocation of admission will be held permanently.

Responsible Party: Office of Community Standards

3. **Classroom Disruption:**

All matters pertaining to classroom disruption will be addressed in accordance with the Classroom Disruption Policy.

Responsible Party: Office of Community Standards

Student Conduct Process and Procedure (Section 2):

I. Filing a Complaint

Complaints alleging a violation of the Student Code will be filed with the Office of Community Standards. Such complaints must meet the following criteria:

1. The complaint must be submitted in writing or electronically and dated;
2. The complaint must clearly indicate the name of the respondent. If necessary, follow-up documentation may be requested before a complaint is acted upon;
3. To the extent possible; the date, time, place, name of person(s) involved, and the circumstances of the alleged violation should be specified; and
4. The name(s) of any person(s) who may have witnessed the alleged prohibited conduct should be listed.
5. The complaint must be filed no later than thirty (30) days after discovery of the incident which is the topic of the complaint. The Office of Community Standards may waive the thirty-day limitation upon demonstration of good cause.
6. All cases involving possible violations of Title IX will be referred to the Title IX Coordinator and will follow the policies and procedures for investigating a Title IX Case.

Responsible Party: Office of Community Standards

II. Notification and Information Gathering

1. Reports of alleged violations of the Code will be reviewed by the Office of Community Standards for possible administrative action. When necessary the Office of Community Standards may appoint a designee to review the incident and assess the information provided.
2. The Office of Community Standards will notify the student(s) named in the report of the alleged violation(s), who they need to contact for a meeting, and the date by which they call to set up the appointment. The notice of complaint or call in letter, will be sent to the student's official University issued UNT Dallas email account, which will serve as official notice. In the event that the primary notice is not successful, and at the Office of Community Standard's discretion, a secondary notice may also be sent via US Mail to the student's official address on file with the University, or by hand delivery.
3. All communications sent by the Office of Community Standards are considered received when sent, provided:
   a. If sent by electronic mail: One (1) day has elapsed from the time the official electronic mail is sent.
   b. If by U.S. Mail: Three (3) days have elapsed from the time notice was sent off-campus by U.S. Mail.
4. The notice of complaint will describe the alleged violation and advise the student that an administrative transcript and a registration hold may be placed on the student's academic records pending investigation and resolution of the report. The notice will include the Office of Community Standards website address where the Code is posted, as well as electronic addresses where any other relevant University policies and/or procedures are posted.
5. The Office of Community Standards will gather information relevant to any report indicating that a Code violation may have occurred. The Office of Community Standards or its responsible designee for gathering that information has the authority to contact and meet with any person(s) believed to have information relevant to the report and encourage them to discuss the allegations in the report. In the absence of compelling circumstances, the information gathering process will be completed within sixty (60) days after the receipt of the complaint.
6. During the information gathering process, a "No Contact Order" may be issued by the Office of Community Standards if it is determined by the Office of Community Standards to be in the best interest of the investigation or protection of individuals involved. A "No Contact Order" prohibits a student from initiating or contributing to any verbal, physical, written, or electronic contact with a specifically identified individual(s), and such individual's immediate families or physical possessions. A "No Contact Order" may also prohibit a student from entering specific University-owned or controlled properties. Failure to comply with a "No Contact Order" may result in further conduct proceedings and may result in an emergency removal from the University.
7. Based on the information gathered, the Office of Community Standards will decide whether to: 1) dismiss the code violation 2) find the student not responsible, or 3) make a recommendation to the DOS or their designee for conduct action.
8. The Office of Community Standards may dismiss the code violation or find the student not responsible at any stage if it finds that the report is baseless or otherwise unsupported

by preponderance of the evidence, or that the underlying grievance or problem is better resolved in a different manner. If the complaint is dismissed or student is found not responsible, the Office of Community Standards will notify the student either verbally at the agreed resolution meeting, or in accordance with the conditions set forth in this policy about communication from the Office of Community Standards.

9. If the charges assigned to the report are to be forwarded for conduct action, the Office of Community Standards will notify the respondent, the complainant, and any witnesses in the manner and conditions set forth in this policy; and will clearly outline the appropriate procedures to be followed.

10. If the proposed action against the student may lead, in the opinion of the Office of Community Standards, to suspension or expulsion and the respondent is under the age of eighteen (18) years, the parents or legal guardians of the respondent may be notified of the charges and of the pending meeting at least ten (10) days in advance. The notice of Complaint will be sent by certified or registered mail, return receipt requested, to the parent's or legal guardian's last known address.

Responsible Party: Office of Community Standards

III. Agreed Resolution Meeting

In all cases, respondents have the right to a Student Conduct Committee meeting. A respondent, however, may request in writing that the Office of Community Standards resolve the report without proceeding to a Conduct Committee meeting.

