

Submit this form to Risk Management no less than one week prior to the start date of the camp. This form should be delivered to 7400 University Hills Blvd, Founders Hall, Room 135G, Dallas, Texas 75241, or emailed to [AskRiskManagement@untdallas.edu](mailto:AskRiskManagement@untdallas.edu).

**Verification Information:**

**YOUTH CAMP:** \_\_\_\_\_

**CAMP DIRECTOR:** \_\_\_\_\_ **PHONE:** (\_\_\_\_\_) \_\_\_\_\_

**The Camp Director must initial in the space provided beside each item listed below to indicate compliance with the item listed.**

- 1) Youth Camp Guidelines have been reviewed and the youth camp is in compliance with all requirements \_\_\_\_\_
- 2) Youth Camp Information form has been submitted to Risk Management (RM) \_\_\_\_\_
- 3) All Camp Staff have completed the Sexual Abuse and Child Molestation training and examination \_\_\_\_\_
- 4) All Camp Staff have completed the Criminal Background Check Form and completed forms have been submitted to RM \_\_\_\_\_
- 5) A Certificate of Insurance has been obtained from any third party co-sponsoring organization and is on file with RM if applicable \_\_\_\_\_
- 6) Appropriate insurance has been arranged through RM \_\_\_\_\_
- 7) A Youth Camp Risk Assessment Worksheet has been completed and potential exposures resolved with RM \_\_\_\_\_
- 8) All Camp Staff have received and reviewed the Youth Camp Behavioral Guidelines \_\_\_\_\_
- 9) All Camp Staff have received training in accordance with the Youth Camp Guidelines \_\_\_\_\_
- 10) A Medical Information and Release form has been obtained for each Camp Participant \_\_\_\_\_