UNT DALLAS
UNIVERSITY OF NORTH TEXAS AT DALLAS

Academic Affairs
Office of the Registrar
Campus – Student Center
7350 University Hills Blvd.
Dallas, TX 75241

Request to Reinstate Dropped Course

Last Name: _____   First Name: _____   M: _____

Student ID: _____   Term/Year: _____

Reinstatement request is due to:

_____ Non-attendance

_____ Cancellation for non-payment

Subject	Course Number	Section Number	Class Number	Instructor Signature for Override/Authorization

- **Students dropped for non-payment will have until the 20th class day to re-enroll. If a course is at maximum capacity, the student may enroll in the next available term that the course is offered.**
- **Non-attendance reinstatement request must be completed by the end of the next business day or this request is invalid.**

Agreement:

I have reviewed the above classes and these are the classes that I am requesting to be reinstated. I understand that I can only be reinstated <u>one</u> (1) time per term. For a non-payment drop, I understand that payment for these reinstated classes is due immediately, including any prior balance owed. I understand that if payment is not made immediately with Student Business Services (SBS@untdallas.edu or (972) 780-3658), I will be dropped from these classes, without further possibility of reinstatement. Additionally, I understand that faculty have the discretion to allow reinstatement based on my attendance and class performance at the time of this request.

Student's Signature: _____   Date: _____