1. The Office of Community Standards may resolve the report with the consent of the respondent by:
    a. Reaching consensus with the complainant and the respondent as mediated by the Office of Community Standards.
    b. Permitting the complainant to voluntarily drop the complaint; or
    c. Permitting the student charged to voluntarily accept conduct sanctions.
2. In all Agreed Resolution meetings, the Office of Community Standards will conduct a resolution discussion at which the respondent may have an advisor present. The respondent has the right to be assisted by an advisor of their choice, at their own expense. The respondent is responsible for presenting their own information, and therefore, advisors are not permitted to speak or to participate directly in any agreed resolution meeting.
    a. All information-gathering will be completed before the conclusion of the agreed resolution meeting process.
    b. After the information gathering and agreed resolution meeting, the Office of Community Standards will provide the respondent with a letter containing a complete accounting of the proposed sanctions and violations within five (5) of the date of the agreed resolution meeting at which the sanctions were outlined. If the sanctions contained in the written report differ from what was presented at the agreed resolution meeting, the Office of Community Standards must note and explain those differences.

c. In addition, the letter will inform the respondent that they or it may accept or reject the sanctions. If the respondent rejects the sanctions in whole or in part, the agreed resolution meeting process ends and a Student Conduct Committee meeting will be scheduled.

d. The agreed resolution meeting process is final and is not appealable.

e. The respondent has the responsibility to notify the Office of Community Standards in writing of the student's choice to accept or reject the sanctions within five (5) days of the date the respondent received the notice of the proposed sanctions. If the respondent rejects the proposed sanctions, the Office of Community Standards will notify the respondent that the agreed resolution meeting process has ended and the Student Conduct Committee process will begin.

f. The respondent has the right to request a Student Conduct Committee meeting at any time during the agreed resolution meeting process. This Student Conduct Committee meeting may be based on responsibility or, when responsibility is already accepted, strictly on acceptance of sanctions.

Responsible Party: Office of Community Standards

IV. Student Conduct Committee Meeting

A. *Process: Student Conduct Committee Meeting procedures will be followed:*

1. The DOS or their designee may determine that the matter should not proceed to a Student Conduct Committee Meeting. Unless new information sufficient in the opinion of the DOS or their designee to reopen the case is discovered, the conduct procedures will be closed.

2. Within five (5) days of the completion of the initial information gathering process, or the agreed resolution meeting process, the Office of Community Standards will make a determination on whether to proceed to a Student Conduct Committee Meeting.

3. Once the Office of Community Standards determines that the matter should proceed to a Student Conduct Committee Meeting, any additional investigation by the Office of Community Standards must be concluded within five (5) days, absent compelling circumstances.

4. Within five (5) days after the decision of the Office of Community Standards to conduct a committee meeting, the Office of Community Standards will identify which meeting type the student will receive. This decision will be made by the student. If the student does not choose after five (5) days it will be at the discretion of the Office of Community Standards to decide which of the following type of meeting will be held:

   a. Individual Committee Member Meeting: An Individual Committee meeting will be held individually with a Committee Member who is appointed by the DOS or their designee. The Committee Members role is to be an impartial and objective party, aware of and knowledgeable about the Code and committee meeting procedures.

b. Committee Meeting: A committee meeting, administered by the Office of Community Standards, with members drawn from a pool of faculty, staff, and students who have completed the approved conduct committee training. The Student Conduct Committee will be composed of a chair and at least three (3) additional members, one of whom is a student. The chair will serve without a vote and direct the committee meeting. In the event of an unplanned absence, a representative from the Office of Community Standards may serve as the non-voting Chair of a Committee Meeting.

5. A student may petition the DOS or their designee to request, or the DOS or their designee may choose, to hold a meeting before a Special Committee member or a Special Conduct Committee. The decision rests with the DOS or their designee.

   a. Special Individual Committee Member Meeting: An Individual Committee Member Meeting held before a Committee member, appointed by the DOS or their designee, who has the professional experience in presiding a conduct proceedings and who holds no contractual relationship with UNT Dallas or any other UNT institution during the term of the appointment as a Special Committee member

   b. Special Committee Meeting: A Student Conduct Committee, administered by a Committee member, appointed by the DOS or their designee and an elected Student Conduct Committee. The composition of the committee will be consistent with the Student Conduct Committee Meeting

6. The student may challenge any representative or committee member(s) for cause, and may challenge a decision by the DOS or their designee to appoint a Special Committee Member or Special Committee Meeting.

B. *Notice: Notice for all Student Conduct Committee Meeting options will follow this process:*

1. The Office of Community Standards will give a notice of the Student Conduct Committee Meeting to the student at least ten (10) days prior to any committee meeting. That notice of the Student Conduct Committee Meeting will include the following information:

   a. Date, time, and place of the meeting;
   b. Specific violations of the Code that the student is charged with;
   c. Name of the complaintant or University department submitting complaint;
   d. Specification, to the extent possible, of the time, place, person(s) involved, circumstances of alleged prohibited conduct, and name(s) of possible witness(es);.
   e. Notification that an advisor selected by the student may accompany the student to the committee meeting. The advisor will not be permitted to present information on the student's behalf;
   f. A statement of the applicable type of Committee Meeting; and

g. Such other information as the Office of Community Standards may wish to include that is relevant to the case.

2. Notices will be delivered to the respondents in the manner and according to the timelines set forth in this policy in regards to communication

3. If the student intends to have an advisor or other representative present, they must notify the Office of Community Standards at least five (5) days in advance of the Committee Meeting and specify the name and address of the advisor, and whether the advisor is an attorney in writing. If, at any time during the process, the student desires to obtain a representative or change their representative, the student may invoke such right. Under such circumstances, the proceeding may be stayed for a period of no fewer than five (5) and no more than fifteen (15) days as determined by the Office of Community Standards. The student may invoke the right to obtain or change their representative only once in any conduct process, unless the Office of Community Standards agrees to any additional requests for such changes.

4. During the Student Conduct Committee Meeting the Office of Community Standards is responsible for providing a written summary and verbal presentation of the charges, including all relevant information that resulted from the investigation process, to the committee members and the student. This role is assumed by the Office of Community Standards in all Committee Meetings, whether the complainant is present or not. The summary of charges and supporting information will provide the basis of the Student Conduct Committee Meeting proceedings.

5. Upon request, the respondent, the advisor, and the Office of Community Standards have the right to examine any supporting documentation to be presented at the meeting, at least five (5) days prior to the meeting during regular business hours. Thus, all documentation for the meeting file must be submitted by the complainant, respondent, witnesses, and the Office of Community Standards by this deadline.

6. All Student Conduct Committee Meetings are closed unless the student requests an open meeting. The DOS or their designee must approve the opening of said meeting.

7. All Student Conduct Committee Meetings conducted by a Committee, or Special Committee require a majority vote of the committee to find a student responsible for violating the Code.

8. All determinations by a Student Conduct Committee will be made on the basis of whether it is more likely than not (preponderance of the evidence) that the student violated the Code.

9. During the Student Conduct Committee Meeting the complainant and respondent are responsible for presenting their own information, and therefore, advisors are not permitted to speak or to participate directly in any committee meeting.

10. The complainant, the respondent, and Community Standards representative, Committee member, are the only individuals in a Student Conduct Committee Meeting who have the right to present information and question witnesses.

11. The student has the right to appear at a Student Conduct Committee Meeting to hear the evidence, offer explanatory and clarifying information and evidence, and question any witnesses. The student may choose not to attend the Student Conduct Committee Meeting. If the student, with notice, does not appear for a Student Conduct Committee Meeting, the information in support of the charges will still be presented and considered. In such cases, failure to respond or appear will not create a presumption of either responsibility or non-responsibility.

12. All findings of fact, recommendations, and decisions must be based solely on the information made available for use at the Student Conduct Committee Meeting. This includes, but is not limited to, all information made available to the student as part of the Student Conduct Committee Meeting file.

13. A single Student Conduct Committee Meeting may be held for more than one person charged in cases arising out of a single or multiple occurrences. The Office of Community Standards makes such determinations, subject to review by the DOS or their designee. Each student, however, retains the right to request that his/her or its case be heard individually.

14. A recording will be made of the meeting for the purpose of review by a Student Conduct Committee Appeal Meeting. The recording will be the property of UNT Dallas and will be maintained as such for a period of two (2) calendar years after the meeting. However, it will be maintained for a longer period if the matter is subject to a litigation hold and/or pending in a court of law. Upon the written request of the student, a copy of the recording will be made available to the student by the Office of Community Standard, within fifteen (15) days of the request.

15. Findings of fact and recommended sanction(s), if any, will be made in writing by the Community Standards representative, or Student Conduct /Committee/Committee Chair to the DOS or their designee within five (5) days after the close of the meeting.

16. The DOS or their designee will review the findings of fact and recommended sanctions reported by the Community Standards representative or Student Conduct /Committee/Committee Chair, and may:
    a. Dismiss the charge or charges, in any combination;
    b. Affirm the recommended sanctions;
    c. Impose a greater or lesser sanction than recommended; or
    d. Order a new meeting.

17. The DOS or their designee will submit a written decision within five (5) days after receipt of the findings and recommended sanctions. Concurrently, the DOS or their designee will provide notice and copies of the decision to the student and to the Office of Community Standards. The notice will also contain a notice of appeal rights and procedures and will be in accordance with delivery methods and conditions set forth in this policy. An additional five (5) days will be added in cases of suspension or expulsion. When a student under the age of eighteen years is suspended or expelled, the student's parent(s) or legal guardian(s) will be

notified by certified mail, return receipt requested, sent to last known address on file with the University.

18. If the student does not appeal the decision of the DOS or their designee such decision will be final

Responsible Party: Office of Community Standards

V. Appeal Rights

1. A student found responsible for a violation of the Code has the right to appeal that decision imposed to the DOS or their designee. A request for appeal must be filed within five (5) days from the student's receipt of findings.
2. The right of appeal is the right to seek review of a Student Conduct Committee Meeting decision or other action by the DOS; it is not a right to a new meeting.
3. To prepare the appeal request, the student and the advisor have the right to review the student's conduct file, including any recording of the meeting.
4. Any sanction imposed as a result of a committee meeting will not become effective during the five (5) days during which an appeal may be filed, or until any such appeal has been decided, except that the DOS or their designee has the authority, in their absolute discretion that extenuating circumstances exist, to immediately impose the sanction.

Responsible Party: Office of Community Standards

VI. Appeal Procedures

1. Appeal to the DOS: A student may appeal a decision from the Office of Community Standards on at least one (1) of the following:
   a. The conduct procedures were not followed.
   b. New information that was not present at the time of the meeting has been made available.
   c. Imposition of a sanction of suspension or expulsion
2. Procedures for appeals from committee meeting decisions:
   a. All appeals will be submitted in writing within five day of receipt of the decision from the Office of Community Standards.
   b. The appeal must identify the procedures that were not followed or any new information that was not present at the time of the decision by the Office of Community Standard. In cases of suspension or expulsion, the appeal must include the reason(s) the student believes the sanction is not supported by the information considered by the Office of Community Standards or the students conduct. The appeals also must include any information the student wants the DOS to consider.
   c. The student may request a meeting with the DOS to discuss the appeal.
3. Student Appeal Record: In considering the appeal, the DOS will consider all information used in determining the findings and sanctions including the notice of complaint, recommendation of the committee meeting, written decision of the Office of Community Standards, and the letter of appeal.

4. Appeal Result: The DOS may find the student not responsible, modify the decision of the Office of Community Standards including greater or lesser sanctions, or affirm the decision of the Office of Community Standards. The decision of the DOS is final except for findings resulting in the sanction of expulsion.
5. The DOS will send copies of the appeal decision, within five days (5) to the student charged The Office of Community Standards.
6. Appeal to the Vice President of Student Access and Success: A student whose sanction of expulsion is upheld by the DOS may appeal to the Vice President of Student Access and Success.
   a. The appeal must be submitted in writing within five (5) days of receipt of the decision from the DOS and state why expulsion is not supported by the record.
   b. The Vice President of Student Access and Success will consider all information used in determining the findings and sanctions and inform the student of the result in writing. The decision usual will be made within 5 days.
   c. The decision of the Vice President of Student Access and Success is final.

Responsible Party: Office of Community Standards

VII. Sanctions

Depending upon the severity of the violation, and whether a repeat or multiple violations are involved, sanctions may be imposed by the Hearing Coordinator, Committee, Office of Community Standards, the DOS or their designee, or the Vice President of Student Access and Success in any order or combination.

In addition to the disciplinary, educational, community, and health initiative sanctions identified below, and in the University's sole discretion, a student may be required to perform specific restitution service, to complete counseling or other specialized treatment or support services, and/or be required to participate in an activity or program whose purpose is to redirect behavior.

Any violation of the Code that is motivated by race, ethnicity, religion, gender, sexual orientation, age, creed, national origin, disability, or veteran status may subject the student to the imposition of a sanction more severe than would be imposed in the absence of such motivation.

A sanction may have an accompanying administrative fee, in which case the student will be notified at the time the sanction is assigned. Payment of an administrative fee will be considered part of the successful completion of the sanction.

Failure to comply with any such sanction or requirements will constitute an additional violation of the Code, and may result in additional and increased sanctions in accordance with the procedures set forth in this Code.

Sanctions:

A. Warning: Notice, oral or written, that continued or repeated violations of UNT Dallas policies may be cause for further conduct action. These actions would normally be in the

form of censure, loss of privileges, exclusion from activities, probation, suspension, or expulsion.

B. <u>Restrictions, Loss of Privileges and Exclusion from Activities:</u> Exclusion or restriction from participation in privileges, extracurricular activities, holding office, or represent the University. Removal from a University-living environment, loss of use privileges for designated University facilities, denial of the use of a vehicle on campus, and other restrictions consistent with the violation committed.

C. <u>Restitution Payment or Services:</u> The requirement to provide restoration or restitution for a loss due to violations including, but not limited to: defacement, damage, fraud, theft, and misappropriation of property. Restitution may be imposed either exclusively or in combination with other sanctions. Restitution may take the form of monetary payment or appropriate services to repair or otherwise compensate for damages.

D. <u>Conduct Probation:</u> The terms of probation will be determined at the time the probation is imposed. Probation may include exclusion from participation in privileges or extracurricular activities. The student placed on probation shall be notified in writing that the commission of prohibited acts will lead to additional and/or increased conduct sanctions.

E. <u>Disciplinary Conduct Suspension:</u> This is the temporary separation of the student from the University for a specified period of time and until specific conditions, if imposed, have been met. A disciplinary suspended student shall not participate in any University-sponsored activity and shall be barred from all University campuses and properties. The student will be notified in writing of the suspension. The official transcript of the student shall be marked "Conduct Suspension Effective (date) to (date)." The parent(s) or legal guardian(s) of students under the age of eighteen (18) years shall be notified of the action. After the suspension period has elapsed, the student will be placed on conduct probation for a period of time that is equal to the amount of time that the student was suspended. At the end of the probationary period, the student will be classified as being in "good standing" provided that no further Code violations have occurred.

F. <u>Expulsion or Termination:</u> Permanent separation of the student from the University. The expelled student shall not participate in any University-sponsored activity and shall be barred from all UNT campuses and properties. The official transcript of the student shall be marked "Conduct Expulsion Effective (date)." The parent(s) or legal guardian(s) of a student under the age of eighteen (18) years shall be notified of the action.

G. <u>Parent or Guardian Notification of Drugs and Alcohol Related Violations:</u> UNT-Dallas may notify the parent(s) or legal guardian(s) of any student under 21 years of age who is found responsible for violating the Alcohol and/or Controlled Substance policy.

H. <u>Required Educational or Restitution Activities:</u> Mandatory participation in educational activities or programs of community restitution service on campus or in the community, as approved.

I. <u>Administrative Conduct Hold:</u> A status documented in the Registrar's official file that precludes the student from registering for classes and accessing official transcripts until clearance from the Office of Community Standards or the DOS or their designee.

J. <u>Proof of Payment or Resolution of UNT-Dallas Citations:</u> A student may need to provide proof that a citation for parking and/or other issues have been resolved.

K. <u>Intake, Assessment, or Treatment Referrals:</u> A student may be referred to UNT-Dallas Counseling & Wellness Office or a community mental health provider to complete an intake and assessment involving alcohol, controlled substance, or other identified issues arising from a violation. In the University's discretion, proof of participation or completion of treatment may be required. When appropriate, a student may be referred to an off-campus provider for such services at the student's expense.

L. <u>Reflection Letter of Understanding:</u> A student will reflect on what has been learned from the experience. The length and structure of such letter will be specifically assigned to the student by the Office of Community Standards.

M. <u>Alcohol or Controlled Substance Education Responses:</u> A student will complete an alcohol and controlled substance program/workshop, or attend an identified off-campus education or intervention resource.

N. <u>Academic Misconduct:</u> Potential sanctions for academic misconduct include, but are not limited to, the following, either singularly or in any combination:
   1. Academic Sanctions
      a. Resubmitting an assignment
      b. Reduction of points or letter grade for the assignment
      c. Dropping a class
      d. Reduction of points or letter grade for class
      e. Failing grade for assignment
      f. Failing grade for class
   2. Conduct Sanctions
      a. Reflection Letter of Understanding
      b. Skill Remediation
      c. Academic Integrity Seminar
      d. Conduct Warning or Probation
      e. Loss of Privileges
      f. Transcript notation
      g. Suspension or removal from program, school, or college
      h. Suspension from the University
      i. Expulsion
      j. Withdrawal of credit for previously accepted course or requirement
      k. Revocation of a degree or certificate
      l. Referral to the appropriate legal authority

O. <u>Additional Sanctions:</u> Any other sanctions assigned by the Office of Community Standards that is meant to be educational in nature.

<u>Responsible Party:</u> Office of Community Standards

Interpretation and Revision

1. **Interpretation** - Questions of interpretation or application of the Code will be referred to the DOS, or their designee, for final determination following consultation with the Office of General Counsel.

2. **Revision** -The Code will be reviewed every three (3) years under the direction of the Office of Community Standards Associate Provost for Student Success.

The University may make an official request or summon a student to appear before a university administrator when a student's conduct or behavior is reasonably believed to be in violation of these policies or any published university policy or rule. A student who receives a summons should always consider it important and respond immediately. Failure to answer a summons can result in disciplinary action up to and including administrative withdrawal from the University.

Questions or concerns regarding these policies should be referred to the Dean of Students at (972) 338-1775.

Disability Services

UNT Dallas provides reasonable accommodations to qualified students with disabilities in accordance with state and federal laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. The Disability Services Office assists qualified students with disabilities in determining and coordinating appropriate reasonable accommodations and/or auxiliary aids and services, to the extent necessary, for qualified prospective, newly admitted or currently enrolled students. Students with disabilities can register for services with the Disability Services Office after being accepted to UNT Dallas and registering for classes. In order to register for services, students must contact the Assistant Director of Disability Services to set up an intake appointment.

Students requesting a reasonable accommodation under the Americans with Disabilities Act (ADA) must provide current supporting documentation from their physician, educational diagnostician, licensed psychologist, psychiatrist, or other qualified professional to the Disability Services Office. Submitted documentation will be reviewed to determine whether the student meets the criteria for disabled as defined by the ADA, and therefore is entitled to reasonable accommodation. For more information, see the University's policy on disability accommodation for students (7.004) at: www.untdallas.edu/hr/upol.

Students with questions or concerns and those wishing to request an accommodation should call the Disability Services Office at 972-338-1777. Individuals who are deaf, hard-of-hearing, deaf-blind or speech-disabled may contact the Disability Services Office by using Relay Texas. To contact Relay TX dial 7-1-1.

Police, Facilities, and Parking

Failure to Respond to a Reasonable Directive of University Official

All students are expected to comply with a reasonable directive of a UNTD official, including campus police, the Dean of Students, and any UNTD instructor, administrator or employee acting in the performance of their official duties. Refusal of any person while on institutional property to comply with an order from authorized officials to leave such premises or cease behavior that violates the Code is prohibited.

It is the responsibility of each student to answer promptly all written notices from UNTD faculty and staff. Failure to respond in a timely manner will be construed as a waiver of the student's right to respond and, in appropriate circumstances, may result in disciplinary action on the part of the institution.

Campus Carry (SB-11)

In the 2015 session, the Texas Legislature passed and Gov. Greg Abbott signed into law legislation commonly known as "campus carry." It allows those with concealed handgun licenses to carry their guns on the campuses of public universities in Texas, beginning Aug. 1, 2016.

UNT Dallas has prepared and implemented policy in compliance with the State of Texas, Campus Carry legislation. The UNT Dallas policy is viewable at www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/12_006_concealed_handguns_adopted.pdf.

If you would like to share your thoughts or have questions, please email UNT-DallasCampusCarry@untdallas.edu.

Supervision of Minors

UNT Dallas is a learner centered institution of higher education. To ensure that all student learners receive quality academic instruction, only registered students should be in the classroom. Children, friends, family members, and others who do not appear on the class roster should not be in the classroom. Because UNT Dallas does not provide onsite child care, parents or adult guardians are responsible for supervising and monitoring all activities of their children and children under their care while they are on campus.

The following applies for students who bring children/minors to the UNT Dallas campus:

- Parents or adult guardians are responsible for any damage caused by children in their care (e.g., cutting, tearing or destroying books, periodicals, equipment or furniture, or otherwise defacing campus property).
- Children 17 years of age or under must not be left unattended anywhere on the UNT Dallas campus, including the parking lot, computer labs, hallways, library, sport complex or the residence hall.
- An occurrence of an unattended child or children will be reported to University Police.
- Children under the age of 18 should be accompanied by a parent or adult guardian at all times while on the UNT Dallas campus.

- The parent(s) or adult guardian(s) of a child who disrupts campus operations and/or activities may be required to remove the child from the premises.
- Students required to leave class to attend to a disruptive child may be considered absent from class.

Liability for Personal Loss

The University is not responsible for and does not assume any liability for loss of or damage to personal property, including vehicles. Students are encouraged to obtain personal insurance coverage for loss or damage to possessions on campus, including possessions in vehicles.

Severe Weather Dismissals

Weather conditions may temporarily disrupt University operations. The University policy regarding severe weather disruption pertains to all University classes unless exceptions are noted specifically in news media and web site announcements. For more information, see the policy on the closing of campuses due to extreme weather conditions at: www.untdallas.edu/hr/upol.

Courses taught online via Blackboard are unaffected by severe weather closings unless instructors inform students otherwise. Those students should continue course work as regularly scheduled.

Closings due to severe weather are posted on the UNT Dallas web site (www.untdallas.edu), are released to the Dallas-Fort Worth news media, and are sent to registered students, faculty and staff via the Jag Alert system when appropriate.

Smoke-Free Buildings and Facilities

In the interest of promoting the health, well-being and safety of students, faculty, staff, campus visitors, and campus community the University of North Texas at Dallas prohibits smoking anywhere on university property and prohibits the use of smokeless tobacco products and electronic cigarettes (including the use of vaporizers) anywhere on university property. For more information, see the University's smoking policy (11.002) at www.untdallas.edu/hr/upol.

Motor Vehicle Regulations

Persons who operate motor vehicles and bicycles on the campus of UNT Dallas must comply with the Texas Transportation Code and published University regulations regarding vehicle and bicycle use, parking, display of decals and penalties for violation. The regulations are available online at the UNT Dallas Parking Services website at www.untdallas.edu/parking.

Vehicle Emissions

UNT Dallas is prohibited from issuing parking permits to faculty, staff, and students driving motor vehicles with expired registration or registered out of state unless the vehicle has satisfied the state requirements for vehicle emission inspections and proper registration. Failure to register the vehicle in Texas and failure to display a current and appropriate Texas Registration Certificate may result in a citation being issued to the vehicle operator.

Harassment

UNT Dallas does not tolerate the harassment of students, employees, candidates for positions at the University, and visitors. Harassment is defined as an unwelcome action directed at a person or group of persons because of race, color, religion, sex, age, national origin, disability, veteran status, or sexual orientation that adversely affects a term, condition, or privilege of the work or educational environment. Such behavior is prohibited by University policy and may be considered a violation of the *Code of Conduct*. For more information, see the University's policy prohibiting harassment (5.001) at: http://www.untdallas.edu/hr/upol.

UNT System Equal Opportunity Statement

The University of North Texas System is firmly committed to equal opportunity and does not permit - and takes actions to prevent - discrimination, harassment (including sexual violence), and retaliation on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, family status, geneticinformation, citizenship or veteran status in its application and admission processes, educational programs and activities, facilities, and employment practices. The University of North Texas System immediately investigates and takes remedial action when appropriate.

The University of North Texas System also takes actions to prevent retaliation against individuals who oppose a discriminatory practice, file a charge, or testify, assist or participate in an investigative proceeding or hearing.

UNT Dallas Contacts

- Academic Advising and Student Success
- Campus Visitor and Tour Information
- Career Services
- Office of Strategic Analysis and Reporting
- Office of Undergraduate Admissions
- Office of University Advancement

- Counseling and Wellness Services
- Finance and Administration
- Human Resources
- Office of Disability Services
- Office of Graduate Admissions
- Office of Marketing and Communications
- Office of the President
- Office of the Provost
- Office of the Registrar
- Student Affairs
- Student Financial Aid and Scholarships
- Student Financial Services
- Student Government Association
- University Police
- UNT Dallas Campus Parking
- UNT Dallas Library
- Veteran's Benefits

When seeking information about the University, please visit, call, or write the office most closely associated with the subject of your concern or inquiry. Letters intended for offices other than those contacted will be forwarded. Directory assistance for all university offices is available through the main switchboard at (877) 868-9857 or the main campus number at (972) 780-3600.

Academic Advising and Student Success

Services: *Advising, placement, support and assessment for students enrolled in developmental education to meet Texas Success Initiative requirements. Provides general support for campus undergraduate retention efforts.*

Location: *Student Center, 2nd Floor, Suite 2077*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1645
Email address: Advising@untdallas.edu
Website: https://advising.untdallas.edu

Campus Visitor and Tour Information

Location: *Student Center, Student Solutions Center, 1st Floor*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1756
Tour Hours: 9:00 a.m. and 2:00 p.m. based on availability, Tuesday-Friday
Email address: Visit@untdallas.edu
Website: www.untdallas.edu/visit

Career Services

Services: *Career and job search resources; job announcements; online job listings; transmission of online resumes to potential employers; career and job search advising; on-campus interviews with employer representatives and career fairs.*

Location: *Student Center, 2nd Floor, Suite 2113*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1782
Fax: 972-338-1789
Email address: CareerServices@untdallas.edu
Website: https://sa.untdallas.edu/office-career-services

Counseling and Wellness Services

Services: *Individual and group counseling for career, emotional and personal concerns; interest, aptitude and personality assessments.*

Location: *Student Center, 1st Floor, Suite 1085*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1816
Email address: Counseling.Wellness@untdallas.edu
Website: https://sa.untdallas.edu/counseling-wellness-center

Finance and Administration

Location: *DAL 1, 2nd Floor*
Contact information:
7300 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1400
Website: www.untdallas.edu/ofa

Human Resources

Location: *DAL 1, 1st Floor, Suite 176*

Contact information:
7300 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1410
Website: www.untdallas.edu/hr

Office of Disability Services

Services: *Assistance with provision of auxiliary academic aids for students who request reasonable accommodations under the Americans with Disabilities Act (ADA) and Rehabilitation Act of 1973.*

Location: *Student Center, 1st Floor, Suite 1104*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1777
TTY access: 888-937-9291
Email address: Cynthia.Suarez@untdallas.edu
Website: https://sa.untdallas.edu/disability-services

Office of Graduate Admissions

Services: *Admission information, application and status for **new** and **former** graduate students (U.S. citizens and permanent residents). Information regarding graduate admission, general policies, regulations and degree requirements; GRE score recording.*

Location: *Founder's Hall, 3rd Floor, Suite 300*
Contact information:
7400 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1743/1746
Main switchboard: 877-UNT-DALS (868-3257)
Fax: 972-780-3694
Email address: GradSchool@untdallas.edu
Website: www.untdallas.edu/graduate

Office of Marketing & Communications

Location: *DAL 1, 3rd Floor, Suite 348*

Contact information:
7300 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1097
Website: https://brand.untdallas.edu/

Office of the President

Location: *DAL 1, 3rd Floor*
Contact information:
7300 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-780-3601
Email address: President@untdallas.edu
Website: https://president.untdallas.edu

Office of the Provost

Location: *Founder's Hall, 3rd Floor, Suite 300*
Contact information:
7400 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1600
Fax: 972-338-1614
Email address: Provost@untdallas.edu
Website: https://www.untdallas.edu/provost

Office of the Registrar

Services: *Registration, transcripts, grade reports, academic status information, residency determination for continuing and former students, military waivers, enrollment verification/certification, notary service, and graduation.*

Location: *Student Center, Student Solution Center, 1st Floor*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-780-3664
Fax: 972-338-1939

Email address: Registrar@untdallas.edu
Website: https://registrar.untdallas.edu

Office of Strategic Analysis & Reporting

Location: *DAL 1, 3rd Floor*
Contact information:
7300 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1785
Email address**:** Brody.Du@untdallas.edu
Website: www.untdallas.edu/sar

Office of Undergraduate Admissions

Services: *Admission information, applications and status reports for new undergraduate students (U.S. citizens and permanent resident aliens).*

Location: *Student Center, Student Solution Center, 1st Floor*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-780-3642
Main switchboard: 877-UNT-DALS (868-3257)
Fax: 972-780-3694
Email address: Admissions@untdallas.edu
Website: https://admissions.untdallas.edu

Office of University Advancement

Location: *DAL 1, 3rd Floor, Suite 344*
Contact information:
7300 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1100
Fax: 972-780-3636
Email address: Advancement@untdallas.edu
Website: https://giving.untdallas.edu

Student Affairs

Services: *General information; non-academic and personal assistance; student policy interpretation; social adjustment problems; student activities; and registered organizations information.*

Location: *Student Center, 2nd Floor, Suite 2113*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1775
Email address: StudentAffairs@untdallas.edu
Website: https://sa.untdallas.edu

Student Financial Aid and Scholarships

Location: *Student Center, Student Solutions Center, 1st Floor*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-780-3662
Fax: 972-780-3636
Email address: Financialaid@untdallas.edu
Website: https://finaid.untdallas.edu/

Student Financial Services

Services: *Provide information and assistance regarding tuition and fee charges, waivers, installment payment of tuition and special fees; refunds; returned checks; identification cards.*

Location: *Student Center, 1st Floor, Suite 1117*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-780-3658
Fax: 972-780-3636
Email address: StudentFinancialServices@untdallas.edu
Website: https://accounts.untdallas.edu
Payments: my.untdallas.edu

Student Government Association

Location: *Student Center, 2nd Floor*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1781
Email address: SGA@untdallas.edu

University Police

Services: *University Police officers are licensed by the State of Texas and enforce state and local laws as well as university rules and regulations. University police provide protection on a routine and emergency basis, administer the crime prevention program; campus escort service and emergency phone system, and provide motorist assistance.*

Location: *Founder's Hall, 1st Floor, Suite 131*
Contact information:
7400 University Hills Boulevard
Dallas, TX 75241
Police Department: 972-780-3009
Emergencies: 972-780-3000 (officer dispatch) | 911
Website: https://police.untdallas.edu

UNT Dallas Campus Parking

Location: *Founder's Hall, 1st Floor, Suite 131*
Contact information:
7400 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-780-3009
Website: https://police.untdallas.edu/parking-office

UNT Dallas Library

Location: *Student Center, 3rd Floor*
Cotact information:
7350 University Hills Boulevard
Dallas, TX 75241
Main campus: 972-338-1616

Email address: Library@untdallas.edu
Website: www.untdallas.edu/library

Veteran's Benefits

Services: *Information on VA education benefits, Tuition Assistance, and Hazlewood exemptions; filing and certification of benefits; processing changes in program, semester schedule, or student status.*

Location: *Student Center, 2nd Floor, Suite 2096*
Contact information:
7350 University Hills Boulevard
Dallas, TX 75241-4605
Main campus: 972-338-1786
Email address: VA@untdallas.edu
Website: https://sa.untdallas.edu/veterans-success-center

UNT World Administration

- University President
- President's Cabinet
- UNT Dallas Contacts

- UNT System Board of Regents
- UNT System Administration

University President

The university president is the highest-ranking official at the University of North Texas at Dallas. This position is appointed by the UNT System Board of Regents. The president's role is to oversee the overall strategic planning and maintain the performance of the institution. This role consists of: consultation with administrators, faculty, staff, and students, excercise effective leadership along wtih the board to ensure the mission of the University is being met, and communicate to the government, legislators, and other state officials the needs of the University. In 2015, Robert (Bob) Mong was appointed the University President of the University of North Texas at Dallas and the College of Law. To learn more about our current president, Robert (Bob) Mong, please click here to review the numerous and outstanding acheivements our president has accomplished since joining the UNT Dallas family as well as an outline of his prior successes.

President's Cabinet

The UNT Dallas president's cabinet consist of the provost, chief financial officer, executive vice president for administration, vice president for student access and success, vice president for university advancement, chief compliance officer, dean of students, distinguished leader in residence, and executive assistant to the president. The members of the cabinet are held to a high prestige. They are the body that closely evaluates and recommend innovative changes for the well-being and growth of the UNT Dallas campus and community. Please click here to be directed to a list of those serving in the president's cabinet.

UNT Dallas Contacts

The UNT Dallas contacts is a directory of frequently called offices on the campus. Please click here to be directed to a list of the offices, including contact numbers, fax numbers, email addresses, and office locations.

UNT System Board of Regents

The Board of Regents, the governing body for the University of North Texas System, is composed of nine distinguished and dedicated Texans who are appointed by the Governor and confirmed by the Senate. Regent terms last or six years and are staggered so that three members are appointed every two years during the legislative session. The Governor also appoints a non-voting Student Regent for a one-year term, beginning on June 1 of each year. Throughout its history, the Board of Regents has been composed of ardent advocates for excellence in quality of education, research, service, and leaderhip, supporting institutional and regional growth and success. Please click here to be directed to a list of those serving in the president's cabinet.

UNT System Administration

UNT System Headquarters, also referred to as UNT System Administration, was founded in 1999 and provides governance and service to UNT System component institutions in the areas of legal, finance, audit, academic affairs and student success, facilities and construction, human resources, information technology and government relations. Chancellor Lesa Roe leads UNT System Headquarters. The purpose of UNT System Headquarters is to lead, serve and inspire. Please click here to be directed to UNT System's Chancellor and the Chancellor's Cabinet.

Like its counterpart central administrative offices across Texas, the UNT System:

- Provides executive leadership;
- Represents the University of North Texas System and its component institutors in all legal matters;

- Leads the development of educational mission, policy, and programs and facilitates and coordinates new initiatives and academic and student affairs planning and implementation;
- Oversees system-wide financial planning and analysis, including coordination of the annual institution budgets within the UNT System;
- Supervises compliance with federal, state, and local laws and with Board of Regents policies;
- Provides a full range of professional design, development and management support for facilities planning and construction;
- Establishes state and federal legislative and policy priorities for the System in collaboration with the Board of Regents institutional leadership and engages constituencies and stakeholders at all levels of government on issues impacting higher education;
- Coordinates relationships with the region's communities and organizations and other university systems.

Student Life

Student Affairs

The following section includes some of the many services provided to students from Student Affairs. For more information, call (972) 338-1775 or e-mail: StudentAffairs@untdallas.edu*.*

Disability Services

UNT Dallas provides reasonable accommodations to qualified students with disabilities in accordance with state and federal laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Disability Services staff assist qualified students with disabilities in determining and coordinating appropriate reasonable accommodations and/or auxiliary aids and services, to the extent necessary, for qualified prospective, newly admitted or currently enrolled students. Students with disabilities can register for services with the Office of Disabilities after being accepted to UNT Dallas and registering for classes. In order to register for services, students must contact UNTD disability services staff schedule an intake appointment.

Students must provide documentation of their disability in accordance with University policy. Students requesting a reasonable accommodation under the Americans with Disabilities Act (ADA) must provide the supporting documentation from their physician, educational diagnostician, licensed psychologist, psychiatrist, or other qualified professional. Documentation received will be considered in determining whether a student is disabled as defined by the ADA,

and therefore entitled to reasonable accommodation. For more information, please click underline here to see the University's policy (16.004) on disability accommodation for students.

Students with questions or concerns and those wishing to request an accommodation should call Cynthia Suarez, the Assistant Director of Disability Services, at 972-338-1777. Individuals who are deaf, hard-of-hearing, deaf-blind or speech-disabled may contact the Disability Services Office by using Relay Texas. To contact Relay TX dial 7-1-1. The Office of Disabilities is now located in the Student Center, ground floor, Suite 1104.

Student Involvement and Organizations

Mission

The Office of Student Involvement & Organizations exists to provide students with a quality involvement experience through student organizations, service, and overall involvement on campus. It provides programming and services that empower students to create their legacy, encourage community service and civic engagement, and promote academic success. This office also encourages the development of lifelong friendships and professional networks, and gives students an opportunity for growth, development, and cultivation on a variety of skills that will help with leadership and decision making upon graduation and in the job search.

Our Office

The Office of Student Involvement & Organizations encompasses Fraternity & Sorority Life, Student Organizations, and #UNTDServes. We are home to more than 30 Student Organizations and are influenced by a variety of student interests, from academic to recreational.

Goals

Service
Engage students in service projects and promote altruism.
Become engaged in the larger world and create partnerships with community organizations.

Professionalism
Prepare students leaders to thrive in and navigate professional spaces.
Provide resources to support, challenge, & engage students in their college experience.

Academic Success
Promote academic excellence through support, programming, and resources.

Community
Support & sustain healthy membership in student organizations.
Support diversity and inclusion initiatives

Getting Involved

For a list of current student organizations, upcoming events, and to track your involvement, visit https://untdallas.presence.io/.

Career Fairs

Organizations from various industries come to UNT Dallas to find qualified and motivated employees for all types of employment opportunities each semester coordinated by Career Services.

Career Services

Whether you are undecided for your major/career or know where you want to end up, Career Services is a great place to start. We offer a variety of services to help you explore your options and gain real world experiences through workshops, career assessments, networking events, company tours, and more. Career Services also assists students with using social media for the job search and how to create academic and career portfolios. Finally, Career Services provides a variety of full-time and part-time employment opportunities to currently enrolled students and alumni. For information, call 972-338-1775 or email Career@untdallas.edu.